



Considerate Constructors Scheme

Scoring explained

Any site, company or supplier that registers with the Scheme makes a commitment to meet the minimum requirements of the Scheme's Code of Considerate Practice. To establish compliance, and recognise performance beyond compliance, Scheme Monitors will visit sites, offices, depots and individual work areas, and will use the appropriate Checklist to confirm a score against each of the five Code headings – appearance, community, environment, safety and workforce.

Separate Checklists have been developed to recognise the differences between sites, companies and suppliers but each includes a number of questions within the five key sections of the Code. The Checklists include the Scheme's minimum compliance requirements and these are highlighted as bold questions.

Each section of the Checklist is scored out of 9 points, with a score of 5 indicating compliance. All compliance requirements highlighted in bold on the Checklist must be satisfactorily addressed in order to achieve compliance in that section. However, Monitors are not only assessing compliance with the Scheme's Code and Checklist but also look to identify measures taken which are above and beyond these requirements, and addressing the non-bolded questions on the Checklist may result in a higher score.

An additional 5 points are then available, at the discretion of the Scheme, to reward those sites, companies or suppliers who have developed innovative ways of addressing Scheme expectations. The following will apply:

- Monitors will review all potential innovations presented to them and include any that they deem suitable within the Monitor Report which will be passed to the Scheme's Innovations Team to review, however no more than five can be submitted with the report.
- If a site, company or supplier feels they have more than five innovations, they must select the five that they feel have the strongest chance of approval. The Monitor may assist in selecting those to be presented but the responsibility sits with the site, company or supplier being visited.
- Each approved innovation will now result in one additional point being added to the overall Monitor's score, up to a maximum of 5 additional points.

The report will still present a score out of 50 which will be used to establish the star rating and eligibility for awards.

How to apply the scores

Monitors will use their discretion when assessing whether questions or prompts are relevant. Where they are not, they will not be considered when assessing performance or awarding a score. Monitors will decide whether a question/prompt has been adequately addressed taking into account the size, type and location of the site, company or supplier, as well as any identified constraints.

The score awarded reflects the Monitor's opinion on how the site, company or supplier is performing based on observations at the time of the visit and their discussion with the company representative or site manager. Please note that credit will not be given for activities that are planned but have yet to be carried out.

Failure to adequately address all bold compliance questions in a section to the Monitor's satisfaction will result in a non-compliant score for that section, regardless of any other positive activities or initiatives undertaken relevant to that section. The non-compliant score is awarded depending on the nature and severity of the issues identified and taking into account the required course of action.

Indicative scores vs validated scores

When monitoring a company or a supplier with multiple depots, following the initial office visit within a registration period, the Monitor will provide an indicative score, i.e. a score that reflects how the Monitor 'feels' that company or supplier is performing against the Checklist, based solely on the discussions and observations at the office visit. The score is indicative because the Monitor has not yet been able to validate the discussions with observations 'in the field' and it is therefore impossible to confirm with surety that the company or supplier is performing at a certain level.

For this reason, the indicative score will usually be given as a one-point range, e.g. 6-7, which would mean that the Monitor thinks the company is performing to a good or very good level using the descriptors shown overleaf but needs to verify the discussions before a validated score can be awarded.

Following the first validation visit, an updated indicative score will be shown on the report which may match that shown following the office report or may be flexed up or down, depending on whether observations at the validation visit matched the discussions that previously took place or whether they actually demonstrated a level of performance better or worse than previously discussed.

Following the second validation visit, the Monitor will also provide a final validated score for each section of the report that reflects how they feel that company is generally performing against the Scheme's Code of Considerate Practice and the associated Checklist. The validated score is not a reflection of the second site visited but of overall performance based on discussions and observations across three separate meetings.

Score descriptors

Descriptor	Explanation of score descriptor	Score
Gross failure	The majority of bold items on the Checklist have not been satisfactorily addressed demonstrating a gross failure to achieve compliance with the Scheme's Code of Considerate Practice. The areas highlighted reflect gravely on the construction industry and should be dealt with immediately to address the negative impact on the image of construction.	1
Failure	Several bold items on the Checklist have not been satisfactorily addressed demonstrating a failure to achieve compliance with the Scheme's Code of Considerate Practice. The areas highlighted reflect seriously on the construction industry and should be dealt with immediately to address the negative impact on the image of construction.	2
Major non-compliance	More than one bold item on the Checklist has not been satisfactorily addressed demonstrating major non-compliance with the Scheme's Code of Considerate Practice. The areas highlighted reflect poorly on the construction industry and should be dealt with immediately to address the negative impact on the image of construction.	3
Minor non-compliance	A bold item on the Checklist has not been satisfactorily addressed demonstrating minor non-compliance with the Scheme's Code of Considerate Practice. The area highlighted reflects unfavourably on the construction industry; however, it is deemed to be minor and should be quickly and easily addressed.	4
Compliance	All bold items on the Checklist have been satisfactorily addressed which demonstrates adherence to the minimum requirements of the Scheme's Code of Considerate Practice. When all bold compliance requirements in a section of the Checklist are addressed, but none of the applicable non-bolded areas have been addressed to the Monitor's satisfaction, that section will be deemed as compliant .	5
Good	All bold items on the Checklist have been satisfactorily addressed and additional measures to address some of the applicable non-bold areas of the Checklist are evident, demonstrating performance to a good standard beyond the minimum requirements of the Scheme's Code of Considerate Practice. When 'compliance' is demonstrated in a section and <u>some</u> of the applicable non-bolded areas have also been addressed to the Monitor's satisfaction, the level of performance against that section will be considered to be good .	6
Very Good	All bold items on the Checklist have been satisfactorily addressed and additional measures to address most of the applicable non-bold areas of the Checklist are evident, demonstrating performance to a very good standard well beyond the minimum requirements of the Scheme's Code of Considerate Practice. When 'compliance' is demonstrated in a section and <u>most</u> of the applicable non-bolded areas have also been addressed to the Monitor's satisfaction, the level of performance against that section will be considered to be very good .	7
Excellent	All bold items on the Checklist have been satisfactorily addressed and additional measures to address all of the applicable non-bold areas of the Checklist are evident, demonstrating performance to an excellent standard well beyond the minimum requirements of the Scheme's Code of Considerate Practice. When 'compliance' is demonstrated in a section and <u>all</u> of the applicable non-bolded areas have also been addressed to the Monitor's satisfaction, the level of performance against that section will be considered to be excellent .	8
Exceptional	At the forefront of industry best practice demonstrating the very highest level of achievement far above the minimum standards required by the Scheme's Code, addressing all applicable areas of the Checklist to the very highest standards. When 'compliance' is demonstrated in a section and <u>all</u> of the applicable non-bolded areas have also been addressed to the <u>very highest of standards</u> , the level of performance against that section will be considered to be exceptional . <i>The differentiator between 8 points and 9 points is the standard to which the items are addressed.</i>	9
Additional points	Additional points are available to reward those sites, companies or suppliers who have developed innovative ways of addressing Scheme expectations. Up to 5 additional points are available per visit. Innovation can be defined simply as the demonstration of original thinking relevant to the Scheme's Code of Considerate Practice that if replicated across the industry or sector would give a real improvement to the overall performance or image of construction. This is accomplished through the development and implementation of new or more effective solutions that meet new requirements, existing needs or positive opportunities identified by the site, company or supplier. It may be the establishment of a brand new way of tackling a specific issue, or the enhancement of an existing concept to deal with a new challenge. It is these activities which go above and beyond the expected which will receive recognition. Please note that all examples of innovation are checked and verified by the Scheme's Innovations Team and will only be approved if they meet the criteria as outlined on the Scheme's website.	1

Non-compliance process

Where a site, company or supplier is found to be non-compliant in one or more sections, the following will apply:

- A letter highlighting the area(s) of failure will be sent with a request to address the issue(s) detailed in the Monitor's report. In instances of **gross failure** or **multiple instances of failure**, the Scheme will request a meeting to be arranged to discuss the issue(s) detailed in the Monitor's report.
- A further subsequent visit may be required so that the Monitor can establish that compliance has been achieved. However, where minor non-compliance is identified, no reassessment is required and the company will be trusted to take the necessary steps to address the issues identified.

Failure to take appropriate action to address the identified non-compliance issue(s) may result in removal from the Scheme.

For more information about the Scheme's scoring system and the non-compliance process, please visit www.ccscheme.org.uk