

## Appendix B

| <b>Risk Assessment Form</b> |  |                             |        |   |
|-----------------------------|--|-----------------------------|--------|---|
| Scheme:                     | Planned Highway Maintenance Works  |                             |        |   |
| Objective:                  | To undertake programmed maintenance work to preserve the asset, to provide a sustainable environment, to minimise cost over time, to add the community value to the network and to contribute to safety improvements for example skidding resistance and riding quality. |                             |        |   |
| Risk Category               | Description  | Likelihood of not being met | Impact | Response  |
| Strategic                   | NIs (National Indicators) targets to improve the condition of roads and pavements may not be met.  | L                           | H      | Accept – Programme objectives will help to meet NI targets  |
|                             | Corporate target to halt deterioration of condition of highway by eliminating backlog of repairs within specified period may not be met.   | M                           | H      | Exploit – An opportunity to improve traffic flows and/or reduce congestion by reviewing existing traffic calming measures<br><br>Accept – All Funding sources including Transport for London and Neighbourhood Renewal Funding needs to be exploited, in addition to consideration of Prudential Borrowing.           |
| Operational                 | Lack of forward planning and poor performing contractors may lead to delays in implementation and increased inconvenience to residents.  | L                           | H      | Reduce – Timely co-ordination with other works and notifications to TfL for impact on Trunk London Road Network and Strategic Road Network, early programming and use of project management system and on-site monitoring will reduce disruptions and delays to residents and road users during works by contractors. |
| Staffing & Culture          | Staff may not be aware of targets and objectives   | L                           | H      | Reduce – Promotion and reinforcement of key objectives and corporate plan with all staff.   |
| Financial                   | Inability to maintain works within allocated budget.   | L                           | H      | Reduce – Procedures and monitoring in place to ensure that works are carried out to ensure value for money in the long term and minimise risks of financial irregularities.   |
| Compliance                  | Work outside relevant Legislation and council policies   | L                           | H      | Reduce – Procedures in place to audit safety of works and current legislation adhered to and ongoing monitoring.  |

Key to risk or impact H=high M=Medium L=Low