

**London Borough of Barnet
Performance and Contract
Management Committee
Work Programme 2016-17
November 2016**

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Title of Report	Overview of decision	Report Of (<i>officer</i>)	Issue Type (Non key/Key/Urgent)
15 November 2016			
Quarter 2 Monitoring Report 2016/17	To review and approve quarter 2 2016/17 finance and performance report for internal and external delivery units. This report includes treasury management outturn and risk management framework.	Stephen Evans Interim Chief Operating Officer	Non key
Parking Contract Extension	To receive a progress report on the extension of the NSL contract.	Andrew Charlwood, Head of Governance, Jamie Blake, Environment Commissioning Director	Non key
Year Three Review of Customer and Support Group (CSG) Contract	To receive a final report from the members' working group.	Stephen Evans Interim Chief Operating Officer	Key
CSG Web Improvement Update	To receive a further report on the progress of the website improvement plan in accordance with the council's Customer Access Strategy.	Stephen Evans Interim Chief Operating Officer Kari Manovitch, Head of Customer Strategy and Programmes, Commercial Katherine Lyon, Head of Customer Services and Transformation, Capita Chris Melia Customer Experience Manager, Capita	Non key

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IT update	To consider the referral from the Audit Committee - Q1 Internal Audit Report, on IT Change Management and IT Disaster Recovery and steps taken to improve support to Members.	Stephen Evans Interim Chief Operating Officer	Non key
5 January 2017			
Business planning: monitoring	To discuss the proposed monitoring framework for 2017/18.	Stephen Evans Interim Chief Operating Officer	Non key
Cambridge Education 100 day review and update (follow-up from May 2016)	To receive the update and consider the 100 day review report.	Chris Munday Commissioning Director for Children and Young People Val White, Programme Director Education and Learning	Non Key
Proposed indicators and targets for Corporate Plan – Addendum 2017/18	To receive and review the report on proposed indicators and targets for Corporate Plan – Addendum 2017/18	Stephen Evans Interim Chief Operating Officer	Non key
13 February 2017			

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Quarter 3 Monitoring Report 2016/17	To review and approve quarter 3 2016/17 finance and performance report for internal and external delivery units. This report includes treasury management outturn.	Stephen Evans Interim Chief Operating Officer	Non key
24 May 2017			
Quarter 4 and Year End Outturn Monitoring Report 2016/17	To review and approve final outturn and quarter 4 2016/17 finance and performance report, including treasury management outturn.	Stephen Evans Interim Chief Operating Officer	Non key
CSG Web Improvement Update	To receive a further report on the progress of the website improvement plan in accordance with the council's Customer Access Strategy.	Stephen Evans Interim Chief Operating Officer Kari Manovitch, Head of Customer Strategy and Programmes, Commercial Katherine Lyon, Head of Customer Services and Transformation, Capita Chris Melia Customer Experience Manager, Capita	Non key

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Education and Skills Contract – update on KPI's	At the meeting on 31 st May 2016, the Committee agreed to receive regular update reports and within 6-9 months a report on performance against the KPI's in relation to the Education and Skills Contract.	Val White, Programme Director Education and Learning	Non key
To be allocated			
Re Contract Review	To review and receive update report.	Stephen Evans Interim Chief Operating Officer	Non key
Clienting Arrangements - Customer & Support Group (CSG) Contract	At its meeting on 31 st May 2016, the Committee noted the clienting and contract management arrangements in place in respect of the CSG contract and requested to receive an update report at a future meeting for the purposes of monitoring the arrangements.	Stephen Evans Interim Chief Operating Officer	Non key