

**Officer Decisions: 1 April – 30 June 2022**

**Deputy Chief Executive – Cath Shaw**

TITLE / DECISION	DATE OF DECISION	DECISION TAKER	REASON
Statutory consultation on a proposal to amend the parking layout in Bedford Avenue, EN5	6.4.22	Ian Edser	To authorise officers to convert a length of resident permit holder only parking space outside No. 40 Bedford Avenue, EN5, to a single yellow line waiting restriction, operating Monday to Friday between the hours of 2pm and 3pm, to accommodate a new vehicle crossover.
Statutory consultation on a proposal to amend the parking layout in Brampton Grove, NW4	6.4.22	Ian Edser	To authorise officers to convert a length of resident permit holder / payment parking bay outside No.21 Brampton Grove, NW4, to a single yellow line waiting restriction, operating Monday to Friday between the hours of 10am and 5pm, to accommodate a new vehicle crossover.
North London Business Park, Parking for PTS Minibus overflow from Oakleigh Road South Depot	6.4.22	Melanie Chiknagi	An acquisition of a new lease outside the L&T 1954 Act for:  1. Minibus parking at a rent of £29,280 for a 6 month period from 1st April 2022 to 31st October 2022.  There are no break clauses. There is no SDLT payable. This is inclusive of utilities, rates, insurance and service charge.  LBB to give an undertaking for landlords legal cost of £1,500 +VAT and disbursements.

			This is a reduction from the 40 spaces taken for 1 month for March and is required for 11 PTS minibuses (or 17 car parking spaces) that cannot yet relocate to Oakleigh Road Depot. However this is expected by the end of this 6 month period.
Redevelopment of Little Strand London NW9 – Stopping Up Order 1 Stopping up of Highway at / adjacent to Little Strand NW9, under Section 247 of the Town and Country Planning Act 1990	7.4.22	Ian Edser	<ul style="list-style-type: none"> <li>• That the Council makes an Order for the Stopping up of highway land at/adjacent to Little Strand NW9 as per attached drawing no. 3550-1100-T and the schedule annexed to this report (or any subsequent revision approved by the Traffic and Development Section, Development and Regulatory Services), pursuant to Section 247 of the Town and Country Planning Act 1990.</li> <li>• In the event, that there is no opposition to the Notice of the making of the Order, to confirm the order.</li> <li>• In the event, that the proposal for the making of the Order is opposed, to notify the Mayor of London of the objection and to hold a public inquiry, if appropriate.</li> <li>• To seek recovery of legal and other fees including advertising costs from the developer / developer’s agent.</li> </ul>
West Hendon Estate Regeneration – Marsh Drive between Perryfield Way and Marriotts Close– Highway Works Agreement under Sections 38 / 278 of the Highways Act 1980	11.4.22	Cath Shaw	This is to request approval for the London Brough of Barnet to enter into a S38/278 Highway Agreement with Barratt Metropolitan LLP for highway works associated with Phase 3C the West Hendon Estate Regeneration

Decision to Hire - John Deere tractors	11.4.22	Cath Shaw	This report records the Chief Officer's Decision to hire up to two John Deere tractors with loader and bucket for period from 28 March 2022 up to 36 months, from F G Rowlands Ltd, at a total cost of up to £140,400.
Tarling Road Community Centre - authorisation to extend the contract with City YMCA to provide a management service.	11.4.22	Cath Shaw	A management service is required to operate the Tarling Road community centre. This report seeks to authorise City YMCA to provide this service and for the Council to extend its current contract with City YMCA.
Establishment of 2 year fixed term Asset Manager Role	19.4.22	Cath Shaw	Authorise establishment of post and agency transfer.
Statutory consultation on a proposal to remove a disabled parking bay in Greenhalgh Walk, N2	24.5.22	Ian Edser	To authorise officers to convert a redundant disabled parking bay outside No. 20 Greenhalgh Walk, N2 to a permit holder only parking bay that operates on Mondays to Fridays between the hours of 2pm to 3pm for M, Q permit holders.
Stonegrove Estate – Final compensation for 21 Ware Court, 2 Wakeman House, 8 Wakeman House, 10	26.4.22	Cath Shaw	Authorise a final compensation/settlement payment for all six properties will be £65,606.71.

Garrick Court, 38 Garrick Court, 15 Haviland Court.			
Shared Equity – 140 Millbridge, Dollis Valley Way, EN5 moving to Flat 4 Selene Drive, EN5	16.5.22	Cath Shaw	Authorise payment of the Council’s shared equity to Countryside for the leasehold interest and rights in respect of Flat 4 Selene Court, 6 Dollis Valley Drive, EN5 (Plot 339) being the sum of £242,375. including a maximum figure for stamp duty of £12,000 and all statutory compensation.
Authority for London Borough of Barnet to acquire the relevant rights and interests in those pram-stores required to facilitate the proposed development at Upper and Lower Fosters Housing  Estate – Flat 20 Lower Fosters, New Brent Street, NW4 2DH	25.5.22	Cath Shaw	To approve the payment of £5,000 (plus legal costs not exceeding £3,000), and a replacement pram store, in lieu of the surrender of the demised pram stores (no. 20 LF).
Development Site East Of 23 Formerly Known As 25 Oakleigh Road	26.4.22	Ian Edser	1. That the Council enters into an agreement under Section 278 (“S278”) of the Highways Act 1980 with Abbeytown Limited to carry out highway works under the Council’s supervision and in accordance with approved drawings (or any subsequent revision approved by the Highways Development Control

<p>North, London, N20 9FB - Offsite Highway Works pursuant to Section 278 of the Highways Act 1980</p>			<p>Section, Development and Regulatory Services) associated with those works. The following drawings will be included in the agreement:</p> <ul style="list-style-type: none"> <li>- KNC2126-S278-05-C Section 278 Agreement Plan</li> <li>- KNC2126-S278-01-D Section 278 General Arrangement</li> <li>- 19016(DD)_1000_B - Standard Construction Details</li> <li>- KNC2126-S278-02-C Section 278 Lining &amp; Visibility</li> <li>- KNC2126-S278-04-C Section 278 Drainage &amp; Levels</li> <li>- KNC2126-S278-03-C Section 278 Kerbing &amp; Paving</li> </ul> <p>2. That, the necessary Traffic Management Order(s) are processed as per approved drawings (or any subsequent revision approved by the Highways Development Control Section, Development and Regulatory Services) subject to public consultation.</p>
<p>Enforcement Action Under Section 16 of London Local Authorities and Transport for London Act 2003 - Giardino Apartments, Long Lane, London N3 2PY</p>	<p>26.4.22</p>	<p>Ian Edser</p>	<p>1. That under Section 16 of the 2003 Act permits the Council to serve a notice on the occupier of the premises to cease taking or permitting mechanically propelled vehicles to be taken across the kerbed footway or verge.</p>

			<p>2. Once the notice takes effect, to allow the Council to carry out works to prevent vehicles crossing the highway or verge in the form of erection of bollards or other forms of barriers.</p>
Statutory consultation on a proposal to amend the parking layout in Grove Road, N12	26.4.22	Ian Edser	To authorise officers to convert a length of resident permit holder only parking space outside No. 47 Grove Road, N12, to a single yellow line waiting restriction, operating Monday to Saturday between the hours of 9am and 5pm, to accommodate a new vehicle crossover.
Title Statutory consultation on a proposal to amend the parking layout in Fairlawn Avenue, N2	26.4.22	Ian Edser	To authorise officers to convert a length of permit holder only parking space outside No. 15 Fairlawn Avenue, N2, to a single yellow line waiting restriction, operating Monday to Saturday between the hours of 10am and 6.30pm, to accommodate a new vehicle crossover.
Land to South of Abercorn Close, Hendon, Release of Charge.	4.5.22	Melanie Chiknagi	<p>The current registered proprietor, PGMI Finchley Limited, is developing 141-143 Dollis Road. The restriction entry B2 of the title will trigger on each disposal of the 30 units. The developer has approached the Council to remove the restriction, so there will no longer be a need to enter into a deed of covenant each time a disposal occurs. The developer has provided a copy of a water and drainage search dated 21st May 2022 from Thames Water which shows on page 19 (the plan) the public sewers. Those sewers shown in red are maintained by Thames Water. The sewer referred to in the Agreement dated 3rd December 1970 shows to be adopted on the plan.</p> <p>For the reason outlined above, the Council has agreed to release the restriction for the agreed premium of £9000.00 and the developer has agreed to pay legal costs.</p>

<p>New Lease at The Rainbow Centre, Dollis Valley Drive, EN5 2UN</p>	<p>4.5.22</p>	<p>Melanie Chiknagi</p>	<p>The author would like approval for the grant of a short new lease on the following terms:</p> <ul style="list-style-type: none"> <li>• Rent: Peppercorn</li> <li>• Term: from completion and expiring on 30th September 2022</li> <li>• Lease to be contracted outside of L&amp;T Act 1954</li> <li>• Repairs: Tenant responsible to keep property in full repair, subject to a schedule of condition.</li> <li>• Tenant cannot assign or underlet</li> <li>• Tenant is not permitted to carry out any alterations</li> </ul>
<p>31 Bell Lane, London, NW4 2BP</p>	<p>12.5.22</p>	<p>Melanie Chiknagi</p>	<p>The Council to agree the grant of a lease to Maithai Thai Massage on the following terms:</p> <p>Tenant: Maithai Thai Massage  Rent: £15,600 per annum  Rent Review: Year 5. Open market.  Incentive: There is to be no rent-free period.  Term: A term of 15 years contracted outside the Security of Tenure provisions contained in the Landlord and Tenant Act 1954 part II  Guarantor: Tenant to have two guarantors  Break: Mutual break on tenth year of the term with a 6 months' notice period.  Costs: Tenant to bear landlord's costs in this matter.  Use: E (a) – Commercial, business or service, (display or retail sale of goods, other than hot food).  Repairs: Tenant to take on all repairs and maintenance. No structural alterations permitted.  Insurance: The Landlord to insure the Property and recharge Tenant.  Alienation: Tenant cannot assign or sublet the demise or part of the demise, without prior consent from the Landlord.  Standard clauses on compliance</p>

213-215 West Hendon Broadway – Price Apportionment and best value calculation for disposal of 213 WHB to Barretts for redevelopment.	24.5.22	Melanie Chiknagi	<p>Appointment of Newsteer to carry out:</p> <ol style="list-style-type: none"> <li>1. Apportionment of agreed price (£2m) between 215 WHB (NHS owned) and 213 (LBB owned) to be proposed to NHS;</li> <li>2. Valuation to demonstrate LBB achieving best value for its ownership at 213 WHB.</li> </ol> <p>The total fee payable will be £8,500 + VAT which will be split £5,000 for stage 1 and £3,500 for Stage 2. Professional Indemnity Insurance Cover has been agreed at £1m. Alternative quotes were received from CBRE and Savills at £10,000 and £9,750 respectively. Newsteer were selected due to providing best value for money to LBB.</p>
213-215 West Hendon Broadway – Price Apportionment and best value calculation for disposal of 213 WHB to Barretts for redevelopment.	24.5.22	Melanie Chiknagi	<p>Appointment of Newsteer to carry out:</p> <ol style="list-style-type: none"> <li>1. Apportionment of agreed price (£2m) between 215 WHB (NHS owned) and 213 (LBB owned) to be proposed to NHS;</li> <li>2. Valuation to demonstrate LBB achieving best value for its ownership at 213 WHB.</li> </ol> <p>The total fee payable will be £8,500 + VAT which will be split £5,000 for stage 1 and £3,500 for Stage 2. Professional Indemnity Insurance Cover has been agreed at £1m. Alternative quotes were received from CBRE and Savills at £10,000 and £9,750 respectively. Newsteer were selected due to providing best value for money to LBB.</p>
Establishment of 3 year fixed term Asset Manager Role	25.5.22	Cath Shaw	<p>Authorise establishment of post and agency transfer.</p>
Opportunity Development Site Assessment New Southgate (Barnet and Enfield)	26.5.22	Susan Curran	<p>To approve the appointment of Inner Circle Consulting</p> <p>That the Head of Housing and Regeneration should instruct Officers to:</p> <ul style="list-style-type: none"> <li>• Proceed with sending the contract award to Inner Circle Consulting (the preferred supplier)</li> <li>• Release the notification of award letter.</li> <li>• Work with HBPL to finalise the project contract agreement with the preferred supplier.</li> </ul>
Granville Road, Barnet NW2 Approval to enter into two letters of consent with Cadent	8.6.22	Cath Shaw	<p>Authority to enter into two letter consents with Cadent to allow the Council and the parties to the PDA to lawfully enter into (i) a deed of Grant/Easement with Last Miles and to (ii) complete two further substation leases with Eastern Power.</p>



Apthorp Care Centre, Nurserymans Rd, London N11 1EQ	9.6.22	Melanie Chiknagi	<p>LB Barnet will commission DEX Property Management to install their guardians at Apthorp Care Centre on the following terms:</p> <ul style="list-style-type: none"> <li>• Three months initial term from instructions</li> <li>• Thereafter, a rolling contract with 30 days' notice period to vacate the Property</li> <li>• Up to four guardians living at the property</li> <li>• LBB to receive £75 per guardian per month</li> <li>• LBB to provide DEX with 24-hour notice to inspect the building</li> </ul>
Brent Cross Cricklewood – Clitterhouse Depot Leases	13.6.22	Cath Shaw	<p>Authorise the completion of the following leases with Local Tool Hire Ltd (Tenant 1) and Our Yard (Tenant 2), previously known as Clitterhouse Farm Group, following expiry of the lease dated 02/06/21 of Clitterhouse Depot, Claremont Road (existing Lease):</p> <ul style="list-style-type: none"> <li>• Completion of two new Leases, one for each Tenant to allow them to remain in occupation of the areas they occupy with the consent of the council, which will include the following headline terms: <ul style="list-style-type: none"> <li>• The leases will be from the date leases are signed and will expire 2 years thereafter; to be contracted out; and with a 3-month rolling break operable by the Council only.</li> <li>• Local Tool Hire will be charged a rent of £12,000 per annum</li> <li>• Our Yard will be charged a peppercorn rent and be granted the ability to sublet two units to support their community use.</li> </ul> </li> </ul>
Land Between Broadfields Primary School and Hartland Drive Edgware HA8 8JP - Offsite Highway Works pursuant to Section 278 of the Highways Act 1980	13.6.22	Ian Edser	<p>That the Council enters into an agreement under Section 278 ("S278") of the Highways Act 1980 with Fairview New Homes Limited to carry out highway works under the Council's supervision and in accordance with approved drawings (or any subsequent revision approved by the Highways Development Control Section, Development and Regulatory Services) associated with those works. The following drawings will be included in the agreement:</p> <ul style="list-style-type: none"> <li>- FNH441-28-3-06 -Rev C – Section 278 Layout - Hartland Drive Footway S278 Works</li> <li>- FNH441-28-3-04 -Rev C – Section 278 Layout - Levels, Setting Out &amp; Kerbing Layout</li> <li>- FNH441-28-3-03 -Rev A – Section 278 Layout - Drainage Layout</li> <li>- FNH441-28-4-01-Rev C – Section 278 Highway Construction Details</li> <li>- FNH441-28-3-01-Rev A – Section 278 Layout - Location Plan</li> </ul>

			<ul style="list-style-type: none"> <li>- FNH441-28-3-05 -Rev D – Section 278 Layout - Site Access Material Layout</li> <li>- FNH441-28-3-02 -Rev A – Section 278 Layout - Visibility Splay Layout</li> </ul>
Redevelopment of Land at Westhorpe Gardens and Mills Grove NW4 2TU Off-site Highway Works pursuant to Section 278 of the Highways Act 1980	15.6.22	Ian Edser	That the Council enters into an agreement under Section 278 of the Highways Act 1980 (“s.278”) together with Metropolitan Housing Trust Limited, to carry out off-site highway works (shown on attached s.278 drawing ref. WTG-PAM-XX-XX-DR-C-7200 Southern Access General Arrangement Mills Grove NW4 2TU) under the Council’s supervision and in accordance with approved drawings (or any subsequent revision approved by the Traffic and Development Section, Development and Regulatory Services) associated with those works.
Pre-purchase of construction materials ahead of civils works contract at former Brogans yard, Oakleigh Road Depot.	22.6.22	Cath Shaw	Approval to place order for time critical materials with TKJV, ahead of the civils works contract at the former Brogans yard at Oakleigh Road Depot.
Single Tender Action to Lumby Consultancy for engagement work on Halliwick Recreation Ground Sustainable Urban Drainage Scheme.		Ian Edser	Commissioning initial engagement to Lumby Consultancy for detailed design and construction phase (value ~£20k) of Halliwick Sustainable Urban Drainage Scheme.

Brent Cross Cricklewood – Appointment of a development manager	24.6.22	Cath Shaw	This COD authorises the creation of the new post of Development Manager to oversee elements of the Brent Cross Town Development Programme. The post will initially be established on a fixed term basis.
77 Bells Hill, EN5 2TB	29.6.22	Cath Shaw	<p>The Council to agree the grant of a lease to Elite Academy London LTD on the following terms:</p> <p>Tenant: Elite Academy London LTD</p> <p>Rent: £9,500 per annum</p> <p>Rent Review: Year 3. Open market.</p> <p>Incentive: 6 Months’ rent free period.</p> <p>Term: A term of 7 years contracted outside the Security of Tenure provisions contained in the Landlord and Tenant Act 1954 part II</p> <p>Break: Tenant only break in the third year, 6 months’ notice for break clauses.</p> <p>Costs: Tenant to bear landlords costs in this matter.</p> <p>Use: E (a)</p> <p>Repairs: Tenant to take on all repairs and maintenance. No structural alterations permitted.</p> <p>Insurance: The landlord is to insure the Property and recharge the tenant.</p> <p>Alienation: Tenant cannot assign or sublet the demise or part of the demise, without prior consent from the Landlord.</p> <p>Standard clauses on compliance</p>
Procurement of supplier to deliver Citizens’ Assembly on Climate Change	29.6.22	Cath Shaw	<p>This report seeks approval to procure support for the delivery of a Citizen’s Assembly across Barnet.</p> <p>The outcomes of the Citizens’ Assembly will inform the development of the Sustainability Strategy and associated Action Plan in order to meet the council’s net zero commitments.</p>

BC002064-10 - Longmore Avenue	30.6.22	Ian Edser	<p>Considering the objections received, the Council has been mindful of the impact of the introduction of the proposal in the area and acknowledges the concerns raised by the residents during consultation. However due to recent incidents occurred at Longmore Avenue junction with Cranbrook Road, the removal of the tree and introduction of double yellow lines are required to guarantee visibility at this junction. Therefore, it is recommended that works are progressed as per original proposal.</p> <p>It is recommended that the proposed works to proceed to implementation stage as per proposals included on consultation.</p>
<p>Redevelopment of Land at</p> <p>2-10 Hermitage Lane and 1-4 The Graftons, Childs' Hill, London NW2 2ET</p> <p>Off-site Highway Works pursuant to Section 278 of the Highways Act 1980</p>	30.6.22	Ian Edser	<ol style="list-style-type: none"> <li>1. That the Council enters into an agreement under Section 278 of the Highways Act 1980 ("s.278") together with Hill Residential Limited, to carry out off-site highway works (shown on attached s.278 drawing ref. 5149-WAL-ZZ-00-DR-C-6500 Rev F02 S278 Works Plan) under the Council's supervision and in accordance with approved drawings (or any subsequent revision approved by the Traffic and Development Section, Development and Regulatory Services) associated with those works.</li> <li>2. That, the necessary Traffic Management Order(s) are processed as shown on drawing ref 5149-WAL-ZZ-00-DR-C-6504 Rev F02 (or any subsequent revisions approved by the Traffic and Development Section, Development and Regulatory Services) subject to public consultation.</li> </ol>
GLA Right to Buy-back Revenue Fund	30.6.22	Cath Shaw	To enter into the Grant Funding Agreement between the Greater London Authority and the London Borough of Barnet by signing and executing the Grant Funding Agreement by the Deputy Chief Executive
BXC - Approval to Acquire Nos 17 and 19 Whyhcote Point, Claremont Road, London NW2 1TS	30.6.22	Luke Ward	To note to Acquire Nos 17 and 19 Whyhcote Point, Claremont Road, London NW2 1TS

*I have the required powers to make the decision documented above or have delegated authority to the recorded Officer. I am satisfied that all relevant advice has been sought in taking the above decision in order to ensure that the decision making framework of the organisation including the Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations are applied. I also confirm that a full audit trail will be retained on file and available on request by the relevant authority.*

**Signed**



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**Date**

**30/06/2022**

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