The report seeks approval to renew the existing Service Level Agreement: - Provision of Dog Warden Services from 01/04/15 to 31/03/17 with an option to extend for 1 additional year.

### Decisions

To renew the Current Service Level Agreement for the Dog Warden collection Service with Islington Council Animal Welfare Service for the period April 2015 to March 2017, with the option to extend for 1 year following a service review.

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<table>
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<th>Title</th>
<th>Renewal of existing SLA/contract for Provision of Stray Dog Warden Service.</th>
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<tr>
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<td>Street Scene Director</td>
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<td>Officer Contact Details</td>
<td>Dave Ward, Streets Operations Manager on 020 8359 5137, <a href="mailto:dave.ward@barnet.gov.uk">dave.ward@barnet.gov.uk</a></td>
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### Summary

The report seeks approval to renew the existing Service Level Agreement: - Provision of Dog Warden Services from 01/04/15 to 31/03/17 with an option to extend for 1 additional year.
1. WHY THIS REPORT IS NEEDED

1.1 The report is required to renew the existing Service Level Agreement (SLA): Provision of Dog Warden Services from 01/04/15 to 31/03/17 with an option to extend for 1 additional year. The total value of the contract over 3 years will be £105,000

2. REASONS FOR DECISIONS

2.1 The renewal of this contract will allow for the provision of a high quality provision of the stray dog warden service through the service provider. Following a benchmarking exercise and soft market testing, the service provider has demonstrated that they will deliver a value for money service, working in accordance with the boroughs contract specifications.

3. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3.1 London Borough of Islington is only able to the offer of dog warden service to a specified number of authorities and provision is subject to an existing arrangement or availability of service cover. Benchmarking has been undertaken which confirmed continuation of a service level agreement between London Borough of Barnet and Islington continues to provide best value. To undertake a procurement exercise to seek a new service provider carried a risk of loss of continued quality service delivery and best value as such this option was considered and rejected.

4. POST DECISION IMPLEMENTATION

4.1 The dog warden service agreement will continue until the 31 March 2017 with an option to extend for one year following a service review.

At the end of this period, a full tender exercise will take place and the successful tender awarded.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

5.1.1 The contract meets with the council’s corporate priority; improve the satisfaction of residents and business with the London borough of Barnet as a place to live, work and study. The council’s procurement strategy aims to support the delivery of the Corporate Plan 2013-2016 by enabling the
The procurement of value for money goods and services; the process undertaken for this contracts listed supports this aim.

5.1.2 The contract directly contributes to maintaining a safe borough through the collection of stray dogs from the boroughs parks and streets, improving the local environment for residents and visitors to enjoy.

5.2 **Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

5.2.1 The costs of the extended contract will be contained within the relevant annual budgets.

5.2.2 The annual SLA costs for the initial core period of the contract will be a base service cost of £35,000 and agreed schedule of rate prices. During the period of this SLA/Contract microchip legislation will come into effect and it has been indicated that this can be incorporated into the service provision. The cost of which and responsibility is to be determined, through negotiation based on Schedule of Rates provided.

5.3 **Legal and Constitutional References**

5.3.1 The Public Contracts Regulations 2015 provides that contracts between local authorities are not subject to competitive tendering provided that the following conditions are fulfilled: i) the contract establishes or implements a co-operation between the participating contracting authorities with the aim of ensuring that public services they have to perform are provided with a view to achieving objectives they have in common; ii) the implementation of that co-operation is governed solely by considerations relating to the public interest; and iii) the participating contracting authorities perform on the open market less than 20% of the activities concerned by the co-operation.

5.3.2 As required by the Council’s Contract Procedure Rules, the parties will execute a formal Service Level Agreement in a form approved by the Monitoring Officer (in consultation with HB Public Law) for the provision of the Stray Dog Warden Service.

5.3.3 Council Constitution, Part 22, Contract Procedure Rules, section 17, Appendix 1 - Table A – Authorisation and Acceptance Thresholds sets out authorisation and acceptance thresholds for works, supplies or services contracts. A Council Officer as designated by approved scheme of delegation is authorised to accept tenders/quotations between £25,001 and £172,514 where the procurement is listed on the forward plan.

5.4 **Risk Management**
5.4.1 I do not consider the issues involved are likely to raise significant levels of public concern or give rise to policy considerations.

5.5 **Equalities and Diversity**

5.5.1 In providing the services the contractors shall, to the same extent as if it were a public authority within the meaning of the Equality Act 2010 (or any European equivalent), comply with the 2010 Act together with all applicable amendments, regulations and Codes of Practice or any future or other legislation which concerns discrimination in employment and service delivery (the Equalities Provisions) and shall in particular comply with the public sector equality duty under Section 149.

5.6 **Consultation and Engagement**

5.2.1 This decision does not require a consultation.

6. **BACKGROUND PAPERS**


7. **DECISION TAKER’S STATEMENT**

7.1 *I have the required powers to make the decision documented in this report. I am responsible for the report’s content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations.*

8. **OFFICER’S DECISION**

I authorise the following action

8.1 *To renew the Current Service Level Agreement for the Dog Warden Collection Service with Islington Council Animal Welfare Service for the period April 2015 to March 2017, with the option to extend for 1 year following a service review.*

Signed  
Street Scene Director

Date  
19 June 2015