

PART ONE: ABOUT YOU		
1.	Area Committee To find out about Area Committees, click here	<input type="checkbox"/> Chipping Barnet Area Committee <input type="checkbox"/> Finchley and Golders Green Area Committee <input checked="" type="checkbox"/> Hendon Area Committee
2.	Members Item brought by:	Cllr Anthony Finn
3.	Proposed organisation or Council department to deliver the proposal:	The Paperweight Trust, 85a Bell Lane, Hendon NW4 2AS 020 8455 4996 benjaminconway@paperweighttrust.com
4.	What is the total cost of the project?	£16,920
5.	How much Area Committee funding are you applying for?	£9,999
PART TWO: ABOUT YOUR PROJECT		
6.	What is the project? Please provide a brief overview of the project and what the funding will be used for.	
	<p>The Paperweight Trust is a free professional service that provides practical guidance and assistance in all manner of paperwork, bureaucracy and domestic administration to those who are vulnerable, alone and in crisis. Our advisors (all volunteers), many of whom are professionals in law, accountancy, banking, social work etc., provide help with matters appertaining to welfare and benefits, correspondence with banks and building societies, form filling, tax matters, councils, utilities, bills, probate, insurance, divorce and legal issues. We maintain a proactive approach to debt management and household expenditure and will intervene with creditors stabilising precarious situations. We help review and complete documents and when necessary, enlist expert opinion in a range of matters.</p> <p>The Paperweight service has already been recognised by LBB as a recipient of the Barnet Civic Award 2016.</p> <p>Funding is being sought to introduce and maintain the Paperlite project, a Phase Two responsive person-centred, home-visiting service that meets the needs of vulnerable clients including single parents, the mentally and physically disabled, the elderly as well as those who are at risk and require ongoing help on a 'maintenance' basis to relieve the pressure of day-to-day responsibilities.</p> <p>Paperlite caseworkers visit regularly every three to four weeks and ensure that by undertaking the following tasks, clients are be able to maintain their independence and remain in the safety and security of their own homes:</p>	

	<ul style="list-style-type: none"> • opening and dealing with post • ensuring that medical appointments are kept • helping those with poor eyesight • checking that payments are up to date • ensuring that all income and benefits have been received • checking 'paperwork' and talking through issues of domestic administration that need attention • providing a friendly, caring but practical visit • providing a listening ear <p>The public infrastructure for this kind of help has not been addressed, whether in the short or longer term, and no government body or other communal organisation provides this service.</p>
7.	<p>Which priority area will the project / initiative address?</p> <p><input type="checkbox"/> Improving community safety</p> <p><input checked="" type="checkbox"/> Improving local mental and physical health, physical activity and independence</p> <p><input type="checkbox"/> Supports local people to improve their skills or find employment</p> <p><input type="checkbox"/> Support local businesses</p> <p><input type="checkbox"/> Improves the local environment</p>
8.	<p>How will it benefit the local area? Please state the area(s) within the constituency (e.g. ward(s)) which will benefit from the project</p> <p>The Paperweight Trust aims to help all Jewish residents in all wards of the London Borough of Barnet who are eligible and need our help. Currently 80% of Paperweight clients live in the London Borough of Barnet which has a Jewish population in excess of 55,000 .</p>
9.	<p>Who will it benefit? Please state the main beneficiaries of the project.</p> <p>The Paperweight Trust targets clients who are isolated and lonely, having lost a partner either through death, separation or divorce. Alternatively the clients may be a couple, one of whom is dealing with an increasingly frail partner or both are either physically or mentally insecure. At the other end of the spectrum, the Trust helps single parents who are coming to terms with the complexities and loneliness of divorce or early death. For the vulnerable, the everyday burden of dealing with the practicalities of paperwork and bureaucracy can become unbearable and an insurmountable burden.</p> <p>Paperweight, and as a natural progression Paperlite, helps clients who are either self-referred or have been directed to the Trust by social care organisations including Social Services at the London Borough of Barnet, Barnet Carers Centre, Jewish Care, AJR, Jewish Women's Aid, London</p>

	Jewish Family Centre, Mencap, Jewish Blind and Disabled, Norwood as well as counsellors, social workers, medical professionals, GPs etc.
10.	Please tell us what the outcome of your project or initiative will be. An outcome is what happens as the result of your project or initiative
	<p>Our projected outcome is a healthier state of mind and less anxiety regarding the complexities of domestic administration and healthcare. As a consequence, the Paperlite client will be less reliant on the overstretched services provided by the London Borough of Barnet and NHS as it is our aim that clients will be less stressed, knowing that their day-to-day problems are being addressed.</p> <p>A recent Sunday Express report stated that the “lonely and elderly make 30 million GP visits a year just for the company”. A three-to-four weekly visit by a Paperlite caseworker, who will not only help solve their paperwork problems but will also focus on their social needs, will benefit all concerned with the clients’ welfare.</p>
11.	How many people do you predict will benefit from this project or initiative? Please state how you have arrived at this number
	<p>According to figures on our database, 400 Barnet residents have benefited from our service since Paperweight started in 2010.</p> <p>With an initial client list of ten in 2010, our service has benefited 400 clients in Barnet over the past five years, virtually doubling the number of clients per year. Of these, initially 25% would be eligible for help from Paperlite. This figure would increase if funding were available, by virtue of the increased awareness of the service through communal education and the reinforcement of our role to the several primary care providers in the community who could recognise their service users as potential beneficiaries.</p>
12.	What evidence of need is there for this project? Please provide any supporting evidence of need, such as local statistics or information from a needs assessment.
	<p>The Guardian article of 13th July 2016, “Vulnerable adults at risk as councils face £1bn social care shortfall” highlighted the pitfalls of an aging home-based population when local services are stretched.</p> <p>But The Paperweight Trust knows of these situations <u>first hand</u>, and has or is assisting over 500 clients, 80% of whom are Barnet residents, in the past 5 years, with 180 in the past year alone. We know from our ongoing involvement, often with multi-disciplinary groups within the borough that some 25% of these clients will, with the best will in the world, <u>never achieve full independence</u> and the nature of their needs is that without a Paperlite service,</p>

	<p>they would revert to an earlier complex and fragile state with its costs and drain on care providers.</p> <p>Both the service users and their referrers from across the social care spectrum, enthusiastically endorse the Paperlite concept, and Paperweight is perfectly positioned to deliver it.</p>
13.	Please demonstrate below how local people have been involved in developing this proposal
	<p>Paperweight is based in the London Borough of Barnet, with an office in Bell Lane, Hendon. All ten executives on the board are Barnet residents. The work of the Trust was acknowledged by the Borough when it was granted a Civic Trust Award in 2015.</p> <p>As already stated, 80% of clients are Barnet residents and all have acknowledged that there is a serious need for the Paperlite project.</p>
14.	How will the project or initiative be promoted to local residents?
	<p>It is our intention to promote the project through presentations to care groups and organisations who refer clients to the Paperweight Trust. These organisations include Social Services at the London Borough of Barnet, Age UK, Mencap, Jewish Care, Norwood, plus many more (see attached literature). All these organisations, or their local branches, are based in Barnet and receive printed publicity (as attached) as well as email updates of our work, with the aim of raising our profile to target potential clients.</p> <p>The Trustees regularly attend voluntary sector meetings and special interest forums and will use these to promote the aims of Paperlite to target potential clients</p>
PART THREE: PROJECT DELIVERY	
15.	What are the project timelines?
	<p>A pilot scheme started in Spring 2016. Four caseworkers have been trained to carry out the work and our aim is to train a further 20 caseworkers in Barnet during the course of the next year. Obviously, this depends on our funding limits.</p> <p>It is estimated that based on the current number of Paperweight clients and the rates at which these are increasing, that Paperlite will assist 75-100 clients in year 1, increasing to 150-200 in year 2.</p> <p>The initial funding and resources for the pilot scheme have come from The Paperweight Trust's reserve funds, collected from sundry donors and from a couple of community fund-raising events. However this resource is limited and earmarked for the general Paperweight service.</p>
16.	Please provide a breakdown of how the project intends to spend the Area Committee funding?

The Area Committee funding is intended to aid Paperweight to fully launch the Paperlite service.

Our published accounts will show that the running costs of The Paperweight Trust for the year to 31.7.16 were £43k. Whilst no staff receive a salary, it is understood that running an office, printing and publicity, maintaining an up-to-date website, IT, telecoms, statutory matters etc. quickly absorb donated funds.

Our internal costings in relation to value-for-money delivered, have shown that the cost of support per Paperweight client for the self-same period run at only £240/annum whereas the value delivered, in terms of time and professional expertise utilised, is something close to 15 times that figure.

In respect of the Paperlite project we require seed capital to enlarge on the pilot study to cover publicity, training, on-going management and evaluation of the 20 caseworkers we need to recruit.

The specific budget for the wider Paperlite launch is :

Premises (Rent & rates)	5,320
Premises (Insurance)	394
Premises (Utilities & cleaning)	792
IT & Office supplies	1,072
Telecoms	1,199
Website and media	5,486
Printing & publicity	<u>2,656</u>
	16,920

We are looking to the Area Committee to fund their maximum permitted funds for this project viz. £9,999

We have worked on the basis that in-house training for the new caseworkers is achievable within this budget because of the available experience and talent of the executive team and trustees.

All current office and administrative staff are working on a voluntary basis.

Who will be responsible for the delivery of the project?

The project will be managed by the Trustees of the Paperweight Trust and the eight members of the Executive Committee. The Trustees are:

Bayla Perrin, Alan Perrin, Benjamin Conway, Jonathan Marriott

All the above have been Trustees since the inauguration of the Trust in 2010.

