

	<p><b>Performance and Contract Management Committee</b></p> <p><b>31 May 2016</b></p>
<p style="text-align: right;"><b>Title</b></p>	<p><b>Referral from the Audit Committee: Internal Audit Exception Recommendations Report and Progress Report up to 31st March 2016 and Internal Audit Annual Opinion 2015-16</b></p>
<p style="text-align: right;"><b>Report of</b></p>	<p>Head of Governance</p>
<p style="text-align: right;"><b>Wards</b></p>	<p>All</p>
<p style="text-align: right;"><b>Status</b></p>	<p>Public</p>
<p style="text-align: right;"><b>Urgent</b></p>	<p>No</p>
<p style="text-align: right;"><b>Key</b></p>	<p>No</p>
<p style="text-align: right;"><b>Enclosures</b></p>	<p><b>Appendix A – Information Technology Disaster Recovery - Internal Audit Report Quarter 4, 2015-16 – pages 5-11</b></p> <p><b>Appendix B – IT Change Management - Internal Audit Report Quarter 4, 2015-16 – pages 3-10</b></p> <p><b>Appendix C – Internal Audit Annual Opinion 2015-16 – pages 1-9</b></p>
<p style="text-align: right;"><b>Officer Contact Details</b></p>	<p>Salar Rida, Governance Officer                  Email: <a href="mailto:salar.rida@barnet.gov.uk">salar.rida@barnet.gov.uk</a>                  Tel: 020 8359 7113</p>

<p><b>Summary</b></p>
<p>The report informs the Committee of an item the Audit Committee has recommended for consideration by the Performance and Contract Management Committee, namely the internal Audit reports on IT Disaster Recovery and the IT Change Management and the Internal Audit Annual Opinion 2015-16.</p>

## **Recommendation**

1. **That the Performance and Contract Management Committee consider the matter referred by the Audit Committee.**

### **1. WHY THIS REPORT IS NEEDED**

1.1 At the meeting on 19 April 2016, the Audit Committee considered the 'Internal Audit Exception Recommendations Report and Progress Report up to 31st March 2016'. The report included two limited assurance audits of the 'Information Technology Disaster Recovery' (Appendix A, pp.5-11) and 'IT Change Management' (Appendix B, pp. 3-10).

1.2 Following discussion of the limited assurance reports on Information Technology Disaster Recovery and IT Change Management, it was Resolved:

*'That the Audit Committee refer the Internal Audit reports on IT Disaster Recovery and IT Change Management to the Performance and Contract Management Committee for its consideration'*

1.3 At the same meeting the Audit Committee considered the Internal Audit Annual Opinion 2015-16. It was noted that this report included summary information on the issues raised in the Internal Audit Exception Recommendation Report and Progress Report up to 31 March 2016 which the Committee had referred to the Performance and Contract Management Committee for consideration. The Committee subsequently Resolved:

*'That the Internal Audit Annual Opinion 2015-16 be brought to the attention of Performance and Contract Management Committee.'*

1.4 Performance and Contract Management Committee is therefore requested to consider these matters. The relevant excerpts of the above reports are attached as:

- Appendix A (at pages 5-11) Internal Audit Exception Recommendations Report and Progress Report up to 31st March 2016
- Appendix B (at pages 3-10) IT Change Management - Internal Audit Report Quarter 4, 2015-16. ;
- Appendix C (at pages 1-9) Internal Audit Annual Opinion 2015-16

### **2. REASONS FOR RECOMMENDATION**

2.1 No recommendations have been made.

### **3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

3.1 Not applicable.

#### **4. POST DECISION IMPLEMENTATION**

4.1 Post decision implementation will depend on the decision taken by the Committee.

#### **5. IMPLICATIONS OF DECISION**

##### **5.1 Corporate Priorities and Performance**

5.1.1 As and when issues raised and progressed, they will need to be evaluated against the Corporate Plan and other relevant policies.

##### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

5.2.1 None in the context of this report.

##### **5.3 Social Value**

5.3.1 Not applicable in the context of this report.

##### **5.4 Legal and Constitutional References**

5.4.1 The Council's Constitution Responsibility for Functions, Annex A, sets out the terms of reference of the Audit Committee including that the purpose of the Audit Committee is to provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the authority's financial and non-financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment, and to oversee the financial reporting process.

5.4.2 The terms of reference of the Audit Committee also includes the following responsibility: To make recommendations to the relevant Committee for consideration of audit assurance matters of significant concern.

5.4.3 The Performance and Contract Management Committee terms of reference includes Risk Management and the Monitoring of Performance against targets by Delivery Units and Support Groups including Customer Support Group; Re; the Barnet Group Ltd (including Barnet Homes and Your Choice Barnet); HB Public Law; NSL; Adults and Communities; Family Services; Education and Skills; Street Scene; Public Health; Commissioning Group; and Assurance.

##### **5.5 Risk Management**

5.5.1 None in the context of this report.

##### **5.6 Equalities and Diversity**

5.6.1 None in the context of this report.

## 5.7 Consultation and Engagement

5.7.1 None in the context of this report.

## 5.8 Insight

5.8.1 None in the context of this report.

## 6. BACKGROUND PAPERS

6.1.1 Audit Committee, 19 April 2016, Agenda Item 7, Internal Audit Exception Recommendations Report and Progress Report up to 31st March 2016 – Information Technology Disaster Recovery  
<http://barnet.moderngov.co.uk/documents/s31483/Annex%20A%20-%20Internal%20Audit%20Report%20Quarter%204%202015-16.pdf> (pages 5-11).

6.1.2 Audit Committee, 19 April 2016, Agenda Item 7, Internal Audit Exception Recommendations Report and Progress Report up to 31st March 2016 – IT Change Management  
<http://barnet.moderngov.co.uk/documents/s31508/Annex%20B%20-%20Internal%20Audit%20Report%20Quarter%204%202015-16%20-%20Addendum.pdf> (pages 3-10).

6.1.3 Audit Committee, 19 April 2016, Agenda Item 8, Internal Audit Annual Opinion 2015-16 (pages 1-9)  
<http://barnet.moderngov.co.uk/documents/s31479/Annex%20A%20-%20LBB%20Internal%20Audit%20Annual%20Opinion.pdf>