

# **Annual Meeting of the Council of the London Borough of Barnet**

**TO BE HELD ON**

**TUESDAY 24TH MAY, 2022 AT 7.00 PM**

**VENUE**

**HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ**

**SUMMONS AND AGENDA**



**All Councillors are hereby summoned to attend the Council Meeting for the transaction of the business set out.**

Agenda and Timetable  
Tuesday 24th May, 2022

<b>Item</b>	<b>Subject</b>		<b>Page Nos</b>
1.	<b>Prayer</b>		
2.	<b>Apologies for Absence</b>		
3.	<b>Exceptional item</b>		
4.	<b>Election of Mayor</b>		
5.	<b>Minutes</b>		5 - 22
6.	<b>Declarations of Interest</b>		
7.	<b>Official Announcements</b>		
8.	<b>Report of the Chief Executive - Results of the Local Government Elections on 6 May 2022</b>		23 - 50
9.	<b>Appointment of the Leader</b>		51 - 52
10.	<b>Noting the Appointment of the Deputy Leader</b>		
11.	<b>Noting the Appointment of the Leader of the Opposition</b>		
12.	<b>Report of the Leader of the Labour Group</b>		53 - 142
13.	<b>Report of the Head of Governance - Political Proportionality</b>		143 - 146
14.	<b>Report of the Head of Governance - Appointments to Committee's</b>	<b>To follow</b>	
15.	<b>Report of the Head of Governance - Appointments to Outside Bodies</b>	<b>To follow</b>	
16.	<b>Report of Head of Governance - Calendar of</b>		147 -

	<b>meetings</b>		164
17.	<b>Report of the Monitoring Officer - Dispensations and Waiver</b>		165 - 168

Andrew Charlwood, Head of Governance  
2 Bristol Avenue, Colindale, NW9 4EW

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## **Minutes**

OF THE MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF BARNET  
held at Hendon Town Hall, The Burroughs, London NW4 4BQ, on 1 March 2022

### **AGENDA ITEM 5**

#### **PRESENT:-**

The Worshipful the Mayor (Councillor Alison Cornelius)  
The Deputy Mayor (Councillor Saira Don)

#### **Councillors:**

Golnar Bokaei	Ross Houston	Helene Richman
Jess Brayne	Anne Hutton	Tim Roberts
Felix Byers	Laithe Jajeh	Gabriel Rozenberg
Anne Clarke	David Longstaff	Lisa Rutter
Pauline Coakley Webb	John Marshall	Shimon Ryde
Dean Cohen	Kath McGuirk	Gill Sargeant
Melvin Cohen	Nick Mearing-Smith	Alan Schneiderman
Sara Conway	Alison Moore	Mark Shooter
Richard Cornelius	Ammar Naqvi	Elliot Simberg
Val Duschinsky	Nagus Narenthira	Stephen Sowerby
Paul Edwards	Reema Patel	Caroline Stock
Claire Farrier	Alex Prager	Julian Teare
Nizza Fluss	Wendy Prentice	Daniel Thomas
Eva Greenspan	Sachin Rajput	Reuben Thompstone
Jennifer Grocock	Barry Rawlings	Sarah Wardle
Rohit Grover	Danny Rich	Roberto Weeden-Sanz
Lachhya Gurung	Nicole Richer	Peter Zinkin

#### **1. THE WORSHIPFUL THE MAYOR TO READ THE NOTICE OF THE MEETING**

The Worshipful the Mayor thanked all Members for attending the meeting. She advised Council that the required notice had been given.

#### **2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Cooke, Councillor Freedman, Councillor Hart, Councillor Levine, Councillor Mittra, Councillor O-Macauley, Councillor Smith, Councillor Williams and Councillor Zubairi.

#### **3. DECLARATIONS OF INTEREST**

None.

#### **4. REPORT OF THE MONITORING OFFICER (IF ANY)**

None.

**5. MOTION IN THE NAMES OF THE LEADER OF THE COUNCIL, LEADER OF THE OPPOSITION AND LEADER OF THE LIBERAL DEMOCRAT GROUP - CONFERRING THE HONORARY FREEDOM OF THE LONDON BOROUGH OF BARNET**

The Worshipful the Mayor thanked all Members for attending the Extraordinary Council meeting to confer the Honorary Freedom of the London Borough of Barnet.

Upon being put to the vote, Council unanimously agreed the Conferring of the Honorary Freedom of the London Borough of Barnet to Councillor John Marshall.

**RESOLVED THAT COUNCIL:**

**Confer the Honorary Freedom of the London Borough of Barnet on Councillor John Marshall.**

**In pursuance of Section 249 of the Local Government Act 1972, the Council of the London Borough of Barnet hereby do confer upon John Leslie Marshall the Honorary Freedom of the London Borough of Barnet (being the most honourable award it is in the Council's privilege to bestow) in recognition of the eminent services rendered by John Marshall to residents over four decades.**

**John Marshall has devoted over four decades of his life as a public servant to the people of Barnet in the following roles:**

**1979 – 1989 Member of the European Parliament (North London);**

**1987 – 1997 Member of Parliament (Hendon South);**

**1998 – 2022 Councillor (Garden Suburb Ward).**

**During his service as a Councillor, John Marshall served as Mayor of Barnet during the municipal year 2008 - 2009, as a Cabinet Member and also as a Committee Chairman.**

**Conferring the Freedom of the London Borough of Barnet to John Marshall recognises his steadfast dedication to the many Barnet residents he served at three levels of Government, his contribution to local civic life and his efforts to improve local services.**

**Councillors gave their tributes and Councillor Marshall thanked them for all the support he had received throughout his political life.**

**The Worshipful the Mayor congratulated Councillor Marshall and thanked him for his friendship and support throughout the years that she had served with him on the Council. The Worshipful the Mayor also noted Councillor Marshall's support for the annual sponsored walk on behalf of the North London Hospice which he always took part in and sent out individual, personal letters asking for sponsorship for a cause he passionately believed in.**

The meeting finished at 19.15pm

## **Minutes**

OF THE MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF BARNET  
held at Hendon Town Hall, The Burroughs, London NW4 4BQ, on 1 March 2022

### **PRESENT:-**

The Worshipful the Mayor (Councillor Alison Cornelius)  
The Deputy Mayor (Councillor Saira Don)

### **Councillors:**

Golnar Bokaei	Ross Houston	Helene Richman
Jess Brayne	Anne Hutton	Tim Roberts
Felix Byers	Laithe Jajeh	Gabriel Rozenberg
Anne Clarke	David Longstaff	Lisa Rutter
Pauline Coakley Webb	John Marshall	Shimon Ryde
Dean Cohen	Kath McGuirk	Gill Sargeant
Melvin Cohen	Nick Mearing-Smith	Alan Schneiderman
Sara Conway	Alison Moore	Mark Shooter
Richard Cornelius	Ammar Naqvi	Elliot Simberg
Val Duschinsky	Nagus Narenthira	Stephen Sowerby
Paul Edwards	Reema Patel	Caroline Stock
Claire Farrier	Alex Prager	Julian Teare
Nizza Fluss	Wendy Prentice	Daniel Thomas
Eva Greenspan	Sachin Rajput	Reuben Thompstone
Jennifer Grocock	Barry Rawlings	Sarah Wardle
Rohit Grover	Danny Rich	Roberto Weeden-Sanz
Lachhya Gurung	Nicole Richer	Peter Zinkin

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Cooke, Councillor Freedman, Councillor Hart, Councillor Levine, Councillor Mittra, Councillor O-Macauley, Councillor Smith, Councillor Williams and Councillor Zubairi.

### **2. ELECT A MEMBER TO PRESIDE IF THE MAYOR IS ABSENT**

The Worshipful the Mayor was present.

### **3. PRAYER**

Reverend Nigel Taylor was called upon by the Worshipful the Mayor to speak to Council and say prayers.

### **4. DECLARATIONS OF INTEREST**

None.

## **5. MINUTES OF THE LAST MEETING**

RESOLVED that the Minutes of the Council Meeting held on the 25<sup>th</sup> January 2022 were agreed as a correct record.

## **6. OFFICIAL ANNOUNCEMENTS**

The Worshipful the Mayor informed Council that at the previous Council Meeting she had announced the death of Bridget Perry, former Councillor for High Barnet Ward, and that she had subsequently attended her funeral in Chesterfield on Thursday 24 February together with , Councillor Richard Cornelius and Councillor Prentice.

The Worshipful the Mayor informed Council of the sad passing of Councillor Anthony Finn on the 21 February 2022.

Councillor Anthony Finn was educated at Hasmore Grammar School, Gateshead Talmudical College and the London School of Economics where he gained a degree, a BSc in Economics. He became a Chartered Accountant and a senior partner in a West Hampstead firm.

He became a Councillor in 1990 and represented Hendon Ward for 32 years until his death.. During his years on the Council, he served as Deputy Leader of the Council from 2002 to 2005 whilst holding the Cabinet portfolio for Resources, and from 2005 to 2009 he was the Cabinet Member for Regeneration. Councillor Finn was also the Chairman of the Budget and Performance Overview and Scrutiny Committee and more recently the Chairman of the Audit Committee.

He also served as a Governor of Hasmore High School and was a Governor of Pardes House Primary School when he died.

On 17 May 2010, Councillor Finn was elected as the 46<sup>th</sup> Mayor of Barnet with his wife, Anita, as his Mayoress.

During his Mayoral year, Councillor Finn supported two charities: Noah's Ark Children's Hospice, a local vibrant charity providing practical support to life-limited children and their families and Camp Simcha, a Hendon based charity aimed at improving the quality of life for children with cancer and other life-threatening illnesses.

The Worshipful the Mayor commented that Councillor Finn would be remembered as an extremely diligent Councillor who served his residents faithfully and that his sense of humour, dedication and expertise would be greatly missed.

The Worshipful the Mayor invited Councillor Shooter, Councillor Fluss, Councillor Richard Cornelius, Councillor Rajput, Councillor Thompstone, Councillor Rozenberg, Councillor Rawlings, Councillor Moore and Councillor Thomas to speak in memory of Councillor Finn.

The Worshipful the Mayor invited Council to join in a minute's silence to reflect on the achievements of his life and to remember his wife Anita, his son Zalmi and all of his family and friends.

The Worshipful the Mayor paid tribute to Her Royal Majesty the Queen on the 70<sup>th</sup>

anniversary of her accession to the throne. Her Royal Majesty acceded to the throne on the 6 February 1952 following the death of her father, King George VI. On the 6 February 2022 she became the longest reigning Monarch, not only of the United Kingdom, but in the world. The Worshipful the Mayor announced that she had written to Her Majesty on behalf of the residents of the Borough

The Worshipful the Mayor asked Council to join her in standing for the national anthem.

## **7. ANY BUSINESS REMAINING FROM LAST MEETING**

None.

## **8. RESOLUTION OF APPRECIATION**

The Deputy Mayor moved the following resolution:

“At a meeting of the Council held at Hendon Town Hall on Tuesday 1 March 2022, it was resolved that we, the Members of the Council of the London Borough of Barnet, hereby express to The Worshipful the Mayor, Councillor Alison Cornelius, our appreciation of the excellent service she has rendered to the London Borough of Barnet as its Mayor during the period May 2021 to May 2022, and for the friendly and conscientious way in which she has performed the duties of that office.

We offer her our sincere gratitude for the concern and empathy she has shown at all times in promoting the welfare of the Borough and its residents and for her willingness to support the many organisations and individuals who called on her time and services during her Mayoralty.

We congratulate her on the success of her appeals for her charities Unitas Barnet Youth Zone and Darlands Conservation Trust.”

This was duly agreed, with the foregoing resolution to be engrossed over the common seal of the corporation and presented to the Worshipful Mayor at the Annual Meeting.

## **9. THE MAYORALTY FOR THE MUNICIPAL YEAR 2022-2023**

The Worshipful the Mayor called for the nominations for election of Mayor of the London Borough of Barnet for the Municipal Year 2022/23. She noted there were two nominations for the Mayor Designate.

### **Conservative Group Nomination:**

Councillor Jajeh, duly seconded by Councillor Simberg, moved that Councillor Gurung be proposed for the appointment of the Mayor of the London Borough of Barnet at the Annual meeting of the Council on 24 May 2022.

### **Labour Group Nomination:**

Councillor Farrier, duly seconded by Councillor Hutton, moved that Councillor Moore be proposed for the appointment of the Mayor of the London Borough of Barnet at the Annual meeting of the Council on 24 May 2022.

On the Conservative nomination for the Mayor Designate 2022/23 being put to the vote, the votes were recorded as follows:

For: 34  
Against: 17  
Abstain: 2  
Absent: 9  
Total: 62

**RESOLVED that Councillor Gurung be nominated as Mayor Designate for the municipal year 2022/23.**

The Mayor Designate, Councillor Gurung, nominated Councillor Grocock as the Deputy Mayor Designate for the municipal year 2022/23.

**RESOLVED that Council note that Councillor Grocock be nominated as the Deputy Mayor Designate for the municipal year 2022/23.**

## **10. VOTE OF THANKS**

The Leader of the Conservative Group, Leader of the Labour Group and Leader of the Liberal Democrat Group, moved the motion to thank all Councillors who would not be standing in the Local Elections on the 5 May 2022.

Councillor Prentice, Councillor Weeden-Sanz and Councillor Ryde all gave speeches as retiring Councillors.

The Worshipful the Mayor moved to vote on the motion of thanks, which was unanimously agreed by Council.

**RESOLVED that:**

**Council note that:**

- 1. Not all Councillors will be standing as candidates in the forthcoming Local Election.**
- 2. These Councillors have devoted years, and in some cases decades, of their lives to their Wards and to the Borough.**

**Council believes that:**

- 1. Councillors make many sacrifices within their personal lives to fulfil their public duties.**
- 2. Each Councillor has worked to make Barnet a better place to live and work.**

**Council resolves to:**

- 1. Recognise the public service provided by those Councillors not seeking re-election, for which the Council is sincerely grateful.**

## **11. PETITIONS FOR DEBATE (20 MINUTES)**

None.

## **12. REPORTS FROM THE LEADER**

None.

### 13. REPORTS FROM COMMITTEES

#### 13.1 REPORT FROM POLICY AND RESOURCES COMMITTEE - BUSINESS PLANNING

The Worshipful the Mayor moved suspension of Council Procedure Rule 17.7 to allow the initial speeches on the budget to be up to the following lengths:

10 minutes for the Leader, 8 minutes for the Labour Group and 7 minutes for the Liberal Democrat Group.

Councillor Thomas, Chairman of the Policy and Resources Committee, then moved the reception and adoption of the recommendations in the report. Councillor Rawlings moved the Labour Group alternative budget in his name. Debate ensued.

The Head of Governance informed Council that the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 and Council Procedure Rule 12.4 requires that voting decisions relating to the budget and Council tax be recorded.

On the Labour Group amendment being put to the vote, the votes were recorded as follows:

Councillor			For	Against	Not Voting	Absent
1.	Golnar	BOKAEI		X		
2.	Jess	BRAYNE		X		
3.	Felix	BYERS		X		
4.	Anne	CLARKE	X			
5.	Pauline	COAKLEY WEBB	X			
6.	Dean	COHEN		X		
7.	Melvin	COHEN		X		
8.	Sara	CONWAY	X			
9.	Geof	COOKE				X
10.	Richard	CORNELIUS		X		
11.	Val	DUSCHINSKY		X		
12.	Paul	EDWARDS	X			
13.	Claire	FARRIER	X			
14.	Nizza	FLUSS		X		
15.	Linda	FREEDMAN				X
16.	Eva	GREENSPAN		X		
17.	Jennifer	GROCOCK		X		
18.	Rohit	GROVER		X		
19.	Lachhya	GURUNG		X		
20.	John	HART				X

Councillor			For	Against	Not Voting	Absent
<b>21.</b>	Ross	HOUSTON	X			
<b>22.</b>	Anne	HUTTON	X			
<b>23.</b>	Laithe	JAJEH		X		
<b>24.</b>	Kathy	LEVINE				X
<b>25.</b>	David	LONGSTAFF		X		
<b>26.</b>	John	MARSHALL		X		
<b>27.</b>	Kath	McGUIRK	X			
<b>28.</b>	Nick	MEARING-SMITH		X		
<b>29.</b>	Arjun	MITTRA				X
<b>30.</b>	Alison	MOORE	X			
<b>31.</b>	Ammar	NAQVI	X			
<b>32.</b>	Nagus	NARENTHIRA	X			
<b>33.</b>	Charlie	O-MACAULEY				X
<b>34.</b>	Reema	PATEL	X			
<b>35.</b>	Alex	PRAGER		X		
<b>36.</b>	Wendy	PRENTICE		X		
<b>37.</b>	Sachin	RAJPUT		X		
<b>38.</b>	Barry	RAWLINGS	X			
<b>39.</b>	Danny	RICH	X			
<b>40.</b>	Nicole	RICHER		X		
<b>41.</b>	Helene	RICHMAN		X		
<b>42.</b>	Tim	ROBERTS	X			
<b>43.</b>	Gabriel	ROZENBERG		X		
<b>44.</b>	Lisa	RUTTER		X		
<b>45.</b>	Shimon	RYDE		X		
<b>46.</b>	Gill	SARGEANT	X			
<b>47.</b>	Alan	SCHNEIDERMAN	X			
<b>48.</b>	Mark	SHOOTER		X		
<b>49.</b>	Elliot	SIMBERG		X		
<b>50.</b>	Thomas	SMITH				X
<b>51.</b>	Stephen	SOWERBY		X		
<b>52.</b>	Caroline	STOCK		X		
<b>53.</b>	Julian	TEARE		X		



Councillor			For	Against	Not Voting	Absent
<b>54.</b>	Daniel	THOMAS		X		
<b>55.</b>	Ruben	THOMPSTONE		X		
<b>56.</b>	Sarah	WARDLE		X		
<b>57.</b>	Roberto	WEEDEN-SANZ		X		
<b>58.</b>	Laurie	WILLIAMS				X
<b>59.</b>	Peter	ZINKIN		X		
<b>60.</b>	Zakia	ZUBAIRI				X
<b>61.</b>	DEUTY MAYOR Saria	DON		X		
<b>62.</b>	MAYOR Alison	CORNELIUS		X		
		<b>TOTAL: 62</b>	17	36	9	62

**RESOLVED that the Labour group amendment in the name of Councillor Rawlings is therefore LOST.**

On the Conservative group amendment being put to the vote, the votes were recorded as follows:

Councillor			For	Against	Not Voting	Absent
<b>1.</b>	Golnar	BOKAEI	X			
<b>2.</b>	Jess	BRAYNE		X		
<b>3.</b>	Felix	BYERS	X			
<b>4.</b>	Anne	CLARKE		X		
<b>5.</b>	Pauline	COAKLEY WEBB		X		
<b>6.</b>	Dean	COHEN	X			
<b>7.</b>	Melvin	COHEN	X			
<b>8.</b>	Sara	CONWAY		X		
<b>9.</b>	Geof	COOKE				X
<b>10.</b>	Richard	CORNELIUS	X			
<b>11.</b>	Val	DUSCHINSKY	X			
<b>12.</b>	Paul	EDWARDS		X		
<b>13.</b>	Claire	FARRIER		X		
<b>14.</b>	Nizza	FLUSS	X			
<b>15.</b>	Linda	FREEDMAN				X
<b>16.</b>	Eva	GREENSPAN	X			

Councillor			For	Against	Not Voting	Absent
17.	Jennifer	GROCOCK	X			
18.	Rohit	GROVER	X			
19.	Lachhya	GURUNG	X			
20.	John	HART				X
21.	Ross	HOUSTON		X		
22.	Anne	HUTTON		X		
23.	Laithe	JAJEH	X			
24.	Kathy	LEVINE				X
25.	David	LONGSTAFF	X			
26.	John	MARSHALL	X			
27.	Kath	McGUIRK		X		
28.	Nick	MEARING-SMITH	X			
29.	Arjun	MITTRA				X
30.	Alison	MOORE		X		
31.	Ammar	NAQVI		X		
32.	Nagus	NARENTHIRA		X		
33.	Charlie	O-MACAULEY				X
34.	Reema	PATEL		X		
35.	Alex	PRAGER	X			
36.	Wendy	PRENTICE	X			
37.	Sachin	RAJPUT	X			
38.	Barry	RAWLINGS		X		
39.	Danny	RICH		X		
40.	Nicole	RICHER	X			
41.	Helene	RICHMAN	X			
42.	Tim	ROBERTS		X		
43.	Gabriel	ROZENBERG		X		
44.	Lisa	RUTTER	X			
45.	Shimon	RYDE	X			
46.	Gill	SARGEANT		X		
47.	Alan	SCHNEIDERMAN		X		
48.	Mark	SHOOTER	X			
49.	Elliot	SIMBERG	X			

Councillor			For	Against	Not Voting	Absent
50.	Thomas	SMITH				X
51.	Stephen	SOWERBY	X			
52.	Caroline	STOCK	X			
53.	Julian	TEARE	X			
54.	Daniel	THOMAS	X			
55.	Ruben	THOMPSTONE	X			
56.	Sarah	WARDLE	X			
57.	Roberto	WEEDEN-SANZ	X			
58.	Laurie	WILLIAMS				X
59.	Peter	ZINKIN	X			
60.	Zakia	ZUBAIRI				X
61.	DEUTY MAYOR Saria	DON	X			
62.	MAYOR Alison	CORNELIUS	X			
		<b>TOTAL: 62</b>	34	19	9	62

**RESOLVED that Council:**

**In respect of The Barnet Plan:**

1. Approves The Barnet plan, included as Appendix A, to ensure alignment of resources to corporate and strategic priorities;

**In respect of the Budget and Council Tax for 2022/23 and the MTFS 2022-26, that Council:**

2. Approves the Medium-Term Financial Strategy (MTFS), attached as Appendix B and the detailed revenue budgets in Appendix D, including the proposed savings and funding for pressures in 2022/23;
3. Approves that the budget 2022/23 is prepared on the basis of a 0% increase for the general element of Council Tax in 2022/23 as discussed in paragraph 1.3.9 to 1.3.16;
4. Approves that the budget for 2022/23 is prepared on the basis of an increase of 1% for the Social Care Precept, to help fund social care as detailed in paragraph 1.3.12 to 1.3.16;
5. Approves the resolutions relating to Council Tax contained within Appendix C;
6. Approves, on the advice of the Chief Finance Officer, that it determines that the Council's basic amount of Council Tax for 2022/23 as set out in Council Tax resolution Appendix C, 2(iv) is not excessive in accordance with the principles

approved under section 52ZB and 52ZC of the Local Government Finance Act 1992, set out in the Referendums relating to Council Tax increases (Principles)(England) Report 2022/23;

7. Approves in accordance with Section 38(2) of the Local Government Finance Act 1992 that the Chief Executive be instructed to place a notice in the local press of the amounts set under recommendation 5 above within a period of 21 days following the Council's decision;
8. Notes within Section 1.6 and 1.7 that the financial position in 2021/22 remains stable despite the pressures on the Council arising from the pandemic, and that an overall breakeven position is currently anticipated for this year (after making some targeted contributions to reserves);
9. Considers the issues that have emerged from the consultation discussed in Appendix G when making their decisions. That Council makes the decisions outlined in this report being mindful of the consultation responses and equalities impact assessments including the cumulative equalities impact assessments.
10. Notes the fees and charges as detailed in Appendix F;

In respect of Capital Strategy and proposed capital expenditure that Council:

11. Approves of the Capital Strategy as set out in Appendix J1;
12. Approves the Capital Programme as set out in Appendix J2 and set out in paragraph 1.9;
13. Approves delegation to the Chief Finance Officer to adjust capital programme and financing in 2022/23 in line with the 2021/22 outturn position;

In respect of the Treasury Management Strategy Statement (TMSS):

14. Approves the TMSS for 2022/23 as set out in Appendix K1;
15. Notes the mid-year review report for 2021/22 as set out in Appendix K2;

In respect of the Housing Revenue Account (HRA):

16. Approves Council dwelling rents increases as set out in section 2.5.3-2.5.8;
17. Approves Temporary accommodation rents increases in line with Local Housing Allowance (LHA) rate as set out in paragraphs 2.5.9-2.5.13,
18. Approves services charge and garages increases as set out in paragraph 2.5.14-2.5.25,

In respect of the Dedicated Schools Grant (DSG):

19. Approves the Gross Schools Budget of £393.947m for 2022/23 as set out in paragraph 1.4.6-1.4.16;
20. Approves that any changes to the schools Budget reasonably required as a result of the final 2022/23 DSG and Post-16 settlement are delegated for decisions to the Executive Director – Children's & Family Services in consultation with the Executive Director of Resources;

In respect of the appointment of an external auditor for 2023/24 to 2027/28, that Council:

21. As set out in 1.12, accepts the Public Sector Audit Appointments (PSAA) invitation to 'opt in' to the sector led option for the appointment of external auditors for five financial years commencing 1 April 2023;

**22. Delegates authority to the Executive Director of Resources to respond to the invitation and take the necessary steps to finalise the appointment itself following the PSAA procurement process; and**

**In respect of the recent Government announcements around the cost of energy bills:**

**23. As set out in section 1.13, delegates authority to the Executive Director of Resources to design, implement and manage a Council Tax Rebate Scheme upon receipt of full guidance from Government.**

**13.2 REFERRAL FROM POLICY AND RESOURCES COMMITTEE - NORTH LONDON WASTE PLAN (ADOPTION)**

Councillor Thomas, Chairman of the Policy and Resources Committee, moved the reception and adoption of the recommendations in the report. Debate ensued.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 34  
Against: 19  
Abstain: 0  
Absent: 9  
Total: 62

**RESOLVED that Council:**

- 1. Notes the contents of the report (Annex 1) and the Inspector's Report on the North London Waste Plan (set out in Appendix A).**
- 2. Agrees to the adoption of the North London Waste Plan (Appendix B).**

**13.3 REFERRAL FROM CONSTITUTION AND GENERAL PURPOSES COMMITTEE - PAY POLICY STATEMENT**

Councillor Melvin Cohen, Chairman of the Constitution & General Purposes Committee, moved the reception and adoption of the recommendation in the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 53  
Against: 0  
Abstain: 0  
Absent: 9  
Total: 62

**RESOLVED that Council approves the Annual Pay Policy Statement for the financial year 2022/23 (Appendix A).**

**13.4 REFERRAL FROM CONSTITUTION AND GENERAL PURPOSES COMMITTEE - CONSTITUTION REVIEW**

Councillor Melvin Cohen, Chairman of the Constitution & General Purposes Committee, moved the reception and adoption of the recommendation in the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 53  
Against: 0  
Abstain: 0  
Absent: 9  
Total: 62

**RESOLVED that Council:**

- 1. Notes the report to the Constitution & General Purposes Committee on 7 February 2022 as set out in Annex 1.**
- 2. Approves the Constitution amendments as set out in Appendices A and B.**
- 3. Authorises the Monitoring Officer to implement these revisions and publish a revised Constitution.**

#### **13.5 REFERRAL FROM PENSION FUND COMMITTEE - LOCAL PENSION BOARD ANNUAL REPORT**

Councillor Mark Shooter, Chairman of the Pension Fund Committee, moved the reception and adoption of the recommendation in the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 53  
Against: 0  
Abstain: 0  
Absent: 9  
Total: 62

**RESOLVED that Council notes the Annual Report of the Local Pension Board, as outlined in Annex 1 and Appendices A-C.**

#### **14. REPORTS OF OFFICERS**

##### **14.1 REPORT OF THE HEAD OF GOVERNANCE - MEMBERS ALLOWANCES SCHEME**

The Worshipful the Mayor introduced the report. Councillor Rawlings and Councillor Thomas spoke in relation to the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 34  
Against: 19  
Abstain: 0

Absent: 9

Total: 62

**RESOLVED that:**

- 1. Council has regard to the recommendations of the Independent Panel on the Remuneration of Councillors in London as attached as Appendix A.**
- 2. Council approves the Members' Allowances Scheme 2022/23 attached as Appendix B with effect from 1 April 2022 and agree that if the national pay award is not agreed at 1.75% then the Scheme will be amended to reflect the final nationally agreed pay award.**
- 3. Council notes that following approval of the scheme, a notice will be advertised pursuant to Regulation 16 of the Local Authorities (Member's Allowances) (England) Regulations 2003 (as amended).**

**14.2 REPORT OF THE CHIEF EXECUTIVE - MONITORING OFFICER APPOINTMENT**

The Worshipful the Mayor introduced the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 53

Against: 0

Abstain: 0

Absent: 9

Total: 62

**RESOLVED that Council designates Jessica Farmer as the Council's Monitoring Officer for the purposes of Section 5 of the Local Government and Housing Act 1989 for a period to be co-terminus with the agreement with the London Borough of Harrow for a shared legal service.**

**14.3 REPORT OF THE HEAD OF GOVERNANCE - ADMINISTRATIVE MATTERS**

The Head of Governance introduced the report, outlining various constitutional and administrative matters for Council's agreement.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 53

Against: 0

Abstain: 0

Absent: 9

Total: 62

**RESOLVED that:**

- 1. Council agrees the changes to the calendar of meetings as outlined in Appendix A and Appendix A2.**
- 2. Council agrees the changes to Committee Memberships as outlined in Appendix B.**

#### **14.4 REPORT OF THE MONITORING OFFICER - CALCULATION OF POLITICAL BALANCE**

The Worshipful the Mayor introduced the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 53  
Against: 0  
Abstain: 0  
Absent: 9  
Total: 62

**RESOLVED that:**

- 1. Council notes the political balance of the Council is:**
  - a. 36 Members of the Conservative Group;**
  - b. 23 Members of the Labour Group;**
  - c. 2 Members of the Liberal Democrat Group and**
  - d. 1 Independent Member.**
- 2. Council agrees the allocation of seats as set out in the tables in Appendix A in order to comply with the political regulations requiring seats to be allocated proportionately to the political groups on the Council.**

#### **14.5 REPORT OF THE DEPUTY CHIEF EXECUTIVE - BARNET COMMUNITY INFRASTRUCTURE LEVY CHARGING SCHEDULE REVIEW - APPROVAL OF CHARGING SCHEDULE AND INFRASTRUCTURE PAYMENTS POLICY**

The Worshipful the Mayor introduced the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 53  
Against: 0  
Abstain: 0  
Absent: 9  
Total: 62

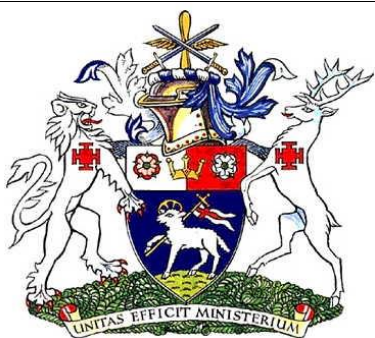
**RESOLVED that Council:**

- 1. Notes the Examiner's Report dated 15 February 2022 at Appendix B.**
- 2. Approves the new Community Infrastructure Levy Charging Schedule as set out in Appendix A subject to the recommended modification by the Examiner with effect from 1 April 2022 (the Commencement Date').**
- 3. Approves the Infrastructure Payments Policy as set out in Appendix C and if approved to allow infrastructure payments with effect from 1 April 2022.**



The meeting finished at 9.34pm.

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## Annual Council AGENDA ITEM 8

**24 May 2022**

<b>Title</b>	<b>Results of the Local Government Elections on 5 May 2022</b>
<b>Report of</b>	Chief Executive and Returning Officer
<b>Wards</b>	All
<b>Status</b>	Public
<b>Urgent</b>	No
<b>Key</b>	No
<b>Enclosures</b>	Appendix 1: Election Results from Local Government elections on 5 May 2022 for each ward of the Borough.
<b>Officer Contact Details</b>	John Bailey, Head of Electoral Services, <a href="mailto:john.e.bailey@barnet.gov.uk">john.e.bailey@barnet.gov.uk</a> , 0208 359 3008

### Summary

This report sets out details of the number of votes recorded for each candidate, the turnout for the ward and the names of the persons elected as Councillors at the Local Government elections held on 5 May 2022.

### Officers Recommendations

1. That the return of Councillors elected at the Borough Council elections held on Thursday 5 May 2022 as set out in Appendix 1 be noted.
2. Council note the political balance of the Council is:
  - 41 Members of the Labour Group; and
  - 22 Members of the Conservative Group

## **1. Why this report is needed**

- 1.1 The Returning Officer for the Authority reports the names of those persons who have been elected to the London Borough of Barnet at the Local Government Elections held on 5 May 2022.

## **2. Reasons for recommendations**

- 2.1 Following the Local Government Elections on 5 May 2022 the Returning Officer reports the results to Full Council

## **3. Alternative options considered and not recommended**

- 3.1 None in the context of this report.

## **4. Post decision implementation**

- 4.1 None in the context of this report.

## **5. Implications of decision**

### **5.1 Corporate Priorities and Performance**

- 5.1.1 None in the context of this report.

### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

- 5.2.1 None in the context of this report

### **5.3 Legal and Constitutional References**

- 5.3.1 None in the context of this report.

### **5.4 Insight**

- 5.4.1 None in the context of this report.

### **5.5 Social Value**

- 5.5.1 None in the context of this report.

### **5.6 Risk Management**

- 5.6.1 None in the context of this report.

### **5.7 Equalities and Diversity**

- 5.7.1 None in the context of this report.

## **5.8 Corporate Parenting**

5.8.1 None in the context of this report.

## **5.9 Consultation and Engagement**

5.9.1 None in the context of this report.

## **5.10 Environmental Impact**

5.10.1 None in the context of this report.

# **6. Background papers**

6.1 None in the context of this report.

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**Election of Councillors for Barnet Vale Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Stephen David BARBER (Lib)</b>	693
<b>Richard Jeronym BARNES (Lab)</b>	2054
<b>Simon COHEN (Lib)</b>	747
<b>Marianne HAYLETT (Lab)</b>	2192
<b>William Alexander KUMAR (Con)</b>	1971
<b>David LONGSTAFF (Con)</b>	2080
<b>Benjamin James PAPWORTH (Lib)</b>	415
<b>Robert Iqbal Imrit PERSAD (Lab)</b>	1836
<b>Robert Daniel Julian TEARE (Con)</b>	2015
<b>Charles Edward Kell WICKSTEED (Grn)</b>	732

**Elected:**

*Marianne HAYLETT (Lab)*

*David LONGSTAFF (Con)*

*Richard Jeronym BARNES (Lab)*

**Election of Councillors for Brunswick Park Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Luigi BILLE (Lib)</b>	<b>321</b>
<b>David Samuel FARBEY (Grn)</b>	<b>524</b>
<b>Paul David LEMON (Lab)</b>	<b>2353</b>
<b>Josh MASTIN-LEE (Con)</b>	<b>1805</b>
<b>Giulia Margarita MONASTERIO (Lab)</b>	<b>2381</b>
<b>Nicole Alison RICHER (Con)</b>	<b>1829</b>
<b>Lisa RUTTER (Con)</b>	<b>1918</b>
<b>Jonti STERN (Lib)</b>	<b>247</b>
<b>Tony VOUROU (Lab)</b>	<b>2193</b>
<b>Glyn WILLIAMS (Lib)</b>	<b>262</b>

**Elected:**

*Giulia Margarita MONASTERIO (Lab)*

*Paul David LEMON (Lab)*

*Tony VOUROU (Lab)*



**Election of Councillors for Burnt Oak Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Sara Tracey CONWAY (Lab)</b>	2545
<b>Kamal Bahadur GURUNG (Lab)</b>	2377
<b>Ruth Carline Alexandra HART (Con)</b>	962
<b>Timothy James Matthew Weng Ho McGEEVER (Con)</b>	861
<b>Ammar NAQVI (Lab)</b>	2105
<b>Rashina SHAH (Grn)</b>	520
<b>Samuel SHUPAC (Con)</b>	736

**Elected:**

*Sara Tracey CONWAY (Lab)*

*Kamal Bahadur GURUNG (Lab)*

*Ammar NAQVI (Lab)*

**Election of Councillors for Childs Hill Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Sam COHEN (Lib)</b>	627
<b>Toby Edward DAVIS (Lib)</b>	502
<b>Karen Anne DOLBY (Grn)</b>	451
<b>Rebecca Nizza FLUSS (Con)</b>	1740
<b>Adam Mohammed GHEASUDDIN (Con)</b>	1497
<b>Giulia INNOCENTI (Lab)</b>	2061
<b>Matthew Karl Pierre PERLBERG (Lab)</b>	1936
<b>Emma Samantha ROZENBERG (Lib)</b>	597
<b>Nigel Herbert YOUNG (Lab)</b>	1844
<b>Peter John Louis ZINKIN (Con)</b>	1746

**Elected:**

*Giulia INNOCENTI (Lab)*

*Matthew Karl Pierre PERLBERG (Lab)*

*Nigel Herbert YOUNG (Lab)*

**Election of Councillors for Colindale North Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Maggie CURATI (Grn)</b>	172
<b>Andreas IOANNIDIS (Lab)</b>	1156
<b>Ben MARGUILES (Con)</b>	360
<b>Marcin Jozef NOCEK (Ind)</b>	243
<b>Joseph PRAGER (Con)</b>	333
<b>Sabriye Halane WARSAME (Ind)</b>	91
<b>Zakia ZUBAIRI (Lab)</b>	1102

**Elected:**

*Andreas IOANNIDIS (Lab)*

*Zakia ZUBAIRI (Lab)*

**Election of Councillors for Colindale South Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Adam Alexander COLLINS (Con)</b>	945
<b>Shivaji GHOSH (Con)</b>	807
<b>Humayune Rasheed KHALICK (Lab)</b>	1888
<b>Nagus NARENTHIRA (Lab)</b>	1936
<b>Nigel SAIDLER (Con)</b>	775
<b>Gillian Wendy SARGEANT (Lab)</b>	2008
<b>Rajul SHAH (Grn)</b>	437

**Elected:**

*Gillian Wendy SARGEANT (Lab)*

*Nagus NARENTHIRA (Lab)*

*Humayune Rasheed KHALICK (Lab)*

**Election of Councillors for Cricklewood Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Anne Marie Bates CLARKE (Lab)</b>	1314
<b>Yosef Hayeem DAVID (Con)</b>	415
<b>Charles Patrick LAWTON (Lib)</b>	106
<b>Sophie Clare LEIGHTON (Lib)</b>	131
<b>Danielle Rene POLLASTRI (Grn)</b>	192
<b>Alan SCHNEIDERMAN (Lab)</b>	1109
<b>Ajantha Tharindra Kumari TENNAKOON (Con)</b>	356

**Elected:**

*Anne Marie Bates CLARKE (Lab)*

*Alan SCHNEIDERMAN (Lab)*

**Election of Councillors for East Barnet Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Felix Alexander BYERS (Con)</b>	2229
<b>Philip COHEN (Lab)</b>	2547
<b>Edith Ngozi DAVID (Lab)</b>	2514
<b>Judith Eleanor Harriet ECHLIN (Grn)</b>	628
<b>Sean James HOOKER (Lib)</b>	374
<b>David Jeremy KEECH (Lib)</b>	243
<b>David Alexander Giles NOWELL (Lib)</b>	280
<b>Pavan PAVANAKUMAR (Con)</b>	2055
<b>Simon Wyn RADFORD (Lab)</b>	2342
<b>Paul Anthony ROBERTS (Con)</b>	2023

**Elected:**

*Philip COHEN (Lab)*

*Edith Ngozi DAVID (Lab)*

*Simon Wyn RADFORD (Lab)*

**Election of Councillors for East Finchley Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Robert Owen BUCKWELL (Con)</b>	671
<b>Claire FARRIER (Lab)</b>	2895
<b>Julia Elizabeth Maryke HINES (Lib)</b>	924
<b>Lesley Ruth McILMOYLE (Con)</b>	643
<b>Arjun Kumar MITTRA (Lab)</b>	3122
<b>Alison MOORE (Lab)</b>	3001
<b>David Julian NOBLE (Lib)</b>	783
<b>Steve PARSONS (Grn)</b>	592
<b>Sachin PATEL (Lib)</b>	729
<b>Megan TUCKER (Con)</b>	627

**Elected:**

*Arjun Kumar MITTRA (Lab)*  
*Alison MOORE (Lab)*  
*Claire FARRIER (Lab)*

**Election of Councillors for Edgwarebury Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Lachhya Bahadur GURUNG (Con)</b>	1691
<b>Samuel MURRAY (Grn)</b>	284
<b>Nila PATEL (Lab)</b>	1582
<b>Josh TAPPER (Lab)</b>	1649
<b>Sarah Jane WARDLE (Con)</b>	1749

**Elected:**

*Sarah Jane WARDLE (Con)*

*Lachhya Bahadur GURUNG (Con)*



**Election of Councillors for Edgware Ward of London Borough of Barnet on Thursday  
5th May 2022.**

<b>Lisa Nicole BARD (Wom)</b>	<b>453</b>
<b>Nikhilesh CHAKRABORTY (Lab)</b>	<b>1671</b>
<b>Sora Lea GLUCK (Lab)</b>	<b>1372</b>
<b>Shuey GORDON (Con)</b>	<b>2746</b>
<b>Ryan Blake JACKSON (Lab)</b>	<b>1478</b>
<b>Nick MEARING-SMITH (Con)</b>	<b>3007</b>
<b>Dudley Robert Alexander MILES (Grn)</b>	<b>510</b>
<b>Lucy Emma WAKELEY (Con)</b>	<b>3110</b>

**Elected:**

*Lucy Emma WAKELEY (Con)*

*Nick MEARING-SMITH (Con)*

*Shuey GORDON (Con)*

**Election of Councillors for Finchley Church End Ward of London Borough of Barnet  
on Thursday 5th May 2022.**

<b>Dominic AUBREY-JONES (Lib)</b>	1387
<b>Suzanne BAKER (Lab)</b>	1464
<b>Hilary Frances BURRAGE (Lab)</b>	1339
<b>Daniel Ken FENESAN (Lib)</b>	1291
<b>Eva GREENSPAN (Con)</b>	2357
<b>Jennifer Anne GROCOCK (Con)</b>	2155
<b>Sarah HOYLE (Lib)</b>	1465
<b>Nina Bryony JACOBY OWEN (Grn)</b>	464
<b>Mary Patricia McGUIRK (Lab)</b>	1226
<b>Daniel THOMAS (Con)</b>	2140

**Elected:**

*Eva GREENSPAN (Con)*

*Jennifer Anne GROCOCK (Con)*

*Daniel THOMAS (Con)*

**Election of Councillors for Friern Barnet Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Pauline COAKLEY WEBB (Lab)</b>	3030
<b>Graham CRAIG (Lib)</b>	367
<b>Kishar Kevin GHATEH (Con)</b>	1026
<b>Lavinia JESSUP (Lib)</b>	350
<b>Linda LUISINGU (Lab)</b>	2880
<b>Zoe Anne MYERSON (Lib)</b>	350
<b>Barry John RAWLINGS (Lab)</b>	2779
<b>Kate SALINGER (Con)</b>	1137
<b>Anila SKEJA (Con)</b>	991
<b>Ed TYTHERLEIGH (Grn)</b>	550

**Elected:**

*Pauline COAKLEY WEBB (Lab)*

*Linda LUISINGU (Lab)*

*Barry John RAWLINGS (Lab)*

**Election of Councillors for Garden Suburb Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Altan Richard AKBIYIK (Lib)</b>	496
<b>Nicolas James Alexander CAESAR (Grn)</b>	369
<b>Rohit Roshyan GROVER (Con)</b>	1895
<b>Brian Joe INGRAM (Ind)</b>	311
<b>Adam KAYANI (Lab)</b>	878
<b>Kathleen LEVINE (Lab)</b>	1052
<b>Daniel MERMELSTEIN (Lib)</b>	622
<b>Michael Edward Francis MIRE (Con)</b>	1878

**Elected:**

*Rohit Roshyan GROVER (Con)*

*Michael Edward Francis MIRE (Con)*

**Election of Councillors for Golders Green Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Debbie BRAZIL (Wom)</b>	113
<b>Dean Simon COHEN (Con)</b>	2171
<b>Melvin COHEN (Con)</b>	2146
<b>Penny GOSTYN (Lib)</b>	190
<b>Simon Bradley SHAER (Lib)</b>	156
<b>Karen Sarah WALKDEN (Lab)</b>	650
<b>Susan Ann WALLER (Lab)</b>	613
<b>Gillian Adele WARD (Grn)</b>	205

**Elected:**

*Dean Simon COHEN (Con)*

*Melvin COHEN (Con)*

**Election of Councillors for Hendon Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Joshua Aaron CONWAY (Con)</b>	2632
<b>Charlotte Elizabeth DAUS (Lab)</b>	1427
<b>David Jonathan DUNITZ (Lab)</b>	1329
<b>Christopher Jon FORDYCE (Grn)</b>	429
<b>Michael James HUGHES (Lib)</b>	277
<b>Franca Mina Anna OLIFFE (Ind)</b>	568
<b>Eunice PHILLIPS (Lib)</b>	240
<b>Alex PRAGER (Con)</b>	2545
<b>Mark Richard SHOOTER (Con)</b>	2436
<b>Janice TURNER (Lib)</b>	276
<b>Viljo George Rafiq WILDING (Lab)</b>	1018

**Elected:**

*Joshua Aaron CONWAY (Con)*

*Alex PRAGER (Con)*

*Mark Richard SHOOTER (Con)*

**Election of Councillors for High Barnet Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Lara AYODEJI-AKINDIJI (Con)</b>	1504
<b>Paul Joseph EDWARDS (Lab)</b>	2044
<b>Richard John Howard HEWISON (Rej)</b>	116
<b>Dan KING (Con)</b>	1459
<b>Peter Anthony LUSHER (Lib)</b>	212
<b>Joan Lillian WATERSON (Grn)</b>	359
<b>Michael Henry Calvert WEST (Lib)</b>	182
<b>Emma Felicity Maude WHYSALL (Lab)</b>	2051

**Elected:**

*Emma Felicity Maude WHYSALL (Lab)*

*Paul Joseph EDWARDS (Lab)*

**Election of Councillors for Mill Hill Ward of London Borough of Barnet on Thursday  
5th May 2022.**

<b>Rachel Megan BARKER (Lab)</b>	1565
<b>Val DUSCHINSKY (Con)</b>	2010
<b>Pascale Chiara FANNING-TICHBORNE (Lab)</b>	1390
<b>Frankie GRANT (Lab)</b>	1413
<b>Laithe Benjamin JAJEH (Con)</b>	1783
<b>Kay Simon LAUER (Wom)</b>	262
<b>Richard Joseph LOGUE (Lib)</b>	713
<b>Donna Joanne PICKUP (Lib)</b>	672
<b>Elliot Keith SIMBERG (Con)</b>	1909
<b>Roger Martin TICHBORNE (Lib)</b>	735
<b>Elizabeth Rosalind WARDLE (Grn)</b>	441

**Elected:**

*Val DUSCHINSKY (Con)*

*Elliot Keith SIMBERG (Con)*

*Laithe Benjamin JAJEH (Con)*



**Election of Councillors for Totteridge and Woodside Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Jack Bernard COHEN (Lib)</b>	555
<b>Alison Jane CORNELIUS (Con)</b>	2041
<b>Richard Alan CORNELIUS (Con)</b>	1975
<b>Vanessa DAVID (Lab)</b>	1435
<b>Brendan Patrick DONNELLY (Rej)</b>	213
<b>Oliver Reuben RODWELL (Lib)</b>	403
<b>Parmodh Kumar SHARMA (Lab)</b>	1310
<b>Tanya Scofield SPENSLEY (Lib)</b>	443
<b>Caroline STOCK (Con)</b>	1986
<b>Fabio VOLLONO (Grn)</b>	455
<b>Laurie WILLIAMS (Lab)</b>	1283

**Elected:**

*Alison Jane CORNELIUS (Con)*  
*Caroline STOCK (Con)*  
*Richard Alan CORNELIUS (Con)*

**Election of Councillors for Underhill Ward of London Borough of Barnet on Thursday  
5th May 2022.**

<b>Zahra Parveen BEG (Lab)</b>	2082
<b>Victor Peter CORNEY (Lib)</b>	224
<b>Patrick Brendan DALY (Lib)</b>	209
<b>Andrew Martin DOLBY (Grn)</b>	332
<b>Taiye Oghosho GARRICK (Con)</b>	1165
<b>Ben REND (Rej)</b>	136
<b>Tim ROBERTS (Lab)</b>	1991
<b>Reuben Francis THOMPSTONE (Con)</b>	1173

**Elected:**

*Zahra Parveen BEG (Lab)*

*Tim ROBERTS (Lab)*

**Election of Councillors for West Finchley Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>John COLMANS (Grn)</b>	<b>637</b>
<b>Clareine ENDERBY (Lib)</b>	<b>1203</b>
<b>Robert Joseph FUCILLA (Con)</b>	<b>1106</b>
<b>Ross Semple HOUSTON (Lab)</b>	<b>2916</b>
<b>Kath MCGUIRK (Lab)</b>	<b>2952</b>
<b>Danny RICH (Lab)</b>	<b>2724</b>
<b>Gabriel Simon ROZENBERG (Lib)</b>	<b>1289</b>
<b>Gregory RUBACK (Lib)</b>	<b>992</b>
<b>Linda Rose SAVIN (Con)</b>	<b>1160</b>
<b>Thomas Simon SHEPPARD (Con)</b>	<b>1081</b>
<b>Ruth Olivia VINCENTI (Wom)</b>	<b>331</b>

**Elected:**

*Kath MCGUIRK (Lab)*

*Ross Semple HOUSTON (Lab)*

*Danny RICH (Lab)*

**Election of Councillors for West Hendon Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Ernest Azenkeang Forlemu AMBE (Lab)</b>	1791
<b>Andrea Lesley BILBOW (Lab)</b>	1901
<b>Rishikesh CHAKRABORTY (Lab)</b>	1761
<b>Tye HUNTER (Grn)</b>	436
<b>Pauline LEWIS (Con)</b>	1027
<b>Harvey ODZE (Con)</b>	870
<b>Helene Pines RICHMAN (Lib)</b>	650
<b>Jeremy Michael ROSS (Con)</b>	931

**Elected:**

*Andrea Lesley BILBOW (Lab)*  
*Ernest Azenkeang Forlemu AMBE (Lab)*  
*Rishikesh CHAKRABORTY (Lab)*

**Election of Councillors for Whetstone Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Andrew John NEWBY (Grn)</b>	456
<b>Sachin RAJPUT (Con)</b>	1308
<b>Ella Rachel ROSE (Lab)</b>	1898
<b>Thomas Roger SMITH (Con)</b>	1336
<b>Liron Mark VELLEMAN (Lab)</b>	1625

**Elected:**

*Ella Rachel ROSE (Lab)*

*Liron Mark VELLEMAN (Lab)*

**Election of Councillors for Woodhouse Ward of London Borough of Barnet on Thursday 5th May 2022.**

<b>Golnar BOKAEI (Con)</b>	980
<b>David Hillel BURNS (Grn)</b>	395
<b>Geof COOKE (Lab)</b>	1917
<b>Gerard Edward FITZGERALD (Lib)</b>	318
<b>James Simon GOLDMAN (Lib)</b>	314
<b>Anne Cecilia HUTTON (Lab)</b>	1900
<b>Shaan OWUSU AFRIYIE (Con)</b>	891

**Elected:**

*Geof COOKE (Lab)*

*Anne Cecilia HUTTON (Lab)*

## **ELECTION OF THE LEADER OF THE COUNCIL**

### **AGENDA ITEM 9**

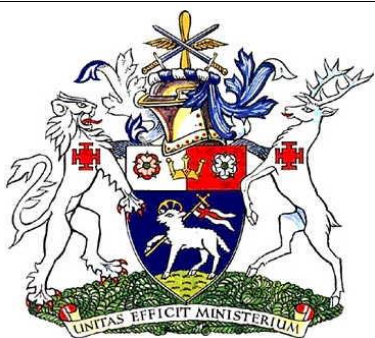
Council Constitution – Article 6, Section 6.1 and Full Council Procedure Rules, Section 1. (e) provide that the Leader will be elected for a four-year period.

The previous Leader was elected for a four-year term on 22 May 2018.

**RECOMMEND that Council make an appointment to the position of Leader of the Council for a four-year period.**

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# Annual Council AGENDA ITEM 12

## 24 May 2022

<b>Title</b>	<b>Report of the Leader of the Labour Group</b>
<b>Report of</b>	Leader of the Council
<b>Wards</b>	All
<b>Status</b>	Public
<b>Urgent</b>	No
<b>Key</b>	No
<b>Enclosures</b>	<p>Appendix A – Council Constitution, Article 7 (Committees, Forums, Working Groups and Partnerships)</p> <p>Appendix B – Council Constitution, Article 7 (Committees, Forums, Working Groups and Partnerships) (Tracked Changes)</p> <p>Appendix C – Article 3 (Residents and Public Participation)</p> <p>Appendix D – Article 3 (Residents and Public Participation) (Tracked)</p> <p>Appendix E – Members Allowances Scheme 2022/23</p> <p>Appendix F – Members Allowances Scheme 2022/23 (Tracked)</p>
<b>Officer Contact Details</b>	Andrew Charlwood, Head of Governance, 020 8359 2014, <a href="mailto:andrew.charlwood@barnet.gov.uk">andrew.charlwood@barnet.gov.uk</a>

## Summary

The Labour Group won a majority of seats at the Local Election on 5 May 2022. Following the election, the Leader of the Labour Group has indicated that the Group would like to make several changes to the Constitution, details of which are set out in the report and appendices.

## Officers Recommendations

**That the Council approve the amendments to the Constitution and as set out in Appendix A (Article 7), Appendix C (Article 3) and Appendix E (Members Allowances Scheme 2022/23).**

### 1. Why this report is needed

- 1.1 The Labour Group won a majority of seats at the Local Election on 5 May 2022. Following the election, the Leader of the Labour Group has indicated that the Group would like to make several changes to the Constitution, details of which are set out in the appendices.
- 1.2 Full Council is responsible for adopting and changing the Constitution.

### 2. Reasons for recommendations

- 2.1 As set out above.

### 3. Alternative options considered and not recommended

- 3.1 None in the context of this report.

### 4. Post decision implementation

- 4.1 Subject to Council approving the changes, the Monitoring Officer will ensure that a revised version of the Constitution is published online.

### 5. Implications of decision

#### 5.1 Corporate Priorities and Performance

- 5.1.1 None in the context of this report.

#### 5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 None in the context of this report

#### 5.3 Legal and Constitutional References

- 5.3.1 Council Constitution, Article 4 states that “The Full Council is a formal meeting of all Councillors and is required by law to take certain important decisions as set out below. Full Council also approves a number of key plans and strategies, which together form the Policy Framework:....

- Adopting and changing the Constitution (unless delegated).

- Adopting a Members' Allowance Scheme”

#### **5.4 Insight**

5.4.1 None in the context of this report.

#### **5.5 Social Value**

5.5.1 None in the context of this report.

#### **5.6 Risk Management**

5.6.1 None in the context of this report.

#### **5.7 Equalities and Diversity**

5.7.1 None in the context of this report.

#### **5.8 Corporate Parenting**

5.8.1 None in the context of this report.

#### **5.9 Consultation and Engagement**

5.9.1 None in the context of this report.

#### **5.10 Environmental Impact**

5.10.1 None in the context of this report.

### **6. Background papers**

6.1 None in the context of this report.

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## **fArticle 7 – Committees, Forums, Working Groups and Partnerships**

### **Committees**

- 7.1 The Council will appoint the committees set out below at 7.5 to discharge the functions described.

### **Sub-Committees and Working Groups**

- 7.2 Following the Annual Meeting of the Council, and at any time during the year, committees may appoint: sub-committees and/or working groups and, if appropriate, agree their terms of reference, a Chair and, if considered necessary, a Vice-Chair and substitute members of the sub-committee or working group.

### **Appointment of Members to Committees**

- 7.3 The Council will appoint the Members, Chair and Vice Chair to serve on the Committee subject to the right of a political group within the meaning of the Local Government and Housing Act 1989 and any regulations made under that Act to make nominations for those appointments at the meeting that makes the appointments before the appointments are made.

### **Local Strategic Partnership**

- 7.4 A Local Strategic Partnership is an advisory Committee which brings together the key public, private and voluntary organisations within the borough to identify and articulate the needs and aspirations of Barnet's local communities and to provide a forum to assist the Council by collectively reviewing and steering public resources, through identifying priorities in Sustainable Community Strategies. In Barnet, the functions of a Local Strategic Partnership are discharged by the Barnet Partnership Board

- 7.5 Responsibility for Functions\*

*\*If any report appears to come within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee as indicated by the Chair of the relevant committees in consultation with the Leader. If there is no indication from the committee chairs, then the report will be discussed and determined by the Policy and Resources Committee.*

*Terms of Reference of all Committees are set out below:*

Body responsible	Functions	Membership
Policy and Resources Committee	<p>(1) To be responsible for:</p> <ul style="list-style-type: none"> <li>• Strategic policy, finance and corporate risk management including recommending: Capital and Revenue Budget (including all fees and charges); Medium Term Financial Strategy; and Corporate Plan to Full Council</li> <li>• Finance including: <ul style="list-style-type: none"> <li>➤ Treasury management</li> <li>➤ Local taxation</li> <li>➤ Insurance</li> <li>➤ Corporate procurement</li> <li>➤ Grants</li> <li>➤ Writing-off debt</li> <li>➤ Virements</li> <li>➤ Effective use of resources</li> </ul> </li> <li>• Procurement Forward Plan</li> <li>• Local Plans (except for matters reserved to Full Council)</li> <li>• Information Technology</li> <li>• Strategic Partnerships</li> <li>• Customer Services and Resident Engagement</li> <li>• Emergency Planning</li> <li>• Equalities</li> </ul> <p>(2) To be responsible for the oversight of:</p> <p>(a) the overall financial performance of the council</p> <p>(b) the performance of services other than those which are the responsibility of the: Adults &amp; Safeguarding Committee; Housing &amp; Growth Committee; Children, Education &amp; Safeguarding Committee; Community Leadership &amp; Libraries Committee; or Environment Committee</p> <p>(c) the council's major strategic contracts (Customer Support Group, Development and Regulatory Services, The Barnet</p>	<p>13</p> <p>Chair, Vice Chair, Members and substitutes to be appointed by Council.</p> <p>7 substitutes</p> <p>Quorum 3</p>

	<p>Group Ltd (Barnet Homes) and HB Public Law) including (but not limited to):</p> <ul style="list-style-type: none"> <li>➤ Analysis of performance</li> <li>➤ Contract variations</li> <li>➤ Undertaking deep dives to review specific issues</li> <li>➤ Monitoring the trading position and financial stability of external providers</li> <li>➤ Making recommendations to theme committees on issues arising from the monitoring of external providers</li> </ul> <p>(4) Consider for approval budget and business plan of the Barnet Group Ltd</p> <p>(5) To be responsible for those matters not specifically allocated to any other committee affecting the affairs of the Council.</p>	
Children, Education and Safeguarding Committee	<p>(1) Responsibility for all matters relating to children, schools and education.</p> <p>(2) To submit to the Policy and Resources Committee proposals relating to the Committee's budget (including fees and charges) for the following year in accordance with the budget timetable.</p> <p>(3) To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(4) To receive reports on relevant performance information and risk on the services under the remit of the Committee (including Barnet Education &amp; Learning Service).</p> <p>(5) To receive and consider reports as appropriate from the Corporate Parenting Advisory Panel.</p>	<p>11</p> <p>Chair, Vice Chair, Members and substitutes to be appointed by Council.</p> <p>Requirement to have a Lead Member for Children's Services.</p> <p>6 substitutes Quorum 3</p>

	<p>(6) Receive regular updates from the Lead Member for Children's Services (Chair of Children, Education and Safeguarding Committee) covering key matters.</p> <p>(7) Receive an annual report from the Safeguarding Children's Board.</p> <p>(8) Determining arrangements for making nominations to the governing bodies of Local Authority administered schools.</p>	
Adults and Safeguarding Committee	<p>(1) Responsibility for all matters relating to vulnerable adults, adult social care and leisure services.</p> <p>(2) Work with partners on the Health and Well Being Board to ensure that social care, interventions are effectively and seamlessly joined up with public health and healthcare and promote the Health and Well Being Strategy and its associated sub strategies.</p> <p>(3) To submit to the Policy and Resources Committee proposals relating to the Committee's budget (including fees and charges) for the following year in accordance with the budget timetable.</p> <p>(4) To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(5) To receive reports on relevant performance information (including The The Barnet Group Ltd (Your Choice Barnet) performance) and risk on the services under the remit of the Committee.</p>	<p>11</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>7 substitutes</p> <p>Quorum 3</p>



<p>Environment and Climate Change Committee</p>	<p>(1) Responsibility for all borough-wide or cross-constituency matters relating to the street scene including, parking, road safety, lighting, street cleaning, littering, fly-tipping, fly-posting, graffiti, transport, waste, waterways, refuse, recycling, allotments, parks, trees, crematoria and mortuary, trading standards and environmental health.</p> <p>(2) To submit to the Policy and Resources Committee proposals relating to the Committee's budget (including fees and charges) for the following year in accordance with the budget timetable.</p> <p>(3) To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(4) To receive reports on relevant performance information and risk on the services under the remit of the Committee.</p>	<p>11</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>6 substitutes</p> <p>Quorum 3</p>
<p>Housing and Growth Committee</p>	<p>(1) Responsibility for:</p> <ul style="list-style-type: none"> <li>• housing matters including housing strategy, homelessness, social housing and housing grants, commissioning of environmental health functions for private sector housing.</li> <li>• regeneration strategy and oversee major regeneration schemes, asset management, employment strategy, business support and engagement.</li> </ul> <p>(2) To submit to the Policy and Resources Committee proposals relating to the Committee's budget (including fees and charges) for the following year in accordance with the budget timetable.</p> <p>(3) To make recommendations to Policy and Resources Committee on issues relating to</p>	<p>11</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>6 substitutes</p> <p>Quorum 3</p>

	<p>the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(4) To receive reports on relevant performance information (excluding The Barnet Group Ltd (Barnet Homes) performance) and risk on the services under the remit of the Committee.</p>	
Community Leadership & Libraries Committee	<p>(1) Responsibility for libraries, culture, civic events, the mayoralty, voluntary, community and faith sector strategy and engagement, community safety, environmental crime (excluding littering, fly-tipping, fly-posting and graffiti), registration and nationality service, food security and Covid-19 enforcement.</p> <p>(2) To act as the Crime and Disorder Scrutiny Committee in accordance with the Police and Justice Act 2006 (Crime and Disorder (Overview and Scrutiny Regulations) 2009</p> <p>(3) To receive nominations and determine applications for buildings / land to be listed as an Asset of Community Value (Community Right to Bid)</p> <p>(4) To submit to the Policy and Resources Committee proposals on the Committee's budget for the following year (including fees and charges) in accordance with the budget timetable and make recommendations on issues relating to virements, underspends or overspends. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(4) To receive reports on relevant performance information and risk on the services under the remit of the Committee.</p>	<p>11</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>6 substitutes</p> <p>Quorum 3</p>

Community Leadership & Libraries Sub-Committee	To receive nominations and determine applications for buildings / land to be listed as an Asset of Community Value (Community Right to Bid) when there is no scheduled meeting of the full Committee which falls within the eight week statutory deadline for determining applications	3  Chair, Vice-Chair and Opposition Spokesperson Appointed by Community Leadership and Libraries Committee  3 substitutes Quorum 2
<p>Area Committees:</p> <p>Area Committee North (East Barnet, Barnet Vale, High Barnet, Underhill, Totteridge and Woodside, Mill Hill, Edgwarebury and Whetstone);</p> <p>Area Committee West (Burnt Oak, Edgware, Colindale North, Colindale South, West Hendon, Hendon, Cricklewood and Childs Hill); and</p> <p>Area Committee East (Brunswick Park, Friern Barnet, Woodhouse, West Finchley, Finchley Church End, Golders Green, East Finchley and Garden Suburb)</p>	<p>In relation to the area covered:</p> <p>1) Provide an opportunity for any resident to raise matters affecting the area (except matters relating to licensing and planning applications).</p> <p>2) Responsibility for all constituency specific matters relating to the street scene including parking, road safety, transport, allotments, parks and trees.</p> <p>3) Consider constituency specific matters as agreed with the Chair.</p> <p>4) Consider matters relating to Town Centre regeneration and designating conservation areas.</p> <p>5) Determine the allocation of Community Infrastructure Levy funding within the constituency subject to sufficient of the budget allocated to the committee being unspent.</p>	<p>8</p> <p>Chairman, Vice Chairman, Members and substitutes appointed by Council.</p> <p>Committee members must represent a ward in the Area Committee area. All members in the Area Committee area can act as substitutes in that area</p> <p>Quorum 3</p>

Licensing Committee	(1) All policy matters relating to licensing, with licencing hearings concerning all licencing matters delegated to sub-committees.	12  Chair, Vice Chair, Members  No substitute members  Quorum 3
Licensing Sub-Committees	All functions in relation to licensing as delegated by the Licensing Committee. Members appointed from the membership of the Licensing Committee	3  Quorum 3  Chair appointed at each meeting of a Sub-Committee.
Audit Committee	<p>To provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the authority's financial and non-financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment, and to oversee the financial reporting process.</p> <p><u>Anti-Fraud Activity</u> To monitor the effective development and operation of the Council's Corporate Anti-Fraud Team (CAFT).</p> <p><u>Regulatory Framework.</u> To review any issue referred to it by the Chief Executive and to oversee the production of the authority's Annual Governance Statement and to recommend its adoption.</p> <p><u>Accounts</u> To review and approve the annual statement of accounts and consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts.</p>	<p>7</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>The membership should also include two independent, non-voting Members with a period of appointment of four years.</p> <p>6 substitutes</p> <p>Quorum 3</p>

	<p><u>Annual Report</u> The Audit Committee shall prepare a report to Full Council on annual basis on its activity and effectiveness.</p> <p><u>Treasury Management</u> To review the implementation of the Treasury Management Strategy.</p>	
Strategic Planning Committee	<p>To determine Applications for Planning Permission, including permissions in principle, made under the Town and Country Planning Act 1990 where the recommendation is for approval and the development:</p> <ul style="list-style-type: none"> <li>• is within the categories which must be referred to the Mayor of London under the London Mayor Order;</li> <li>• does not accord with the provisions of the Development Plan and, in the opinion of the Chief Planning Officer, constitutes a significant departure; or</li> <li>• is by or on behalf of the Council and, in the opinion of the relevant Chief Planning Officer], it is a significant development</li> </ul> <p>The confirmation of Directions under Article 4 of the Town and Country Planning (General Permitted Development) Order 2015.</p> <p>The confirmation of Town and Village Green Registration Applications under the Commons Act 2006, including considering the recommendations of a non-statutory inquiry chaired by an independent person.</p> <p>Designating neighbourhood areas and neighbourhood forums for the purposes of neighbourhood planning.</p> <p>Consider for approval and confirmation Neighbourhood Development Orders and Community Right to Build Orders.</p> <p>Recommending the creation of Conservation Areas to Full Council</p>	<p>9</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>11 substitutes</p> <p>Quorum 3</p>

	<p>Consider approving Article 4 Directions for consultation</p> <p>Take action under Part 8 of the Anti-Social Behaviour Act 2003 relating to high hedges</p> <p>Any decision on an application that will result in the Council being liable for the payment of compensation, except where that compensation is as a result of an Article 4 Direction.</p> <p>Any other planning application or planning matter referred to this Committee by relevant Chief Planning Officer acting in his or her discretion, after consultation with the Chair.</p> <p>Reports on all matters reserved to the Committee shall be made direct to the Committee and not through a Planning Committee.</p> <p>Any Planning Committee agenda item referred to this Committee for consideration and determination.</p> <p>To consider additions, deletions or amendments to the entries in the Council's Brownfield Land Register, including any referrals from the Planning Committees, and conduct any other functions related to the Brownfield Land Register.</p>	
Planning Committees A and B	<p>To determine the following application types, except where they are referable under the Constitution to the Strategic Planning Committee:</p> <ul style="list-style-type: none"> <li>• Applications for Planning Permission made under the Town and Country Planning Act 1990;</li> <li>• Applications for Listed Building Consent made under the Planning (Listed Buildings and Conservation Areas) Act 1990;</li> <li>• Applications for Consent to Display an Advertisement made under the Town and Country Planning (Control of</li> </ul>	<p>6 for each Committee</p> <p>6 substitutes</p> <p>Quorum 3</p>

	<p>Advertisements) (England) Regulations 2007;</p> <ul style="list-style-type: none"> <li>• Applications for permissions in principle made under the Town and Country Planning Act 1990 and any application to add, delete or amend any entries in the Council's Brownfield Land Register" after the words "To determine the following application types, except where they are referable under the Constitution to the Planning Committee"</li> </ul> <p>Where the recommendation is for:</p> <ul style="list-style-type: none"> <li>• approval and there is significant local public objection (defined as 5 or more objectors who have objected in writing in response to a planning application)</li> <li>• approval or refusal and there is a Councillor referral of an application which affects their Ward which has been 'called-in' to committee identifying a planning consideration.</li> </ul> <p>Any decision on an application that will result in the Council being liable for the payment of compensation, except where that compensation is as a result of an Article 4 Direction.</p> <p>Any other application or planning matter referred to this Committee by the relevant Chief Planning Officer acting in his or her discretion, after consultation with the Chair.</p> <p>Applications to undertake treatment to trees included within a Tree Preservation Order</p> <p>Applications for a Hedgerow removal notice made under the Hedgerow Regulations 1997.</p> <p>Applications to demolish buildings on the Council's Local List.</p>	
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<p>Constitution and General Purposes Committee</p>	<p>Keep under review all aspects of the Council's Constitution so as to ensure that it remains current and fit for purpose, and to make recommendations thereon to the Council.</p> <p>To consider and make recommendations to the Council on:</p> <p>(i) how it can satisfy the continuing duty to promote and maintain high standards of conduct by Members;</p> <p>(ii) on the Code of Conduct for Members;</p> <p>(iii) on ethical standards in general across the authority.</p> <p>To have responsibility for overseeing the Council's governance arrangements including:</p> <ul style="list-style-type: none"> <li>• Electoral Services including: elections and electoral registration performance; and polling places and polling district boundaries</li> <li>• Determine Members requests for non-committee information as specified in the Members Information Management Policy</li> <li>• Endorsing the calendar of meetings prior to Council approval</li> <li>• Health and Safety Strategy and Performance</li> <li>• Member Development</li> <li>• Staff matters generally (other than those within the remit of Chief Officer Appointment Panel) including: <ul style="list-style-type: none"> <li>➤ salaries and terms and conditions;</li> <li>➤ approval of staffing restructures involving 20 or more employees;</li> <li>➤ deciding on chief officer salary or severance packages over £100,000;</li> <li>➤ approving the chief officer structure;</li> <li>➤ pay and reward strategy;</li> <li>➤ HR policies which go over and above statutory requirements;</li> <li>➤ develop the annual pay policy statement for Full Council approval</li> </ul> </li> </ul>	<p>9</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>6 substitutes</p> <p>Quorum 3</p>
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	<p>When considering a report on staffing matters, a representative of the trade unions may submit a request to speak which requires the consent of the Chair, or be questioned by the Committee before a decision is made. Each representative will have up to 3 minutes to address the committee.</p> <p>(3) To consider any decisions of the West London Economic Prosperity Board which have been called in, in accordance with this Article</p>	
Standards Committee	<p>To investigate and determine allegations of a breach of the Code of Conduct for Members in the context of satisfying the Council's continuing duty to promote and maintain high standards of conduct for Members.</p>	<p>4 (2 Members each from the Administration and the Opposition) and an Independent Person)</p> <p>2 substitutes each from the Administration and the Opposition.</p> <p>Quorum 2</p>
Pension Fund Committee	<p>To have responsibility for all aspects of the governance, investment and administration of the LB Barnet Pension fund, including, but not limited to the following:</p> <p>(1) To ensure compliance with all Local Government Pension Scheme statutes, regulations and best practice.</p> <p>(2) To consider approval and act in accordance with statutory Pension Fund documents:</p> <ul style="list-style-type: none"> <li>• Investment Strategy Statement</li> <li>• Funding Strategy Statement</li> <li>• Governance Policy Statement</li> <li>• Pension Administration Strategy</li> <li>• Communication Policy Statement.</li> </ul> <p>To review the above documents at least triennially, or more frequently if advised by the Chief Finance Officer of the need to do so.</p>	<p>9</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>To invite a recognised representative from the trades unions and a representative from Middlesex University (the largest scheduled / admitted body) to committee meetings</p> <p>These representatives are appointed to advise the committee on behalf of the interests they represent, but are not to have any voting rights. Further invites to scheduled/admitted bodies to be decided by</p>

	<p>(3) If required, to appoint and monitor:</p> <ul style="list-style-type: none"> <li>• Investment advisors</li> <li>• Pension Fund investment managers</li> <li>• Pension Fund actuaries</li> <li>• Performance management company</li> <li>• Custodians</li> <li>• Pension Administrator</li> </ul> <p>(4) To review and challenge at least quarterly the performance of the Pension Fund's investments taking into consideration the benchmarks and targets set out in the Investment Strategy Statement and investment management contracts and to consider advice from the investment advisor(s).</p> <p>(5) To monitor the administration of the Pension Fund.</p> <p>(6) To approve admissions agreements with any admission body.</p> <p>(7) To consider actuarial valuations and their impact on the Pension Fund.</p> <p>(8) To review and consider approval of the Pension Fund's Annual Report and Statement of Accounts, together with recommendations from external and internal auditors.</p> <p>(9) To consider recommendations from the Local Pension Board.</p> <p>(10) To determine how the various administering authority discretions are operated for the fund.</p>	<p>the chair of the committee.</p> <p>6 substitutes – 3 from each political group</p> <p>Quorum 3</p>
Local Pension Board	<p>The Board is responsible for assisting with:</p> <ul style="list-style-type: none"> <li>○ securing compliance with Local Government Pension Scheme (LGPS) Government regulations and any other legislation relating to the governance and administration of the LGPS</li> <li>○ securing compliance with the requirements imposed in relation to the PGPS by the Pensions Regulator.</li> </ul>	<p>7 Members comprising:</p> <p>3 employers side representatives (1 councillor and 2 employer representatives from an admitted body)</p> <p>3 employee side representatives (1 active</p>

	<ul style="list-style-type: none"> <li>o such other matters that the LGPS regulations may specify</li> </ul> <p>Ensure the effective and efficient governance and administration of the LGPS for the LBB Pension Fund.</p> <p><i>The Local Pension Board maintain separate detailed terms of reference which are approved annually</i></p>	<p>member and 2 deferred member)</p> <p>1 independent member/advisor</p>
Chief Officer Appointment Panel	<p>To deal with Chief Officer Appointments, Discipline and Capability matters.</p> <p>Members comprise:</p> <p>Chairman – Leader of the Council Deputy Leader of the Council. One Administration Member Leader of the Opposition One Opposition Member</p>	<p>5</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>One substitute from each political group</p> <p>Quorum 3</p>
Health and Wellbeing Board	<p>(1) To jointly assess the health and social care needs of the population with NHS commissioners, and use the findings of a Barnet Joint Strategic Needs Assessment (JSNA) to inform all relevant local strategies and policies across partnership.</p> <p>(2) To agree a Health and Wellbeing Strategy (HWBS) for Barnet taking into account the findings of the JSNA and strategically oversee its implementation to ensure that improved population outcomes are being delivered.</p> <p>(3) To work together to ensure the best fit between available resources to meet the health and social care needs of the whole population of Barnet, by both improving services for health and social care and helping people to move as close as possible to a state of complete physical, mental and social wellbeing. Specific resources to be overseen include money for social care being allocated through the NHS; dedicated public health budgets; the Better Care Fund; and</p>	<p>12</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>Vice Chair is Chair of Barnet CCG Governing Body</p> <p>Three Members of the Council</p> <p>Director of Public Health</p> <p>Strategic Director for Children &amp; Young People</p> <p>Strategic Director for Adults, Communities &amp; Health</p> <p>Barnet Clinical Commissioning Group-Board members x 3</p>

	<p>Section 75 partnership agreements between the NHS and the Council.</p> <p>(4) To provide collective leadership and enable shared decision making, ownership and accountability</p> <p>(5) To promote partnership and, as appropriate, integration, across all necessary areas, including joined-up commissioning plans and joined-up approach to securing external funding across the NHS, social care, voluntary and community sector and public health.</p> <p>(6) To explore partnership work across North Central London where appropriate.</p> <p>(5) Specific responsibilities for:</p> <ul style="list-style-type: none"> <li>• Overseeing public health and promoting prevention agenda across the partnership</li> <li>• Developing further health and social care integration.</li> </ul>	<p>Barnet Clinical Commissioning Group- Chief Officer</p> <p>Barnet Healthwatch representative</p> <p>Barnet voluntary and community sector representative</p> <p>Independent Chair of the Adults and Children's Safeguarding Boards (Non-Voting Member)</p> <p>Each member may nominate a substitute if they cannot attend.</p> <p>Requirement for proportionality is waived and voting rights allowed to members other than Members of the Council.</p> <p>Quorum 3</p> <p>The Quorum should consist of at least one Councillor and one health representative</p>
Health Overview and Scrutiny Committee	<p>(1) To perform the overview and scrutiny role in relation to health issues which impact upon the residents of the London Borough of Barnet and the functions services and activities of the National Health Service and NHS bodies located within the London Borough of Barnet and in other areas.</p> <p>(2) To make reports and recommendations to Council, Health and Well Being Board, the Secretary of State for Health and/or other relevant authorities on health issues which affect or may affect the borough and its residents.</p>	<p>9</p> <p>Chair, Vice-Chair, Members and substitutes to be appointed by Council</p>

	(3) To recommend to Council entering into or appointing to joint overview and scrutiny committees that include the London Borough of Barnet and other boroughs for the purpose of responding to consultations by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.	
Urgency Committee	To consider any item of business which needs a decision as a matter of urgency and where a meeting of the relevant Committee is not scheduled to take place within the time period within which the decision is required.	3 Appointed by Council  Quorum 2

Local Strategic Partnership (Barnet Partnership Board)	A Local Strategic Partnership is an advisory committee which brings together the key public, private and voluntary organisations within the borough to identify and articulate the needs and aspirations of Barnet's local communities and to provide a forum to assist the Council by collectively reviewing and steering public resources, through identifying priorities in Sustainable Community Strategies	<p>Leader of the Council</p> <p>Council representatives to be appointed by Annual Council</p> <p>Senior representatives from:</p> <ul style="list-style-type: none"> <li>• Met Police</li> <li>• Middlesex University</li> <li>• Barnet Clinical Commissioning Group</li> <li>• Community Barnet</li> <li>• Brent Cross Shopping Centre</li> <li>• Barnet and Southgate College</li> <li>• Job Centre Plus</li> </ul>
Children's Partnership Board	Barnet's Children's Partnership Board brings together all services for children and young people in the borough, to focus on hearing the voice of children and young people and improving their outcomes.	<p>The Board will be chaired by the Executive Director for Children's Services</p> <p>Members are able to delegate a deputy of suitable authority if they</p>

	<p>Senior representatives from partner organisations make up the Children's Partnership Board which keeps strategic oversight of the Barnet Children and Young People's Partnership Plan. Each organisation has agreed to be responsible for implementing this plan which will be monitored by the Board.</p> <p>The legal framework underpinning Barnet's Children's Partnership Board arrangements is the 'duty to cooperate' and improve the well-being of children across the Borough, set out in S10 of the Children Act 2004. The terms of reference and membership will be the subject of annual review to take account of local or national changes and developments.</p> <p><u>General Responsibilities and Functions</u></p> <p>The Children's Partnership Board is accountable for the following:</p> <ul style="list-style-type: none"> <li>• Ensuring the voice of children and young people is heard in Barnet</li> <li>• Developing and delivering the Children &amp; Young People's Plan.</li> <li>• Ensuring that the collective resources of the partners are being used to the best effect to meet the priorities in the Children &amp; Young People's Plan.</li> <li>• Resolving issues that block progress against the priorities.</li> <li>• Reviewing Plans and Strategies relating to Children and Young People in Barnet prior to consideration by executive groups (e.g. Children, Education &amp; Safeguarding Committee, Health &amp; Wellbeing Board, etc.)</li> <li>• Working with the Voluntary Sector in a particular approach to enable the best outcomes for children and young people</li> </ul> <p>This includes shared responsibility for:</p> <ul style="list-style-type: none"> <li>• Meeting the priorities in the Children &amp; Young People's Plan</li> <li>• Jointly developing, delivering and resourcing strategies and action plans necessary to meet the priorities</li> </ul>	<p>are unable to attend, by agreement with the chair.</p> <p>Current partners and members are:</p> <ul style="list-style-type: none"> <li>• LB Barnet – Lead Member for Children's Services; Executive Director for Children's Services; Assistant Director Education Strategy &amp; Partnerships; Commissioning Strategy &amp; Policy Advisor; Assistant Director Commissioning &amp; Strategy; Voice of the Child Participation Officer; Housing Commissioning Lead; Commissioning Lead Growth &amp; Development; Senior Communications &amp; Campaigns Manager; Public Health Consultant;</li> <li>• North Central London Clinical Commissioning Group (NCL CCG) – Director for Adults Joint Commissioning and CYP Health Commissioning Children's Clinical Lead NHS;</li> <li>• Metropolitan Police – Inspector;</li> <li>• Schools – Three representative headteachers, one each from Barnet primary, secondary and special schools</li> <li>• Barnet Education &amp; Learning Service – Chief Executive;</li> </ul>
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	<ul style="list-style-type: none"> <li>• Addressing barriers to meeting the priorities and to identifying future needs, including communication, information and data sharing</li> <li>• Keeping Children’s workforce informed and involved, providing clear direction, development and training as necessary</li> <li>• Releasing staff to develop and attend network events</li> <li>• Clarifying and simplifying governance structures and decision-making</li> <li>• Ensuring that children, young people and families have a voice in decision making that affects them</li> <li>• Monitoring performance towards agreed outcomes and taking remedial action where necessary.</li> <li>• Building upon good practice and developing an evidence-based approach to what works.</li> </ul> <p>The partnerships remit includes the needs of all children and young people in Barnet under the age of 19, young people up to the age of 25 leaving care and young people up to the age of 25 with disabilities and/or learning difficulties. These responsibilities include effective transition arrangements, where necessary.</p> <p><u>Roles and Responsibilities of Board Members</u></p> <p>All members of the Board are required to agree to undertake the following:</p> <ul style="list-style-type: none"> <li>• Attendance at all Board meetings (or representation provided by as senior replacement).</li> <li>• Members will be responsible for an effective two-way communication system whereby the decisions and aims of the Board are widely disseminated and relevant organisational issues from members’ own agencies are communicated to the Board.</li> <li>• Provide leadership on strategic issues to members of the Board</li> <li>• Champion the objectives of the Children and Young People’s Plan and ensure</li> </ul>	<ul style="list-style-type: none"> <li>• Voluntary Sector – Chief Executive, Inclusion Barnet; Chief Executive, Young Barnet Foundation;</li> <li>• Young Persons Representatives – Member of Barnet Youth Parliament 1; Member of Barnet Youth Parliament 2</li> <li>• Multi-Faith Representative - Chair, Barnet Multi-Faith Forum;</li> <li>• Parent / Carer Group Representative – Chair of the Parent Carer Forum</li> </ul> <p>Quorum 5 – must include the following:</p> <ul style="list-style-type: none"> <li>• Chair (or deputy)</li> <li>• At least one representative of the LB Barnet</li> <li>• At least one representative NCL CCG</li> <li>• At least one representative of Schools</li> <li>• At least one member representing the voluntary sector</li> </ul>
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	<p>relevant activities within the plan are implemented by their organisation.</p> <ul style="list-style-type: none"> <li>• Contribute to the development of a strategic three to five-year vision</li> </ul> <p>Meetings will be held quarterly and dates for each year will be set in advance.</p>	
Safer Communities Partnership Board	<p>The Safer Communities Partnership Board (SCPB) is the inter-agency mechanism in Barnet to reduce crime and anti-social behaviour and reoffending and promote social cohesion. It acts as the Crime and Disorder Reduction Partnership as defined (and required) by the 1998 Crime and Disorder Act and subsequent amendments including the 2006 Police and Justice Act and the 2009 Policing and Crime Act.</p> <p>The SCPB operates within the constitutional requirements of Barnet Council, the Metropolitan Police and other partner agencies, who ensure that the Board's approaches to policy formulation and resource allocation are consistent with those of the agencies concerned.</p> <p>It is taking forward one of the objectives in the strategy to develop an Integrated Offender Management system that brings together the different agencies involved in managing the punishment and rehabilitation of offenders in a much more efficient and joined up way, reducing the risks of reoffending and ensuring far more offenders complete their drug rehabilitation successfully.</p> <p>Barnet Safer Communities Partnership is an unincorporated body and therefore it does not have a legal personality. Its members work collectively within their own individual legal frameworks.</p>	<p>Meetings will be quarterly and a quorum will comprise four members provided this consists of:</p> <p>The Chair (Barnet Councillor) and Vice Chair (Metropolitan Police)</p> <p>At least one other representative each of the Council and the Metropolitan Police.</p> <p>Other current partners are:</p> <ul style="list-style-type: none"> <li>• London Probation Trust</li> <li>• National Probation Service</li> <li>• London Fire Brigade</li> <li>• Barnet Clinical Commissioning Group</li> <li>• MOPAC (Mayor's Office Policing/Crime)</li> <li>• Barnet Safer Neighbourhood Board</li> <li>• Middlesex University</li> <li>• North West London Magistrates' Court</li> <li>• Inclusion Barnet</li> <li>• Victim Support, North London Division</li> <li>• Department for Work and Pensions</li> </ul>

### Substitute Members – Rules

- 7.6 A substitute Member may only attend, speak or vote at a meeting in place of a member usually from the same political group who is unable to attend the



meeting. In the case of Area Committees, substitutions are made on the basis of ward.

- 7.7 Details of membership substitutions or apologies for absence will be detailed in the formal record of the meeting.

### **Quorum – Rules**

- 7.8 If a Committee or Sub-Committee is inquorate, it cannot transact any business. If there is no quorum at the time the meeting is due to begin, the start of the meeting will be delayed for up to 15 minutes. When 15 minutes have elapsed, the Head of Governance or their representative will count the number of Members present and if there is no quorum, s/he will advise the meeting that no business can be transacted and the meeting will be cancelled.
- 7.9 If the Chair finds that a quorum of Members is not present at any time during the meeting, the Chair must adjourn the meeting until such time as a quorum is returned.

### **Chairs of Meetings**

- 7.10 In exceptional circumstances, the Chair may change the date or start time of any meeting, cancel or postpone any meeting or call any additional meeting by seeking and gaining the agreement of a majority of Members of the Committee.
- 7.11 If the Chair is absent from a meeting the Vice-Chair will take the Chair. If both are absent, the Head of Governance (or their representative) will open the meeting and he/she will seek nominations for the position of Chair. A Chair must be elected for the business of the meeting to be transacted.
- 7.12 Any procedural issues or challenges to the conduct of the meeting that arise during the course of a meeting shall be determined by the person presiding at the meeting.

### **Minutes**

- 7.13 Apologies for absence, declaration of interests and the confirmation of the minutes of previous meetings are the first items of business at the meeting, (other than Licencing Sub-Committees) except when there is a need to elect a Chair.
- 7.14 Minutes can only be amended to correct factual inaccuracy in the record, and not to make any retrospective amendment to the decisions made. The meeting will not proceed further until the minutes are approved, either amended or un-amended. Upon approval as a correct record, the Chair shall sign the minutes.

## **Urgent Business**

- 7.15 When an urgent matter has arisen after the publication and dispatch of an appropriate agenda the following procedure applies:
- 7.16 The Chair has the authority to agree to take urgent items not on the agenda. The Chair will consult with the Vice-Chair and Opposition Spokesperson for the committee. The Chair (with advice from the Monitoring Officer as appropriate) needs to be satisfied as to the need for urgency under the following criteria:
- the item has arisen between the compilation of the agenda and the date of the meeting.
  - the item requires an urgent decision in the public interest which cannot be dealt with by other means
- 7.17 In all cases the reason for the urgency shall be clearly stated and recorded in the minutes of the meeting and the urgent item will be taken as the Chair may decide.
- 7.18 If a decision on an issue is required as a matter of urgency [and there is no meeting scheduled] and if time allows under the provisions of the Access to Information Rules then a Committee comprising of the Leader, the Deputy Leader, and the Leader of the Opposition will be called. The decision may be within the terms of reference of another committee, but this will not invalidate the decision as the arrangements to discharge the function in cases of urgency is through a committee comprising the three specified members. The Committee must consult with the Chair of the relevant Committee.

## **Six Month Rule**

- 7.19 The Six-Month Rule shall apply whereby matters dealt with cannot be raised again within this period

## **Constitution and General Purposes Call-in Procedure**

- 7.20 The following procedure applies after a decision has been made by the West London Economic Prosperity Board (a Joint Committee in accordance with section 102 of the Local Government Act 2000).
- 7.21 Paragraph 24.4 of the Function and Procedure rules of the West London Economic Prosperity Board read as follows
- “Any decision called in for scrutiny before it has been implemented shall not be implemented until such time as the call-in procedures of the Participating Borough concerned have been concluded.”
- 7.22 Where a decision is made by the Board the decision shall be published. Once the decision is published then it may be implemented on the expiry of 7 working days after publication unless 10 members of the Council wish to call it in.

- 7.23 The notice seeking to invoke the call-in procedure must be communicated to the Head of Governance who will then notify the West London Economic Prosperity Board.
- 7.24 A notice seeking to invoke the call-in procedure must state at least one of the following grounds in support of the request for a call-in of the decision:
- Inadequate consultation with stakeholders prior to the decision;
  - The absence of adequate evidence on which to base the decision;
  - The action is not proportionate to the desired outcome;
  - A potential human rights challenge;
  - Insufficient consideration of legal and financial advice;
  - The decision is contrary to the policy framework, or contrary to, or not wholly in accordance with the budget framework of the Council;
- 7.25 A meeting of the Constitution and General Purposes Committee (or Sub-Committee of the Committee created for this purpose), will be convened within 7 clear working days of the request for call-in.
- 7.26 The call-in procedure set out above shall not apply where the decision being taken by the West London Economic Prosperity Board is urgent. For the purposes of this call-in procedure a decision will be urgent if any delay likely to be caused by the call-in process would seriously prejudice the West London Economic Prosperity Board and the interests of Barnet. Reports to the West London Economic Prosperity Board must state that the report is urgent and provide the reasons for urgency.
- 7.27 The Chair of the Constitution and General Purposes Committee must agree that the decision proposed should be treated as a matter of urgency

### **Suspension of business at Committee and Sub-Committee meetings**

- 7.28 No business at any meeting of a Committee or Sub-Committee shall be transacted after three hours after the start time of the meeting and any business transacted after that time shall be null and void. After three hours and without further debate the Chair shall immediately put to the vote any motion or amendment, which has been formally moved and seconded.
- 7.29 At any meeting of the Council, Strategic Planning Committee and Planning Committees, the Mayor or Chair at their sole discretion may extend the period for the transaction of business to three and a half hours after the start time of the meeting. This will be recorded in the Committee's decisions.

### **Voting and Recording of Votes**

- 7.30 The mode of voting at all meetings of the Council, its Committees, Sub-Committees or Working Groups shall be determined by a show of hands except where otherwise provided by law or in these standing orders.

- 7.31 In cases where a vote is taken, the minutes of the meeting should record the number of votes for and against the matter together with the number of abstentions.
- 7.32 The Chair will always have the right to exercise a casting vote in the event of equality of voting on a motion or amendment,
- 7.33 A Member of any committee can request that his/her vote be recorded in the minutes.

### **Filming and Recording of Meetings**

- 7.34 Discreet, unlit, non-disruptive filming and recording of Council and Committee meetings by members of the public from the public gallery is allowed.

## Article 7 – Committees, Forums, Working Groups and Partnerships

### Committees

- 7.1 The Council will appoint the committees set out below at 7.5 to discharge the functions described.

### Sub-Committees and Working Groups

- 7.2 Following the Annual Meeting of the Council, and at any time during the year, committees may appoint: sub-committees and/or working groups and, if appropriate, agree their terms of reference, a Chair~~man~~ and, if considered necessary, a Vice-Chair~~man~~ and substitute members of the sub-committee or working group.

### Appointment of Members to Committees

- 7.3 The Council will appoint the Members, Chair~~man~~ and Vice Chair~~man~~ to serve on the Committee subject to the right of a political group within the meaning of the Local Government and Housing Act 1989 and any regulations made under that Act to make nominations for those appointments at the meeting that makes the appointments before the appointments are made.

### Local Strategic Partnership

- 7.4 A Local Strategic Partnership is an advisory Committee which brings together the key public, private and voluntary organisations within the borough to identify and articulate the needs and aspirations of Barnet's local communities and to provide a forum to assist the Council by collectively reviewing and steering public resources, through identifying priorities in Sustainable Community Strategies. In Barnet, the functions of a Local Strategic Partnership are discharged by the Barnet Partnership Board

- 7.5 Responsibility for Functions\*

*\*If any report appears to come within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee as indicated by the Chair~~men~~ of the relevant committees in consultation with the Leader. If there is no indication from the committee chair~~smen~~, then the report will be discussed and determined by the Policy and Resources Committee.*

*Terms of Reference of all Committees are set out below:*

Body responsible	Functions	Membership
Policy and Resources Committee	<p>(1) To be responsible for:</p> <ul style="list-style-type: none"> <li>• Strategic policy, finance and corporate risk management including recommending: Capital and Revenue Budget (including all fees and charges); Medium Term Financial Strategy; and Corporate Plan to Full Council</li> <li>• Finance including: <ul style="list-style-type: none"> <li>➢ Treasury management</li> <li>➢ Local taxation</li> <li>➢ Insurance</li> <li>➢ Corporate procurement</li> <li>➢ Grants</li> <li>➢ Writing-off debt</li> <li>➢ Virements</li> <li>➢ Effective use of resources</li> </ul> </li> <li>• Procurement Forward Plan</li> <li>• Local Plans (except for matters reserved to Full Council)</li> <li>• Information Technology</li> <li>• Strategic Partnerships</li> <li>• Customer Services and Resident Engagement</li> <li>• Emergency Planning</li> <li>• Equalities</li> </ul> <p><u>(2) To be responsible for the oversight and scrutiny of:</u></p> <p><u>(a) the overall financial performance of the council</u></p> <p><u>(b) the performance of services other than those which are the responsibility of the: Adults &amp; Safeguarding Committee; Housing &amp; Growth Committee; Children, Education &amp; Safeguarding Committee; Community Leadership &amp; Libraries Committee; or Environment Committee</u></p> <p><u>(c) the council's major strategic contracts (Customer Support Group, Development</u></p>	<p>13</p> <p>Chairman, Vice Chairman, Members and substitutes to be appointed by Council.</p> <p>7 substitutes</p> <p>Quorum 3</p>

	<p><u>and Regulatory Services, The Barnet Group Ltd (Barnet Homes) and HB Public Law) including (but not limited to):</u></p> <ul style="list-style-type: none"> <li>➤ <u>Analysis of performance</u></li> <li>➤ <u>Contract variations</u></li> <li>➤ <u>Undertaking deep dives to review specific issues</u></li> <li>➤ <u>Monitoring the trading position and financial stability of external providers</u></li> <li>➤ <u>Making recommendations to theme committees on issues arising from the monitoring <del>scrutiny</del> of external providers</u></li> </ul> <p><u><del>(3) To consider any decisions of the West London Economic Prosperity Board which have been called in, in accordance with this Article.</del></u></p> <p>(4) Consider for approval budget and business plan of the Barnet Group Ltd</p> <p>(5) To be responsible for those matters not specifically allocated to any other committee affecting the affairs of the Council.</p>	
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Financial Performance and Contracts Committee	<p><del>(1) Responsible for the oversight and scrutiny of:</del></p> <p><del>(a) the overall financial performance of the council</del></p> <p><del>(b) the performance of services other than those which are the responsibility of the: Adults &amp; Safeguarding Committee; Housing &amp; Growth Committee; Children, Education &amp; Safeguarding Committee; Community Leadership &amp; Libraries Committee; or Environment Committee</del></p> <p><del>(c) the council's major strategic contracts (Customer Support Group, Development and Regulatory Services, The Barnet Group Ltd (Barnet Homes) and HB Public Law) including (but not limited to):</del></p> <ul style="list-style-type: none"> <li><del>➤ Analysis of performance</del></li> <li><del>➤ Contract variations</del></li> <li><del>➤ Undertaking deep dives to review specific issues</del></li> <li><del>➤ Monitoring the trading position and financial stability of external providers</del></li> <li><del>➤ Making recommendations to the Policy &amp; Resources Committee and/or theme committees on issues arising from the scrutiny of external providers</del></li> </ul> <p><del>(2) At the request of the Policy &amp; Resources Committee and/or theme committees consider matters relating to contract or supplier performance and other issues and making recommendations to the referring committee</del></p> <p><del>(3) To consider any decisions of the West London Economic Prosperity Board which have been called in, in accordance with this Article.</del></p>	<p><del>10</del></p> <p><del>Chairman, Vice Chairman, Members and substitutes to be appointed by Council.</del></p> <p><del>6 substitutes</del></p> <p><del>Quorum 3</del></p>
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<p>Children, Education and Safeguarding Committee</p>	<p>(1) Responsibility for all matters relating to children, schools and education.</p> <p>(2) To submit to the Policy and Resources Committee proposals relating to the Committee's budget (including fees and charges) for the following year in accordance with the budget timetable.</p> <p>(3) To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(4) To receive reports on relevant performance information and risk on the services under the remit of the Committee (including Barnet Education &amp; Learning Service).</p> <p>(5) To receive and consider reports as appropriate from the Corporate Parenting Advisory Panel.</p> <p>(6) Receive regular updates from the Lead Member for Children's Services (Chairman of Children, Education and Safeguarding Committee) covering key matters.</p> <p>(7) Receive an annual report from the Safeguarding Children's Board.</p> <p>(8) Determining arrangements for making nominations to the governing bodies of Local Authority administered schools.</p>	<p>11</p> <p>Chairman, Vice Chairman, Members and substitutes to be appointed by Council.</p> <p>Requirement to have a Lead Member for Children's Services.</p> <p>6 substitutes Quorum 3</p>
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<p>Adults and Safeguarding Committee</p>	<p>(1) Responsibility for all matters relating to vulnerable adults, adult social care and leisure services.</p> <p>(2) Work with partners on the Health and Well Being Board to ensure that social care, interventions are effectively and seamlessly joined up with public health and healthcare and promote the Health and Well Being Strategy and its associated sub strategies.</p> <p>(3) To submit to the Policy and Resources Committee proposals relating to the Committee's budget (including fees and charges) for the following year in accordance with the budget timetable.</p> <p>(4) To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(5) To receive reports on relevant performance information (including The The Barnet Group Ltd (Your Choice Barnet) performance) and risk on the services under the remit of the Committee.</p>	<p>11</p> <p>Chairman, Vice Chairman, Members and substitutes appointed by Council.</p> <p>7 substitutes</p> <p>Quorum 3</p>
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<p>Environment <u>and</u> <u>Climate Change</u> Committee</p>	<p>(1) Responsibility for all borough-wide or cross-constituency matters relating to the street scene including, parking, road safety, lighting, street cleaning, littering, fly-tipping, fly-posting, graffiti, transport, waste, waterways, refuse, recycling, allotments, parks, trees, crematoria and mortuary, trading standards and environmental health.</p> <p>(2) To submit to the Policy and Resources Committee proposals relating to the Committee's budget (including fees and charges) for the following year in accordance with the budget timetable.</p> <p>(3) To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(4) To receive reports on relevant performance information and risk on the services under the remit of the Committee.</p>	<p><del>40</del><u>11</u></p> <p>Chair<del>man</del>, Vice Chair<del>man</del>, Members and substitutes appointed by Council.</p> <p>6 substitutes</p> <p>Quorum 3</p>
<p>Housing and Growth Committee</p>	<p>(1) Responsibility for:</p> <ul style="list-style-type: none"> <li>housing matters including housing strategy, homelessness, social housing and housing grants, commissioning of environmental health functions for private sector housing.</li> <li>regeneration strategy and oversee major regeneration schemes, asset management, employment strategy, business support and engagement.</li> </ul> <p>(2) To submit to the Policy and Resources Committee proposals relating to the Committee's budget (including fees and charges) for the following year in accordance with the budget timetable.</p> <p>(3) To make recommendations to Policy and Resources Committee on issues relating to</p>	<p><del>40</del><u>11</u></p> <p>Chair<del>man</del>, Vice Chair<del>man</del>, Members and substitutes appointed by Council.</p> <p>6 substitutes</p> <p>Quorum 3</p>

	<p>the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(4) To receive reports on relevant performance information (excluding The Barnet Group Ltd (Barnet Homes) performance) and risk on the services under the remit of the Committee.</p>	
Community Leadership & Libraries Committee	<p>(1) Responsibility for libraries, culture, civic events, the mayoralty, voluntary, community and faith sector strategy and engagement, community safety, environmental crime (excluding littering, fly-tipping, fly-posting and graffiti), registration and nationality service, food security and Covid-19 enforcement.</p> <p>(2) To act as the Crime and Disorder Scrutiny Committee in accordance with the Police and Justice Act 2006 (Crime and Disorder (Overview and Scrutiny Regulations) 2009</p> <p>(3) To receive nominations and determine applications for buildings / land to be listed as an Asset of Community Value (Community Right to Bid)</p> <p>(4) To submit to the Policy and Resources Committee proposals on the Committee's budget for the following year (including fees and charges) in accordance with the budget timetable and make recommendations on issues relating to virements, underspends or overspends. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.</p> <p>(4) To receive reports on relevant performance information and risk on the services under the remit of the Committee.</p>	<p><del>10</del><u>11</u></p> <p>Chairman, Vice Chairman, Members and substitutes appointed by Council.</p> <p>6 substitutes</p> <p>Quorum 3</p>

Community Leadership & Libraries Sub-Committee	To receive nominations and determine applications for buildings / land to be listed as an Asset of Community Value (Community Right to Bid) when there is no scheduled meeting of the full Committee which falls within the eight week statutory deadline for determining applications	3  Chairman, Vice-Chairman and Opposition Spokesperson Appointed by Community Leadership and Libraries Committee  3 substitutes Quorum 2
Area Committees  <u>Finchley &amp; Golders Green North (East Barnet, Barnet Vale, High Barnet, Underhill, Totteridge and Woodside, Mill Hill, Edgwarebury and Whetstone);</u>  <u>Chipping Barnet West (Burnt Oak, Edgware, Colindale North, Colindale South, West Hendon, Hendon, Cricklewood and Childs Hill);</u> and  <u>Hendon East (Brunswick Park, Friern Barnet, Woodhouse, West Finchley, Finchley Church End, Golders Green, East Finchley and Garden Suburb)</u>	In relation to the area covered:  <u>1) Provide an opportunity for any resident to raise matters affecting the area (except matters relating to licensing and planning applications).</u>  2) Responsibility for all constituency specific matters relating to the street scene including parking, road safety, transport, allotments, parks and trees.  3) Consider constituency specific matters as agreed with the Chairman.  4) Consider matters relating to Town Centre regeneration and designating conservation areas.  <del>4) Consider matters referred from Residents Forums and determine how they are to be taken forward in consultation with the relevant Area Committee Lead Officer and subject to any Community Infrastructure Levy (CIL) funding requirement being agreed by the Committee.</del>  5) Determine the allocation of Community Infrastructure Levy funding within the constituency subject to sufficient of the budget allocated to the committee being unspent.	<del>7</del> 8  Chairman, Vice Chairman, Members and substitutes appointed by Council.  <del>One Member and one substitute member for each Ward. Committee members must represent a ward in the Area Committee area. All members in the Area Committee area can act as substitutes in that area</del>  Quorum 3

Licensing Committee	(1) All policy matters relating to licensing, with licencing hearings concerning all licencing matters delegated to sub-committees.	12  Chairman, Vice Chairman, Members  No substitute members  Quorum 3
Licensing Sub-Committees	All functions in relation to licensing as delegated by the Licensing Committee. Members appointed from the membership of the Licensing Committee	3  Quorum 3  Chairman appointed at each meeting of a Sub-Committee.
Audit Committee	<p>To provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the authority's financial and non-financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment, and to oversee the financial reporting process.</p> <p><u>Anti-Fraud Activity</u> To monitor the effective development and operation of the Council's Corporate Anti-Fraud Team (CAFT).</p> <p><u>Regulatory Framework.</u> To review any issue referred to it by the Chief Executive and to oversee the production of the authority's Annual Governance Statement and to recommend its adoption.</p> <p><u>Accounts</u> To review and approve the annual statement of accounts and consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts.</p>	<p><del>79</del></p> <p>Chairman, Vice Chairman, Members and substitutes appointed by Council.</p> <p>The membership should also include two independent, non-voting Members with a period of appointment of four years.</p> <p>6 substitutes</p> <p>Quorum 3</p>

	<p><u>Annual Report</u> The Audit Committee shall prepare a report to Full Council on annual basis on its activity and effectiveness.</p> <p><u>Treasury Management</u> To review the implementation of the Treasury Management Strategy.</p>	
Strategic Planning Committee	<p>To determine Applications for Planning Permission, including permissions in principle, made under the Town and Country Planning Act 1990 where the recommendation is for approval and the development:</p> <ul style="list-style-type: none"> <li>• is within the categories which must be referred to the Mayor of London under the London Mayor Order;</li> <li>• does not accord with the provisions of the Development Plan and, in the opinion of the Chief Planning Officer, constitutes a significant departure; or</li> <li>• is by or on behalf of the Council and, in the opinion of the relevant Chief Planning Officer], it is a significant development</li> </ul> <p>The confirmation of Directions under Article 4 of the Town and Country Planning (General Permitted Development) Order 2015.</p> <p>The confirmation of Town and Village Green Registration Applications under the Commons Act 2006, including considering the recommendations of a non-statutory inquiry chaired by an independent person.</p> <p>Designating neighbourhood areas and neighbourhood forums for the purposes of neighbourhood planning.</p> <p>Consider for approval and confirmation Neighbourhood Development Orders and Community Right to Build Orders.</p> <p>Recommending the creation of Conservation Areas to Full Council</p>	<p><del>429</del></p> <p>Chairman, Vice Chairman, Members and substitutes appointed by Council.</p> <p><del>41-9</del> substitutes</p> <p>Quorum 3</p>

	<p>Consider approving Article 4 Directions for consultation</p> <p>Take action under Part 8 of the Anti-Social Behaviour Act 2003 relating to high hedges</p> <p>Any decision on an application that will result in the Council being liable for the payment of compensation, except where that compensation is as a result of an Article 4 Direction.</p> <p>Any other planning application or planning matter referred to this Committee by relevant Chief Planning Officer acting in his or her discretion, after consultation with the Chair<del>man</del>.</p> <p>Reports on all matters reserved to the Committee shall be made direct to the Committee and not through a Planning Committee.</p> <p>Any Planning Committee agenda item referred to this Committee for consideration and determination.</p> <p>To consider additions, deletions or amendments to the entries in the Council's Brownfield Land Register, including any referrals from the Planning Committees, and conduct any other functions related to the Brownfield Land Register.</p>	
<p>Planning Committees A, <del>and B and C</del></p>	<p>To determine the following application types, except where they are referable under the Constitution to the Strategic Planning Committee:</p> <ul style="list-style-type: none"> <li>• Applications for Planning Permission made under the Town and Country Planning Act 1990;</li> <li>• Applications for Listed Building Consent made under the Planning (Listed Buildings and Conservation Areas) Act 1990;</li> <li>• Applications for Consent to Display an Advertisement made under the Town and Country Planning (Control of</li> </ul>	<p><del>7</del><u>6</u> for each Committee</p> <p>6 substitutes</p> <p>Quorum 3</p>



	<p>Advertisements) (England) Regulations 2007;</p> <ul style="list-style-type: none"> <li>• Applications for permissions in principle made under the Town and Country Planning Act 1990 and any application to add, delete or amend any entries in the Council's Brownfield Land Register" after the words "To determine the following application types, except where they are referable under the Constitution to the Planning Committee"</li> </ul> <p>Where the recommendation is for:</p> <ul style="list-style-type: none"> <li>• approval and there is significant local public objection (defined as 5 or more objectors who have objected in writing in response to a planning application)</li> <li>• approval or refusal and there is a Councillor referral of an application which affects their Ward which has been 'called-in' to committee identifying a planning consideration.</li> </ul> <p>Any decision on an application that will result in the Council being liable for the payment of compensation, except where that compensation is as a result of an Article 4 Direction.</p> <p>Any other application or planning matter referred to this Committee by the relevant Chief Planning Officer acting in his or her discretion, after consultation with the Chairman.</p> <p>Applications to undertake treatment to trees included within a Tree Preservation Order</p> <p>Applications for a Hedgerow removal notice made under the Hedgerow Regulations 1997.</p> <p>Applications to demolish buildings on the Council's Local List.</p>	
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<p>Constitution and General Purposes Committee</p>	<p>Keep under review all aspects of the Council's Constitution so as to ensure that it remains current and fit for purpose, and to make recommendations thereon to the Council.</p> <p>To consider and make recommendations to the Council on:</p> <ul style="list-style-type: none"> <li>(i) how it can satisfy the continuing duty to promote and maintain high standards of conduct by Members;</li> <li>(ii) on the Code of Conduct for Members;</li> <li>(iii) on ethical standards in general across the authority.</li> </ul> <p>To have responsibility for overseeing the Council's governance arrangements including:</p> <ul style="list-style-type: none"> <li>• Electoral Services including: elections and electoral registration performance; and polling places and polling district boundaries</li> <li>• Determine Members requests for non-committee information as specified in the Members Information Management Policy</li> <li>• Endorsing the calendar of meetings prior to Council approval</li> <li>• Health and Safety Strategy and Performance</li> <li>• Member Development</li> <li>• Staff matters generally (other than those within the remit of Chief Officer Appointment Panel) including: <ul style="list-style-type: none"> <li>➤ salaries and terms and conditions;</li> <li>➤ approval of staffing restructures involving 20 or more employees;</li> <li>➤ deciding on chief officer salary or severance packages over £100,000;</li> <li>➤ approving the chief officer structure;</li> <li>➤ pay and reward strategy;</li> <li>➤ HR policies which go over and above statutory requirements;</li> <li>➤ develop the annual pay policy statement for Full Council approval</li> </ul> </li> </ul>	<p><del>79</del></p> <p>Chairman, Vice Chairman, Members and substitutes appointed by Council.</p> <p>6 substitutes</p> <p>Quorum 3</p>
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	<p>When considering a report on staffing matters, a representative of the trade unions may submit a request to speak which requires the consent of the Chair<del>man</del>, or be questioned by the Committee before a decision is made. Each representative will have up to 3 minutes to address the committee.</p> <p><u>(3) To consider any decisions of the West London Economic Prosperity Board which have been called in, in accordance with this Article</u></p>	
Standards Committee	<p>To investigate and determine allegations of a breach of the Code of Conduct for Members in the context of satisfying the Council's continuing duty to promote and maintain high standards of conduct for Members.</p>	<p>4 (2 Members each from the Administration and the Opposition) and an Independent Person</p> <p>2 substitutes each from the Administration and the Opposition.</p> <p>Quorum 2</p>
Pension Fund Committee	<p>To have responsibility for all aspects of the governance, investment and administration of the LB Barnet Pension fund, including, but not limited to the following:</p> <p>(1) To ensure compliance with all Local Government Pension Scheme statutes, regulations and best practice.</p> <p>(2) To consider approval and act in accordance with statutory Pension Fund documents:</p> <ul style="list-style-type: none"> <li>• Investment Strategy Statement</li> <li>• Funding Strategy Statement</li> <li>• Governance Policy Statement</li> <li>• Pension Administration Strategy</li> <li>• Communication Policy Statement.</li> </ul> <p>To review the above documents at least triennially, or more frequently if advised by the Chief Finance Officer of the need to do so.</p>	<p><del>79</del></p> <p>Chair<del>man</del>, Vice Chair<del>man</del>, Members and substitutes appointed by Council.</p> <p>To invite a recognised representative from the trades unions and a representative from Middlesex University (the largest scheduled / admitted body) to committee meetings</p> <p>These representatives are appointed to advise the committee on behalf of the interests they represent, but are not to have any voting rights.</p>

	<p>(3) If required, to appoint and monitor:</p> <ul style="list-style-type: none"> <li>• Investment advisors</li> <li>• Pension Fund investment managers</li> <li>• Pension Fund actuaries</li> <li>• Performance management company</li> <li>• Custodians</li> <li>• Pension Administrator</li> </ul> <p>(4) To review and challenge at least quarterly the performance of the Pension Fund's investments taking into consideration the benchmarks and targets set out in the Investment Strategy Statement and investment management contracts and to consider advice from the investment advisor(s).</p> <p>(5) To monitor the administration of the Pension Fund.</p> <p>(6) To approve admissions agreements with any admission body.</p> <p>(7) To consider actuarial valuations and their impact on the Pension Fund.</p> <p>(8) To review and consider approval of the Pension Fund's Annual Report and Statement of Accounts, together with recommendations from external and internal auditors.</p> <p>(9) To consider recommendations from the Local Pension Board.</p> <p>(10) To determine how the various administering authority discretions are operated for the fund.</p>	<p>Further invites to scheduled/admitted bodies to be decided by the chairman of the committee.</p> <p>6 substitutes – 3 from each political group</p> <p>Quorum 3</p>
Local Pension Board	<p>The Board is responsible for assisting with:</p> <ul style="list-style-type: none"> <li>○ securing compliance with Local Government Pension Scheme (LGPS) Government regulations and any other legislation relating to the governance and administration of the LGPS</li> <li>○ securing compliance with the requirements imposed in relation to the PGPS by the Pensions Regulator.</li> </ul>	<p>7 Members comprising:</p> <p>3 employers side representatives (1 councillor and 2 employer representatives from an admitted body)</p>

	<ul style="list-style-type: none"> <li>o such other matters that the LGPS regulations may specify</li> </ul> <p>Ensure the effective and efficient governance and administration of the LGPS for the LBB Pension Fund.</p> <p><i>The Local Pension Board maintain separate detailed terms of reference which are approved annually</i></p>	<p>3 employee side representatives (1 active member and 2 deferred member)</p> <p>1 independent member/advisor</p>
Chief Officer Appointment Panel	<p>To deal with Chief Officer Appointments, Discipline and Capability matters.</p> <p>Members comprise:</p> <p>Chairman – Leader of the Council Deputy Leader of the Council. One Administration Member Leader of the Opposition One Opposition Member</p>	<p>5</p> <p>Chairman, Vice Chairman, Members and substitutes appointed by Council.</p> <p>One substitute from each political group</p> <p>Quorum 3</p>
Health and Wellbeing Board	<p>(1) To jointly assess the health and social care needs of the population with NHS commissioners, and use the findings of a Barnet Joint Strategic Needs Assessment (JSNA) to inform all relevant local strategies and policies across partnership.</p> <p>(2) To agree a Health and Wellbeing Strategy (HWBS) for Barnet taking into account the findings of the JSNA and strategically oversee its implementation to ensure that improved population outcomes are being delivered.</p> <p>(3) To work together to ensure the best fit between available resources to meet the health and social care needs of the whole population of Barnet, by both improving services for health and social care and helping people to move as close as possible to a state of complete physical, mental and social wellbeing. Specific resources to be overseen include money for social care being allocated through the NHS; dedicated public health budgets; the Better Care Fund; and</p>	<p>12</p> <p>Chairman, Vice Chairman, Members and substitutes appointed by Council.</p> <p>Vice Chairman is Chair of Barnet CCG Governing Body</p> <p>Three Members of the Council</p> <p>Director of Public Health</p> <p>Strategic Director for Children &amp; Young People</p> <p>Strategic Director for Adults, Communities &amp; Health</p>

	<p>Section 75 partnership agreements between the NHS and the Council.</p> <p>(4) To provide collective leadership and enable shared decision making, ownership and accountability</p> <p>(5) To promote partnership and, as appropriate, integration, across all necessary areas, including joined-up commissioning plans and joined-up approach to securing external funding across the NHS, social care, voluntary and community sector and public health.</p> <p>(6) To explore partnership work across North Central London where appropriate.</p> <p>(5) Specific responsibilities for:</p> <ul style="list-style-type: none"> <li>• Overseeing public health and promoting prevention agenda across the partnership</li> <li>• Developing further health and social care integration.</li> </ul>	<p>Barnet Clinical Commissioning Group-Board members x 3</p> <p>Barnet Clinical Commissioning Group-Chief Officer</p> <p>Barnet Healthwatch representative</p> <p>Barnet voluntary and community sector representative</p> <p>Independent Chair of the Adults and Children's Safeguarding Boards (Non-Voting Member)</p> <p>Each member may nominate a substitute if they cannot attend.</p> <p>Requirement for proportionality is waived and voting rights allowed to members other than Members of the Council.</p> <p>Quorum 3</p> <p>The Quorum should consist of at least one Councillor and one health representative</p>
Health Overview and Scrutiny Committee	<p>(1) To perform the overview and scrutiny role in relation to health issues which impact upon the residents of the London Borough of Barnet and the functions services and activities of the National Health Service and NHS bodies located within the London Borough of Barnet and in other areas.</p> <p>(2) To make reports and recommendations to Council, Health and Well Being Board, the Secretary of State for Health and/or other relevant authorities on health issues which</p>	<p><del>89</del></p> <p>Chairman, Vice-Chairman, Members and substitutes to be appointed by Council</p>

	<p>affect or may affect the borough and its residents.</p> <p>(3) To recommend to Council entering into or appointing to joint overview and scrutiny committees that include the London Borough of Barnet and other boroughs for the purpose of responding to consultations by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.</p>	
Urgency Committee	To consider any item of business which needs a decision as a matter of urgency and where a meeting of the relevant Committee is not scheduled to take place within the time period within which the decision is required.	3 Appointed by Council Quorum 2
<p><del>Residents Forums</del> <del>Chipping Barnet Residents Forum</del> <del>Underhill, High Barnet, East Barnet, Oakleigh, Brunswick Park, Coppetts and Totteridge Wards.</del></p> <p><del>Hendon Residents Forum</del> <del>Hale, Edgware, Burnt Oak, West Hendon, Colindale, Hendon and Mill Hill Wards</del></p> <p><del>Finchley and Golders Green Residents Forum</del> <del>Woodhouse, West Finchley, Finchley Church End, Garden Suburb, Golders Green, Childs Hill and East Finchley Wards</del></p>	<del>Residents Forums provide an opportunity for any resident to raise matters affecting the area except matters relating to licensing and planning applications.</del>	<del>A Chairman and Vice-Chairman of each appointed by the Council.</del>

<p>Local Strategic Partnership (Barnet Partnership Board)</p>	<p>A Local Strategic Partnership is an advisory committee which brings together the key public, private and voluntary organisations within the borough to identify and articulate the needs and aspirations of Barnet's local communities and to provide a forum to assist the Council by collectively reviewing and steering public resources, through identifying priorities in Sustainable Community Strategies</p>	<p>Leader of the Council</p> <p>Council representatives to be appointed by Annual Council</p> <p>Senior representatives from:</p> <ul style="list-style-type: none"> <li>• Met Police</li> <li>• Middlesex University</li> <li>• Barnet Clinical Commissioning Group</li> <li>• Community Barnet</li> <li>• Brent Cross Shopping Centre</li> <li>• Barnet and Southgate College</li> <li>• Job Centre Plus</li> </ul>
<p>Children's Partnership Board</p>	<p>Barnet's Children's Partnership Board brings together all services for children and young people in the borough, to focus on hearing the voice of children and young people and improving their outcomes.</p> <p>Senior representatives from partner organisations make up the Children's Partnership Board which keeps strategic oversight of the Barnet Children and Young People's Partnership Plan. Each organisation has agreed to be responsible for implementing this plan which will be monitored by the Board.</p> <p>The legal framework underpinning Barnet's Children's Partnership Board arrangements is the 'duty to cooperate' and improve the well-being of children across the Borough, set out in S10 of the Children Act 2004. The terms of reference and membership will be the subject of annual review to take account of local or national changes and developments.</p> <p><u>General Responsibilities and Functions</u></p>	<p>The Board will be chaired by the Executive Director for Children's Services</p> <p>Members are able to delegate a deputy of suitable authority if they are unable to attend, by agreement with the chairman.</p> <p>Current partners and members are:</p> <ul style="list-style-type: none"> <li>• LB Barnet – Lead Member for Children's Services; Executive Director for Children's Services; Assistant Director Education Strategy &amp; Partnerships; Commissioning Strategy &amp; Policy Advisor; Assistant Director Commissioning &amp; Strategy; Voice of the</li> </ul>



	<p>The Children's Partnership Board is accountable for the following:</p> <ul style="list-style-type: none"> <li>• Ensuring the voice of children and young people is heard in Barnet</li> <li>• Developing and delivering the Children &amp; Young People's Plan.</li> <li>• Ensuring that the collective resources of the partners are being used to the best effect to meet the priorities in the Children &amp; Young People's Plan.</li> <li>• Resolving issues that block progress against the priorities.</li> <li>• Reviewing Plans and Strategies relating to Children and Young People in Barnet prior to consideration by executive groups (e.g. Children, Education &amp; Safeguarding Committee, Health &amp; Wellbeing Board, etc.)</li> <li>• Working with the Voluntary Sector in a particular approach to enable the best outcomes for children and young people</li> </ul> <p>This includes shared responsibility for:</p> <ul style="list-style-type: none"> <li>• Meeting the priorities in the Children &amp; Young People's Plan</li> <li>• Jointly developing, delivering and resourcing strategies and action plans necessary to meet the priorities</li> <li>• Addressing barriers to meeting the priorities and to identifying future needs, including communication, information and data sharing</li> <li>• Keeping Children's workforce informed and involved, providing clear direction, development and training as necessary</li> <li>• Releasing staff to develop and attend network events</li> <li>• Clarifying and simplifying governance structures and decision-making</li> <li>• Ensuring that children, young people and families have a voice in decision making that affects them</li> <li>• Monitoring performance towards agreed outcomes and taking remedial action where necessary.</li> <li>• Building upon good practice and developing an evidence-based approach to what works.</li> </ul>	<p>Child Participation Officer; Housing Commissioning Lead; Commissioning Lead Growth &amp; Development; Senior Communications &amp; Campaigns Manager; Public Health Consultant;</p> <ul style="list-style-type: none"> <li>• North Central London Clinical Commissioning Group (NCL CCG) – Director for Adults Joint Commissioning and CYP Health Commissioning Children's Clinical Lead NHS;</li> <li>• Metropolitan Police – Inspector;</li> <li>• Schools – Three representative headteachers, one each from Barnet primary, secondary and special schools</li> <li>• Barnet Education &amp; Learning Service – Chief Executive;</li> <li>• Voluntary Sector – Chief Executive, Inclusion Barnet; Chief Executive, Young Barnet Foundation;</li> <li>• Young Persons Representatives – Member of Barnet Youth Parliament 1; Member of Barnet Youth Parliament 2</li> <li>• Multi-Faith Representative - Chair, Barnet Multi-Faith Forum;</li> <li>• Parent / Carer Group Representative –</li> </ul>
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	<p>The partnerships remit includes the needs of all children and young people in Barnet under the age of 19, young people up to the age of 25 leaving care and young people up to the age of 25 with disabilities and/or learning difficulties. These responsibilities include effective transition arrangements, where necessary.</p> <p><u>Roles and Responsibilities of Board Members</u></p> <p>All members of the Board are required to agree to undertake the following:</p> <ul style="list-style-type: none"> <li>• Attendance at all Board meetings (or representation provided by as senior replacement).</li> <li>• Members will be responsible for an effective two-way communication system whereby the decisions and aims of the Board are widely disseminated and relevant organisational issues from members' own agencies are communicated to the Board.</li> <li>• Provide leadership on strategic issues to members of the Board</li> <li>• Champion the objectives of the Children and Young People's Plan and ensure relevant activities within the plan are implemented by their organisation.</li> <li>• Contribute to the development of a strategic three to five-year vision</li> </ul> <p>Meetings will be held quarterly and dates for each year will be set in advance.</p>	<p>Chair of the Parent Carer Forum</p> <p>Quorum 5 – must include the following:</p> <ul style="list-style-type: none"> <li>• Chairman (or deputy)</li> <li>• At least one representative of the LB Barnet</li> <li>• At least one representative NCL CCG</li> <li>• At least one representative of Schools</li> <li>• At least one member representing the voluntary sector</li> </ul>
<p>Safer Communities Partnership Board</p>	<p>The Safer Communities Partnership Board (SCPB) is the inter-agency mechanism in Barnet to reduce crime and anti-social behaviour and reoffending and promote social cohesion. It acts as the Crime and Disorder Reduction Partnership as defined (and required) by the 1998 Crime and Disorder Act and subsequent amendments including the 2006 Police and Justice Act and the 2009 Policing and Crime Act.</p> <p>The SCPB operates within the constitutional requirements of Barnet Council, the</p>	<p>Meetings will be quarterly and a quorum will comprise four members provided this consists of:</p> <p>The Chairman (Barnet Councillor) and Vice Chairman (Metropolitan Police)</p> <p>At least one other representative each of</p>

	<p>Metropolitan Police and other partner agencies, who ensure that the Board's approaches to policy formulation and resource allocation are consistent with those of the agencies concerned.</p> <p>It is taking forward one of the objectives in the strategy to develop an Integrated Offender Management system that brings together the different agencies involved in managing the punishment and rehabilitation of offenders in a much more efficient and joined up way, reducing the risks of reoffending and ensuring far more offenders complete their drug rehabilitation successfully.</p> <p>Barnet Safer Communities Partnership is an unincorporated body and therefore it does not have a legal personality. Its members work collectively within their own individual legal frameworks.</p>	<p>the Council and the Metropolitan Police.</p> <p>Other current partners are:</p> <ul style="list-style-type: none"> <li>• London Probation Trust</li> <li>• National Probation Service</li> <li>• London Fire Brigade</li> <li>• Barnet Clinical Commissioning Group</li> <li>• MOPAC (Mayor's Office Policing/Crime)</li> <li>• Barnet Safer Neighbourhood Board</li> <li>• Middlesex University</li> <li>• North West London Magistrates' Court</li> <li>• Inclusion Barnet</li> <li>• Victim Support, North London Division</li> <li>• Department for Work and Pensions</li> </ul>
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### Substitute Members – Rules

- 7.6 A substitute Member may only attend, speak or vote at a meeting in place of a member usually from the same political group who is unable to attend the meeting. In the case of Area Committees, substitutions are made on the basis of ward.
- 7.7 Details of membership substitutions or apologies for absence will be detailed in the formal record of the meeting.

### Quorum – Rules

- 7.8 If a Committee or Sub-Committee is inquorate, it cannot transact any business. If there is no quorum at the time the meeting is due to begin, the start of the meeting will be delayed for up to 15 minutes. When 15 minutes have elapsed, the Head of Governance or their representative will count the number of Members present and if there is no quorum, s/he will advise the meeting that no business can be transacted and the meeting will be cancelled.
- 7.9 If the Chair~~man~~ finds that a quorum of Members is not present at any time during the meeting, the Chair~~man~~ must adjourn the meeting until such time as a quorum is returned.

## **Chairman of Meetings**

- 7.10 In exceptional circumstances, the Chairman may change the date or start time of any meeting, cancel or postpone any meeting or call any additional meeting by seeking and gaining the agreement of a majority of Members of the Committee.
- 7.11 If the Chairman is absent from a meeting the Vice-Chairman will take the Chair. If both are absent, the Head of Governance (or their representative) will open the meeting and he/she will seek nominations for the position of Chairman. A Chairman must be elected for the business of the meeting to be transacted.
- 7.12 Any procedural issues or challenges to the conduct of the meeting that arise during the course of a meeting shall be determined by the person presiding at the meeting.

## **Minutes**

- 7.13 Apologies for absence, declaration of interests and the confirmation of the minutes of previous meetings are the first items of business at the meeting, (other than Licencing Sub-Committees) except when there is a need to elect a Chairman.
- 7.14 Minutes can only be amended to correct factual inaccuracy in the record, and not to make any retrospective amendment to the decisions made. The meeting will not proceed further until the minutes are approved, either amended or un-amended. Upon approval as a correct record, the Chairman shall sign the minutes.

## **Urgent Business**

- 7.15 When an urgent matter has arisen after the publication and dispatch of an appropriate agenda the following procedure applies:
- 7.16 The Chairman has the authority to agree to take urgent items not on the agenda. The Chair will consult with the Vice-Chairman and Opposition Spokesperson for the committee. The Chairman (with advice from the Monitoring Officer as appropriate) needs to be satisfied as to the need for urgency under the following criteria:
- the item has arisen between the compilation of the agenda and the date of the meeting.
  - the item requires an urgent decision in the public interest which cannot be dealt with by other means
- 7.17 In all cases the reason for the urgency shall be clearly stated and recorded in the minutes of the meeting and the urgent item will be taken as the Chairman may decide.

- 7.18 If a decision on an issue is required as a matter of urgency [and there is no meeting scheduled] and if time allows under the provisions of the Access to Information Rules then a Committee comprising of the Leader, the Deputy Leader, and the Leader of the Opposition will be called. The decision may be within the terms of reference of another committee, but this will not invalidate the decision as the arrangements to discharge the function in cases of urgency is through a committee comprising the three specified members. The Committee must consult with the Chair~~man~~ of the relevant Committee.

### **Six Month Rule**

- 7.19 The Six-Month Rule shall apply whereby matters dealt with cannot be raised again within this period

### **Constitution and General Purposes ~~Financial Performance and Contracts~~ Committee Call-in Procedure**

- 7.20 The following procedure applies after a decision has been made by the West London Economic Prosperity Board (a Joint Committee in accordance with section 102 of the Local Government Act 2000).

- 7.21 Paragraph 24.4 of the Function and Procedure rules of the West London Economic Prosperity Board read as follows

“Any decision called in for scrutiny before it has been implemented shall not be implemented until such time as the call-in procedures of the Participating Borough concerned have been concluded.”

- 7.22 Where a decision is made by the Board the decision shall be published. Once the decision is published then it may be implemented on the expiry of 7 working days after publication unless 10 members of the Council wish to call it in.

- 7.23 The notice seeking to invoke the call-in procedure must be communicated to the Head of Governance who will then notify the West London Economic Prosperity Board.

- 7.24 A notice seeking to invoke the call-in procedure must state at least one of the following grounds in support of the request for a call-in of the decision:

- Inadequate consultation with stakeholders prior to the decision;
- The absence of adequate evidence on which to base the decision;
- The action is not proportionate to the desired outcome;
- A potential human rights challenge;
- Insufficient consideration of legal and financial advice;
- The decision is contrary to the policy framework, or contrary to, or not wholly in accordance with the budget framework of the Council;

- 7.25 A meeting of the Constitution and General Purposes ~~Financial Performance and Contracts~~ Committee (or Sub-Committee of the Committee created for this purpose), will be convened within 7 clear working days of the request for call-in.

- 7.26 The call-in procedure set out above shall not apply where the decision being taken by the West London Economic Prosperity Board is urgent. For the purposes of this call-in procedure a decision will be urgent if any delay likely to be caused by the call-in process would seriously prejudice the West London Economic Prosperity Board and the interests of Barnet. Reports to the West London Economic Prosperity Board must state that the report is urgent and provide the reasons for urgency.
- 7.27 The Chair~~man~~ of the Constitution and General Purposes ~~Financial Performance and Contracts~~ Committee must agree that the decision proposed should be treated as a matter of urgency

### **Suspension of business at Committee and Sub-Committee meetings**

- 7.28 No business at any meeting of a Committee or Sub-Committee shall be transacted after three hours after the start time of the meeting and any business transacted after that time shall be null and void. After three hours and without further debate the Chair~~man~~ shall immediately put to the vote any motion or amendment, which has been formally moved and seconded.
- 7.29 At any meeting of the Council, Strategic Planning Committee and Planning Committees, the Mayor or Chair~~man~~ at their sole discretion may extend the period for the transaction of business to three and a half hours after the start time of the meeting. This will be recorded in the Committee's decisions.

### **Voting and Recording of Votes**

- 7.30 The mode of voting at all meetings of the Council, its Committees, Sub-Committees or Working Groups shall be determined by a show of hands except where otherwise provided by law or in these standing orders.
- 7.31 In cases where a vote is taken, the minutes of the meeting should record the number of votes for and against the matter together with the number of abstentions.
- 7.32 The Chair~~man~~ will always have the right to exercise a casting vote in the event of equality of voting on a motion or amendment,
- 7.33 A Member of any committee can request that his/her vote be recorded in the minutes.

### **Filming and Recording of Meetings**

- 7.34 Discreet, unlit, non-disruptive filming and recording of Council and Committee meetings by members of the public from the public gallery is allowed.

## Article 3 – Residents and Public Participation

### 3.1 Residents' Rights

Residents have a number of rights. The following list is a general summary of rights in terms of information, the opportunity to participate and the ability to make complaints.

- (a) (i) **Petition scheme.** Residents who are concerned about a Council service or a decision that is about to be made may send the Council a petition which shall be considered and responded to in accordance with the Petition Scheme as outlined below.
- (b) **Information.** Residents have the right to:
  - (i) Attend meetings of the Council and its committees, except where confidential or exempt information is likely to be disclosed, and that part of the meeting is therefore held in private;
  - (ii) See agendas, reports and background papers, except where confidential or exempt information is likely to be disclosed, and any records of decisions made by the Council and its committees; and
  - (iii) Inspect the Council's accounts and make their views known to the external auditor.
- (c) **Treatment.** Residents have the right to:
  - (i) Be treated with understanding and respect;
  - (ii) Have equal opportunity with other residents; and
  - (iii) Receive quality services provided to Best Value principles.
- (d) **Public Engagement.** Residents have the right to ask questions and receive answers at committee meetings in accordance with the following rules.

Residents can participate in Committee meetings as follows:

- By asking a public question
- By submitting a petition
- By submitting a public comment

### 3.2 Questions to a Committee

Questions must specify the item of business on the agenda which they relate to. Committee agendas are usually published on the Council's website five clear working days prior to the meeting. Residents should state their address when submitting questions. Each question is limited to 100 words.

Questions should be submitted to the relevant Governance Officer by 10am on the third working day prior to the meeting. Any questions submitted after this time will not be considered.

A resident may ask one question per agenda item. A maximum of two questions from residents may be asked per agenda item. These will be accepted in order of receipt. Any additional questions received will not be accepted.

Written responses to public questions will be circulated to the questioner in advance or at the meeting. Residents can ask the committee chair one supplementary question per question asked at the committee meeting, which will be answered without discussion. The supplementary question must be relevant to the original question put to the chair.

Residents submitting questions are able to send a substitute to ask their supplementary question if they are unable to attend the committee meeting. The Governance Officer supporting the meeting should be made aware of this prior to the meeting commencing.

### **3.3 Written Comments to Committees**

Written comments must specify the item of business on the agenda which they relate to. Committee agendas are published on the Council's website five clear working days prior to the meeting. Residents should state their address when submitting comments. Each written comment is limited to 100 words.

Written comments should be submitted to the relevant Governance Officer by 10am on the third working day prior to the meeting. Any written comments received after this time will not be considered.

A resident may submit one written comment per agenda item.

Written comments will be reported to the committee and published alongside the agenda papers for the meeting.

### **3.4 Procedure for Questions at Committees**

At committee meetings a time period of up to 30 minutes is available for public questions in total. Supplementary questions will be asked in order of receipt.

#### **Public questions or comments are not permitted:**

- If they don't relate to a substantive item on the agenda
- If they are defamatory, abusive or offensive.
- If submitted from Council employees or trade unions on employment matters; there are avenues available for these to be addressed via the Terms of Reference of the Constitution & General Purposes Committee.
- If they would result in the release of confidential information, or which may prejudice enforcement.
- If they relate to a matter where there is a right of appeal against any decision of the Council.



- If they have been submitted by someone who has been deemed to be subject to the Management of Unreasonable Complainant Behaviour Policy;
- If they are received from people who are not Barnet residents;
- At the Strategic Planning Committee and Planning Committees on Town and Country Planning applications (a separate procedure is detailed in section 3.7). Public questions are permitted at the Strategic Planning Committee on planning policy matters;
- If they relate to the making / confirmation of Tree Preservation Orders, as the procedure for making objections or representations is prescribed by the Town and Country Planning Act 1990 and the Town and Country Planning (Tree Preservation) (England) Regulations 2012.

The Chair of the relevant Committee or Sub-Committee, in consultation with the Head of Governance, shall decide whether any particular question, comment or issue will be permitted.

### **3.5 Issues for Area Committees**

Issues must be received by the Governance Service by 10am on the fifth working day prior to the meeting for the item to be discussed at the Area Committee. Written responses to local matters will be provided by 5pm the working day before the Area Committee take place. Residents should state their address when submitting a forum issue.

The Area Committee Chair has the discretion to accept issues with less than five days' notice if they deem the matter to be urgent. Responses to urgent matters will be responded to verbally by officers at the Area Committee meeting.

The Six Month Rule shall apply whereby matters dealt with cannot be raised again within this period. The Six Month Rule means that an Area Committee will not reconsider any issues discussed at a or any decision taken by a committee in the last six months preceding the date of the committee. An exception is that where the Chair has agreed that an issue raised at a previous Area Committee meeting should be reported back with a detailed response in which case the resident who raised the original issue (or their nominated deputy) will be invited to address the Committee for up to 3 minutes. The Area Committee may also be a forum for certain consultations from the Council as decided by the Chair.

Area Committee issues will be considered in order of receipt. Where a resident has submitted more than one issue, their second item or question will be considered after all other residents have presented their first item. Issues will continue to be determined in this way until all issues have been considered.

The Area Committee will determine issues in the following way:

1. Residents will have the opportunity to address the Committee for up to 3 minutes on the issue they have previously raised
2. Chairs, Chief Officers or other relevant officers may respond to the issues raised
3. Having considered the issue the Committee can take the following actions:

- note the issue and take no action
- instruct that an appropriate named officer contact the resident within 20 working days to provide an additional response and that this response be published in the meeting documents available on the website.
- instruct that Ward Members are notified of the issue.
- decide that a Road Safety and Parking issue be referred to the Director of Highways & Transport

When determining issues in accordance with the options detailed above, the Committee must give reasons for their decision.

### 3.6 **Petitions**

Petitions must have a minimum of 25 signatures and be relevant to the functions of the authority. The petition will be presented to the Governance Service who will forthwith present it to the relevant Director and/or the relevant Committee Chair for information.

Petitions can either be submitted in hard copy to the Head of Governance or by using the authority's e-petitions facility. It is acceptable to combine paper petitions and e-petitions, providing the action the Council is being requested to take in the petitions are the same.

The address of the Head of Governance is as follows:

Head of Governance  
London Borough of Barnet  
2 Bristol Avenue  
Colindale  
London  
NW9 4EW

The authority's e-petition facility can be found here:

<https://barnet.moderngov.co.uk/mgEPetitionListDisplay.aspx?bcr=1>

E-petitions submitted on external websites can be accepted by the council. However, petitions hosted on external websites will need to be submitted by the lead petitioner to the Head of Governance in order for the petition to be accepted.

Petition signatures must be from Barnet residents otherwise they will not count towards the overall signature total. Petitions signatories must provide addresses to enable them to be verified.

A petition will not be accepted if:

- it is vexatious or abusive;
- it relates to any enactment or statutory provision;
- it relates to a safeguarding matter;
- it does not contain the address of signatories;
- it relates to a named individual or could reveal the identity of a person;
- it does not relate to the functions of the council;
- it is not clear what it is asking the council to do;

- it deals with an issue that has previously been resolved;
- it is repetitive, vexatious, or requires action which is unlawful or for which another council procedure is available

The Head of Governance will make a ruling on whether or not to accept a petition, taking into consideration grounds for rejection as laid out above.

On such an occasion where a petition is rejected, the Head of Governance (or his/her representative) will write to the lead petitioner and explain the reasons for rejection.

Petitions relating to planning or licensing applications, appeals or reviews will be treated as letters of representation and will be dealt with by the relevant service area and will be taken into consideration in dealing with the relevant application, appeal or review. For petitions falling within these categories, the reporting procedures below will not apply.

Petitions which have been submitted in response to a consultation process initiated by a specific committee should be reported back to that committee.

Petitions will be acknowledged within 10 working days. The acknowledgement will include information on how the petition will be progressed.

Petitions will be reported as follows:

Signatures	Forum and Procedure
0-24	No action required.
25 – 6,999 Signatures	<p>Where the petition relates to the functions and responsibilities of an Area Committee it will be reported to the relevant Area Committee.</p> <p>Where the petition relates to the matters outside the functions and responsibilities outside of the remit of an Area Committee, the petition will be reported to the relevant Theme Committee.</p> <p>The Lead Petitioner will be given five minutes to present the petition to the committee.</p> <p>Following the presentation, the Chair and Committee Members have an opportunity to ask the Lead Petitioner questions. After the debate the Committee will decide to:</p> <ul style="list-style-type: none"> <li>• Take no action</li> </ul>

	<ul style="list-style-type: none"> <li>• Refer the matter to a chief officer to provide a written respond to Lead Petitioner within 20 working days; or</li> <li>• Instruct an officer to prepare a report for a future meeting of the Committee on the issue(s) raised with a recommended course of action</li> </ul>
7,000 plus Signatures	<p>The petition will be considered by Full Council and the following process will be followed:</p> <ul style="list-style-type: none"> <li>• Lead Petitioner is given five minutes to present the petition;</li> <li>• Council Members have an opportunity to ask questions of the Lead Petitioner then debate the item.</li> <li>• The relevant Committee Chair will respond to the issues raised in the petition and outline the decision route (if any) he/she proposes to take</li> </ul>

Petitions are required to be received seven working days before the Residents Forum, relevant committee meeting or Full Council.

Any hard copy petition received will be published on the Council's website via the Council's e-petition facility and processed by the Council as documented in this section. Updates or responses to petitions will be published on the e-petitions section of the website once an officer has responded or a Forum, Committee or Full Council has received a petition.

### 3.7 Requests to speak at Planning Committees

Requests to speak about an application on the planning committee agenda should be submitted to the relevant Planning Case Officer by 10am on the third working day prior to the meeting.

In addition to any Councillor and the Applicant (or their representative) two residents may speak. Such speakers shall be one for and one against the application unless there is no resident wishing to speak for the application in which case two residents may speak against the application, or no resident in objection in which case two residents may speak in support of the application.

At the meeting, each speaker will have a time period of up to 3 minutes to address the committee. Committee members will then have the opportunity to question the speaker.

Residents who have requested to speak are able to send a substitute to make their representation if they are unable to attend the committee meeting. The Governance Officer supporting the meeting should be made aware of this prior to the meeting commencing.

Where an application being considered by a Planning Committee is referred to the Strategic Planning Committee for determination, the speaking rights of members of the public who have registered to speak on the application or item will automatically transfer to the Strategic Planning Committee.

Speaking rights will also automatically transfer where an application has been deferred or adjourned to a future meeting of planning committee, but only if the speakers have not already addressed the committee on the deferred or adjourned item. In cases where the membership of the committee which considers the deferred or adjourned application is different from the committee which originally heard the application, then the application should be fully re-heard including speakers.

Public speaking arrangements do not apply to an item relating to the making / confirmation of a Tree Preservation Order as this would be contrary to the legislative procedure for making objections and/or representations.

### **3.8 Requests to speak on Assets of Community Value listings**

Requests to speak about an application to list an Asset of Community Value should be submitted to the relevant Governance Officer by 10am on the third working day prior to the meeting.

In addition to any Councillor, the Asset Owner (or their representative) and a representative from the nominating body, up to two residents may speak. Such speakers shall be one for and one against the listing application unless there is no resident wishing to speak against the listing application in which case two residents may speak in favour of the listing, or no resident in favour in which case two residents may speak against the listing application.

At the meeting, each speaker will have a time period of up to 3 minutes to address the committee or sub-committee. Committee or sub-committee members will then have the opportunity to question the speaker.

### **3.9 Complaints**

Residents have the right to complain to:

- (i) the Council itself under its complaints scheme;
- (ii) the Local Government Ombudsman (after using the Council's own complaints scheme);
- (iii) the Monitoring Officer about a breach of the Members Code of Conduct.

### **3.10 Disorderly Conduct**

If a member(s) of the public or press (or a Councillor) interrupts the proceedings at any meeting, the Mayor or Chair may warn him/her. If s/he continues the interruption and a warning has previously been given, the Mayor or Chair may order his/her removal from the meeting place. In the event that the meeting is disrupted the Mayor or the Chair may adjourn the meeting and if required clear the public gallery. The meeting will then reconvene to consider the remaining business without the public.

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## Article 3 – Residents and Public Participation

### 3.1 Residents' Rights

Residents have a number of rights. The following list is a general summary of rights in terms of information, the opportunity to participate and the ability to make complaints.

- (a) (i) **Petition scheme.** Residents who are concerned about a Council service or a decision that is about to be made may send the Council a petition which shall be considered and responded to in accordance with the Petition Scheme as outlined below.
- (b) **Information.** Residents have the right to:
  - (i) Attend meetings of the Council and its committees, except where confidential or exempt information is likely to be disclosed, and that part of the meeting is therefore held in private;
  - (ii) See agendas, reports and background papers, except where confidential or exempt information is likely to be disclosed, and any records of decisions made by the Council and its committees; and
  - (iii) Inspect the Council's accounts and make their views known to the external auditor.
- (c) **Treatment.** Residents have the right to:
  - (i) Be treated with understanding and respect;
  - (ii) Have equal opportunity with other residents; and
  - (iii) Receive quality services provided to Best Value principles.
- (d) **Public Engagement.** Residents have the right to ask questions and receive answers at committee meetings in accordance with the following rules. ~~Residents can also raise issues at Residents Forum.~~

Residents can participate in Committee meetings as follows:

- By asking a public question
- By submitting a petition
- By submitting a public comment

### 3.2 Questions to a Committee

Questions must specify the item of business on the agenda which they relate to. Committee agendas are usually published on the Council's website five clear working days prior to the meeting. Residents should state their address when submitting questions. Each question is limited to 100 words.

Questions should be submitted to the relevant Governance Officer by 10am on the third working day prior to the meeting. Any questions submitted after this time will not be considered.

A resident may ask one question per agenda item. A maximum of two questions from residents may be asked per agenda item. These will be accepted in order of receipt. Any additional questions received will not be accepted.

Written responses to public questions will be circulated to the questioner in advance or at the meeting. Residents can ask the committee chairman one supplementary question per question asked at the committee meeting, which will be answered without discussion. The supplementary question must be relevant to the original question put to the chairman.

Residents submitting questions are able to send a substitute to ask their supplementary question if they are unable to attend the committee meeting. The Governance Officer supporting the meeting should be made aware of this prior to the meeting commencing.

### **3.3 Written Comments to Committees**

Written comments must specify the item of business on the agenda which they relate to. Committee agendas are published on the Council's website five clear working days prior to the meeting. Residents should state their address when submitting comments. Each written comment is limited to 100 words.

Written comments should be submitted to the relevant Governance Officer by 10am on the third working day prior to the meeting. Any written comments received after this time will not be considered.

A resident may submit one written comment per agenda item.

Written comments will be reported to the committee and published alongside the agenda papers for the meeting.

### **3.4 Procedure for Questions at Committees**

At committee meetings a time period of up to 30 minutes is available for public questions in total. Supplementary questions will be asked in order of receipt.

#### **Public questions or comments are not permitted:**

- If they don't relate to a substantive item on the agenda
- If they are defamatory, abusive or offensive.
- If submitted from Council employees or trade unions on employment matters; there are avenues available for these to be addressed via the Terms of Reference of the Constitution & General Purposes Committee.
- If they would result in the release of confidential information, or which may prejudice enforcement.
- If they relate to a matter where there is a right of appeal against any decision of the Council.



- If they have been submitted by someone who has been deemed to be subject to the Management of Unreasonable Complainant Behaviour Policy;
- If they are received from people who are not Barnet residents;
- At the Strategic Planning Committee and Planning Committees on Town and Country Planning applications (a separate procedure is detailed in section 3.7). Public questions are permitted at the Strategic Planning Committee on planning policy matters;
- If they relate to the making / confirmation of Tree Preservation Orders, as the procedure for making objections or representations is prescribed by the Town and Country Planning Act 1990 and the Town and Country Planning (Tree Preservation) (England) Regulations 2012.

The Chair~~man~~ of the relevant Committee or Sub-Committee, in consultation with the Head of Governance, shall decide whether any particular question, comment or issue will be permitted.

### 3.5 **Issues for ~~Residents Forum~~Area Committees**

Issues must be received by the Governance Service by 10am on the fifth working day prior to the meeting for the item to be discussed at the ~~Forum~~Area Committee. Written responses to local matters will be provided by 5pm the working day before the ~~Area Committee~~Residents Forums take place. Residents should state their address when submitting a forum issue.

The ~~Area Committee~~Forum\_ Chair~~man~~ has the discretion to accept issues with less than five days' notice if they deem the matter to be urgent. Responses to urgent matters will be responded to verbally by officers at the ~~Area Committee~~ Forum-meeting.

~~Councillors, MPs and Assembly Members are not permitted to submit items and questions for Residents Forum, but may be called on to comment on issues. Such comments will be invited entirely at the discretion of the Area CommitteeResidents Forum chairman.~~

The Six Month Rule shall apply whereby matters dealt with cannot be raised again within this period. The Six Month Rule means that ~~an Area CommitteeResidents Forum~~ will not reconsider any issues discussed at a ~~resident's forum~~ or any decision taken by a committee in the ~~last~~ six months preceding the date of the ~~forumcommittee~~. An exception is that where the Chair~~man~~ has agreed that an issue raised at a previous ~~Area CommitteeForum~~ meeting should be reported back with a detailed response in which case the resident who raised the original issue (or their nominated deputy) will be invited to address the ~~Forum-Committee~~ for up to 3 minutes. The ~~Area CommitteeResidents Forum~~ may also be a forum for certain consultations from the Council as decided by the Chair~~man~~.

~~At Area CommitteeResidents Forum\_~~ issues will be considered in order of receipt. Where a resident has submitted more than one issue, their second item or question will be considered after all other residents have presented their first item. Issues will continue to be determined in this way until all issues have been considered.

The ~~Area CommitteeChairman~~ will determine issues in the following way:

1. Residents will have the opportunity to address the ~~Committee Forum~~ on for up to 3 minutes on the issue they have previously raised
2. Chair~~sr~~man, Chief Officers or other relevant officers may respond to the issues raised
3. Having considered the issues the ~~Chairman Committee~~ can take the following actions:
  - note the issue and take no action
  - instruct that an appropriate named officer contact the resident within 20 working days to provide an additional response and that this response be published in the meeting documents available on the website.
  - instruct that Ward Members are notified of the issue.
  - decide that a Road Safety and Parking issue be referred to the ~~Executive Director, Environment~~Director of Highways & Transport
  - ~~decide that the issue (except a Road Safety and Parking issue) be referred to the next meeting of an Area Committee for consideration, subject to the issue being within the terms of reference of an Area Committee~~

When determining issues in accordance with the options detailed above, the Committee Chairman must give reasons for their decision.

### 3.6 Petitions

Petitions must have a minimum of 25 signatures and be relevant to the functions of the authority. The petition will be presented to the Governance Service who will forthwith present it to the relevant Director and/or the relevant Committee Chair~~man~~ for information.

Petitions can either be submitted in hard copy to the Head of Governance or by using the authority's e-petitions facility. It is acceptable to combine paper petitions and e-petitions, providing the action the Council is being requested to take in the petitions are the same.

The address of the Head of Governance is as follows:

Head of Governance  
London Borough of Barnet  
2 Bristol Avenue  
Colindale  
London  
NW9 4EW

The authority's e-petition facility can be found here:

<https://barnet.moderngov.co.uk/mgEPetitionListDisplay.aspx?bcr=1>

E-petitions submitted on external websites can be accepted by the council. However, petitions hosted on external websites will need to be submitted by the lead petitioner to the Head of Governance in order for the petition to be accepted.

Petition signatures must be from Barnet residents otherwise they will not count towards the overall signature total. Petitions signatories must provide addresses to enable them to be verified.

A petition will not be accepted if:

- it is vexatious or abusive;
- it relates to any enactment or statutory provision;
- it relates to a safeguarding matter;
- it does not contain the address of signatories;
- it relates to a named individual or could reveal the identity of a person;
- it does not relate to the functions of the council;
- it is not clear what it is asking the council to do;
- it deals with an issue that has previously been resolved;
- it is repetitive, vexatious, or requires action which is unlawful or for which another council procedure is available

The Head of Governance will make a ruling on whether or not to accept a petition, taking into consideration grounds for rejection as laid out above.

On such an occasion where a petition is rejected, the Head of Governance (or his/her representative) will write to the lead petitioner and explain the reasons for rejection.

Petitions relating to planning or licensing applications, appeals or reviews will be treated as letters of representation and will be dealt with by the relevant service area and will be taken into consideration in dealing with the relevant application, appeal or review. For petitions falling within these categories, the reporting procedures below will not apply.

Petitions which have been submitted in response to a consultation process initiated by a specific committee should be reported back to that committee.

Petitions will be acknowledged within 10 working days. The acknowledgement will include information on how the petition will be progressed.

Petitions will be reported as follows:

Signatures	Forum and Procedure
0-24	No action required.
<del>25—1,999</del> Signatures	<del>The petition will be reported to Residents Forum to which the issue relates. Where the petition relates to a borough-wide issue, the matter will be reported to the Residents Forum for the constituency area in which the lead petitioner resides.</del>

	<p><del>The Lead Petitioner will be given three minutes to present the petition to the Forum. Following the presentation the Residents Forum Chairman will decide to:</del></p> <ul style="list-style-type: none"> <li><del>• Take no action;</del></li> <li><del>• Refer the matter to a chief officer to respond to within 20 working days; or</del></li> <li><del>• Refer the matter to the relevant Area Committee (if funding is required)</del></li> </ul>
<p><del>2,000</del><sup>25</sup> – 6,999 Signatures</p>	<p>Where the petition relates to the functions and responsibilities of an Area Committee it will be reported to the relevant Area Committee.</p> <p>Where the petition relates to the matters outside the functions and responsibilities outside of the remit of an Area Committee, the petition will be reported to the relevant Theme Committee.</p> <p>The Lead Petitioner will be given five minutes to present the petition to the committee.</p> <p>Following the presentation, the Chair<del>man</del><sup>man</sup> and Committee Members have an opportunity to ask the Lead Petitioner questions. After the debate the Committee will decide to:</p> <ul style="list-style-type: none"> <li>• Take no action</li> <li>• Refer the matter to a chief officer to provide a written respond to Lead Petitioner within 20 working days; or</li> <li>• Instruct an officer to prepare a report for a future meeting of the Committee on the issue(s) raised with a recommended course of action</li> </ul>
<p>7,000 plus Signatures</p>	<p>The petition will be considered by Full Council and the following process will be followed:</p> <ul style="list-style-type: none"> <li>• Lead Petitioner is given five minutes to present the petition;</li> <li>• Council Members have an opportunity to ask questions of the Lead Petitioner then debate the item.</li> <li>• The relevant Committee Chair<del>man</del><sup>man</sup> will respond to the issues raised in the petition and outline the decision route (if any) he/she proposes to take</li> </ul>

Petitions are required to be received seven working days before the Residents Forum, relevant committee meeting or Full Council.

Any hard copy petition received will be published on the Council's website via the Council's e-petition facility and processed by the Council as documented in this section. Updates or responses to petitions will be published on the e-petitions section of the website once an officer has responded or a Forum, Committee or Full Council has received a petition.

### **3.7 Requests to speak at Planning Committees**

Requests to speak about an application on the planning committee agenda should be submitted to the relevant Planning Case Officer by 10am on the third working day prior to the meeting.

In addition to any Councillor and the Applicant (or their representative) two residents may speak. Such speakers shall be one for and one against the application unless there is no resident wishing to speak for the application in which case two residents may speak against the application, or no resident in objection in which case two residents may speak in support of the application.

At the meeting, each speaker will have a time period of up to 3 minutes to address the committee. Committee members will then have the opportunity to question the speaker.

Residents who have requested to speak are able to send a substitute to make their representation if they are unable to attend the committee meeting. The Governance Officer supporting the meeting should be made aware of this prior to the meeting commencing.

Where an application being considered by a Planning Committee is referred to the Strategic Planning Committee for determination, the speaking rights of members of the public who have registered to speak on the application or item will automatically transfer to the Strategic Planning Committee.

Speaking rights will also automatically transfer where an application has been deferred or adjourned to a future meeting of planning committee, but only if the speakers have not already addressed the committee on the deferred or adjourned item. In cases where the membership of the committee which considers the deferred or adjourned application is different from the committee which originally heard the application, then the application should be fully re-heard including speakers.

Public speaking arrangements do not apply to an item relating to the making / confirmation of a Tree Preservation Order as this would be contrary to the legislative procedure for making objections and/or representations.

### **3.8 Requests to speak on Assets of Community Value listings**

Requests to speak about an application to list an Asset of Community Value should be submitted to the relevant Governance Officer by 10am on the third working day prior to the meeting.

In addition to any Councillor, the Asset Owner (or their representative) and a representative from the nominating body, up to two residents may speak.

Such speakers shall be one for and one against the listing application unless there is no resident wishing to speak against the listing application in which case two residents may speak in favour of the listing, or no resident in favour in which case two residents may speak against the listing application.

At the meeting, each speaker will have a time period of up to 3 minutes to address the committee or sub-committee. Committee or sub-committee members will then have the opportunity to question the speaker.

### 3.9 **Complaints**

Residents have the right to complain to:

- (i) the Council itself under its complaints scheme;
- (ii) the Local Government Ombudsman (after using the Council's own complaints scheme);
- (iii) the Monitoring Officer about a breach of the Members Code of Conduct.

### 3.10 **Disorderly Conduct**

If a member(s) of the public or press (or a Councillor) interrupts the proceedings at any meeting, the Mayor or Chair~~man~~ may warn him/her. If s/he continues the interruption and a warning has previously been given, the Mayor or Chair~~man~~ may order his/her removal from the meeting place. In the event that the meeting is disrupted the Mayor or the Chair~~man~~ may adjourn the meeting and if required clear the public gallery. The meeting will then reconvene to consider the remaining business without the public.

**LONDON BOROUGH OF BARNET**  
**MEMBERS' ALLOWANCES SCHEME**  
**2022/23**

**1. The Scheme**

This scheme is made by Barnet London Borough Council under the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended).

- 1.1 The scheme may be cited as the Barnet London Borough Council Members' Allowances Scheme and replaces all former Schemes.
- 1.2 It has effect for the period 1 April 2022 to 31 March 2023.
- 1.3 In this scheme,
  - 1.3.1 "Councillor" means an elected member of the Council of the London Borough of Barnet.
  - 1.3.2 This scheme will cover a period from 1 April 2022 to 31 March 2023;
  - 1.3.3 "Co-optee" and "co-opted member" means a person not a councillor who is appointed by the Council to a committee discharging a statutory local authority function.

**2. Basic Allowance**

- 2.1 A basic allowance of £10,809 shall be paid to each councillor.
- 2.2 Payment of the basic allowance is subject to the conditions set out in sections 9, 10 and 11.

**3. Special Responsibility Allowance**

- 3.1 Allowances are payable to recognise the special responsibilities attached to certain positions to which councillors may be appointed. The allowances are graded in 5 bands.
- 3.2 The bands, the positions concerned and the sums payable are set out in Schedule 1.
- 3.3 No Member may receive more than one Special Responsibility Allowance in respect of the same period of time, but the Member will receive whichever is the highest of the Special Responsibility Allowances for which they qualify.
- 3.4 Other conditions attached to the payment of Special Responsibility Allowance are set out in sections 9, 10 and 11.

**4. Childcare and Dependent Carers' Allowance**

- 4.1 An allowance of £10 per hour for a maximum of 8 hours (subject to extension in special circumstances) shall be payable to any councillor or co-opted member or member of an appeals committee established under the Education Act 1996

who incurs expenditure for the care of dependent relatives or children whilst undertaking the approved duties listed in section 4.3 below.

4.2 Dependent relatives and children are defined as:-

- children aged 15 years or less
- elderly relatives requiring full-time care
- relatives with disabilities who receive full-time care

4.3 The approved duties referred to in section 4.1 above are:-

- (a) The attendance at a meeting of the authority or of any committee or sub-committee of the authority, or of any other body to which the authority makes appointments or nominations, or of any committee or sub-committee of such a body;
- (b) The attendance at any other meeting, the holding of which is authorised by the authority, or a committee or sub-committee of the authority, or a joint committee of the authority and at least one other local authority within the meaning of section 270(1) of the Local Government Act 1972, or a sub-committee of such a joint committee, provided that –
  - (ii) where the authority is divided into two or more political groups it is a meeting to which members of at least two such groups have been invited; or
  - (iii) if the authority is not so divided, it is a meeting to which at least two members of the authority have been invited.
- (c) The attendance at a meeting of any association of authorities of which the authority is a member;
- (d) The attendance at a meeting of any of the Council's committees;
- (e) The performance of any duty in pursuance of a standing order requiring a member or members to be present while tender documents are opened;
- (f) The performance of any duty in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises;
- (g) The performance of any duty in connection with arrangements made by the authority for the attendance of pupils at any school approved for the purposes of section 342 of the Education Act 1996 (approval of non-maintained special schools; and
- (h) The carrying out of any other duty approved by the authority, or any duty of a class so approved, for the purposes of, or in connection with, the discharge of the functions of the authority or any of its committees or sub-committees.

4.4 The allowance or reimbursement shall be paid on the basis of that permitted under the Income Tax Regulations.



## **5. Travel and Subsistence Allowance**

- 5.1 Members do not receive a travel allowance for the cost of travel within the borough.
- 5.2 The duties which qualify for the payment of travel outside the Borough are set out in Schedule 2 with the amounts payable set out in Schedule 3.
- 5.3 The duties which qualify for the payment of travel allowance to a co-opted member or member of an appeals committee established under the Education Act 1996 are set out in Schedule 2 with the amounts payable set out in Schedule 3.
- 5.4 The duties which qualify for the payment of subsistence allowances to a councillor, co-opted member or member of an appeals committee established under the Education Act 1996 are set out in Schedule 2 with the amounts payable set out in Schedule 3.
- 5.5 The payment of allowance is subject to the conditions set out in section 9.

## **6. Independent Members/ Persons and Co-optees' Allowance**

- 6.1 An allowance of £127 shall be paid to the Independent and Co-opted Members and Independent Persons of Council Committees for each meeting or training that they attend.
- 6.2 Payment of the allowance is subject to the conditions set out in sections 9, 10 and 11.

## **7. Pensions**

- 7.1 The Local Government Pension Scheme Regulations 2013, laid before Parliament 19<sup>th</sup> September 2013 came into force 1<sup>st</sup> April 2014 ceased councillors' membership of the Local Government Pension Scheme (at the end of the term of office for existing councillors up to the election on 22 May 2014). From 1<sup>st</sup> April 2014 no Councillors will be admitted to the scheme.

## **8. Financial Limits**

- 8.1 Any payment under this scheme is subject to the budget provision for Members' Allowances during the year not being exceeded.

## **9. Renunciation**

- 9.1 A councillor or co-opted member may decline to receive any part of his or her entitlement to an allowance under this scheme by notifying the Head of Governance in writing.

## **10. Part-year Entitlements**

- 10.1 This section regulates councillors' entitlement to allowances if during the year:
- the scheme is amended
  - the councillor is newly elected
  - the councillor ceases to be a councillor

- the councillor accepts or gives up a position eligible for a special responsibility allowance.

10.2 If the scheme is amended so as to change the basic allowance or the special responsibility allowance then the annual amount to be paid to each councillor shall be re-calculated. The councillor will be paid a proportion of the old allowance and a proportion of the new allowance. The proportions will reflect the number of days in the year before and after (starting with the day on which the change takes effect) the change. Further amendments will be treated in the same way.

10.3 If during the year:

- a councillor is newly elected or ceases to be a councillor,
- a councillor accepts or gives up a position eligible for a special responsibility allowance, or
- a councillor becomes or ceases to be eligible to a special responsibility allowance because of an amendment to the scheme

then the annual amount to be paid to the councillor will be altered. The alteration will discount a proportion of the relevant allowance, to reflect the number of days in the year that the councillor was not a councillor, or was not eligible for the special responsibility allowance, as the case may be. If the scheme is amended during the year as set out in 10.2 above, then the alteration will be calculated separately for the periods before and after each amendment, in accordance with the Regulations.

## **11. Claims, Payments, Repayments, Restriction to Entitlement**

11.1 Payments of basic allowance and Special Responsibility Allowance will be made in twelve equal monthly instalments at the end of each month.

11.2 If making a payment of one twelfth of the annual entitlement of basic allowance and special responsibility allowance for any member would result in a breach of the restrictions set by Section 10 of the scheme, then actual payments must be reduced to comply with those restrictions.

11.3 Where an allowance has already been paid for any period during which the councillor concerned:

- (a) ceases to be a councillor; or
- (b) is otherwise not entitled to receive the allowance for that period,

such part of the allowance as relates to any such period shall be repaid to the Council. 913

11.4 Where a member of the authority is also a member of another authority that member may not receive allowances from more than one authority in respect of the same duties.

**Special Responsibility Allowances 1 April 2022 to 31 March 2023**

<b>BAND</b>	<b>SRA (£)</b>	<b>POSTS COVERED</b>
5	34,680	Leader of the Council
4	27,471	Deputy Leader of the Council
3	15,640	<p><b><u>Chairs of:</u></b></p> <p>Policy and Resources Committee</p> <p>Children, Education and Safeguarding Committee</p> <p>Adults and Safeguarding Committee</p> <p>Community Leadership and Libraries Committee</p> <p>Environment and Climate Change Committee</p> <p>Housing &amp; Growth</p> <p>Health and Well-Being Board</p> <p>Health Overview and Scrutiny Committee</p> <p><b><u>Leader of:</u></b></p> <p>Major Opposition Group</p>
2	9,029	<p><b><u>Chairs of:</u></b></p> <p>Finchley and Golders Green Area Committee</p> <p>Chipping Barnet Area Committee</p> <p>Hendon Area Committee</p> <p>Strategic Planning Committee</p> <p>Planning Committee A</p> <p>Planning Committee B</p> <p>Audit Committee</p> <p>Constitution and General Purposes Committee</p> <p>Pension Fund Committee</p>

1	2,415	<b><u>Chairs of:</u></b>  Licensing Committee
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**Approved Duties**

The following are approved duties for the payment of travel and subsistence allowances.

***(For Councillors the meeting must take place takes place outside the borough of Barnet):***

1.
  - (a) The attendance at a meeting of the authority or of any committee or sub-committee of the authority, or of any other body to which the authority makes appointments or nominations, or of any committee or sub-committee of such a body;
  - (b) The attendance at any other meeting, the holding of which is authorised by the authority, or a committee or sub-committee of the authority, or a joint committee of the authority and at least one other local authority within the meaning of section 270(1) of the Local Government Act 1972, or a sub-committee of such a joint committee, provided that -
    - (ii) where the authority is divided into two or more political groups it is a meeting to which members of at least two such groups have been invited; or
    - (iii) if the authority is not so divided, it is a meeting to which at least two members of the authority have been invited.
  - (c) The attendance at a meeting of any association of authorities of which the authority is a member;
  - (d) The attendance at a meeting of the executive or a meeting of any of its committees;
  - (e) The performance of any duty in pursuance of a standing order requiring a member or members to be present while tender documents are opened;
  - (f) The performance of any duty in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises;
  - (g) The performance of any duty in connection with arrangements made by the authority for the attendance of pupils at any school approved for the purposes of section 342 of the Education Act 1996 (approval of non-maintained special schools; and
  - (h) Attendance at training courses arranged by the Council.
  - (i) The carrying out of any other duty approved by the authority, or any duty of a class so approved, for the purposes of, or in connection with, the discharge of the functions of the authority or any of its committees or sub-committees.

(The following bodies or their committees or sub-committees are specifically included in the above definition:

Welsh Harp Joint Consultative Committee  
 Hampstead Heath Management Committee  
 London government statutory bodies, joint committees, forums,  
 consortiums, employers' associations, etc  
 Standing Advisory Council for Religious Education (SACRE)  
 Local Government Association  
 London Councils  
 Joint Negotiating Councils for Council employees

2. Subject to the Base Budget not being exceeded, duties undertaken by Members, provided that they are undertaken outside the borough of Barnet and that the Chief Executive is satisfied that the duties are for the purposes of, or connected with, the discharge of the functions of the Council.
3. Attendance as the council's duly authorised representative at meetings of the following bodies.
  - (a) School admission, exclusion and reinstatement appeals panels
  - (b) Statutory complaints boards or panels relating to the council's education or social services functions
4. Conferences and meetings convened by a person or body whose objects are neither wholly nor partly political, and otherwise than in the course of a trade or business, for the purpose of discussing matters which in the council's opinion will relate to the interests of Barnet or its inhabitants or of part of Barnet or the inhabitants of part of it are approved for the purposes of payment of travel and subsistence allowance. They are those conferences and meetings convened by outside bodies being conferences where it is considered that there is a direct connection with a function of this council.

## **Travel and Subsistence Allowances**

### **Travel**

1. Members do not receive a travel allowance for the cost of travel within the borough.
2. Other travel allowance shall paid be at the same rates as those applying at the time to council staff for motorcar, motorcycle and bicycle use. For public transport actual expenditure shall be reimbursed.

### **Subsistence**

3. For a councillor attending an approved duty that takes place inside the borough of Barnet the rate of subsistence and travel allowance shall be nil.

Other subsistence allowance for meals taken on duty shall paid be at the same rates as those applying at the time to council staff.

For overnight costs reasonable approved expenses shall be paid.

Other Reimbursements allowed:

1. Not more than the amount of any expenditure incurred on tolls, ferries or parking fees.
2. Where day subsistence is payable, the reasonable cost of meals taken on trains, subject to a reduction of subsistence allowance of four hours for each meal taken, and a maximum of one main meal during an absence of more than four hours, two for more than eight hours' absence and three for more than twelve hours' absence.
3. The actual cost of overnight garaging of a car or other vehicle.

### **Payment**

4. Evidence of expenditure incurred shall be required when claims are made and any unreasonable claim shall be referred to the Chief Executive.

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# **LONDON BOROUGH OF BARNET**

## **MEMBERS' ALLOWANCES SCHEME**

### **2022/23**

#### **1. The Scheme**

This scheme is made by Barnet London Borough Council under the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended).

- 1.1 The scheme may be cited as the Barnet London Borough Council Members' Allowances Scheme and replaces all former Schemes.
- 1.2 It has effect for the period 1 April 2022 to 31 March 2023.
- 1.3 In this scheme,
  - 1.3.1 "Councillor" means an elected member of the Council of the London Borough of Barnet.
  - 1.3.2 This scheme will cover a period from 1 April 2022 to 31 March 2023;
  - 1.3.3 "Co-optee" and "co-opted member" means a person not a councillor who is appointed by the Council to a committee discharging a statutory local authority function.

#### **2. Basic Allowance**

- 2.1 A basic allowance of £~~10,998~~10,809 shall be paid to each councillor.
- 2.2 Payment of the basic allowance is subject to the conditions set out in sections 9, 10 and 11.

#### **3. Special Responsibility Allowance**

- 3.1 Allowances are payable to recognise the special responsibilities attached to certain positions to which councillors may be appointed. The allowances are graded in 5 bands.
- 3.2 The bands, the positions concerned and the sums payable are set out in Schedule 1.
- 3.3 No Member may receive more than one Special Responsibility Allowance in respect of the same period of time, but the Member will receive whichever is the highest of the Special Responsibility Allowances for which they qualify.
- 3.4 Other conditions attached to the payment of Special Responsibility Allowance are set out in sections 9, 10 and 11.

#### **4. Childcare and Dependent Carers' Allowance**

- 4.1 An allowance of £10 per hour for a maximum of 8 hours (subject to extension in special circumstances) shall be payable to any councillor or co-opted member or member of an appeals committee established under the Education Act 1996

who incurs expenditure for the care of dependent relatives or children whilst undertaking the approved duties listed in section 4.3 below.

4.2 Dependent relatives and children are defined as:-

- children aged 15 years or less
- elderly relatives requiring full-time care
- relatives with disabilities who receive full-time care

4.3 The approved duties referred to in section 4.1 above are:-

- (a) The attendance at a meeting of the authority or of any committee or sub-committee of the authority, or of any other body to which the authority makes appointments or nominations, or of any committee or sub-committee of such a body;
- (b) The attendance at any other meeting, the holding of which is authorised by the authority, or a committee or sub-committee of the authority, or a joint committee of the authority and at least one other local authority within the meaning of section 270(1) of the Local Government Act 1972, or a sub-committee of such a joint committee, provided that –
  - (ii) where the authority is divided into two or more political groups it is a meeting to which members of at least two such groups have been invited; or
  - (iii) if the authority is not so divided, it is a meeting to which at least two members of the authority have been invited.
- (c) The attendance at a meeting of any association of authorities of which the authority is a member;
- (d) The attendance at a meeting of any of the Council's committees;
- (e) The performance of any duty in pursuance of a standing order requiring a member or members to be present while tender documents are opened;
- (f) The performance of any duty in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises;
- (g) The performance of any duty in connection with arrangements made by the authority for the attendance of pupils at any school approved for the purposes of section 342 of the Education Act 1996 (approval of non-maintained special schools; and
- (h) The carrying out of any other duty approved by the authority, or any duty of a class so approved, for the purposes of, or in connection with, the discharge of the functions of the authority or any of its committees or sub-committees.

4.4 The allowance or reimbursement shall be paid on the basis of that permitted under the Income Tax Regulations.

## **5. Travel and Subsistence Allowance**

- 5.1 Members do not receive a travel allowance for the cost of travel within the borough.
- 5.2 The duties which qualify for the payment of travel outside the Borough are set out in Schedule 2 with the amounts payable set out in Schedule 3.
- 5.3 The duties which qualify for the payment of travel allowance to a co-opted member or member of an appeals committee established under the Education Act 1996 are set out in Schedule 2 with the amounts payable set out in Schedule 3.
- 5.4 The duties which qualify for the payment of subsistence allowances to a councillor, co-opted member or member of an appeals committee established under the Education Act 1996 are set out in Schedule 2 with the amounts payable set out in Schedule 3.
- 5.5 The payment of allowance is subject to the conditions set out in section 9.

## **6. Independent Members/ Persons and Co-optees' Allowance**

- 6.1 An allowance of £127 shall be paid to the Independent and Co-opted Members and Independent Persons of Council Committees for each meeting or training that they attend.
- 6.2 Payment of the allowance is subject to the conditions set out in sections 9, 10 and 11.

## **7. Pensions**

- 7.1 The Local Government Pension Scheme Regulations 2013, laid before Parliament 19<sup>th</sup> September 2013 came into force 1<sup>st</sup> April 2014 ceased councillors' membership of the Local Government Pension Scheme (at the end of the term of office for existing councillors up to the election on 22 May 2014). From 1<sup>st</sup> April 2014 no Councillors will be admitted to the scheme.

## **8. Financial Limits**

- 8.1 Any payment under this scheme is subject to the budget provision for Members' Allowances during the year not being exceeded.

## **9. Renunciation**

- 9.1 A councillor or co-opted member may decline to receive any part of his or her entitlement to an allowance under this scheme by notifying the Head of Governance in writing.

## **10. Part-year Entitlements**

- 10.1 This section regulates councillors' entitlement to allowances if during the year:
- the scheme is amended
  - the councillor is newly elected
  - the councillor ceases to be a councillor

- the councillor accepts or gives up a position eligible for a special responsibility allowance.

10.2 If the scheme is amended so as to change the basic allowance or the special responsibility allowance then the annual amount to be paid to each councillor shall be re-calculated. The councillor will be paid a proportion of the old allowance and a proportion of the new allowance. The proportions will reflect the number of days in the year before and after (starting with the day on which the change takes effect) the change. Further amendments will be treated in the same way.

10.3 If during the year:

- a councillor is newly elected or ceases to be a councillor,
- a councillor accepts or gives up a position eligible for a special responsibility allowance, or
- a councillor becomes or ceases to be eligible to a special responsibility allowance because of an amendment to the scheme

then the annual amount to be paid to the councillor will be altered. The alteration will discount a proportion of the relevant allowance, to reflect the number of days in the year that the councillor was not a councillor, or was not eligible for the special responsibility allowance, as the case may be. If the scheme is amended during the year as set out in 10.2 above, then the alteration will be calculated separately for the periods before and after each amendment, in accordance with the Regulations.

## **11. Claims, Payments, Repayments, Restriction to Entitlement**

11.1 Payments of basic allowance and Special Responsibility Allowance will be made in twelve equal monthly instalments at the end of each month.

11.2 If making a payment of one twelfth of the annual entitlement of basic allowance and special responsibility allowance for any member would result in a breach of the restrictions set by Section 10 of the scheme, then actual payments must be reduced to comply with those restrictions.

11.3 Where an allowance has already been paid for any period during which the councillor concerned:

- (a) ceases to be a councillor; or
- (b) is otherwise not entitled to receive the allowance for that period,

such part of the allowance as relates to any such period shall be repaid to the Council. 913

11.4 Where a member of the authority is also a member of another authority that member may not receive allowances from more than one authority in respect of the same duties.

**Special Responsibility Allowances 1 April 2022 to 31 March 2023**

BAND	SRA (£)	POSTS COVERED
5	<del>35,287</del> <u>34,680</u>	Leader of the Council
4	<del>27,952</del> <u>27,471</u>	Deputy Leader of the Council
3	<del>15,914</del> <u>15,640</u>	<p><b><u>Chairsmen of:</u></b></p> <p>Policy and Resources Committee</p> <p>Children, Education and Safeguarding Committee</p> <p>Adults and Safeguarding Committee</p> <p>Community Leadership and Libraries Committee</p> <p>Environment <del>and Climate Change</del> Committee</p> <p><del>Financial Performance and Contracts Committee</del></p> <p>Housing &amp; Growth</p> <p><del>Strategic Planning Committee</del></p> <p><del>Planning Committee A</del></p> <p><del>Planning Committee B</del></p> <p><del>Planning Committee C</del></p> <p><del>Audit Committee</del></p> <p>Health and Well-Being Board</p> <p><del>Constitution and General Purposes Committee</del></p> <p><del>Pension Fund Committee</del></p> <p>Health Overview and Scrutiny Committee</p> <p><b>Leader of:</b></p> <p>Major Opposition Group</p>
2	<del>9,187</del> <u>9,029</u>	<p><b><u>Chairsmen of:</u></b></p> <p><del>Licensing Committee</del></p> <p>Finchley and Golders Green Area Committee</p>

		<p>Chipping Barnet Area Committee</p> <p>Hendon Area Committee</p> <p><u>Strategic Planning Committee</u></p> <p><u>Planning Committee A</u></p> <p><u>Planning Committee B</u></p> <p><u>Audit Committee</u></p> <p><u>Constitution and General Purposes Committee</u></p> <p><u>Pension Fund Committee</u></p>
1	2,4572,415	<p><b><u>Chairsmen of:</u></b></p> <p><del>Finchley and Golders Green Residents Forum</del></p> <p><del>Hendon Residents Forum</del></p> <p><del>Chipping Barnet Residents Forum</del></p> <p><u>Licensing Committee</u></p> <p><b><u>Vice-Chairmen of:</u></b></p> <p><del>Policy and Resources Committee</del></p> <p><del>Children, Education and Safeguarding Committee</del></p> <p><del>Adults and Safeguarding Committee</del></p> <p><del>Housing &amp; Growth Committee</del></p> <p><del>Community Leadership and Libraries Committee</del></p> <p><del>Environment Committee</del></p> <p><del>Financial Performance and Contracts Committee</del></p> <p><del>Licensing Committee</del></p> <p><del>Planning Committee</del></p>

**Approved Duties**

The following are approved duties for the payment of travel and subsistence allowances.

***(For Councillors the meeting must take place takes place outside the borough of Barnet):***

1.
  - (a) The attendance at a meeting of the authority or of any committee or sub-committee of the authority, or of any other body to which the authority makes appointments or nominations, or of any committee or sub-committee of such a body;
  - (b) The attendance at any other meeting, the holding of which is authorised by the authority, or a committee or sub-committee of the authority, or a joint committee of the authority and at least one other local authority within the meaning of section 270(1) of the Local Government Act 1972, or a sub-committee of such a joint committee, provided that -
    - (ii) where the authority is divided into two or more political groups it is a meeting to which members of at least two such groups have been invited; or
    - (iii) if the authority is not so divided, it is a meeting to which at least two members of the authority have been invited.
  - (c) The attendance at a meeting of any association of authorities of which the authority is a member;
  - (d) The attendance at a meeting of the executive or a meeting of any of its committees;
  - (e) The performance of any duty in pursuance of a standing order requiring a member or members to be present while tender documents are opened;
  - (f) The performance of any duty in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises;
  - (g) The performance of any duty in connection with arrangements made by the authority for the attendance of pupils at any school approved for the purposes of section 342 of the Education Act 1996 (approval of non-maintained special schools; and
  - (h) Attendance at training courses arranged by the Council.
  - (i) The carrying out of any other duty approved by the authority, or any duty of a class so approved, for the purposes of, or in connection with, the discharge of the functions of the authority or any of its committees or sub-committees.

(The following bodies or their committees or sub-committees are specifically included in the above definition:

Welsh Harp Joint Consultative Committee  
 Hampstead Heath Management Committee  
 London government statutory bodies, joint committees, forums,  
 consortiums, employers' associations, etc  
 Standing Advisory Council for Religious Education (SACRE)  
 Local Government Association  
 London Councils  
 Joint Negotiating Councils for Council employees

2. Subject to the Base Budget not being exceeded, duties undertaken by Members, provided that they are undertaken outside the borough of Barnet and that the Chief Executive is satisfied that the duties are for the purposes of, or connected with, the discharge of the functions of the Council.
3. Attendance as the council's duly authorised representative at meetings of the following bodies.
  - (a) School admission, exclusion and reinstatement appeals panels
  - (b) Statutory complaints boards or panels relating to the council's education or social services functions
4. Conferences and meetings convened by a person or body whose objects are neither wholly nor partly political, and otherwise than in the course of a trade or business, for the purpose of discussing matters which in the council's opinion will relate to the interests of Barnet or its inhabitants or of part of Barnet or the inhabitants of part of it are approved for the purposes of payment of travel and subsistence allowance. They are those conferences and meetings convened by outside bodies being conferences where it is considered that there is a direct connection with a function of this council.



## **Travel and Subsistence Allowances**

### **Travel**

1. Members do not receive a travel allowance for the cost of travel within the borough.
2. Other travel allowance shall paid be at the same rates as those applying at the time to council staff for motorcar, motorcycle and bicycle use. For public transport actual expenditure shall be reimbursed.

### **Subsistence**

3. For a councillor attending an approved duty that takes place inside the borough of Barnet the rate of subsistence and travel allowance shall be nil.

Other subsistence allowance for meals taken on duty shall paid be at the same rates as those applying at the time to council staff.

For overnight costs reasonable approved expenses shall be paid.

Other Reimbursements allowed:

1. Not more than the amount of any expenditure incurred on tolls, ferries or parking fees.
2. Where day subsistence is payable, the reasonable cost of meals taken on trains, subject to a reduction of subsistence allowance of four hours for each meal taken, and a maximum of one main meal during an absence of more than four hours, two for more than eight hours' absence and three for more than twelve hours' absence.
3. The actual cost of overnight garaging of a car or other vehicle.

### **Payment**

4. Evidence of expenditure incurred shall be required when claims are made and any unreasonable claim shall be referred to the Chief Executive.

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## Calculation of Political Balance (Proportionality)

The Council must allocate seats on Committees and other prescribed bodies to give effect to the political balance rules. The rules for the allocation of seats are set out in Sections 15 and 16 of the Local Government and Housing Act 1989 and Local Government Regulations 1990. **AGENDA ITEM 13**

Section 15(5) of the Local Government and Housing Act 1989 sets out the principles as follows:

- a) that not all the seats on the body are allocated to the same political group;
- b) that the majority of the seats on the body is allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of a relevant authority which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees of that authority as is borne by the number of members of that group to the membership of the authority; and
- d) subject to paragraphs (a) to (c) above, that the number of the seats on the body which are allocated to each political group bears the same proportion to the number of all the seats on that body as is borne by the number of members of that group to the membership of the authority.

For political balance, a group is required to have at least two members in order to be formally constituted as a political group.

The Council can only depart from these rules by passing a resolution with no member voting against the resolution.

The political proportionality rules also apply to those outside bodies dealing with local government matters to which the Council representatives.

This proportionality report is based on the principles described above. This report is requested to be agreed by Council to ensure the seats are allocated using the appropriate principles as based in law.

When calculating political balance, to comply with sections (c) and (d) of Section 15(5) of the Local Government and Housing Act 1989 it is usual practice to round up the seat allocation when the strict allocation comes above 0.5 and round down when the strict allocation comes below 0.5.

**The political composition of the Council is as follows:**

	<b>Council</b>	<b>Labour</b>	<b>Conservative</b>
Members	63	41	22
Percentage	100%	65.08%	34.92%

### Non-Politically Proportionate Bodies

Bodies to which proportionality does not or need not apply:

- Health and Wellbeing Boards – Section 15 of the Local Government and Housing Act 1989 (and Section 16 and Schedule 1), namely the duty to allocate seats on committees on a proportional basis to political groups, does not apply to Health and Wellbeing Boards under regulation 7 Part 2 of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny Regulations 2013 SI 2013/218.
- Standards Committee – Council agreed on 8 December 2015 to waive the requirements under the Local Government and Housing Act 1989 for political balance for the Standards Committee, and that each of the two political Groups on the Council shall have two seats on the Committee (with two substitute members for each Group)
- Consultative bodies established for consultation with staff are not regarded as council committees subject to the political balance rules. Each has a special composition.
- The Council appoints or nominates Members to a variety of special statutory bodies, or informal or consultative bodies that are not council committees of the Council. The political balance rules do not apply to these bodies.

Regulation 16A Local Government (Committees and Political Groups) Regulations 1990 SI 1553/1990 provides an exception from the political balance requirements where a committee is established to discharge functions of the authority or to advise the authority or another committee of the authority in respect of any part of the area of the authority, and –

- (i) the authority is a county, district or London borough council; and
- (ii) the voting members of the committee consist solely of persons who are elected for electoral divisions or wards which are wholly or partly within that part; and
- (iii) the area of that part does not exceed two-fifths of the total area of the authority; or
- (iv) the population of that part, as estimated by the authority, does not exceed two-fifths of the total population of the area of the authority as so estimated.

This allows the Area Committees to be constituted on a Ward Member basis.

### **Achieving Political Balance:**

An allocation of seats is set out in the table below. The number of Members, and any specific requirements of membership, are taken from the Council's Constitution, Article 7 (Committees, Forums, Working Groups and Partnerships):

## Seat Allocations on Politically Proportional Bodies

COMMITTEE	NUMBER OF MEMBERS	LABOUR	CONSERVATIVE
Policy & Resources	12	8 (7.80)	4 (4.19)
Children, Education and Safeguarding	11	7 (7.16)	4 (3.84)
Environment and Climate Change	11	7 (7.16)	4 (3.84)
Housing & Growth	11	7 (7.16)	4 (3.84)
Community Leadership & Libraries	11	7 (7.16)	4 (3.84)
Adults and Safeguarding	11	7 (7.16)	4 (3.84)
Licensing	12	8 (7.80)	4 (4.19)
Audit	9	6 (5.86)	3 (3.14)
Strategic Planning	9	6 (5.86)	3 (3.14)
Planning A	6	4 (3.90)	2 (2.10)
Planning B	6	4 (3.90)	2 (2.10)
Health Overview & Scrutiny	9	6 (5.86)	3 (3.14)
Constitution & General Purposes	9	6 (5.86)	3 (3.14)
Pension Fund	9	6 (5.86)	3 (3.14)
Urgency Committee	3	2 (1.95)	1 (1.05)
Chief Officer Appointment Panel	5	3 (3.25)	2 (1.74)
<b>Total</b>	<b>144</b>	<b>94</b>	<b>50</b>
<b>Percentages</b>	<b>100%</b>	<b>65.27%</b>	<b>34.72%</b>

## **Seat Allocations on Non-Politically Proportional Bodies**

### **Area Based Committees**

<b>Committee</b>	<b>Membership</b>	<b>Seat Allocations</b>	
		<b>Lab</b>	<b>Cons</b>
North	8	5	3
East	8	5	3
West	8	6	2

### **Bodies where the political balance requirements have been waived**

<b>Committees</b>
Local Pension Board
Local Strategic Partnership (Barnet Partnership Board)
Children's Partnership Board
Safer Communities Partnership Board

### **Special statutory bodies or informal or consultative bodies that are not council committees – Membership requirements as detailed in Article 7.**

<b>Committee</b>	<b>Membership</b>	<b>Seat Allocations</b>	
		<b>Lab</b>	<b>Con</b>
Standards	4	2	2

<b>Committee</b>	<b>Membership</b>	<b>Seat Allocations</b>	
		<b>Lab</b>	<b>Con</b>
Health & Wellbeing Board	3	3	0

### **RECOMMEND that:**

- 1. Council note the political balance of the Council is:**
  - **41 Members of the Labour Group;**
  - **22 Members of the Conservative Group**
- 2. Council agree the allocation of seats as set out in the tables above in order to comply with the political balance regulations requiring seats to be allocated proportionately to the political groups on Council.**



AGENDA ITEM 16

## Annual Council

24 May 2022

<b>Title</b>	<b>Report of Head of Governance</b>
<b>Report of</b>	Head of Governance
<b>Wards</b>	All
<b>Status</b>	Public
<b>Enclosures</b>	Appendix A – Calendar of Meetings 2022/23 (Month-By-Month) Appendix B – Calendar of Meetings 2022/23 (Collated)
<b>Officer Contact Details</b>	Andrew Charlwood, Head of Governance, 020 8359 2014, <a href="mailto:andrew.charlwood@barnet.gov.uk">andrew.charlwood@barnet.gov.uk</a>

### Summary

This item presents changes to the published calendar of meetings 2022/23 for Council approval.

### Recommendation

**That Council agree the changes to the calendar of meetings 2022/23 as set out in Appendices A and B.**

#### 1. WHY THIS REPORT IS NEEDED

- 1.1 The Head of Governance report seeks Council's approval for various matters of business relating to the Council's statutory and constitutional functions.

## **2. REASONS FOR RECOMMENDATIONS**

- 2.1 Subject to changes outlined in the Report of the Leader of the Labour Group (agenda item 12), various committee dates have been deleted or re-scheduled, including the re-scheduling of Planning A and Planning B Committee cycles.
- 2.2 It has also been requested that the date of Budget Council in March 2023 be brought forward due to a clash with a religious holiday.

## **3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 3.1 N/A

## **4. POST DECISION IMPLEMENTATION**

- 4.1 Council decisions will be minuted and implemented through the Head of Governance.

## **5. IMPLICATIONS OF DECISION**

### **5.1 Corporate Priorities and Performance**

- 5.1.1 None specifically arising from this report.

### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

- 5.2.1 N/A

### **5.3 Social Value**

- 5.3.1 N/A

### **5.4 Legal and Constitutional References**

- 5.4.1 Council Constitution, Article 14, Full Council Procedure rules states that "Council will agree the calendar of meetings including for ordinary meetings of the Council."

### **5.5 Risk Management**

- 5.5.1 None specifically arising from this report.

### **5.6 Equalities and Diversity**

- 5.6.1 None specifically arising from the report.

### **5.7 Corporate Parenting**

- 5.7.1 None specifically arising from the report



## **5.8 Consultation and Engagement**

5.8.1 None specifically arising from the report

## **5.9 Insight**

5.9.1 None specifically arising from the report

## **6. BACKGROUND PAPERS**

6.1 None.

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**Calendar of meetings June 2022- May 2023**

June 2022				
Monday	Tuesday	Wednesday	Thursday	Friday
30 <i>Half Term</i>	31 <i>Half Term</i>	1 <i>Half Term</i>	2 <i>Bank Holiday</i>	3 <i>Bank Holiday</i>
6  Adults and Safeguarding Committee	7  Children, Education and Safeguarding Committee	8  Planning Committee A	9  Environment and Climate Change Committee	10
13  Housing and Growth Committee	14	15	16  Strategic Planning Committee	17
20  Community Leadership and Libraries Committee	21  Constitution and General Purposes Committee	22  Planning B Committee	23  Local Pension Board	24
27  Hendon Area Committee	28  Chipping Barnet Area Committee	29  Finchley and Golders Green Area Committee	30  Policy and Resources Committee	1

## Calendar of meetings June 2022- May 2023

July 2022				
Monday	Tuesday	Wednesday	Thursday	Friday
27	28	29	30	1
4	5 Corporate Parenting Advisory Panel	6 Health Overview and Scrutiny Committee	7 Planning A Committee	8
11 Pension Fund Committee	12 Strategic Planning Committee	13 Barnet Children's Partnership Board	14 Health and Wellbeing Board (9.30am)	15
18 Licensing Committee	19 Audit Committee	20 Planning B Committee	21 Party Group Meetings	22 Safer Communities Partnership Board 10am
25 <i>School holidays begin</i>	26 Council	27 Welsh Harp Joint Consultative Committee (Barnet Provisional)	28	29

**Calendar of meetings June 2022- May 2023**

August 2022				
Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

## Calendar of meetings June 2022- May 2023

September 2022				
Monday	Tuesday	Wednesday	Thursday	Friday
29	30	31 <i>School holidays end</i>	1 Planning Committee A	2
5 Housing and Growth Committee	6 Environment and Climate Change Committee	7 Strategic Planning Committee	8 Local Pension Board	9
12 Children, Education and Safeguarding Committee	13 Adults and Safeguarding Committee	14 Planning B Committee	15	16
19 Finchley and Golders Green Area Committee	20	21 Planning Committee A	22 Hendon Area Committee  Chipping Barnet Area Committee	23 <i>Lib Dem Party Conference TBC</i>
26 <i>Rosh Hashana</i>  <i>Labour Party Conference TBC</i>	27 <i>Rosh Hashana</i>  <i>Labour Party Conference TBC</i>	28 <i>Labour Party Conference TBC</i>	29 Health and Wellbeing Board (9.30am)  Policy and Resources Committee	30

**Calendar of meetings June 2022- May 2023**

October 2022				
Monday	Tuesday	Wednesday	Thursday	Friday
<p>3</p> <p>Corporate Parenting Advisory Panel</p> <p><i>Conservative Party Conference TBC</i></p>	<p>4</p> <p><i>Yom Kippur</i></p> <p><i>Conservative Party Conference TBC</i></p>	<p>5</p> <p><i>Yom Kippur</i></p> <p><i>Conservative Party Conference TBC</i></p>	<p>6</p> <p>Constitution and General Purposes Committee</p>	<p>7</p>
<p>10</p> <p><i>Sukkot</i></p>	<p>11</p> <p><i>Sukkot</i></p>	<p>12</p>	<p>13</p> <p>Planning B Committee</p>	<p>14</p>
<p>17</p> <p><i>Sukkot</i></p>	<p>18</p> <p><i>Sukkot</i></p>	<p>19</p> <p>Health Overview and Scrutiny Committee</p>	<p>20</p>	<p>21</p>
<p>24</p> <p><i>Half Term Diwali</i></p>	<p>25</p> <p><i>Half Term</i></p>	<p>26</p> <p><i>Half Term</i></p> <p>Planning A Committee</p>	<p>27</p> <p><i>Half Term</i></p> <p>Party Group Meetings</p>	<p>28</p> <p><i>Half Term</i></p> <p>Safer Communities Partnership Board 10am</p>

**Calendar of meetings June 2022- May 2023**

November 2022				
Monday	Tuesday	Wednesday	Thursday	Friday
31  Community Leadership and Libraries Committee	1  Council	2  Audit Committee	3	4
7  Licensing Committee	8  Strategic Planning Committee	9  Barnet Children's Partnership Board	10  Pension Fund Committee	11
14  Adults and Safeguarding Committee	15  Planning B Committee	16  Housing and Growth Committee	17  Children, Education and Safeguarding Committee	18
21  Environment and Climate Change Committee	22	23	24  Strategic Planning Committee  Welsh Harp Joint Consultative Committee (Provisional)	25
28	29	30  Planning Committee A	1	2



**Calendar of meetings June 2022- May 2023**

December 2022				
Monday	Tuesday	Wednesday	Thursday	Friday
5	6 Local Pension Board	7	8 Health Overview and Scrutiny Committee	9
12	13 Policy and Resources Committee	14 Planning B Committee	15 Strategic Planning Committee	16
19 <i>School holidays Begin</i>  Chanukah	20 Chanukah	21 Chanukah	22 Chanukah	23 Chanukah
26 <i>Bank Holiday</i> Chanukah	27 <i>Bank Holiday</i>	28	29	30

**Calendar of meetings June 2022- May 2023**

January 2023				
Monday	Tuesday	Wednesday	Thursday	Friday
2  <i>School holidays End (TBC)</i>	3	4	5	6
9	10	11  Planning Committee A	12  Constitution and General Purposes Committee	13
16  Audit Committee	17  Housing and Growth Committee	18  Strategic Planning Committee	19  Health and Wellbeing Board (9.30am)  Party Group Meetings	20  Safer Communities Partnership Board 10am
23  Planning B Committee	24  Council	25  Environment and Climate Change Committee	26  Finchley and Golders Green Area Committee  Chipping Barnet Area Committee	27

## Calendar of meetings June 2022- May 2023

30	31	1	2	3
Hendon Area Committee	Pension Fund Committee	Corporate Parenting Advisory Panel		

February 2023				
Monday	Tuesday	Wednesday	Thursday	Friday
6	7	8	9	10
	Community Leadership and Libraries Committee	Planning A Committee		
13	14	15	16	17
<i>Half Term</i>	<i>Half Term</i>	<i>Half Term</i>	<i>Half Term</i>	<i>Half Term</i>
	Barnet Children's Partnership Board			
20	21	22	23	24
Licensing Committee	Planning B Committee	<i>Ash Wednesday</i> Policy and Resources Committee	Party Group Meetings	
27	28	1	2	3
Health Overview and Scrutiny Committee	Budget Council		Strategic Planning Committee	

**Calendar of meetings June 2022- May 2023**

March 2023				
Monday	Tuesday	Wednesday	Thursday	Friday
27	28 Budget Council	1 Local Pension Board	2 Party Group Meetings	3
6 <i>Purim</i>	7 <i>Purim</i>	8	9	10
13 Adults and Safeguarding Committee	14 Environment and Climate Change Committee	15 Planning Committee A	16 Health and Wellbeing Board (9.30am)  Welsh Harp Joint Consultative Committee (TBC)	17
20 Children, Education and Safeguarding Committee	21 Planning B Committee	22 Pension Fund Committee	23 Housing and Growth Committee	24
27	28 Chipping Barnet Area Committee  Finchley & Golders Green Area Committee	29 Strategic Planning Committee	30 Hendon Area Committee	31

**Calendar of meetings June 2022- May 2023**

April 2023				
Monday	Tuesday	Wednesday	Thursday	Friday
<p>3</p> <p><i>School Holiday</i></p>	<p>4</p> <p><i>School Holiday</i></p> <p>Planning Committee A</p>	<p>5</p> <p><i>School Holiday</i></p> <p><i>Pesach</i></p>	<p>6</p> <p><i>School Holiday</i></p> <p><i>Pesach</i></p> <p><i>Maundy Thursday</i></p>	<p>7</p> <p><i>School Holiday</i></p> <p><i>Pesach</i></p> <p><i>Good Friday</i></p>
<p>10</p> <p><i>School Holiday</i></p> <p><i>Easter Monday</i></p>	<p>11</p> <p><i>School Holiday</i></p> <p><i>Pesach</i></p>	<p>12</p> <p><i>School Holiday</i></p> <p><i>Pesach</i></p>	<p>13</p> <p><i>School Holiday</i></p> <p><i>Pesach</i></p>	<p>14</p> <p><i>School Holiday</i></p> <p><i>Vaisakhi</i></p>
<p>17</p> <p>Corporate Parenting Advisory Panel</p>	<p>18</p> <p>Planning B Committee</p>	<p>19</p> <p>Strategic Planning Committee</p>	<p>20</p> <p>Policy and Resources Committee</p>	<p>21</p>
<p>24</p>	<p>25</p>	<p>26</p> <p>Audit Committee</p>	<p>27</p> <p>Barnet Children's Partnership Board</p>	<p>28</p> <p>Safer Communities Partnership Board 10am</p>

**Calendar of meetings June 2022- May 2023**

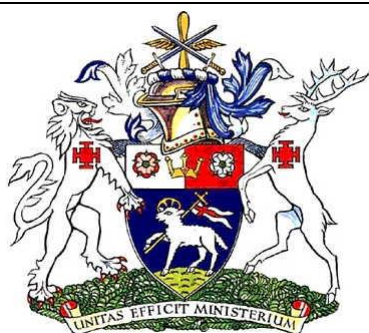
May 2023				
Monday	Tuesday	Wednesday	Thursday	Friday
1 <i>Bank Holiday</i>	2	3 Planning A Committee	4	5
8	9	10	11 Community Leadership and Libraries Committee	12
15	16 Planning Committee B	17 Health Overview and Scrutiny Committee	18 Party Group Meetings	19
22	23 Annual Council	24	25 <i>Shavuot</i>	26 <i>Shavuot</i>
29 <i>School Holiday</i> <i>Spring Bank Holiday</i>	30 <i>School Holiday</i>	31 <i>School Holiday</i>	1 <i>School Holiday</i>	2 <i>School Holiday</i>

### CALENDAR BY NUMBER OF MEETINGS (June 2022 – May 2023)

Committee	Jun 2022	July	Aug	Sep	Oct	Nov	Dec	Jan 2023	Feb	Mar	Apr	May	Total
Council		26				1		24	28 (B/C)			23 (A/C)	5
Party Group		21			27			19	23			18	5
Adults & Safeguarding Committee	6			13		14				13			4
Audit Committee		19				2		16			26		4
Barnet Children's Partnership Board		13				9			14		27		4
Children, Education & Safeguarding Committee	7			12		17				20			4
Chipping Barnet Area Committee	28			22				26		28			4
Community Leadership & Libraries Committee	20				31				7			11	4
Constitution & General Purposes Committee	21				6			12					3
Corporate Parenting Advisory Panel		5			3				1		17		4
Environment and Climate Change Committee	9			6		21		25		14			5
Finchley & Golders Green Area Committee	29			19				26		28			4
Health & Wellbeing Board (9.30am)		14		29				19		16			4
Health Overview & Scrutiny Committee		6			19		8		27			17	5
Hendon Area Committee	27			22				30		30			4
Housing & Growth Committee	13			5		16		17		23			5
<i>Joint Health Overview and Scrutiny Committee - TBC</i>													
Licensing Committee		18				7			20				3
Local Pension Board	23			8			6			1			4
Pension Fund Committee		11				10		31		22			4
Planning Committee A	8	7		1 21	26	30		11	8	15	4	3	11
Planning Committee B	22	20		14	13	15	14	23	21	21	18	16	11

Committee	Jun 2022	July	Aug	Sep	Oct	Nov	Dec	Jan 2023	Feb	Mar	Apr	May	Total
Policy & Resources Committee	30			29			13		22		20		5
Safer Communities Partnership Board (10am)		22			28			20			28		4
Strategic Planning Committee	16	12		7		8 24	15	18		2 29	19		10
<i>Welsh Harp Joint Consultative Committee (Provisional)</i>		27				24				16			3





## Annual Council

24 May 2022

<b>Title</b>	<b>Dispensations and Waiver</b>
<b>Report of</b>	Monitoring Officer
<b>Wards</b>	All
<b>Status</b>	Public
<b>Enclosures</b>	None
<b>Officer Contact Details</b>	Jessica Farmer Monitoring Officer <a href="mailto:jessica.farmer@harrow.gov.uk">jessica.farmer@harrow.gov.uk</a> 020 8424 1889
<b>Summary</b>	
<p>The Member Code of Conduct contains some general dispensations from disclosable pecuniary interest for Councillors which expire at the end of this month. Council is asked if they wish to extend these for the period of the current administration and include them in the Members Code of Conduct.</p> <p>Council are requested to agree a waiver for all Members of the authority to May 2023 should they unable to attend a meeting of the Authority for 6 months due to illness pregnancy or maternity.</p>	

## Recommendations

1. That Council agree that the following general dispensations for councillors are granted by the Monitoring Officer up to 23<sup>rd</sup> May 2026 and are included in the Member Code of Conduct:

### 1.1 General Dispensations to be granted by the Monitoring Officer:

To enable members to be present, speak and vote where they would otherwise have a Disclosable Pecuniary Interest on the grounds that it is appropriate to grant a dispensation to allow all Members to participate fully in the following matters:

- a) **Housing: where the Member (or spouse or partner) holds a tenancy or lease with the Council as long as the matter does not only relate to the Member's particular tenancy or lease.**
  - b) **School meals or school transport and travelling expenses where the Member is a parent or guardian of a child in full time education, or is a parent governor of a school, provided that the matter does not only relate to the particular school which the child attends.**
  - c) **Housing Benefit: where the Member (or spouse or partner) directly receives housing benefit in relation to their own circumstances.**
  - d) **Decisions in relation to any Council Tax Benefit if the member or their spouse or partner are in receipt of any such benefit.**
  - e) **Membership of the Local Government Pension Scheme of either the councillor or their spouse or partner.**
2. **That Council authorise the Monitoring Officer to implement these revisions and publish a revised Constitution.**
  3. **Council agree a waiver for all members of the Authority until the end of May 2023 should they be unable to attend a meeting of the Authority for 6 months due to illness pregnancy or maternity.**

## **1. WHY THIS REPORT IS NEEDED**

- 1.1 The following general dispensations were granted by the Monitoring Officer to all Members up to 23<sup>rd</sup> May 2022. They were granted to enable members to be present, speak and vote where they would otherwise have a Disclosable Pecuniary Interest on the grounds that it is appropriate to grant a dispensation to allow all Members to participate fully in the following matters:
  - a) Housing: where the Member (or spouse or partner) holds a tenancy or lease with the Council as long as the matter does not only relate to the Member's particular tenancy or lease.
  - b) School meals or school transport and travelling expenses where the Member is a parent or guardian of a child in full time education, or is a parent governor of a school, provided that the matter does not only relate to the particular school which the child attends.
  - c) Housing Benefit: where the Member (or spouse or partner) directly receives housing benefit in relation to their own circumstances.
  - d) Decisions in relation to any Council Tax Benefit if the member or their spouse or partner are in receipt of any such benefit.
  - e) Membership of the Local Government Pension Scheme of either the Councillor or their spouse or partner

- 1.2. Council is asked to agree that the Monitoring Officer grant these for the period of the new administration until the 23<sup>rd</sup> May 2026 and that they should be included in the Member Code of Conduct.
- 1.3. Section 85(1) of the Local Government Act 1972 states that “if a member of a Local Authority fails, throughout a period of 6 consecutive months from the date of their last attendance, to attend any meeting of the Authority they will, unless the failure was due to some good reason approved by the Authority before the expiry of that period, cease to be a member of the Authority.”
- 1.4. Attendance can be at any committee or sub-committee, or any joint committee, joint board or other body where the functions of the Authority are discharged or who were appointed to advise the Authority on any matter relating to the discharge of their functions.

## **2. REASONS FOR RECOMMENDATIONS**

- 2.1 These general dispensations allow members to stay in the room, speak and vote on general matters that may impact on many members.
- 2.2 The waiver from the 6-month rule means that members who are taken ill or cannot attend meeting due to pregnancy or maternity will not fall foul of the 6 month rule.

## **3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 3.1 There is an option not to continue these dispensations. In which case Members with Disclosable Pecuniary Interests in the above matters would need to leave the room for these items.

## **4. POST DECISION IMPLEMENTATION**

- 4.1 The Monitoring Officer will make arrangements for any changes agreed to be actioned, together with minor drafting and housekeeping changes. The revised Constitution will be published online.

## **5. IMPLICATIONS OF DECISION**

### **5.1 Corporate Priorities and Performance**

- 5.1.1 Barnet Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded, properly accounted for, and used economically, efficiently and effectively. By keeping the Constitution under review, it ensures that the framework in which the Council is governed supports the delivery of corporate priorities and performance.

### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT,**

## **Property, Sustainability)**

5.2.1 None.

### **5.3 Legal and Constitutional References**

5.3.1 Council Constitution, Article 4 states that “The Full Council is a formal meeting of all Councillors and is required by law to take certain important decisions as set out below. Full Council approves any changes to the Constitution

5.3.2 Council Constitution, Article 9 states that “The Monitoring Officer will maintain an up-to-date version of the Constitution and will ensure that it is available for consultation by Members, staff and the public”.

5.3.3 Localism Act 2011, Section 33 provides that a proper officer may grant dispensations to Members in relation to pecuniary interests. These are time limited and the period may not exceed four years.

5.3.4 Section 85(1) of the Local Government Act 1972 states that “if a member of a Local Authority fails, throughout a period of 6 consecutive months from the date of their last attendance, to attend any meeting of the Authority they will, unless the failure was due to some good reason approved by the Authority before the expiry of that period, cease to be a member of the Authority

### **5.4 Risk Management**

5.4.1 The process of managing changes to the constitution through Council ensures that the proposals are developed through Member participation and consideration.

### **5.5 Equalities and Diversity**

5.5.1 The decision-making processes of the Council, as enshrined within the Constitution, need to be transparent and accessible to all sectors of the community.

### **5.6 Consultation and Engagement**

5.6.1 None in context of this decision

## **6. BACKGROUND PAPERS**

6.1 None