

**ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER**

**Subject:** **CKAN Open Data Portal for the Transparency Project**

**Officer taking decision** Head of Information Management

**Date of decision** 11 April 2014

**Summary:** A pivotal deliverable of the Transparency Project is to implement a dedicated portal to publish the Council's Open Data sets.

The Open Knowledge Foundation CKAN is the EU and UK Governments official open data portal provider; a trusted Open Source portal developer, this means the CKAN portal is free and can be used without any license fees.

This application is to procure CKAN's specialist services, to design and deploy a portal data store for the Council, provide hosting arrangements and technical training. The expected cost, including external hosting is expected to be £40,950.

**Officer Contributors** Jacqueline Leaver – Transparency Project Manager  
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**Status (public or exempt)** Public

**Wards affected** None

**Function of (Council/Executive)** Council

**Enclosures:** IDEA Grant Agreement

**Contact for further information:** Jon Hill – 020 8359 7072

## **1. RELEVANT PREVIOUS DECISIONS**

1.1 None

## **2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

2.1 The Transparency project resides within the 'Connecting with Barnet Programme', which is designed to improve resident and customer trust as well as to improve the quality and efficiency of the various ways the council interacts with residents and provides information.

## **3. RISK MANAGEMENT ISSUES**

3.1 I do not consider the issues involved are likely to raise significant levels of public concern or give rise to policy considerations as the CKAN costs will be covered by the £43,000 Grant Funding Agreement from the Improvement & Development Agency for Local Government. See enclosure.

## **4. EQUALITIES AND DIVERSITY ISSUES**

4.1 The Equality Act 2010 requires the Council and all other organisations exercising public functions on its behalf to have due regard to the need to a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act; b) advance equality of opportunity between those with a protected characteristic and those without; c) promote good relations between those with a protected characteristic and those without. The 'protected characteristics' referred to are: age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; sexual orientation. CKAN will comply with these obligations.

## **5. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)**

5.1 The Portal (software system) will be designed, hosted and supported by CKAN and therefore will not require Council support resources.

5.2 CKAN's specialist design services will be funded by the IDEA grant funding.

5.3 The Commercial and Customer Services Director has approved this single tender action.

## **6. LEGAL ISSUES**

6.1 The publication by the Council of Open Data Sets complies with the government's Code of Recommended Practice for Local Authorities on Data Transparency.

6.2 The Council must comply with the conditions of the IDEA Grant Funding Agreement.

6.3 The contract for services with CKAN will be in a form approved by HB Public Law as required by Contract Procedure Rules 5.9 and 12.1

## 7. CONSTITUTIONAL POWERS

7.1 The Head of Service of the Information Management Team has authority to approve the contract award to CKAN under the Scheme of Delegation and paragraph B of Table A to the Contract Procedure Rules.

## 8. BACKGROUND INFORMATION

8.1 A pivotal deliverable of the Transparency Project is to implement a dedicated portal to publish the Council's Open Data sets.

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## 9. LIST OF BACKGROUND PAPERS

9.1 Grant Funding Agreement – See Schedule 1

9.2 The Transparency Project Initiation Document (Approved)

## 10. DECISION TAKER'S STATEMENT

10.1 *I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations.*

## 11. OFFICER'S DECISION

11.1 **I authorise the following action:** Procurement of CKAN's specialist services, to design and deploy a portal data store for the Council, provide hosting arrangements and technical training.

**Signed**

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**Date**

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