

	<h1>Council</h1>
Title	Deputation
Date of meeting	9 July 2024
Report of	Head of Governance
Wards	All
Status	Public
Urgent	No
Appendices	Appendix A – Deputation Supporting Statement
Officer Contact Details	Andrew Charlwood, Head of Governance, Andrew.Charlwood@barnet.gov.uk
Summary	
<p>In accordance with Part 3A (Council Procedure Rules), Section 13 (Deputations), Full Council can receive a deputation. Deputations allow citizens, representatives of local organisations or businesses to make written representations to the Council on local issues and to present these at either the Full Council, Cabinet, or committees.</p>	
Recommendation	
<p>That Council receive the deputation on the issue outlined in the supporting statement detailed in Appendix A and decide an appropriate response in line with the Constitution as follows:</p> <ol style="list-style-type: none"> 1. To note the deputation and take no action. 2. Ask officers to prepare a report for the next meeting (of either Council or relevant committee) on the deputation. 3. Ask officers to provide a written response to the deputation. 	
1. Reasons for the Recommendations	
<p>1.1 A deputation was submitted to the Head of Governance on 14th May 2024 with a request that the deputation be considered at the Annual Council meeting. As the Annual Council meeting is a special purpose meeting which principally deals with the instalment of the new Mayor and make appointments to committees. Under the Council’s Constitution, the business for the</p>	

Annual Council meeting was restricted to the items listed in section 1.3 of the Council Procedure Rules. The deputation has therefore carried forward to this Council meeting.

- 1.2 Section 3.1 of the Council Procedure Rules states that “Requests for deputations must be in writing and supported by the signatures of at least five and no more than 24 citizens (deputations with more than 24 signatures will be treated under the Petition Scheme) or representatives of local organisations or businesses in Barnet. The signatories must clearly state their names and post code/qualifying education/business address. The request must explain why a deputation is required.” Officers have received confirmation of support from more than five signatories. The reason for the deputation request is detailed in Appendix A.
- 1.3 The detailed constitutional provisions relating to deputations are set out in section 6 of the report.

2. Alternative Options Considered and Not Recommended

- 2.1 None.

3. Post Decision Implementation

- 3.1 Council will decide on the appropriate action to be taken (if any) which will be referred to the relevant parties by the Governance Service.

4. Corporate Priorities, Performance and Other Considerations

Corporate Plan

- 4.1 Our Plan for Barnet 2023 – 2026 states that “Barnet is committed to being a ‘listening council’ that places community participation and engagement at the heart of everything we do.” The heading of ‘community participation’ includes:
- We listen: We seek the views of all our communities;
 - We are transparent, accessible, and open: We encourage participation in our policymaking and democracy.

Corporate Performance / Outcome Measures

- 4.2 N/A

Sustainability

- 4.3 N/A

Corporate Parenting

- 4.4 N/A

Risk Management

- 4.5 N/A

Insight

- 4.6 N/A

Social Value

- 4.7 N/A

5. Resource Implications (Finance and Value for Money, Procurement, Staffing, IT and Property)

5.1 N/A

6. Legal Implications and Constitution References

6.1 Council Constitution, Part 3A, Council Procedure Rules:

13. Deputations

13.1 Requests for deputations must be in writing and supported by the signatures of at least five and no more than 24 citizens (deputations with more than 24 signatures will be treated under the Petition Scheme) or representatives of local organisations or businesses in Barnet. The signatories must clearly state their names and post code/qualifying education/business address. The request must explain why a deputation is required.

13.2 The request must be given to the Monitoring Officer/Head of Governance at least two clear working days before the day of the meeting, although the Committee or sub-committee on the grounds of urgency can waive this requirement.

13.3 Those persons nominated to speak should also be signatories to the original written request to make a deputation. All may speak but the total length of the speeches from the deputation must not exceed three minutes.

13.4 The time allowed for questioning of the deputation by Members will be seven-minutes. The remaining time will be used for debate and decision making.

13.5 Deputations shall be heard at the beginning of the meeting. The Mayor has complete discretion to move any items that are subject to a deputation on the agenda. The total time for deputations at the meeting will be no more than 20 minutes.

13.7 The timings above will be subject to amendment by the Mayor in the event that more than one deputation is submitted at any Council meeting.

13.8 Deputations are not permitted:

13.9 The Mayor on the advice of the Monitoring Officer may, on giving reasons, reject a deputation on the following basis:

13.9.1 If they are defamatory, abusive, offensive or otherwise improper.

13.9.2 If submitted from Council employees or trade unions on employment matters; there are avenues available for these to be addressed via the Terms of Reference of the Licencing and General Purposes Committee.

13.9.3 If they would result in the release of confidential information, or which may prejudice enforcement.

13.9.4 If they relate to a matter where there is a right of appeal against any decision of the Council.

13.9.5 If they have been submitted by someone who has been deemed to be subject to the Management of Unreasonable Complainant Behaviour Policy and they relate to the particular subject matter for which the policy was imposed;

13.9.6 If they are received from people who are not Barnet citizens;

13.9.6.1 Members of the Council, co-optees and advisers (in that capacity) shall not be signatories to, lead or form part of any deputation.

13.9.6.2 Members of staff may lead or join deputations only in their capacity as local electors and on issues other than those affecting their employment (either terms of reference or work area) with the Council.

13.10 Responses to Deputations

13.10.1 Council may respond to deputations in the following ways:

13.10.1.1 To note the deputation and take no action.

13.10.1.2 Ask officers to prepare a report for the next meeting (of either Council or relevant committee) on the deputation.

13.10.2 Ask officers to provide a written response to the deputation.

13.11 6 Month Rule

13.11.1 No deputation or public question shall be accepted by the Council within 6 months after a deputation or public question has appeared before it on the same or a similar subject.

7. Consultation

7.1 N/A

8. Equalities and Diversity

8.1 N/A

9. Background Papers

9.1 [Deputations | Barnet Council](#)

9.2 Council Constitution, Part 3A, Council Procedure Rules: [Agenda for Constitution on Tuesday 21st May, 2024 \(modern.gov.co.uk\)](#)