## Action Taken Under Delegated Powers by Officer (Council Function)

**Subject**
Approval of Premises for Civil Weddings – The Crown Moran Hotel, 142-152 Cricklewood Broadway, London NW2 3ED

**Officer Taking Decision**
Borough Solicitor, Head of Service

<table>
<thead>
<tr>
<th>Summary</th>
<th>An application has been received from Mr Tommy Moran, Segal Trading Ltd for the premises known as The Crown Moran Hotel, 142-152 Cricklewood Broadway, London NW2 3ED to be approved as a venue for marriages in pursuance of Section 26(1) (bb) of the Marriage Act 1949.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Officer Contributors</td>
<td>Roy Stevens, Client &amp; Specialist Services Manager (extn 5571)</td>
</tr>
<tr>
<td>Status (public or exempt)</td>
<td>Public</td>
</tr>
<tr>
<td>Wards affected</td>
<td>Childs Hill</td>
</tr>
<tr>
<td>Enclosures</td>
<td>None</td>
</tr>
<tr>
<td>Power being exercised</td>
<td>To decide applications for approval of premises for civil marriage ceremonies after consultation with the Head of Environmental Services and in accordance with statutory provisions</td>
</tr>
</tbody>
</table>

Contact for further information: Roy Stevens, Client & Specialist Services Manager (extn. 5571)

Serial No. LP 320 – D1
1. RELEVANT PREVIOUS DECISIONS
1.1 The Policy and Resources Committee decided on 5 April 1995 the approach to suitability of premises to be adopted and standard additional conditions to be attached to any grant of approval.

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS
2.1 Approval of this application will widen the local choice of venues for civil marriages.
2.2 The premises conform with the suitability criteria adopted by the Council in 1995 as referred to in 1.1 above.

3. RISK MANAGEMENT ISSUES
3.1 I have considered whether the issues involved are likely to raise significant levels of public concern or give rise to policy considerations. Having regard to the nature of the premises and the fact that the application has been publicised by notice in the local press and at the premises for three weeks without any objections being made it is not considered that the issues would raise significant levels of public concern.

4. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS
4.1 The application fee of £700 has been received.

5. LEGAL ISSUES
5.1 The Marriages (Approved Premises) Regulations 1995 set out the application procedure, criteria and detailed requirements for approval. They also set out standard conditions to be attached to every grant of approval and provide for the imposition of additional conditions by the local authority.

6. CONSTITUTIONAL POWERS
6.1 Delegated Power number D1 in the list of specific powers delegated to the Borough Solicitor and Assistant Chief Executive referred to in paragraph 6.3 of Section 6 of Part 3 of the Constitution as published on the Intranet in accordance with paragraph 6.4 of that Section.

7. BACKGROUND INFORMATION
7.1 The Registrar General has issued guidance to local authorities for the approval of premises as venues for civil marriages.
7.2 The authority may grant approval only if it is satisfied that:
   • The application has been made in accordance with the Regulations.
   • The premises fulfil the requirements set out in the Regulations.
   • The premises fulfil any other reasonable requirements which the Authority considers appropriate to ensure that the facilities provided at the premises are suitable. Proposed local requirements were set out in Appendix 4 to the Committee Report.
7.3 The application has been made in accordance with the Regulations and the necessary public notice has been given. No objections or other comments have been received.
7.4 The premises have been inspected to ensure that they are suitable for this purpose and meet Health and Safety requirements.

7.5 Janice Thomson, the Superintendent Registrar and I found the premises to be a seemly and dignified venue for the solemnisation of marriages. A separate room is available for the couple to be interviewed prior to the ceremony. There are two rooms proposed to be used for civil marriage ceremonies, one which is the function room known as the “Sala Room” on the first floor and the other is known as the “Barnet Room” situated on the ground floor. Disabled access to the room is available.

7.6 The applicant confirms, in the application, that the premises will be available for regular use by the general public for the solemnisation of civil marriages.

7.7 The Head of Environmental Services confirms that he and the London Fire and Emergency Planning Authority approve the premises and agree to approval being issued subject to :-

- The council’s standard conditions; and
- A condition limiting the number of persons in the designated room during a marriage ceremony to no more than 120 in the Sala Room and 60 in the Barnet Room.

7.8 The applicant also confirms in the application that the premises have no recent or continuing connection with any religion, religious practice or religious persuasion which would be incompatible with the use of the premises for the solemnisation of marriages in pursuance of Section 26 (1) (bb) of the Act.

7.9 The rooms in which ceremonies of marriage will be solemnised is identifiable by the descriptions set out in paragraph 7.7 above as distinct parts of the premises.

8. LIST OF BACKGROUND PAPERS

8.1 Application papers.

8.2 Any person wishing to inspect the background papers listed above should telephone roy Stevens, Client & Specialist Services Manager.

9. OFFICER’S DECISION

I authorise the following action

9.1 The application is approved subject to the statutory conditions and additional conditions mentioned above.

9.2 The approval to be recorded in the register of approved premises.

9.3 The applicant to be notified of the decision as soon as practicable.

9.4 Copies of the entry in the register to be delivered to the Superintendent Registrar and the Registrar General forthwith.

Signed

Borough Solicitor and Assistant Chief Executive, Head of Service

Date 2 December 20005