

<p><u>MEETING</u></p> <p>POLICY AND RESOURCES COMMITTEE</p>
<p><u>DATE AND TIME</u></p> <p>TUESDAY 8TH DECEMBER, 2020</p> <p>AT 6.00 PM</p>
<p><u>VENUE</u></p> <p>VIRTUAL TEAMS MEETING: https://bit.ly/33uvG86</p>

Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
7.	BUSINESS PLANNING 2021-2025 AND BUDGET MANAGEMENT 2020/21	3 - 136

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Please note that this will be held as a virtual meeting. An audio and video live stream of the meeting can be accessed using the link above.

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Policy and Resources Committee

8 December 2020

Title	Business Planning 2021-2025 and Budget Management 2020/21
Report of	Chairman and Policy Resources Committee
Wards	All
Status	Public
Urgent	Yes
Key	Yes
Enclosures	<ul style="list-style-type: none"> • Appendix A – Medium Term Financial Strategy (MTFS) • Appendix B – 2021-25 Proposed Savings • Appendix C1 – Adults and Safeguarding Committee 2021/22 Fees and Charges • Appendix C2 – Housing and Growth Committee 2021/22 Fees and Charges • Appendix C3 – Community Leadership and Libraries Committee 2021/22 Fees and Charges • Appendix C4 – Environment Committee 2021/22 Fees and Charges • Appendix C5 – Policy and Resources Committee 2021/22 Fees and Charges • Appendix D – Capital Programme • Appendix E – Corporate Risk Register
Officer Contact Details	<p>Anisa Darr – Director of Resources (S151 Officer) Anisa.Darr@barnet.gov.uk</p> <p>Ben Jay – Assistant Director Finance (Deputy S151 Officer) Ben.Jay@barnet.gov.uk</p>

Summary

This report sets out the latest position on the Medium-Term Financial Strategy (MTFS), savings plans and capital programme. These figures are based on a financial forecast for the period 2021-25, provides key budget headlines and forms an important part of the budget setting process for 2021/22.

The MTFS and the financial forecasts contained herein are based on the most up to date planning assumptions based on the spending round announcement of the 25/11/20. The date for the 2021/22 Local Government Finance Settlement is to be confirmed but is likely to be mid-December.

It is possible that the details in the finance settlement could differ from the assumptions made for the MTFS. The implications of the differences, if any, will be brought back to Policy and Resources in February 2021 for consideration.

The MTFS for 2021-25 reports a total savings requirement of £55.190m and savings identified of £37.302m, leaving a savings gap of £17.888m to be identified. Of this, £2.765m is the shortfall to balancing the 2021/22 budget. Officers from services across the council are reviewing options to meet the remainder of this gap. Recommendations to bridge this gap will be presented to future Committees.

This report also seeks the Committee's approval for budget management decisions for 2020/21, required as part of normal business in line with the Financial Regulations.

Officers Recommendations

That the Committee:

1. Approves delegated authority to the Director of Resources (S151 Officer) to amend the MTFS in line with the 2021/22 Local Government Finance Settlement, to enable the 2021/22 Budget Consultation process to commence as discussed in paragraph 1.2.3;
2. Notes the summary of the November 2020 Spending Round announcement, initial financial implications for Local Government in 2021/22 and economic outlook in paragraphs 1.2.4 to 1.2.11;
3. Agrees to consult on the use of the Council's flexibility to raise the level of General Council Tax by 1.99% in 2021/22 as discussed in paragraph 1.3.5;
4. Agrees to consult on the use of the Council's flexibility to apply a 3.00% Social Care Precept, to help fund pressures in social care as set out in paragraph 1.3.5;
5. Approves and note the updates to the 2021/22 MTFS and estimate of 2022-25 budget gap. This will be updated to take account of information from the December 2020 finance settlement;
6. Notes the current MTFS attached as Appendix A and key components summarised in paragraphs 1.3;
7. Agrees that the savings proposals as set out in Appendix B, subject to consultation and equalities impact assessment, come back to Policy and Resources Committee in February 2021 for referral to Full Council in March 2021 for final approval of the 2021/22 budget including Council Tax;

8. Notes the plans to commence the MTFs process to identify savings for 2022/23 to a balance the gap earlier in 2021/22 as discussed in paragraph 1.3.14;
9. Notes the council's expression of interest in participating in the London Business Rates Pool for 2021/22 discussed in paragraph 1.3.8, subject to final details and other announcements, this will be presented to Committee in February 2021 for approval;
10. Approves the proposed fees and charges for referral to Council for decision in Appendices C1 to C5 and discussed in paragraph 1.3.17;
11. Notes the General Fund revenue forecast for October 2020 discussed in paragraphs 1.4.2 to 1.4.4;
12. Approves and note as required the virements and commitments from the Contingency budget, the position for which is summarised in paragraph 1.4.7 and discussed further in paragraphs 1.4.12 to 1.4.15;
13. Approves and note as required the virements between services set out in paragraphs 1.4.10 and 1.4.15;
14. Notes the position on earmarked reserves in section 1.5;
15. Approves the amended capital programme (including additions) as set out in paragraph 1.6.2 and Appendix D;
16. Approves the changes to the existing Capital Programme in relation to slippage as set out in and paragraph 1.6.5 and Appendix D;
17. Approves the changes to the existing Capital Programme in relation to additions in paragraphs 1.6.6 to 1.6.12 and deletions in 1.6.13;
18. Notes the Recovery Planning Programme update in section 1.7;
19. Notes the Quarter 2 2020/21 Corporate Risk Register discussed in section 1.8 and presented in Appendix E;
20. Approve that the council's budget consultation will be launched in the week of 14 December 2020 after which the budget with a cumulative equality impact assessment will be considered by the Committee in February 2021, before it is referred to council.

1. WHY THIS REPORT IS NEEDED

1.1 Executive Summary

- 1.1.1 The ongoing Covid pandemic has presented challenges for all residents, public sector organisations and businesses alike. As of late November 2020, there have been c1.5m reported cases of individuals affected by Covid and estimated 55k deaths nationally. The

subsequent lockdowns which have been essential to saving lives have resulted in challenges relating to the economy.

- 1.1.2 The complexities from Covid has meant that the Government and the public sector have had to adjust planned activity in order to prioritise responding to the pandemic. This has meant that key fiscal events such as the Government's Autumn Budget and Spending Review have had to be cancelled to avoid making long-term decisions in a period on unprecedented uncertainty. This has also affected the council's Medium-Term Financial Strategy and business planning process for 2021-25 e.g. uncertainties on future year's demand levels and trends for council services.
- 1.1.3 Covid has had a significant adverse impact on the economy, demonstrated by higher forecasted borrowing levels and falls in economic growth. Nationally, taxation receipts have fallen whilst expenditure commitments have increased e.g. from financial assistance to the public sector and furlough support to workers and businesses. On 25 November 2020, the Government set out in their 2021/22 Spending Plan, measures to support individuals, businesses and the public sector. These are discussed in paragraphs 1.2.4. to 1.2.11. Whilst the announcements made contained generally measures for Local Government in 2021/22, the medium-term outlook on the economy and public sectors continues to be challenging.
- 1.1.4 In addition to Covid and continuing statutory and other priority services, the council has continued to monitor the final stages of Brexit and prepare for the end of the transition period on 31 December 2020.
- 1.1.5 The council has regularly monitored the effects of Covid using the latest available information to assess impacts on finances in the current year and estimated future years' implications. The table below set out the progress towards balancing the MTFs. There is a total saving's requirement to £55.190m and identified savings proposed for approval by Committee of £37.302m. This leaves a gap in savings of £17.888m of which £2.765m is for 2021/22. The council is formulating plans to begin the MTFs and Business Planning process earlier for 2022-2025.

Table 1: Summary of Medium-Term Financial Strategy Position

Summary of Medium-Term Financial Strategy	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Forecast Expenditure	338,402	355,859	375,267	395,506
Forecast Resources	324,447	321,076	328,828	340,315
Cumulative Savings Requirement	(13,955)	(34,783)	(46,439)	(55,190)
Saving Proposed for P&R Approval	(11,190)	(19,938)	(29,584)	(37,302)
Cumulative Savings Gap	2,765	14,846	16,855	17,888

- 1.1.6 In October 2020, the Constitution and General Purposes Committee approved a change to the council's Financial Regulations for the setting of Fees and Charges that now requires all changes to Fees and Charges to be submitted from the relevant Theme Committee to P&R Committee as part of budget proposals recommended for Full Council to consider for approval. These are summarised in Appendix C and specific fees and charges that fall under the responsibility of this Committee are discussed in paragraph 1.3.17.

- 1.1.7 The Committee is required to consider for approval any budget virements, reprofiling of the capital programme or allocations from contingency. At the start of the financial year 2020/21, the council budgeted for £5.246m of contingency funding towards cost pressures and other occurrences. Of this, £2.313m has previously been approved by Committee to be vired to services and a further £1.287m is proposed for viring (or is committed). This is detailed further in paragraphs 1.4.7 and 1.4.12 to 1.4.14.
- 1.1.8 The council's revenue position as at period 7 (including reserves) is discussed in section 1.4 and 1.5 respectively. The evolving situation with Covid e.g. second lockdown means that forecasting the year end position is challenging. The latest position as at October 2020 reports a forecasted gross overspend in the General Fund of £36.119m, however £40.954m of this relates specifically to Covid for which there is grant funding received. Therefore, the net forecasted position excluding Covid is an underspend of £4.835m. This reflects planned use of £1.048m of reserves, and underspending against previously planned activity.
- 1.1.9 The council's capital programme is discussed in section 1.6 and detailed in Appendix D. Taking account of the changes to the capital programme approved at September 2020 P&R, officers have further reviewed GF and HRA capital programme and proposed changes in this report for approval by Committee, the programme totals £1.201bn for 2020/21 to 2024/25. This reflects slippage identified of £31.439m, additions of £64.771m and deletions of £2.922m.
- 1.1.10 At the start of the pandemic, the council had to focus on critical services but as lockdown restrictions eased, a focus was placed on recovery. The Recovery Planning Programme was established to co-ordinate this process of recovery, including new services. Within the recovery plan are aspects related to finance and debt recovery, customer services and equalities that fall under the remit of this Committee. These are discussed in section 1.7.
- 1.1.11 The council has established a robust culture and process for managing risks which was acknowledged in the annual audit in 2019. The early effects of Covid-19 and recovery plan were reflected in the Q1 risk register. Work has continued and updated for quarter 2 and set out in the corporate risk register appended to this report as Appendix E.

1.2 Strategic Context

- 1.2.1 The council's Medium-Term Financial Strategy (MTFS) process sets a balanced budget for the coming financial year and estimates the budget gap with identified savings to date for the subsequent three years.
- 1.2.2 This report builds on the previous updates to P&R Committee from June and September 2020 and presents the latest progress to balance the MTFS. Since September P&R, due to an increased number of Covid cases nationally:
- The Government's planned Autumn Budget Statement was cancelled due to the uncertainty on decision making and future needs in the current climate;
 - Similarly, the planned, multi-year Spending Review was deferred and replaced with one-year Spending Round for 2021/22 only, which was announced on 25 November 2020;

- Additional measures have been implemented nationally e.g. restrictions on businesses and a national lockdown between 05 November to 02 December 2020, with regional tiered restrictions after this date.

1.2.3 The council still anticipates the provisional 2021/22 Local Government Finance Settlement to be announced in December 2020 and finalised by February 2021 as per previous years. However, due to the uncertain timing of the finance settlement, to ensure a robust consultation process, delegated authority to Section 151 Officer to amend the MTFS in line with 2020/21 finance is requested, in order to be able to launch the consultation on the 2021/22 budget.

2021/22 Spending Round and Economic Highlights

General Summary

1.2.4 A Spending Round (SR) announcement was made on 25 November 2020 for the Government's spending plans for 2021/22 only. The latest economic forecasts from the Office of Budget Responsibility (OBR) were included in this announcement.

1.2.5 The November 2020 SR replaces previous announcements e.g. spending limits from the March 2020 Budget due to the subsequent events and impact from Covid. To date, an estimated £280bn has been spent by the Government directly in response to Covid with an additional £38bn budgeted to be spent in 2020/21. 2021/22 revenue budgets for Central Government departments are to increase by £55bn (with £21bn specifically for public services) to:

- control and suppress the virus;
- increase support to public services;
- support jobs and businesses (including £3.7bn to build on Plan for Jobs commitments).

Local Government Summary

1.2.6 Overall, the SR announcements for Local Government were positive for 2021/22. The headlines are summarised in the table below:

Table 2: Summary of Local Government Announcements in the November 2020 Spending Round

Area	Funding Stream	Description	Comment
General Fund	Council Tax	General increase referendum limit of 2.00%	No change over 2020/21
General Fund	Council Tax	Social Care Precept limit of 3.00%	1.00% increase over 2020/21 limit
General Fund*	Grant	One-off funding for Covid pressures (£1.550bn for England)	*New funding over 2020/21
General Fund	Grant	Roll-forward of 2020/21 Social Care Grant (£1.410bn for England)	No change over 2020/21
General Fund	Grant	New Social Care grant (£300m for England)	New funding over 2020/21
General Fund**	Grant	Continuation of New Homes Bonus Grant in 2021/22	**TBC
General Fund	Settlement Funding Assessment	CPI uplift to Revenue Support Grant in 2021/22	Marginal increase over 2020/21
General Fund	Settlement Funding Assessment	Business Rates frozen for businesses, section 31 grant to compensate local authorities	Marginal increase over 2020/21
General Fund	Income	3-month extension of reimbursement scheme for loss in budgeted sales, fees and charges income	New funding over 2020/21
Collection Fund	Grant	£762m of additional funding to offset 75% of Collection Fund deficit from irrecoverable Council Tax and Business Rates income	New funding over 2020/21
Collection Fund	Grant	£670m of additional funding to support c4m households with Council Tax payments	Increase over 2020/21

*assumption is that this additional funding is offset by continuing expenditure on Covid and related pressures

**further details awaited but initial evaluation of SR announcement assumes a net loss over 2020/21

1.2.7 Further specific details for 2021/22 and the impact on the council's MTFs are discussed below in paragraph 1.3.4. The detailed authority-level allocations for the above and calculated estimates within this report will be confirmed in the provisional Local Government Finance Settlement expected in December 2020.

Additional Announcements

1.2.8 The SR contained the following additional announcements:

Pay and Employment

- Public Sector pay is estimated to have increase by c4% compared to 1% for private sector workers over the same period to September 2020. To ensure fairness and protect jobs, public sector pay is to be frozen from 2021/22 but this will exclude NHS staff (medics) and those earning less than £24k, who will receive an increase of c£250. Local Government pay is determined separately through joint national negotiations.

- National Living Wage (NLW): Recommendations from the Low Pay Commission will be implemented so the NLW for individuals aged 23 and over will increase by 2.2% from £8.72 to £8.91, from April 2021;
- National Minimum Wage will also increase from April 2021 by between 1.5% to 2.0%. Apprentices will receive an increase of 3.6%;
- The Department for Work and Pensions will receive funding of £2.9bn for the Restart Programme for 1m unemployed individuals to provide intensive support and £2bn for the Kickstart Scheme to deliver new, fully subsidised jobs for young people;

Public Spending

1.2.9 Core revenue budgets for Government departments will increase by £14.8bn or 3.8% in cash terms over 2020/21. This includes the budgets for:

- a. **Health:** The Department for Health & Social Care will receive a cash increase of £6.6bn over 2020/21. The Government remains committed to delivering deliver 50k more nurses and an additional 50m in general practice a year.
- b. **Education:** An increase of £2.2bn in the school's budget from £47.6bn £49.8bn in 2021/22
- c. **Policing:** The SR includes c£400m of additional funding to continue the recruitment of 20k extra police officers by 2023 in England and Wales. Note: Police and Crime Commissioners will have the flexibility to increase funding in 2021/22 with a £15 Council Tax referendum limit on a Band D property.

Economic Highlights

1.2.10 Whilst the SR announcements relating to Local Government in 2021/22 have been generally positive, the underlying economic forecasts present a challenging period beyond 2021 e.g. rising unemployment and record borrowing levels.

1.2.11 The OBR has modelled the three scenarios below, the central scenario assumes lower tax receipts and higher public spending compared to the last year:

Table 3: Summary of the OBR's Economic Scenarios

Scenario	Economic Recovery Period	CPI	Peak Unemployment Level*	Public Sector Net Debt as % of GDP**	Key Assumptions
Upside scenario	Late 2021	Falls to 0.8% by end of 2020 from 1.8% last year	5.1%	16.7%	“Lockdown succeeds in bringing the second wave of infections under control and the rapid rollout of effective vaccines enables output to return to its pre-virus level late next year”
Central Scenario	Late 2022		7.5%	19%	“Restrictive public health measures need to be kept in place until the spring and vaccines are rolled out more slowly, leading to a slower return to pre-virus levels of activity at the end of 2022”
Downside Scenario	Late 2024		11%	22%	“Lockdown must be extended, vaccines prove ineffective in keeping the virus in check, and a more substantial and lasting economic adjustment is required with economic activity only recovering to its pre-virus level at the end of 2024”

*will stabilise to c4.5% in the medium-term but still higher than pre-pandemic.

**each scenario's forecast represents a “peacetime” peak at twice the amount reached during the financial crisis in 2009/10

Brexit Update

1.2.12 The Brexit Transition Period will end on 31 December 2020. Leaving the Single Market, Customs Union, EU JHA systems and the jurisdiction of the CJEU guarantees a high degree of change for UK Government and UK business and citizens, regardless of whether or not the UK and the EU agree a Free Trade Agreement (FTA).

1.2.13 Overall, the economic implications of Brexit are difficult to forecast and quantify with any certainty at this stage. Any significant negative impacts on the council's income or expenditure will be addressed through the MTFS process, to ensure the council maintains its core responsibilities, within a balanced budget. If there is slow growth or other economic impacts to the UK economy, then this could reduce the overall funding available to the public sector.

1.2.14 The council monitors key indicators such as interest rates and inflation and their impact on e.g. the pension fund. The council's medium-term financial strategy is regularly reviewed and reported to Committee. Treasury management engage in strategic planning to understand how risk management, funding and cash management strategies will need to change.

1.2.15 Barnet continues to monitor all developments and guidance in relation to Brexit and is ensuring the whole organisation is kept aware of potential impacts and that mitigations are identified and put in place as soon as possible.

1.3 Medium Term Financial Strategy Update

2021/22 to 2024/25

1.3.1 A challenge for services since the start of pandemic has been to distinguish whether an adverse impact is temporary for this financial year only, within the MTFS period or a more fundamental long-term impact. To address this, where services have anticipated a pressure in 2021/22, these are distinguished between those:

- that are ongoing in nature and require base budget growth or;
- where trends are uncertain these are temporarily funded for 2021/22 through earmarked reserves or other resources until a more informed decision can be made.

Budget Gap – Updates since September P&R

1.3.2 Since September P&R, the savings requirement has been reviewed and revised down from £61.285m to £55.190m. This includes estimates related to announcements within the November 2020 Spending Round that will be confirmed in the December 2020 provisional finance settlement. Taking account of the identified savings to date for this Committee’s approval, which are discussed below in paragraph 1.3.9, the remaining savings gap over the period is now £17.888m. The summary of changes in the MTFS Saving’s Requirement since September P&R is shown in the table below:

Table 4: Summary of Changes to the MTFS Savings Requirement since September P&R

MTFS Savings Requirement	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total £'000
September P&R Savings Requirement	(27,272)	(18,017)	(9,961)	(6,035)	(61,285)
Changes from:					
Service Pressures (increase)/decrease	8,556	(1,446)	(108)	395	7,397
Other Assumptions (increase)/decrease	4,761	(1,365)	(1,587)	(3,111)	(1,302)
Sub-Total	13,317	(2,811)	(1,695)	(2,716)	6,095
December P&R Savings Requirement	(13,955)	(20,828)	(11,656)	(8,751)	(55,190)

1.3.3 The revised position above takes account of the latest available information and estimates calculated from the November 20 SR announced and for 2021/21 these are listed in paragraph 1.3.4. The table below summarises the net reduction to the MTFS Savings Requirement since September 20 P&R:

Table 5: Breakdown of Main Changes to the Total MTFs Savings Requirement

Type	Area	(Increase) / Decrease £'000	Comment
Expenditure	Growth for Service Pressures	7,397	Includes reductions to parking related pressures which will be funded from other resources e.g. earmarked reserves
Expenditure	Capital Financing	1,050	Due to delays in capital programme
Expenditure	Freedom Pass	1,300	Estimated saving from London Councils from impact of fewer passenger journeys due to Covid
Expenditure	Contingency	1,000	n/a
Expenditure	Other Smaller Items	(900)	n/a
Funding	Council Tax	2,667	Net increase from growth to tax-base and proposed increases to rates
Funding	Central Government Grants	(6,418)	Net reduction to grants includes impact from anticipated phasing out of New Homes Bonus grant
	Total	6,095	

MTFS Savings Requirement Key Assumptions

1.3.4 For the 2021/22 MTFs Savings Requirement, the announcements from the November 20 SR have been reviewed and estimates where possible included in the revised MTFs. The table below shows how the 2021/22 Savings Requirement of £13.955m is derived:

Table 6: 2021/22 Savings Requirement - Summary of Changes over 2020/21

MTFS Saving's Requirement Breakdown	2021/22 Changes over 2020/21 £'000	Comment
Service Pressures	10,198	These are discussed further below in paragraph 1.3.6
Spending Round 2020: Expenditure Funded by Covid Grant	6,843	This is expenditure over and above that already factored in, associated with new funding announced below
Contingency	6,440	To mitigate against general risks and for some Covid related pressures
Concessionary Fares and Other Items	(1,500)	Estimates provided by London Councils
Sub-Total: Service Expenses	21,980	
Pay Inflation	2,684	n/a
Non-Pay Inflation	2,541	n/a
All Other Central Items	1,962	Includes costs for the North Waste Levy, Pension Deficit and Capital Financing
Sub-Total: Cost Drivers	7,187	
Total Expenditure Estimates	29,167	
Estimated Changes to Funding from Local Taxation:		
Council Tax Income - General Element	(7,684)	Reflects projected increase of Council Tax Rate of 1.99% and calculated tax-base
Council Tax Income - Social Care Precept	(2,036)	Reflects projected increase of Social Care Precept Rate of 3.00% and calculated tax-base
Sub-Total: Council Tax Income	(9,720)	
*Net Business Rates Income	1,501	
Total Changes from Council Tax and Business Rates	(8,219)	
Estimated Changes to Central Government Grant Funding:		
*Spending Round 2020: Funding Additional Covid Grant	(9,123)	Estimated share of new, one-off £1.550bn Covid grant for 2021/22 announced in November 2020 SR
*Spending Round 2020: New 2021/22 Social Care Grant	(1,669)	Estimated share of new £300m Social Care grant for 2021/22 announced in November 2020 SR
*New Homes Bonus	3,732	Estimated loss of grant due to phasing out of scheme
*Net Changes to Other Grants	67	Includes inflationary uplift to Revenue Support Grant announced in November 2020 SR
Total Changes to Grant Funding	(6,993)	
2021/22 Saving's Requirement	13,955	

*2021/22 allocation expected to be confirmed in December 2020 Provisional Local Government Finance Settlement

1.3.5 As summarised in paragraph 1.2.6 and in the table above, the Government have confirmed the limits by which Council Tax can increase by without a local referendum in 2021/22. Local authorities will have the flexibility increase Council Tax by up to 1.99% for the general increase in Council Tax and a further 3.00% for the Social Care Precept, to fund pressures in social care. The revised MTFS models these increases, and the Committee is asked for its agreement to consult on these.

1.3.6 The total growth for service pressures totals £32.233m for the whole MTFS period and by Theme Committee, these are:

Table 7: Summary of Growth for Service Pressures by Theme Committee

Theme Committee	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total £'000
Adults & Safeguarding	2,734	3,658	3,184	3,450	13,026
Children, Education & Safeguarding	2,525	2,200	2,200	2,200	9,125
Environment	2,809	2,190	958	358	6,315
Housing & Growth	1,814	1,121	516	0	3,451
Policy & Resources	316	0	0	0	316
Total Growth for Service Pressures	10,198	9,169	6,858	6,008	32,233

1.3.7 The final revisions for the 2021/22 MTFS and estimate of 2022/23 to 2024/25 budget gap will be presented to the Committee in February 2021. This will be updated to take account of the 2021/22 Local Government Finance Settlement which is expected in December 2020.

Business Rates Pooling

1.3.8 The council has expressed an interest in participating in the London Business Rates Pool for 2021/22, subject to an assessment of the final details and any decisions affecting pooling from Central Government. A recommendation for Committee's approval will be presented at February 2021 P&R for whether the council should participate or not for 2021/22.

Savings Update and Theme Committees

1.3.9 To address the budget gap for 2021/22 to 2024/25, Theme Committees were presented with programme of savings for consideration in November 2020. These totalled £37.302m over the MTFS period with £11.190m of this for 2021/22 and are summarised below:

Table 8: Summary of Saving's Proposed by Theme Committee for Approval

Theme Committee	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total £'000
Adults & Safeguarding	(1,716)	(887)	(867)	(555)	(4,025)
Children, Education & Safeguarding	(2,775)	(2,478)	(2,239)	(1,672)	(9,164)
Community Leadership Libraries	(200)	(150)	0	0	(350)
Environment	(1,475)	(995)	(2,057)	(2,031)	(6,558)
Housing & Growth	(3,655)	(2,009)	(2,604)	(2,535)	(10,803)
Policy & Resources	(859)	(1,529)	(1,227)	(675)	(4,290)
TBC*	(100)	(350)	(300)	(250)	(1,000)
Health & Wellbeing Board (Public Health)	(410)	(350)	(352)	0	(1,112)
Total Savings	(11,190)	(8,748)	(9,646)	(7,718)	(37,302)

* This relates to two non-Public Health Prevention related proposals currently under discussion

1.3.10 Public Health MTFs savings include assumed use of the Public Health grant to fund delivery of services with prevention outcomes as stipulated in the grant conditions.

1.3.11 There are also assumed MTFs savings from the Dedicated Schools Grant that are also being reviewed.

1.3.12 There are several savings proposed for which the service areas fall under the responsibility of P&R Committee for approval. These, and the rest of the savings reviewed by Theme Committees are listed in Appendix B.

Progress towards Balancing the MTFs

1.3.13 The table below summarises the progress to identify savings proposals to balance the estimated MTFs Savings Requirement by year. The shortfall in savings for 2021/22 has reduced from the reported position to September P&R of £17.592m to £2.765m. This is due to revisions to the MTFs Savings Requirement as well as the reduction in service growth pressures from £18.753 to £10.198m and increase in savings proposed for approval from £9.680m to £11.190m.

1.3.14 At this stage, the savings requirement for 2022/23 is estimated to be £20.828m and to date, there are savings proposed of £8.748m which results in a budget gap of £12.080m. To address this, work on balancing the MTFs for 2022-25 will begin earlier next year.

Table 9: Summary of Progress Towards Balancing the MTFs

Progress to Balancing the MTFs	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total £'000
Savings Requirement	(13,955)	(20,828)	(11,656)	(8,751)	(55,190)
Savings Identified for P&R Approval	(11,190)	(8,748)	(9,646)	(7,718)	(37,302)
Remaining Gap	2,765	12,080	2,010	1,033	17,888

Fees and Charges: November 2020 Theme Committees

1.3.15 In October 2020, the Constitution and General Purposes Committee approved a change to the council's Financial Regulations for the setting of Fees and Charges. Paragraph 2.3.7 of the revised Financial Regulations now require all Fees and Charges to be submitted from the relevant Theme Committee to P&R Committee as part of budget proposals recommended for Full Council to consider for approval.

1.3.16 Appendix C lists all the proposed Fees and Charges for 2021/22 recommended for referral to P&R Committee for approval from individual Theme Committees.

Fees and Charges: Policy & Resources

1.3.17 There are fees and charges which fall under the remit of P&R Committee to approve and these are discussed below and listed in Appendix C.

Court Cost related to Council Tax and Business Rates

1.3.18 P&R Committee is asked to note the recoverable cost of issuing a summons and cost of obtaining a liability order on behalf magistrate's court for Council Tax and Business Rates remain unchanged over 2020/21.

Planning, Building Control, Street Naming & Numbering and Land Charges

1.3.19 The fees and charges for these services have been reviewed for 2021/22 and changes are listed in Appendix C for the Committee's approval.

1.3.20 Where fees and charges for Planning and Street Naming and Numbering are proposed to increase by inflation, these will approximately increase by 1.30% which is the CPI forecast built into the MTFs, based on the OBR update in July 2020. Building Control fees and charges will remain the same in anticipation of new legislation due to come in to force in 2021, which may change the framework for charges.

Ringfenced Services

Housing Revenue Account

1.3.21 An updated HRA business plan will be submitted to the Housing and Growth Committee on the 25 January 2021 and this will include plans to improve the HRA's resilience by increasing the reserve balance.

1.3.22 In the usual way, this will set out the financial implications of the council's priorities for ensuring the delivery of housing in the borough. In addition, following a review of the accounting policies and the HRA, the current depreciation policy whilst acceptable, does not fully reflect recommended best practice. This is being address through the HRA Business Plan and further updates will be provided to P&R Committee in February 2021.

Dedicated School's Grant

1.3.23 The Dedicated School's Grant for 2021/22 will be confirmed following the December 2020 Local Government Finance Settlement and the pupil census in January 2021. An update will be provided to P&R Committee in February 2021.

Public Health

1.3.24 Within the council's current modelling, no increase is estimated for inflationary changes to the Public Health Grant for 2021/22. The Council's allocation for 2020/21 was £17.477m. It is possible that the December 2020 Local Government Finance Settlement

will include the provisional allocation for 2021/22 but this may be delayed as previous years to later in January 2021.

1.4 2020/21 Budget and Financial Management

1.4.1 There are a number of decisions relating to in-year budget management which require approval or noting by Committee in order to ensure the financial administration of the council remains robust, these are discussed below.

2020/21 Period 7 October Monitor

1.4.2 The forecast for the General Fund (GF) as at Period 7 (31 October 2020) was reported to the Finance, Performance, and Contracts Committee (FPCC) on 07 December 2020.

1.4.3 The overview as at period 7 is summarised in the table below but the key highlights are:

- An overall forecasted overspend against budget in the GF of £36.119m, however this includes the estimated impact from Covid of £40.954m;
- Excluding this estimated cost impact of Covid, there is a projected underspend of £4.835m. This is due to the planned use of £1.048m of reserves, and underspending against previously planned activity.

Table 10: General Fund Revenue Forecast as at 2020/21 Period 7

Service Areas	2020/21 Budget	Reserve Movements	Month 7 Forecast Outturn after reserve movements	Month 7 variation to revised budget	COVID Impact	Variance to budget excluding COVID impact
	£'000	£'000	£'000	£'000	£'000	£'000
Adults and Health	102,418	(399)	111,453	9,034	11,717	(2,683)
Children's Family Services	69,677	(602)	73,707	4,031	3,786	245
Environment	9,763	(541)	23,754	13,992	13,937	55
Growth and Corporate services	43,397	(422)	50,506	7,109	7,658	(549)
Assurance	7,734	17	8,549	815	858	(43)
Resources	58,626	900	58,451	(175)	1,755	(1,930)
Public Health	17,921	0	19,233	1,312	1,243	69
Total at Month 7	309,535	(1,048)	345,654	36,119	40,954	(4,835)

1.4.4 The Committee is asked to note that the period 7 forecast contains estimates and that the methodology or assumptions supporting these may change as the uncertainty from Covid changes towards the end of the financial year. The current indications are that some financial pressures may reduce, these will remain under review:

Table 11: Sensitivities within the 2020/21 Period 7 Forecast

Service Area	Area of Sensitivity
Environment	Budgeted parking income receivable and extent of reimbursement from MHCLG could be worse than forecasted.
Social Care	Funding from the NCL CCG for the support towards discharging patients from hospital could be less than forecasted.
Social Care	Covid impact on the demand levels for Adult Social Care could be different to those forecasted. Activity levels are being reviewed to better understand emerging trends.
General	The council's position could be affected by non-Covid related winter pressures.

Contingency and Virements

- 1.4.5 The contingency budget is a useful tool in the effective financial management of the council and a means to mitigation some risks in the MTFs. It provides a mechanism to allocate additional funding on a temporary or permanent basis during the financial year. This allows the recognition and funding of costs over and above those included within the council's base budget. It is a more appropriate mechanism than the use of one-off funding from earmarked reserves to fund pressures as it enables the council to 'live within its means' both in the short and longer term. Council financial regulations also should prevent expenditure being incurred for which there is no budget provision. Allocations from contingency ensure that the financial regulations can be adhered to when unexpected items occur. This therefore supports the delivery of the organisation's overall financial strategy.
- 1.4.6 The contingency budget is usually forecast to be fully spent within the financial projections despite containing unallocated elements. This means that any virements to areas displaying a financial pressure will generally benefit the bottom line of the council's projected outturn variance.
- 1.4.7 At the start of 2020/21, the council had budgeted for £5.246m of contingency funding towards cost pressures and other occurrences. Based on the posted virements and commitments listed below, a balance of £1.511m is forecasted to remain:

Table 12: Summary of 2020/21 Contingency Budget

2020/21 Contingency Budget	£'000
Contingency Budget Brought-Forward	921
MTFS	4,325
Sub-Total: 2020/21 Opening Contingency Budget	5,246
Virements Posted to date	(2,811)
Commitments	(924)
Total 2020/21 Contingency Remaining	1,511

- 1.4.8 It is the Section 151 Officer's intention to allocate the remaining 2020/21 balance towards service pressures once the full implications and funding from Government in respect of Covid-19 pandemic are known (and subject to future Policy and Resources Committee approval).

1.4.9 In line with the delegation given at Urgency Committee on the 27th April 2020, any virements required directly in response to the Coronavirus pandemic or other related matters will be approved by the Section 151 officer and subsequently reported to Policy and Resources Committee. This includes allocations from contingency.

Budget Virements

1.4.10 The constitution requires that revenue virements from contingency of £250k or above are approved by the Policy & Resources Committee. Further, any virements between services over £250k must also be approved by the Policy & Resources Committee.

1.4.11 The tables below give details of virements by Department rather than committee as the Scheme of Financial Delegation delegates the authority to expend the council's resources to Executive Directors of Departments.

1.4.12 The following virements from contingency above £250k require approval:

Table 13: Summary of Virements for Approval

Note	Service	Description	Total (£'000)
	Growth and Corporate Services	Funding to Support Strategic Priorities	316
	Resources – Contingency	Funding to Support Strategic Priorities	(316)
1	Community Safety	Reversal of unsuccessful contract re-procurement	424
	Resources – Contingency	Reversal of unsuccessful contract re-procurement	(424)

1.4.13 Committee is asked to note that in September P&R, a virement was requested for approval between Public Health and Community Safety, this was subsequently found to be incorrect and was not posted. Note 1 in the table above sets out the correct virement that approval is being requested for now.

1.4.14 Policy & Resources Committee are asked to note the following virements from contingency that are less than £250k:

Table 14: Summary of Virements for Noting

Service	Description	Total (£'000)
Growth and Corporate Services	Local Plan Funding	135
Resources – Contingency	Local Plan Funding	(135)
Growth and Corporate Services	Estates Review	30
Resources – Contingency	Estates Review	(30)
Resources	Funding for SLAM project	18
Resources – Contingency	Funding for SLAM project	(18)

1.4.15 There are other no virements between services proposed in this report that would require Policy & Resource's Committee approval.

Housing Benefits Overpayments and Debt Write-Offs

1.4.16 Write-offs for debt over £5k are presented to the Committee for approval under the council's Financial Regulations. However, there are no proposed write-offs for the Committee's approval for December. An update will be presented to Committee in February 2021 for any write-offs subsequently identified as needing approval for action.

1.5 Earmarked Reserves and Risks

1.5.1 The ongoing nature and widespread effects from Covid have created additional uncertainties for the council, these include:

- Difficulties in assessing future trends and demands on the council's services such as parking and social care;
- Extent of adverse impact and volatility in the economy;
- Future financial support and decision making e.g. receipt of Covid grants and other mitigations such as reimbursement of budgeted sales, fees and charges income.

1.5.2 The use of earmarked reserves is an effective means to mitigate against short-term risks and manage unexpected changes in funding or service demand. The council's underlying financial strategy includes the following principles related to reserves, that:

- A level of sustainable reserves will be maintained, this will be defined by the Section 151 officer during the budget setting process, considering prevailing risks and opportunities. For 2020, this was identified as £15m for the general fund balance and £30m for earmarked non-ringfenced revenue reserves;
- The council will seek to build resilience to economic shocks and insulate from the requirement for sudden cuts to vital services;
- The council is happy to use reserves to invest in one-off investment or transformation, including to mitigate for adverse equality impacts, requirements but not to the point of the organisation being in distress;
- The council will ensure there is sufficient funding for on-going transformation and long-term changes;

1.5.3 The December 2020 FPCC period 7 report highlighted the forecasted use of £1.048m of earmarked reserves:

Table 15a: Summary of Forecasted Use of Earmarked Reserves

Service Areas	Reserve Movements £'000	Comment
Adults and Safeguarding	(399)	To support transformation.
Children's Family Services	(602)	Use of Troubled Families reserve and to support transformation.
Environment	(541)	Tree planting programme.
Growth and Corporate services	(422)	Homelessness and planned use of reserves relating to the Re contact.
Assurance	17	Top up to elections reserves, offset by planned use of funds for anti-fraud work.
Resources	900	Contribution relating to pre-payment of pensions costs (to generate a saving)
Total	(1,048)	

1.5.4 The overall forecast for earmarked reserves is shown below in table 15b.

Table 16b: Summary of Forecast Earmarked Reserves position for 2020/21

Reserve Movements	Balance Brought Forward	In-year use of reserves	Increases to Reserves	Resulting balance
	£000s	£000s		£000s
Revenue Reserves - non-earmarked	39,813	(2,078)	1,030	38,765
Revenue Reserves - earmarked	9,249	(12,000)	12,000	9,249
Total Revenue Reserves	49,062	(14,078)	13,030	48,014
Revenue Grant - unapplied	8,772	(8,772)		0
Total Revenue Reserves & Grant Unapplied	57,834	(22,850)	13,030	48,014
Capital Reserves	9,858			9,858
Total All	67,692	(22,850)	13,030	57,872

1.5.5 The council's forecasted closing level of earmarked revenue reserves is £48.014m. This consists of non-earmarked reserves of £38.765 and a further £9.249m of ring-fenced earmarked reserves. This is on top of balances of £15m.

1.5.6 The period 7 FPCC report also highlighted that the timing of some cash receipts, payments relating to service pressures for 2020/21. The Government's financial assistance toward Covid is welcomed but also creates complexities for reporting. The additional funding received in 2020/21 is c£65m for service-related grants and a further £67m in section 31 grants linked to reliefs granted by the Government to businesses for Business Rates bills.

1.5.7 Further work is currently being undertaken to assess the position on Covid 19 funding and spending during the current year (2020/21). This will identify the level of any amounts required to be carried forward, and the profile of costs anticipated to extend into next year (2021/22). The outcomes of this work will be reported to the Committee at its meeting in February 2021.

Table 17c: Summary of Forecast Reserves across the MTFS planning period

	31 March 2020 £'000	31 March 2021 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
		Based on Current In-Year Estimates	Current Forecast Pending 20/21 Outturn			
Financial Resilience	32,281	33,181	33,181	33,181	33,181	33,181
Transformation	3,044	2,419	1,814	1,209	605	0
Revenue - Service Specific	4,488	5,166	2,796	2,575	2,574	2,574
Non-Ringfenced Revenue Reserves	39,813	40,765	37,790	36,965	36,360	35,755
Dedicated Schools Grant	1,808	1,808	1,308	808	308	0
Housing Benefits	4,867	4,867	4,867	4,867	4,867	4,867
Public Health	1,188	1,188	1,188	1,188	1,188	1,188
Special Parking Account	1,386	1,386	1,386	1,386	1,386	1,386
Ring-fenced Revenue Reserves	9,249	9,249	8,749	8,249	7,749	7,441
Total Revenue Reserves	49,062	50,014	46,539	45,214	44,109	43,196
Covid Grant Carried Forward, March 2020	8,772	0	0	0	0	0
Covid Grant Carried Forward, March 2021	0	TBC	TBC	0	0	0
Total Reserves: Revenue and Unapplied Grants	57,834	50,014	46,539	45,214	44,109	43,196
Capital Reserves	9,858	9,858	9,008	8,287	8,287	8,287
Total Reserves	67,692	59,872	55,547	53,501	52,396	51,484

1.5.8 The largest anticipated movement in reserves for 2020/21 is due to the carried forward Covid grant funding received in late March 2020. As noted above, there is likely to be further carry forwards related to Covid funding received during the current year (2020/21). Further analysis on this and other movements will be presented to Committee in February 2021.

1.5.9 The council's underlying financial strategy includes maintaining a minimum level of General Fund Balance at £15m throughout the period and £30m for earmarked non-ringfenced revenue reserves, to preserve the level of revenues. Work on the budget for 2022/23 needs to commence early to ensure savings proposals can be identified to balance the savings gap and so avoid use of reserves.

1.6 Capital

1.6.1 The council has a significant capital programme across both the General Fund and the Housing Revenue Account (HRA). Capital projects are considered within the council's overall medium to long term priorities, and the preparation of the capital programme is an integral part of the financial planning process. This includes taking account of the revenue implications of the projects in the revenue budget setting process.

1.6.2 The Capital Programme, incorporating changes approved at this Committee's September 2020 meeting and the changes described in the following sections, would total £1.201bn as summarised in the below table:

Table 18: Summary of Proposed Capital Programme

Theme Committee	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	6,506	4,599	3,860	3,970	2,974	21,909
Brent Cross	166,226	137,642	20,710	761	0	325,339
Children, Education & Safeguarding	14,791	32,439	2,934	0	0	50,165
Community Leadership and Libraries	219	0	0	0	0	219
Environment	33,184	14,939	1,523	1,243	0	50,889
Housing and Growth	129,994	127,399	71,795	61,137	6,000	396,325
Policy & Resources	11,480	12,904	600	600	600	26,184
Total - General Fund	362,400	329,923	101,422	67,711	9,574	871,030
Housing Revenue Account	62,573	101,125	64,902	52,571	49,152	330,324
Total - all services	424,973	431,048	166,324	120,283	58,726	1,201,354

Changes to the Capital Programme

Slippage

1.6.3 Throughout the last quarter, officers have been looking at the reasons that slippage occurs and challenging assumptions on the anticipated delivery profile of the Capital Programme. Over estimating capital expenditure can cause unintended consequences, such as incurring unnecessary financing costs, reducing service budgets to fund borrowing, or the lapsing of funding opportunities.

1.6.4 As a result of this work it has been identified that a total of £31.439m needs to be slipped out of the 2020/21 financial year into future periods. Whilst this value is significant, it improves the accuracy of the programme and supports stronger financial management.

1.6.5 The breakdown of slippage by Committee is shown below:

Table 19: Summary of Net Slippage

Theme Committee	Net Slippage & Accelerated spend
	£000
Adults and Safeguarding	(845)
Brent Cross	(3,491)
Children, Education & Safeguarding	(8,421)
Community Leadership and Libraries	0
Environment	(1,434)
Housing and Growth Committee	(10,042)
Policy & Resources	(802)
Housing Revenue Account	(6,404)
Total at Month 7	(31,439)

Additions

1.6.6 Upper and Lower Fosters:

- Upper Lower Fosters GF £46.6m – The Council have received an offer from Sage Housing Ltd, a for-profit registered provider, to forward fund the purchase of the 142 general needs homes. Eighty-two of these will be London shared ownership and 60 will be let at London affordable rent. Funded through third party contributions.
- Cheshir House £1.6m – The existing HRA scheme which includes the demolition of Cheshir House to enable the construction of a 75-bed extra care scheme, has a £1.6m deficit to be addressed within the HRA. Funded through additional borrowing.

1.6.7 Education Capital Grants: The Department for Education (DfE) has provided additional grant funding to support the Pupil Referral Unit and other Education programmes:

- School Place Planning (Primary) - £1.652m (2020/21). This will cover programme level risks and future demand for places across the whole programme.
- School Place Planning (Secondary) - £1.684m (2020/21). As above, this will fund future demand for places across the Education Capital programme.
- St. Agnes - £0.032m (2020-2021/22). This addition relates to additional requirements which were identified in order to hand over project in time for September opening. Remaining spend relates to retention payment due next FY.
- Alternative Provision (Pupil Referral Unit) - £0.2m (2021/22). This project will provide a new Pupil Referral Unit, replacing the existing buildings and takes into consideration key stakeholder requirements. The council is now ready to enter a contract to begin developing. This will be funded through additional DfE Grant (£0.2m).

1.6.8 Hermitage Lane (£5.3m). Capital addition of £5.3m related to the a 'mix tenure' site development of Hermitage Lane. This is to cover the proceeds of the land disposal back to Barnet and £1.0m for professional fees, £1.0m for the acquisition of 21 flats on the completed development. This addition is to be funded through borrowing.

1.6.9 The Burroughs, Hendon (£5.5m). The Hendon Hub budget was approved at Full Council in March 2020. This Capital addition is to cover additional project costs, including additional business cases and site relocation (£0.8m); and acquisition costs of £4.6m. This will be funded through borrowing.

1.6.10 Barnet House Capital (£1.616m). A Capital addition to secure capital funding to deliver vacant possession of Barnet House by 31 March 2021. This will include the refurbishment of space within the Colindale office to accommodate the Housing Options reception; removal costs for all services; and expected fit out requirements for Secure Collections and Family Services. This will be funded from Borrowing.

1.6.11 Rubber Crumb: A Capital addition of £0.59m is required to enable specialist Rubber Crumb Treatments to address the extensive number of footway defects caused by Tree root systems. Improvements will be carried out by a cost-effective in-house specialist team, ensuring the maximum number of improvement schemes while improving public perceptions. This will be funded through borrowing.

Total Additions

1.6.12 The profiling of the additions described above is set out in the below summary table:

Table 20: Summary of Proposed Additions

Additions	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£000	£000	£000	£000	£000	£000
St Agnes	9	23	0	0	0	32
School place planning (Primary)	0	1,652	0	0	0	1,652
School place planning (Secondary)	0	1,684	0	0	0	1,684
Alternative Provision	0	200	0	0	0	200
Barnet House Capital	1,216	400	0	0	0	1,616
Rubber Crumb	0	585	0	0	0	585
Hermitage Lane - mixed tenure residential conversion	5,300	0	0	0	0	5,300
Extra Care- housing (Stag & Cheshire)	0	0	0	1,257	343	1,600
Upper & Lower Fosters GF	2,330	8,894	26,495	8,881	0	46,600
The Burroughs, Hendon	0	5,501	0	0	0	5,501
Total at Month 7	8,855	18,940	26,495	10,138	343	64,771

1.6.13 Including the slippage and additions described previously, the changes to be incorporated into the revised Capital Programme are as follows:

Table 21: Summary of Changes Proposed to Revised Capital Programme

Theme Committee	Net Slippage & Accelerated spend	Deletions	Additions
	£000	£000	£000
Adults and Safeguarding	(845)	0	0
Brent Cross	(3,491)	0	0
Children, Education & Safeguarding	(8,421)	(2,652)	3,569
Community Leadership and Libraries	0	0	0
Environment	(1,434)	(270)	585
Housing and Growth	(10,042)	0	59,017
Policy & Resources	(802)	0	0
Housing Revenue Account	(6,404)	0	1,600
Total at Month 7	(31,439)	(2,922)	64,771

1.6.14 The capital programme shown in paragraph 1.6.2 is funded from the following sources:

Table 22: Summary of Financing for Proposed Capital Programme

Theme Committee	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	15,770	530	90	0	4,440	1,079	21,909
Brent Cross	307,522	0	900	0	0	16,917	325,339
Children, Education & Safeguarding	42,952	2,004	715	0	497	3,997	50,165
Community Leadership and Libraries	0	0	55	0	0	164	219
Environment	555	4,432	2,405	440	11,955	31,103	50,889
Housing and Growth	50,257	11,535	16,125	491	16,149	301,769	396,326
Policy & Resources	50	0	4,214	0	0	21,920	26,184
Total - General Fund	417,106	18,501	24,504	931	33,041	376,948	871,031
Housing Revenue Account	12,740	0	7,552	119,381	0	190,652	330,324
Total - all services	429,845	18,501	32,056	120,312	33,041	567,599	1,201,354

Borrowing

- 1.6.15 £567.599m of the total capital programme will be funded from borrowing of which £255.24m is to be on-lent to Opendoor Homes for the acquisition or delivery of new housing.
- 1.6.16 Borrowing is typically, Public Works Loan Board loans to support capital expenditure; this type of capital funding has revenue implications (i.e. interest and provision to pay back loan).
- 1.6.17 Based on the current value of the borrowing requirement, there will be an additional MRP charge of £4.890m in 2020/21. This is within the budget allowed for in the MTFS.

Capital Receipts

- 1.6.18 The council has previously highlighted a risk in the level of capital receipts that it currently holds or forecasts to receive. Capital Receipts are proceeds of capital sales (land, buildings, etc.) and are re-invested into purchasing other capital assets.
- 1.6.19 £32.06m of the above capital programme is planned to be funded by capital receipts. Current receipts are standing at £31.49m with £17.37m being HRA receipts and the remaining £14.12m are General Fund receipts.
- 1.6.20 Of the £32.06m, £7.552m will be funded from HRA capital receipt (RTB Receipts). HRA funding will also finance Open Door New Build Housing, £7.209m of which is shown in the above table under Housing and Growth Committee. Current HRA capital receipt balances plus future estimates suggest that there will be enough HRA capital receipts to fund the relevant projects.

- 1.6.21 The remaining £17.3m is expected to come from General Fund capital receipts, with £8.818m needed in 2020/21. The council has received £14.12m from General Fund disposals, with £14.51m capital receipts forecast this financial year.
- 1.6.22 On 20th October 2020, Full Council agreed the use of £5.178m Capital receipts to fund the Barnet House Exit Settlement.
- 1.6.23 Based on the current forecast, there will remain a residual surplus of Capital Receipts in year. This can be used to replace the need for borrowing to fund other projects across the programme. This will then reduce finance costs in future years.

Capital Grants & Contributions

- 1.6.24 The current capital programme funding forecast shows £429.845m will be funded from Capital Grants. S106 and CIL are standing at £18.5m and £33.041m respectively.
- 1.6.25 Capital grants are mainly received from central government departments (such as the Brent Cross grant from MHCLG) or other partners or funding agencies (such Transport for London, Education Funding Authority).
- 1.6.26 S106 contributions are a developer contribution towards infrastructure; confined to specific area and to be used within specific timeframe.
- 1.6.27 Community Infrastructure Levy (CIL) funds are developer contribution towards infrastructure; can be used borough wide but still has time restrictions on use.
- 1.6.28 Current capital programme forecasts plus future estimates suggest that there will be enough S106 contributions to fund the relevant projects.
- 1.6.29 The Brought forward CIL receipts are £7.4m with an additional £10m forecast in 2020/21. Based on the current forecasts for CIL funded projects, there will be a surplus of £5.5m in 2020/21. However, there is uncertainty based on future year forecast and CIL receipts will be reviewed periodically.

1.7 Recovery Updates

- 1.7.1 There are several areas related to the council's Recovery Planning Programme in response to the Covid pandemic for the areas that this Committee is responsible for. These are:
- Finance: Financial vulnerability, debt recovery and corporate procurement
 - Customer Services
 - Equalities
- 1.7.2 The Covid pandemic has presented a challenging situation for Barnet, its residents and the wider borough. The pandemic itself has been responsible for over c1.5m cases and c55k deaths nationally, while the subsequent lockdown that was required to save lives has led to challenges relating to the economy and mental health.
- 1.7.3 In response to the pandemic, the council had to focus on critical services, including a number of new services to directly respond to the needs of residents.

As lockdown restrictions eased, the council then moved to focusing on recovery, initially around a framework of deciding which services to restore in their previous form, which to retain from the lockdown and which to re-invent by bringing back in a new way. A programme of recovery planning has been set up to co-ordinate this process and deal with the challenges that recovery will bring for the council, the borough and its residents. The programme is split into 4 workstreams which are based around the cross-cutting themes of our emerging Corporate Plan and 2 additional cross-cutting workstreams. Each theme has at least one sponsor from the council's Management Team and at least one workstream lead, a senior officer responsible for the day-to-day delivery of the workstream. The themes are:

- Thriving
- Family Friendly
- Healthy
- Clean, Safe and Well Run
- Prevention
- The Way We Work

Financial Vulnerability, Debt recovery and Corporate Procurement (Prevention and Clean, Safe and Well Run)

Supplier relief

1.7.4 Supplier relief was the decision taken at the start of the pandemic to pay suppliers immediately instead of under normal payment terms. This has now ceased, and normal payment terms have been re-instated.

Debt recovery

1.7.5 Exchequer enforcement was halted at the beginning of the lockdown, but this had restarted by early August.

1.7.6 The debt enforcement contracts are now back in place following the resumption of BAU and activity has resumed and is ongoing. Progress against debt outstanding has been made and further progress is expected. Total debt outstanding stood at £31m as at 1st of November 2020, this represented a fall of £329k on the previous month.

1.7.7 For example, the largest single debtor, the Barnet CCG has total debt outstanding of £11.327m as of the 1st of November. This is a made up of historical debt due pre-covid and debt that fell due during lockdown and post lockdown. There is ongoing dialogue with the CCG to attempt to rectify this position, resulting in regular updates and monthly review meetings. As of November 17th, £2.4m is due imminently.

1.7.8 In addition to standard methods of debt recovery the finance systems team are working on Power BI dashboards to improve engagement and facilitate more communication with services via FBPs. It is expected these dashboards will enable faster decision making by services and be available within the next 6 weeks.

1.7.9 Another project that aims to deliver new insights and approaches in how to approach debt is being jointly delivered by the Insight & Intelligence Hub and Finance. This project

aims to explore how debt and financial vulnerabilities data can be used to deliver service initiatives which improve resident outcomes. Phase 1 of the project is nearing completion where static insights and findings (interactive PowerBI dashboards) have been developed which provide a view of the depth, breadth and variation of debt/financial needs in the borough.

1.7.10 Initial findings have been shared with relevant stakeholders and service areas have been identified which will benefit from ongoing insights sharing. Going forward the plan is to engage with service stakeholder groups to explore how to link household-level data and develop benefits cases to deliver service initiatives, including exploring any evidence-based prevention savings.

Exchequer efficiencies

1.7.11 In addition to this, projects are underway that are aimed at delivering greater efficiencies in exchequer services. Automation will free up officer time to allow them to focus on higher value tasks such as debt recovery. The following are part of this.

1.7.12 The finance systems team are reviewing the cashbook process and recommendations on the future of automation is due by end of November.

1.7.13 In the interest of less officer time used on manual tasks cash and cheque banking will be actively discouraged but not eliminated. Direct debits will be promoted as a more efficient alternative to manual payment. The rollout of this is underway; as part of the Adult Social Care action plan direct debits will be promoted.

1.7.14 AP forensics is a project to enable the faster identification of duplicates in the AP process. As part of the task of identifying duplicates a total of 68 invoices totalling £205k were investigated resulting in funds recovered (£115k) or written off (£2k) leaving a value of £88k to be investigated further.

Procurement and Investment

1.7.15 As part of the recovery from Covid-19, the Council is looking to maximise the positive outcomes from investments through the supply chain. The SV policy will provide a framework and a toolkit which will enable current and prospective suppliers to generate and measure social outcomes from their contracted activities.

1.7.16 Following a review with the Section 151 Officer, a Task and Finish Group will be formed in December 2020 to develop a toolkit for social value in Barnet. Group membership will be drawn from across the Council to ensure all services are able to participate in developing the toolkit and final policy. The toolkit and policy will be subject to appropriate levels of consultation and governance prior to adoption for 2021/22.

1.7.17 The Asset Acquisition Strategy, which will guide future commercial and residential property investments is at the final draft stage. This strategy's aim is to establish a framework where we will investment in property to generate an income stream for the Borough, in order to deliver the current (or ideally, improved) level of council service funding for the benefit of the residents. The property investment strategy and related activity sits alongside the related Treasury Management Strategy the Strategic Asset Management Plan (SAMP) and has direct relationships with borrowing requirements. The latest iteration has been sent to relevant internal officers on the 16th November.

Customer Services (Clean, Safe and Well)

- 1.7.18 The Contact Centre has been performing well, with all lines restored following the initial national lockdown. The team have been supporting services as they recover and clear back logs that built up, contacting residents identified as clinically extremely vulnerable and supporting residents calling the community support line and businesses applying for business grants. Impact on demand is continually monitored and resources are prioritised to ensure residents queries are dealt with effectively. Overall performance across KPIs remained strong throughout the period, whilst the team adapted to new ways of working and implemented new processes, whilst prioritising supporting residents of Barnet during a challenging period. Complaints have remained low and have been comparably less than the same period last year.
- 1.7.19 The customer transformation programme have been working with colleagues in Street Scene on a range of customer improvements, to include a more integrated and seamless experience for residents when reporting street issues, missed bins and proactive notifications on service related issues online and over the phone. A lot of testing is ongoing throughout October and November with improvements being made available to residents from December.
- 1.7.20 The use of the council's website has increased significantly during the lockdown period and has continued with consistent high usage throughout September and October, following the re-opening of the phone lines. Improvements are continually made to the website and Barnet has been one of the first Councils in the county to complete an assessment with the Government Digital Services (GDS), to assess whether the Councils website is compliant with new legislation that public sector bodies need to adhere to, to ensure public facing websites are accessible to all. This assessment provided a positive assurance of the work Barnet has done to ensure the website is accessible and easy to use. Any issues identified have been resolved and work will now focus on the large volume of PDF documents on our website to ensure these are more accessible and work with the providers of 3rd party sites linked from the Councils website, to maintain compliance and ease of access across the Councils digital estate.

Equalities (All Outcomes and Workstreams)

- 1.7.21 CLL Committee approved the policy and its associated EDI Action Plan for consultation. This is currently underway and will close on 10 December 2020. The consultation is being managed by the Consultation and Research Manager in the Strategy team, and the nature of the policy means it is more vital than ever that this consultation reaches as diverse an audience of residents and stakeholders as possible. The team will use its network of partner agencies and VCS organisations to ensure the consultation is widely disseminated Staff are also working with partners and advocates to ensure residents with learning disabilities, sensory impairments or limited understanding of English can access the consultation. This has included the production of an 'Easy-read' version of the policy.
- 1.7.22 Following the consultation, a report of the findings will be produced and taken to the council's internal Equalities Diversity and Inclusion (EDI) Steering Group for consideration. Any necessary amendments will then be made to the policy and action plan, and final versions brought to P&R committee in early 2021 for final approval.

- 1.7.23 The EDI Steering Group continues to meet monthly and has reviewed its membership and terms of reference. It is this group's responsibility to monitor delivery of the EDI Action Plan and to receive updates from key staff members, such as Human Resources and Organisational Development leads. It also receives reports from the Barnet Equality Allies (BEA), the council's internal voluntary equalities group.
- 1.7.24 BEA have been working to establish staff diversity networks. So far, a Women's Network and LGBTQ+ Network have been created, as well as a Black Staff Resources Group. Further networks in development include one for staff with disabilities and another for those working with community groups. BEA gave a presentation about their work to P&R Committee in October.
- 1.7.25 The newly appointed Head of Organisational Development is conducting a review of the learning and development offer in the council. An improved offer of training will be established as part of this, including mandatory diversity and inclusion training and unconscious bias training for managers.
- 1.7.26 Work will begin this winter on developing a new Strategic Equalities Objective (SEO) to be launched in April alongside the Barnet Plan. A new set of KPIs for monitoring delivery of the SEO will also be drafted.

1.8 Risk Register

- 1.8.1 The council has an established approach to risk management, which is set out in the risk management framework. The strategic and service/joint risks are reviewed on a quarterly basis to ensure risks remain relevant and controls/mitigations in place to manage the risks remain effective.
- 1.8.2 The strategic and service/joint risks were reviewed in Q2 20/21 and updated to reflect changes, particularly in response to Covid-19 and recovery planning. 27 risks were scored at a 'high-level' (15+), including six strategic risks on the economy, funding uncertainty, sustainability (of finances; the environment; and Voluntary and Community Sector) and pension administration. These are set out in the corporate risk register (Each quarter, the strategic and 'high-level' (15+) service/joint risks are combined to form the corporate risk register. Please refer to Appendix E for further details.

2. REASONS FOR RECOMMENDATIONS

- 2.1 The MTFs sets out the estimated overall financial position of the council over a period of time. This report recommends the noting of progress towards balancing the budget for 2021/22 and progress towards identifying further savings for 2022/23 to 2024/25. This ensures that Councillors and the public are informed of this work, supporting good governance.
- 2.2 Ongoing budget maintenance in the form of virements and the allocation of contingency funds support strong financial management.
- 2.3 The revisions to the capital programme ensure that the council's financial planning accurately reflects what is happening with scheme delivery. This ensures that the council can make effective decisions on the deployment of its scarce resources.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 The council could consider alternative options to allocate contingency funding however these could result in service delivery problems or fail to address structural budget deficits.
- 3.2 The alternative option to reducing the capital programme would be to make revenue reductions in order to fund the cost of borrowing.

4. POST DECISION IMPLEMENTATION

- 4.1 Following approval of these recommendations, the budget changes will be processed in the financial accounting system and reflected against service areas for 2021/22.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 This supports the council's corporate priorities as expressed through the Corporate Plan for 2019-24 which sets out our vision and strategy for the next 5 years. This includes the **outcomes** we want to achieve for the borough, the **priorities** we will focus limited resources on, and our **approach** for how we will deliver this.

- 5.1.2 Our 3 outcomes for the borough focus on place, people and communities:

- a pleasant, well maintained borough that we protect and invest in
- our residents live happy, healthy, independent lives with the most vulnerable protected
- safe and strong communities where people get along well

- 5.1.3 The approach for delivering on this is underpinned by four strands; ensuring residents get a fair deal, maximising on opportunities, sharing responsibilities with the community and partners, and working effectively and efficiently

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 The report considers strategic financial matters and refreshes the current position of the council's MTFS. Action will now be taking place to identify savings and ensure they go through the appropriate governance process to set a legal budget in March 2021.

- 5.2.2 The proposed changes to the capital programme reduce the cost of borrowing and therefore support the council's revenue budget.

- 5.2.3 The council's financial regulations require that virements for allocation from contingency for amounts over £250,000 and capital programme additions must be approved by Policy and Resources Committee.

5.3 Social Value

- 5.3.1 None are applicable to this report, however the council must take into account the requirements of the Public Services (Social Value) Act 2012 to try to maximise the social and local economic value it derives from its procurement spend. The Barnet living wage is an example of where the council has considered its social value powers.

5.4 Legal and Constitutional References

5.4.1 Section 151 of the Local Government Act 1972 states that: “without prejudice to section 111, every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs”. Section 111 of the Local Government Act 1972, relates to the subsidiary powers of local authorities.

5.4.2 Under Section 114 of the Local Government Finance Act 1988, the chief finance officer (S151 Officer) of a relevant authority shall make a report under this section if it appears to them that the expenditure of the authority incurred (including expenditure it proposes to incur) in a financial year is likely to exceed the resources (including sums borrowed) available to it to meet that expenditure.

5.4.3 Article 7 of the Council’s Constitution sets out the terms of reference of the Policy and Resources Committee which include:

- Responsibility for strategic policy finance and corporate risk management including recommending: Capital and Revenue Budget; Medium Term Financial Strategy; and Corporate Plan to Full Council
- To be responsible for the overall strategic direction of the Council including strategic partnerships, Treasury Management Strategy and internal transformation programmes.
- To be responsible for those matters not specifically allocated to any other committee affecting the affairs of the Council.

5.4.4 The council’s financial regulations state that amendments to the revenue budget can only be made with approval as per the scheme of virement table below:

Revenue and Capital Virements:

Virements for allocation from contingency for amounts up to £250,000 must be approved by the Section 151 Officer in consultation with appropriate Chief Officer
Virements for allocation from contingency for amounts over £250,000 must be approved by Policy and Resources Committee
Virements within a service that do not alter the bottom line are approved by Service Director
Virements between services (excluding contingency allocations) up to a value of £50,000 must be approved by the relevant Chief Officer
Virements between services (excluding contingency allocations) over £50,000 and up to £250,000 must be approved by Chief Officer and Chief Finance Officer in consultation with the Chairman of the Policy and Resources Committee and reported to the next meeting of the Policy and Resources Committee
Virements between services (excluding contingency allocations) over £250,000 must be approved by Policy and Resources Committee

<p>Policy and Resources Committee approval is required for all capital budget and funding virements and yearly profile changes (slippage or accelerated spend) between approved capital programmes i.e. as per the budget book. The report must show the proposed:</p> <p>i) Budget transfers between projects and by year;</p> <p>ii) Funding transfers between projects and by year; and</p> <p>iii) A summary based on a template approved by the Section 151 Officer</p>
<p>Policy and Resources Committee approval is required for all capital additions to the capital programme. Capital additions should also be included in the quarterly budget monitoring report to Financial Performance and Contracts Committee for noting.</p>
<p>Funding substitutions at year end in order to maximise funding are the responsibility of the Section 151 Officer.</p>

5.4.5 Article 4 sets out the role of Full Council “approving the strategic financing of the council upon recommendations of the Policy and resources committee, determination of financial strategy, approval of the budget, approval of the capital programme”. Council will set the budget and Policy and Resources Committee will work within that set budget subject to the rules on virements contained in the Financial Regulations.

5.5 Risk Management

5.5.1 The Council has taken steps to improve its risk management processes by integrating the management of financial and other risks facing the organisation. The allocation of an amount to contingency is a step to mitigate the pressures that had yet to be quantified during the budget setting process.

5.5.2 The allocation of budgets from contingency seeks to mitigate financial risks which have materialised.

5.6 Equalities and Diversity

5.6.1 Equality and diversity issues are a mandatory consideration in the decision-making of the council.

5.6.2 Decision makers should have due regard to the public-sector equality duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. The equalities impact will be revisited on each of the proposals as they are developed. Consideration of the duties should precede the decision. It is important that Policy and Resources Committee has regard to the statutory grounds in the light of all available material such as consultation responses. The statutory grounds of the public-sector equality duty are found at section 149 of the Equality Act 2010 and are as follows:

- 5.6.3 A public authority must, in the exercise of its functions, have due regard to the need to:
- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
 - (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
 - (c) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

5.6.4 Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (d) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
- (e) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
- (f) Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

5.6.5 The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

5.6.6 Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (g) Tackle prejudice, and
- (h) Promote understanding.

5.6.7 Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act. The relevant protected characteristics are:

- Age
- Disability
- Gender reassignment
- Pregnancy and maternity
- Race,
- Religion or belief
- Sex
- Sexual orientation
- Marriage and Civil partnership

5.6.8 If deemed appropriate, a project may be subject to future individual committee decision once the budget envelope has been set by Council. The equality impacts will be updated for these decisions.

5.6.9 The Equality Act 2010 and The Public Sector Equality Duty impose legal requirements on elected Members to satisfy themselves that equality impact considerations have been fully taken into account in developing the proposals which emerge from the finance and business planning process, together with any mitigating factors. To allow the Council to demonstrate that it has met the Public Sector Equalities Duty as outlined above, each year the Council undertake a planned and consistent approach to business planning. This assesses the equality impact of relevant budget proposals for the current year (affecting staff and/or service delivery) across services and identifies any mitigation to ease any negative impact on particular groups of residents. This process is refined as proposals develop and for the February 2021 Policy and Resources Committee it will include the assessment of any cumulative impact on any particular group.

5.6.10 At this stage of the budget planning process for 2020/21 savings and savings to 2025, the council has conducted a preliminary high-level review of the equalities impact of the initial proposals and these are outlined in the savings templates, which have been approved by the relevant Theme Committees. These are attached at Appendix D to this paper and give detail of analysis to date indicating where further equality analysis may be required. Between January 2020 and February 2020 service areas Delivery Units will review their equality analyses as proposals develop and in response to consultation feedback. Savings that are continuing from previous years will require on-going analysis and new savings will require initial analysis. The EqIAs for 2020/21 proposals will be kept under review and updated prior to publication with the final budget report to Policy and Resources Committee and Full Council taking into account the results for the consultation process.

5.6.11 Similarly, all human resources implications of the budget savings proposals will be managed in accordance with the council's Managing Organisational Change policy that supports the council's Human Resources Strategy and meets statutory equalities duties and current employment legislation.

5.6.12 This is set out in the council's Equalities Policy together with our strategic Equalities Objective - as set out in the Corporate Plan - that citizens will be treated equally with understanding and respect; have equal opportunities and receive quality services provided to best value principles.

5.6.13 Progress against the performance measures we use is published on our website at: www.barnet.gov.uk/info/200041/equality_and_diversity/224/equality_and_diversity

5.7 Corporate Parenting

5.7.1 In line with Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in decision-making across the council. The outcomes and priorities in the refreshed Corporate Plan, Barnet 2024, reflect the council's commitment to the Corporate Parenting duty to ensure the most vulnerable are protected and the needs of children are considered in everything that the council does. To this end, great attention has been paid to the needs of children in care and care leavers when approaching business planning, to ensure decisions are made through the lens of what a reasonable parent would do for their own child.

5.7.2 The Council, in setting its budget, has considered the Corporate Parenting Principles both in terms of savings and investment proposals. The Council proposals have sought to protect front-line social work and services to children in care and care leavers and in some cases, has invested in them.

5.8 Consultation and Engagement

5.8.1 As a matter of public law, the duty to consult with regards to proposals to vary, reduce or withdraw services will arise in four circumstances:

- where there is a statutory requirement in the relevant legislative framework
- where the practice has been to consult, or, where a policy document states the council will consult, then the council must comply with its own practice or policy

- exceptionally, where the matter is so important that there is a legitimate expectation of consultation
 - where consultation is required to complete an equalities impact assessment.
- 5.8.2 Regardless of whether the council has a duty to consult, if it chooses to consult, such consultation must be carried out fairly. In general, a consultation can only be considered as proper consultation if:
- comments are genuinely invited at the formative stage
 - the consultation documents include sufficient reasons for the proposal to allow those being consulted to be properly informed and to give an informed response
 - there is adequate time given to the consultees to consider the proposals
 - there is a mechanism for feeding back the comments and those comments are considered by the decision-maker / decision-making body when making a final decision
 - the degree of specificity with which, in fairness, the public authority should conduct its consultation exercise may be influenced by the identity of those whom it is consulting
 - where relevant and appropriate, the consultation is clear on the reasons why and extent to which alternatives and discarded options have been discarded. The more intrusive the decision, the more likely it is to attract a higher level of procedural fairness.
- 5.8.3 The council will launch a budget consultation in the week beginning 14 December 2020, subject to agreement from the P&R Committee on 8 December 2020.
- 5.8.4 The consultation will cover any proposals to increase council tax together with seeking views on the council's budget overall.
- 5.8.5 The final budget will then be recommended to P&R Committee on 8 February 2021 ahead of final approval at Full Council on the 2 March 2021.
- 5.8.6 Residents and National Non-Domestic Rate (NNDR) Payers will be invited to give their views through an online questionnaire published on Engage Barnet. Paper copies will also be available on request.
- 5.8.7 As part of the Council's statutory duty to consult with National Non Domestic Rate (NNDR) Payers, letters will be sent out to all the council's NNDR payers inviting them to take part in the consultation.
- 5.8.8 The consultation will be widely promoted via the Council's Residents' magazine, Barnet First; Barnet Online; local press; Twitter; and Facebook.
- 5.8.9 Super-users, i.e. users of non-universal services, will also been invited to take part in the consultation through the Communities Together Network, Youth Board, and service user newsletters, circulars and super user mailing lists.
- 5.8.10 In terms of service specific consultations, the council has a duty to consult with residents and service users in a number of different situations including proposals to significantly vary, reduce or withdraw services. Consultation is also needed in other circumstances, for example to identify the impact of proposals or to assist with complying with the council's equality duties, where there is a legitimate expectation or legislative requirement to consult. Service specific consultations will take place where necessary in line with timescales for any changes to be implemented.

5.8.11 Where appropriate, separate service specific consultations have already taken place or will be taking place for the 2021/22 savings. The outcomes of these consultations have or will feed into committee decision making process.

5.8.12 There are no direct consultation implications from the decisions recommended within this report.

5.9 Insight

5.9.1 None in the context of this report.

6. BACKGROUND PAPERS

Committee	Item & Agenda	Link
Financial Performance and Contracts Committee 7 December 2020	Item 7 Chief Financial Officer Report Forecast Financial Outturn at Month 7 (October 2020)	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=693&MId=10108
Children, Education and Safeguarding Committee 30 November 2020	Item 8 Business Planning 2021-25	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=697&MId=10095
Environment Committee 25 November 2020	Item 7 Business Planning 2020-25 and Fees & Charges for 2021-22	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=695&MId=10157
Housing and Growth Committee 24 November 2020	Item 8 Business Planning 2020-25	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=696&MId=10227
Adults and Safeguarding Committee 23 November 2020	Item 7 Business Planning 2020-25	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=698&MId=10204
Policy & Resources 24 September 2020	Item 8 Business Planning 2021 to 2025 and Budget Management 2020/21	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&MId=10198
Policy & Resources 17 June 2020	Item 8 Outturn 2019/20; Budget 2020/21 and Business Planning 2021 - 2025	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&MId=10197
Urgency Committee 27 April 2020	Item 7 Approval of Emergency Decision and Delegation to Chief Officers	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=716&MId=10375
Full Council 3 March 2020	Item 12.2 Business Planning – Medium Term, Financial Strategy 2020-25, Budget Management 2019/20 and	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=162&MId=9956&Ver=4

	Budget for 2020/21	
Policy & Resources 19 February 2020	Item 7 Business Planning – Medium Term, Financial Strategy 2020-25, Budget Management 2019/20 and Budget for 2020/21	https://barnet.moderngov.co.uk/ieListDocuments.aspx? CId=692&MId=9853&Ver=4
Policy & Resources 6 January 2020	Item 7 Business Planning 2020-25 and Budget Management 2019/20	https://barnet.moderngov.co.uk/ieListDocuments.aspx? CId=692&MId=10084&Ver=4

Appendix A: Medium Term Financial Strategy 2021-2025

Medium-Term Financial Strategy	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m	Total £'m
Cumulative Savings Requirement and Gap Summary					
Expenditure	338.402	355.859	375.267	395.506	
Resources	324.447	321.076	328.828	340.315	
Cumulative Savings Requirement	(13.955)	(34.783)	(46.439)	(55.190)	(55.190)
Saving Identified for P&R Approval	(11.190)	(19.938)	(29.584)	(37.302)	(37.302)
Cumulative Savings Gap	2.765	14.846	16.855	17.888	17.888

Forecast Expenditure:					
Base Expenditure Budget	309.235	338.402	355.859	375.267	
Service Pressures and Growth - MTFS	10.198	9.169	6.858	6.008	
Spending Round 2020: Expenditure Funded by Covid Grant	6.843	(6.843)	0.000	0.000	
Contingency - general risks	6.440	5.490	4.846	4.970	
Economic and Funding Pressures	0.300	2.000	1.000	1.000	
Concessionary Fares / Other Levies	(1.800)	0.000	0.000	0.000	
Sub-Total: Service Expenses	21.980	9.816	12.704	11.978	
Inflation - Pay	2.684	2.737	2.792	2.848	
Inflation - Non Pay	2.541	3.204	3.912	4.413	
North London Waste Authority levy	1.500	1.500	1.500	1.500	
Pension deficit recovery contributions	0.812	0.000	0.000	0.000	
Capital Financing Costs	(0.350)	0.200	(1.500)	(0.500)	
Sub-Total: Cost Drivers	7.187	7.642	6.704	8.261	
Total Forecasted Expenditure	338.402	355.859	375.267	395.506	

Forecast Resources:					
Council Tax					
Council Tax Income	192.343	201.953	211.066	221.682	
Social Care Precept	5.657	3.961	4.138	4.347	
Sub-Total	198.000	205.913	215.205	226.029	
Formula Funding/Settlement Funding Assessment					
Business Rates (inc. core s31 Grants)	58.863	60.668	61.834	62.497	
Revenue Support Grant	6.315	6.315	6.315	6.315	
Sub-Total:	65.178	66.983	68.148	68.812	
Grant Funding					
Public Health	17.477	17.477	17.477	17.477	
Spending Round 2020: 2020/21 Social Care grant	7.843	7.843	7.843	7.843	
ASC Grant / IBCF	9.339	9.339	9.339	9.339	
Spending Round 2020: New 2021/22 Social Care Grant	1.669	1.669	1.669	1.669	
New Homes Bonus	6.417	2.705	0.000	0.000	
Flexible Homelessness Support Grant	4.258	4.258	4.258	4.258	
PFI Credit	2.235	2.235	2.235	2.235	
Spending Round 2020: New Covid Funding	9.123	0.000	0.000	0.000	
Housing and CT Benefit Admin	1.567	1.313	1.313	1.313	
Independent Living Fund	1.340	1.340	1.340	1.340	
Sub-Total	61.269	48.180	45.475	45.475	
Total Forecasted Funding	324.447	321.076	328.828	340.315	

Incremental Savings Requirement and Gap Summary					
Savings Requirement	(13.955)	(20.828)	(11.656)	(8.751)	(55.190)
Saving Identified for P&R Approval	(11.190)	(8.748)	(9.646)	(7.718)	(37.302)
Savings Gap	2.765	12.080	2.010	1.033	17.888

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Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
A&S8	Adults & Health	Adults & Safeguarding	Working with our leisure services provider to maximise the VAT efficiency of their contract and service, with the Council benefitting from the saving.	Service specific consultation not required	No resident or staff impact	No resident or staff impact	An equalities impact assessment is not required as there is no change to the service provided to residents and no impact on LBB staff.	(124)	(159)	(184)	0	(467)
A&S9	Adults & Health	Adults & Safeguarding	Over-delivery against projected income from the GLL leisure services contract	Service specific consultation not required	No resident or staff impact	No resident or staff impact	An equalities impact assessment is not required as there is no change to the service provided to residents and no impact on LBB staff.	(747)	(373)	(258)	0	(1,378)
A&S13	Adults & Health	Adults & Safeguarding	Extra Care development of fully integrated service for older people to rent, offering a wide range of services as an alternative to more expensive residential care. Proposed scheme of 50 units based with 50% high needs, 25% medium needs and 25% low needs. Saving is modelled on a 10K saving per person per year, based on the difference between the costs of residential care and extra-care. Saving will be achieved if the scheme is targeted at those who would otherwise have their needs met by residential care.	Design principles agreed through consultation on Extra Care 1 (Ansell Court) will be applied in extra care 3, e.g. all flats fully wheelchair accessible. Service specific consultation will be undertaken if required.	This change will increase the range and choice of services available in Barnet.	Satisfaction should increase for users who should live more independent lives.	Equalities impact assessments will be undertaken as the scheme progresses and potential residents are identified.	0	(30)	(100)	(70)	(200)
A&S14	Adults & Health	Adults & Safeguarding	Plans are in place to develop a third Extra-Care Housing scheme at Cheshir House, with 75 units. Current savings projections are based on conservative assumptions using evidence from the first scheme.	Design principles agreed through consultation on Extra Care 1 and 2 will be applied in extra care 3, e.g. all flats fully wheelchair accessible. Service specific consultation will be undertaken if required.	This change will increase the range and choice of services available in Barnet.	Satisfaction should increase for users who should live more independent lives.	Equalities impact assessments will be undertaken as the scheme progresses and potential residents are identified.	0	0	(50)	(210)	(260)
A&S21	Adults & Health	Adults & Safeguarding	This saving is a continuation and evolution of the previous savings in older adults. We will be continuing to apply a strengths-based approach to care reviews for older adults and people with physical disabilities, ensuring that social care needs are met in a way that maximises independence and utilises people's strengths and assets within their communities. Evidence to date that this reduces the cost of formal care and support. We will be continuing to apply this approach with people in the community, including those recently discharged from hospital.	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	Will lead to changes in the way in which the needs of eligible individuals are met but eligible needs will continue to be met.	Moderate - likely to require changes to packages of care. Eligible needs will still be met but some users and their families may prefer alternative care and this could lead to dissatisfaction. Others may be more satisfied given increased levels of independence and meeting personal goals.	The equalities impact assessment has been refreshed and to continue to show positive impact on service users.	(160)	0	0	0	(160)

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							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
A&S22	Adults & Health	Adults & Safeguarding	<p>This saving is a continuation and evolution of the previous savings line "R8: Support for Working age adults". The work is based on the principle of 'progression', which is that each person with a learning disability has the potential to increase independence if they are given the appropriate care and support. There are several strands of work to achieve this saving, which will include work with people known to the adult social care learning disabilities service and those who are due to transition into that service at the age of 25 (from Families Services). These are:</p> <ul style="list-style-type: none"> - Continuing to review support packages and develop support plans to increase independence, improve wellbeing and reduce costs. Some people will require less support in their current accommodation, while others may move to a different type of accommodation to promote independence and progression. There will also be a focus on supporting individuals to gain and maintain employment. - Expanding the Shared Lives (https://sharedlivesplus.org.uk/) service within LBB and increasing the number of referrals and placements - Working closely with providers to ensure that their models of support promote independence and progression - Utilising technology to promote independence and ensure appropriate levels of care and support. This will include the use of Electronic Call Monitoring (ECM) systems in Supported Living settings 	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	Will lead to changes in the way in which the needs of eligible individuals are met but eligible needs will continue to be met.	Moderate - likely to require changes to packages of care. Eligible needs will still be met but some users and their families may prefer alternative care and this could lead to dissatisfaction. Others may be more satisfied given increased levels of independence and meeting personal goals.	The equalities impact assessment has been refreshed and continues to show positive impact	(325)	(225)	(75)	(75)	(700)
A&S25	Adults & Health	Adults & Safeguarding	Increasing the hourly charge for homecare for those who contribute to the cost of their care, from £17.00 to £18.39. £18.39 is the average cost per hour of homecare that the Council pays to its providers.	We will be completing a service specific consultation on this change in December, and existing service users will be informed of any changes to fees and charges prior to them starting.	This will not impact service delivery	Some people may be dissatisfied at having to pay increased fees and charges.	An equalities impact assessment has been completed and shows a potential minor negative impact based on the cohort having to pay more. However, this is deemed a fair increase / change, given that it is in line with the national fairer contributions rules and council's policy, and reflects the average costs paid by the Council to providers.	(60)	0	0	0	(60)
A&S27	Adults & Health	Adults & Safeguarding	As part of the response to the Covid-19 pandemic, the council and NHS colleagues have created an integrated team to ensure that people can be discharged (with the necessary care and support) more quickly from hospital, once they are medically fit to do so. Following on from this, we are now planning to increase the number of these clients (and also those who are referred for social care from their community) who receive enablement services, and ensure that we are maximising the impact of our enablement offer. A saving will be realised when the additional people receiving enablement services become more independent and require less ongoing care and support than they otherwise would have needed. We will also develop enablement services, and increase the use of rehabilitation beds, for those with cognitive or mental health conditions. The full impact of this will be seen in 2022/23.	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	This change will increase the range and choice of services available in Barnet.	Satisfaction should increase for users who should live more independent lives.	An equalities impact assessment has been undertaken and shows an overall positive impact.	(200)	(100)	0	0	(300)

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A&S31	Adults & Health	Adults & Safeguarding	The saving from 21/22 onwards is based on Prevention Co-ordinators working with more people at the first point of contact for adults requesting care and support (the 'Front Door'), to delay the development of care needs and ensure that preventative / alternative options to formal care are fully considered and utilised. Additional savings from 23/24 onwards are based on building and utilising additional capacity in the community to prevent, reduce, or delay people's development of care needs, building on social prescribing and local area co-ordination models. These will be subject to further assessment and evaluation prior to implementation.	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	This change will increase the range and choice of services available in Barnet.	Satisfaction should increase for people, who should live more independent lives. Wherever a person requires or requests a social care needs assessment, these will continue to be carried out in accordance with the Care Act (2014).	An equalities impact assessment has been undertaken and shows an overall positive impact	(100)	0	(200)	(200)	(500)
Sub-Total Savings: Adults & Safeguarding								(1,716)	(887)	(867)	(555)	(4,025)
CES1	Children's and Family Services	Children, Education & Safeguarding	Inflationary increases to third party contracts are built into the budget. These savings would be achieved by improving contract management and negotiating better rates across contracts including: secure accommodation, fostering support, and short breaks	No service specific consultation required	This proposal increases the efficiency of third party contract spending. It is not expected to impact on service delivery	This proposal increases the efficiency of third party contract spending. It is not expected to have a negative impact on customer satisfaction.	Initial analysis indicates that no staff and/or service user Equalities Impact Assessment is required because the proposal does not impact on service delivery or staff.	(334)	(334)	(334)	(334)	(1,336)
CES7	Children's and Family Services	Children, Education & Safeguarding	Remodelling of Contact Centre as per Business Case, including staffing model and income generation	Service specific consultation will be undertaken if required.	Impact on service delivery through greater focus on income generation.	Anticipated that improved efficiency of the model will not have an impact on customer satisfaction	Equalities Impact will be completed for changes to income generation - no impact is expected.	0	(150)	(200)	0	(350)
CES8	Children's and Family Services	Children, Education & Safeguarding	Remodelling of placements to reduce number of children in high cost placements. Range of measures from increased recruitment of internal foster carers and supported lodgings hosts, developing in-house therapeutic provision to expanding lower cost internal semi-independent options	It is not anticipated that this will require formal consultation. Consultations/engagement are taking place with service users and staff were applicable to different strands within the demand transformation, and as part of the Corporate Parenting Strategy	The programme is shifting our demand and having an impact on parts of our service delivery, such as increased provision of floating support, and changes from external providers to in-house provision of services.	Anticipated that earlier intervention and changes will improve outcomes for children	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of children.	(405)	(550)	(725)	0	(1,680)
CES9	Children's and Family Services	Children, Education & Safeguarding	Creation of a respite unit that is a centre of excellence to support parents/carers and their children with autism. Earlier intervention to avoid significant future growth in high cost packages/placements for young people with high functioning autism with challenging behaviour	It is not anticipated that this will require formal consultation but one to one engagement with service users and their families will take place as proposals develop	Likely to impact on service delivery	Anticipated that earlier intervention will improve outcomes for children	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of children.	0	0	(200)	0	(200)
CES10	Children's and Family Services	Children, Education & Safeguarding	Back office saving through voluntary option for back office staff to work 4 day weeks	Staff consultation will be undertaken as part of the project	The impact on service delivery will be assessed as part of the business case	It is not anticipated that this will have an impact on customer satisfaction	An equalities impact assessment will be undertaken to determine whether there is an impact.	0	0	(270)	(270)	(540)
CES14	Children's and Family Services	Children, Education & Safeguarding	Savings delivered through reducing the number of agency workers by increasing Newly Qualified Social Work capacity for one year alongside a targeted international recruitment campaign to increase the number of permanent social work staff	No service specific consultation required	There will be no negative impact on service delivery and potentially a positive impact due to more permanent staff	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this proposal	(200)	0	0	0	(200)
CES15	Children's and Family Services	Children, Education & Safeguarding	Use of reserves as a one off saving	None	None	None	No equalities impact is anticipated as a result of this proposal	(250)	0	250	0	0

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CES16	Children's and Family Services	Children, Education & Safeguarding	Reduce commissioning tender budget for Family Group Conferencing.	No service specific consultation required	Any service impact will be mitigated by social workers utilising Family Group Conferences in a more targeted nature	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact expected.	(56)	0	0	0	(56)
CES18	Children's and Family Services	Children, Education & Safeguarding	Develop an under 5's Parenting Centre, which complements the Children Centre offer, with specialist/intensive parenting interventions aimed at reducing the need for statutory interventions.	It is not expected that this will require formal consultation.	Will enhance parenting interventions to children under 5 years as part of the wider 0-19 Early Help model	Early intervention is aimed at improving parent/child attachments and parenting approaches reducing the need for statutory interventions and Care Proceedings	Equalities Impact Assessment will take part as part of service design.	0	(300)	0	0	(300)
CES19	Children's and Family Services	Children, Education & Safeguarding	18-25- potential invest to save - Supported living project. Redesigning the commissioning of shared accommodation for young adults with a Learning Disability.	Consultation with young adults is required.	Likely to impact on service delivery	Anticipated that improved efficiency of the model will not have an impact on customer satisfaction	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of service users.	0	0	0	(749)	(749)
CES20	Children's and Family Services	Children, Education & Safeguarding	In 2020-21, the Home Office increased funding for LAs that meet UASC benchmark (future years are yet to be confirmed). Increase the number of UASC that London Borough of Barnet have in our care to above Home Office benchmark figures (this is approx. +5 UASC).	No service specific consultation required	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this funding change	0	(623)	0	0	(623)
CES21	Children's and Family Services	Children, Education & Safeguarding	Increased Continuing Health Care contribution to appropriate placements for 18-25 year olds	No service specific consultation required	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this funding change	(496)	0	0	0	(496)
CES22	Children's and Family Services	Children, Education & Safeguarding	Reduce demand on external residential. through on-going reviews of high cost placements, as well as utilisation of our new forthcoming Woodside Avenue Children's Home and attached Intervention Centre. The new home will allow for earlier step-down from residential, and the Intervention Centre will support specialist foster care provision; an alternative provision to some lower need residential placements.	Initial staff consultations are taking place in 2020-21 on changes to Barnet residential homes. It is not anticipated that this will require other formal consultation. Engagement is taking place with service users as part of the development and evaluation of changes.	Likely to impact on service delivery	Anticipated that earlier intervention will improve outcomes for children	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of children.	0	0	(760)	(240)	(1,000)
CES23	Children's and Family Services	Children, Education & Safeguarding	Decrease in usage of Independent Fostering Agencies (IFAs), instead increase usage of internal foster carers. This forms part of our Demand Transformation of Placements.	It is not anticipated that this will require formal consultation, but engagement with internal foster carers is taking place.	Likely to impact on service delivery	Anticipated that more children will be able to stay within local area	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of children.	0	(251)	0	0	(251)
CES24	Children's and Family Services	Children, Education & Safeguarding	As a result of demand management there has been a decrease in the number of families that are homeless or other usage of section 17. This means that the budget for Section 17 placements, where this is utilised, can be decreased to reflect current need.	No service specific consultation required	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this change. Decisions will continue to take place on a case by case basis and operational decisions will continue to be made in the best interest of children.	0	(250)	0	0	(250)
CES25	Children's and Family Services	Children, Education & Safeguarding	Restructure of senior posts within Commissioning & Business Improvement Division including deletion of vacant posts (2xHoS) and creation of a single HoS to achieve greater service integration.	A consultation with staff was launched on 11th November	Positive impact-improved alignment of linked functions across the system and integration of teams	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this proposal	(107)	0	0	0	(107)
CES26	Children's and Family Services	Children, Education & Safeguarding	Restructure of senior posts within Commissioning & Business Improvement Division including deletion of vacant posts (Inspection & Improvement Lead) and integrate activity into Strategy & Insight	A consultation with staff was launched on 11th November	Positive impact-inspection activity to be integrated so that it is part of mainstream business	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this proposal	(75)	0	0	0	(75)

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CES27	Children's and Family Services	Children, Education & Safeguarding	Restructure business support function including deletion of PSA Officer post and managing the PSAs within the operational service to improve integration across they system and support to frontline delivery.	A consultation with staff was launched on 11th November	Positive impact-increased alignment of practitioner support to the needs of front line practice	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact anticipated as a result of this proposal	(53)	0	0	0	(53)
CES28	Children's and Family Services	Children, Education & Safeguarding	Further opportunities to integrate business support and back office functions	Consultation will be undertaken	The impact on service delivery will be assessed as part of the business case	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact as a result of this proposal	0	0	0	(79)	(79)
CES31	Children's and Family Services	Children, Education & Safeguarding	Savings on the provision of Passenger Assistants for SEN transport through closer alignment with the SEN team and management efficiencies.	It is not anticipated that this will require formal consultation but the usual one to one engagement with service users and their families if any route changes are made.	Positive impact due to closer alignment with SEN service	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact as a result of this proposal	(209)	(20)	0	0	(229)
CES32	Children's and Family Services	Children, Education & Safeguarding	Transferring the Education and Skills Service into the Barnet Education and Learning Service (BELS), which delivered management savings. Further savings being delivered by BELS through further efficiencies and income generation.	The council consulted schools and the parent-carer forum before deciding to transfer the service to BELS. https://barnet.moderngov.co.uk/ieDecisionDetails.aspx?ID=7505	None	It is not anticipated that this will have an impact on customer satisfaction	A full Equalities Impact Assessment was undertaken as part of the decision making https://barnet.moderngov.co.uk/ieDecisionDetails.aspx?ID=7505	(250)	0	0	0	(250)
CES34	Children's and Family Services	Children, Education & Safeguarding	Release DSG funding to deliver savings. Specifics on how this saving will be made are subject to an independent review which is currently underway.	This will require agreement from the Schools Forum	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact as a result of this proposal	(340)	0	0	0	(340)
Sub-Total Savings: Children, Education & Safeguarding								(2,775)	(2,478)	(2,239)	(1,672)	(9,164)
G&CS17	Growth and Corporate Services	Community Leadership Libraries	Registrars income increase, whereby income was over achieved by circa £200k in 2019/20, but 2020/21 has taken a hit as a result of COVID-19 and still meeting budget. 2021/22 will see a £200k increased income target built in, then 2022/23 will require additional investment in the town hall (carpets, paint etc.) and promotion to increase income targets for weddings. Likely will need an invest to save bid in 2021/22 if the spend is going to be substantial but not anticipated at this stage. General 2022/23 bid is for both improving facilities and capacities	No need to consult as this proposal should not impact residents or service users.	None	None	Not required as no impact on service delivery or residents.	(200)	(150)	0	0	(350)
Sub-Total Savings: Community Leadership Libraries								(200)	(150)	0	0	(350)
ENV4	Environment	Environment	Smart Cities - Opportunities to positively impact residents and businesses by providing better access to emerging technologies whilst also reviewing opportunities for commercialisation; such as electric vehicle infrastructure and 5G capacity.	Service specific consultation will be undertaken if required; this will be subject to decisions which will be taken back to Environment committee.	This would involve the provision of a new service(s), which is likely to be outsourced.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council is providing a valuable new service and providing value for money.	An initial Equalities Impact Assessment (EqIA) will be produced as the specific proposals are developed in full.	(25)	(25)	(50)	0	(100)
ENV5	Environment	Environment	Parking - A review of services and policies to ensure a consistent, fair approach to improving traffic, highway air quality and road safety. Unlocking under-used potential from Council assets and meeting existing unaddressed needs and demands on the highway.	Service specific consultation will be undertaken if required; this will be subject to decisions which will be taken back to Environment committee.	This saving requires a change to service delivery.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	The need for an Equality Impact Assessment (EqIA) will kept under review as the specific proposals develop and carried out if required.	(750)	(750)	(750)	(750)	(3,000)
ENV7	Environment	Environment	Fundamental Service Review of existing waste collection arrangements.	Service specific consultation to be undertaken as part of feasibility / statutory planning consultation will be required as proposals are taken forward. This will be subject to decisions which will be taken back to Environment committee.	This saving requires a change to service delivery.	Potential negative effect on satisfaction in the short term resulting from any change to existing arrangements.	An initial Equalities Impact Assessment (EqIA) will be produced as the specific proposals are developed in full.	0	0	(1,000)	0	(1,000)

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ENV8	Environment	Environment	Highways and Transportation, Post 2023 Service Redesign - The end of the current Highways service arrangement offers an opportunity to redesign a new service which offers to potential to deliver savings and efficiencies. The year 6/7 review will provide an options analysis for the new service which will enable the authority to ascertain which service model best meets the needs of the borough.	Service specific consultation will be undertaken if required once a review has been undertaken. This will be subject to decisions which will be taken back to Environment committee.	It is anticipated the service would operate better, more efficient and with some financial savings in the long term.	Part of the aim of this review is to ensure a sound structure is put in place where customers can see the benefits either through better communication network and/or service outcome on the highway network	The need for an Equality Impact Assessment (EqIA) will kept under review and carried out if required.	0	0	0	(900)	(900)
ENV10	Environment	Environment	Street Lighting Service Delivery Proposed Changes - Amending the contractual requirements in respect to the roads that are included within the Post Core Investment Programme (PCIP). This programme includes the replacement of some 2,500 lighting columns over the next 6/7 years. This could be accommodated whilst still complying with recommended lighting standards. Making best use of the new street lighting control systems installed as part of the LED conversion project to optimise lighting levels as appropriate at various times, whilst still ensuring compliance with recommended lighting standards.	The proposed changes would still ensure compliance with recommended road lighting standards and therefore a service specific consultation is not required.	This would involve taking a different risk based approach to lighting column replacement timescales and changing the profile of when they will be replaced to a later date, whilst ensuring that the structural integrity and hence safety is maintained through an alternative testing programme with replacements only taking place following a testing failure. No noticeable impact as road lighting compliance is still achieved. No impact on the public.	Unlikely to be an issue. A general satisfaction service will be conducted in respect to the overall service to determine views.	The need for an Equality Impact Assessment (EqIA) will kept under review and carried out if required.	(100)	0	0	0	(100)
ENV11	Environment	Environment	Delivery of West Hendon Playing Fields Masterplan, Progress with Royal Institute of British Architects (RIBA) .The stages will include professional fees required to deliver planning consent; including but not limited to site surveys and investigations, multi disciplinary design team, project management, cost consultancy, civil and structural engineering and planning fees. Potential phased development of proposal would return savings from prioritised facilities. Saving is predicated on securing capital investment to deliver financial benefit. Detail will be presented in the Outline Business Case to be presented to Committee for approval.	Service specific public consultation undertaken in 2018 and 2019. Report presented to Environment Committee. Key stakeholders including statutory bodies. https://engage.barnet.gov.uk/we-asked-you-said-we-did	It is anticipated that subject to investment and scheme approval, there will be a responsibility for the service to manage contracts/ slas/ partnerships as a result of delivery. This will be reviewed as part of a management options appraisal, detailed within the Outline Business Case.	Investment into West Hendon Playing Fields will transform opportunities for local residents, providing a range of facility mixes and improved environmental benefits.	EqIA and HIA undertaken as part of Environment Committee report (March 2020). https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=695&MId=9910&Ver=4 Further EqIA / HIA to be completed as part of design development / Outline Business Cases.	0	0	0	(200)	(200)

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ENV12	Environment	Environment	Review of low quality - low value parks and open spaces to assess the feasibility of installing renewable energy solutions such as batteries at substations and solar farms. Initial investment required to undertake feasibility and undertake planning assessment.	Consultation to be undertaken as part of feasibility / statutory planning consultation will be required if proposals are taken forward.	It is anticipated that subject to agreement there will be a responsibility to manage any contract / service level agreement / lease agreement which is executed. It is also anticipated that any proposal will support the Council in the development of a Sustainability Strategy, producing a range of environmental benefits. This will be subject to further committee decisions.	The opportunity may impact on access to parks and open space sites which are deemed low quality / low value.	All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	0	0	(75)	0	(75)
ENV13	Environment	Environment	Introduction of semi-permanent café buildings at five sites within the Borough, generating revenue through lease arrangements. Purchase and installation of five cafes at £150k each, funded by ten-year loan. First year surplus estimated at £24k for five sites, allowing for loan repayment and interest. Saving is predicated on securing capital investment to deliver financial benefit.	Market engagement to review interest in proposal. This proposal will be subject to confirmation via Environment committee.	increase in facilities across the parks and open spaces portfolio. Anticipated that specific lease agreements will be secured with market providers / organisations to deliver offer.	The opportunity is anticipated to improve customer satisfaction, providing venues within parks for the community.	An Equality Impact Assessment (EqlA) will be produced as the specific proposals develop.	0	0	(24)	(24)	(48)
ENV14	Environment	Environment	Improvement plan for tennis delivery and facilities within Barnet. Introduction of booking system and programme of investment in facilities, with the intention of establishing sustainable, revenue-generating model. Saving is predicated on securing capital investment to deliver financial benefit, detail will be outlined in the Business Case.	As proposals are developed, service consultation and engagement will be undertaken as required.	Strategic approach to tennis management and delivery across Barnet, improved operations and efficiency with booking process. Opportunity to generate income which can be reinvested back into creating sustained service.	Potential resident objection in respect of introducing charges for court hire which may have previously been at nil cost. The Outline Business Case will detail a proposed pricing structure to ensure where appropriate concessions are offered in order to co-ordinate a balanced programme.	A full EqlA will be completed as part of the review and evaluation of the Tennis Pilot prior to the implementation of the Tennis Project	0	(20)	(38)	(37)	(95)
ENV16	Environment	Environment	Consideration as to the possibility of establishing a trading arm for trees service, offering tree management and policy services to neighbouring local authorities as a commercial enterprise. Initial investment required to confirm feasibility and approach to matters including legal, governance and resources required.	Consultation and engagement plan to be drafted. Changes will not impact on Barnet residents so no consultation is required.	Options appraisal to address review of resources / model required for implementation and provide recommendations. To be factored into business model proposed.	The opportunity is not anticipated to have an adverse impact on customer satisfaction.	The need for an equality impact assessment (EqlA) will be kept under review as the proposal develops and carried out if required.	0	0	(20)	(20)	(40)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total savings £'000
ENV27	Environment	Environment	Improved Management of Skips placed on the Public Highway - Utilise available legislation to better manage the safety impact of skips being placed on the Public Highway, including ensuring that all skips placed have been approved with appropriate Licences and that such licence conditions are fully compliant. Whilst there will be costs involved in increased resources to monitor this activity there are also mechanisms within the legislation to recover costs where non-compliance is evident. Currently a low level of compliance is occurring and this raises safety concerns for all highway users and therefore increased focus in this area will be beneficial for all.	As required by the specific Legislation related to this area of activity.	Improved safety on the Public Highway	Likely to be positive for the majority of Highway users	The need for an equality impact assessment (EqIA) will be kept under review as the proposal develops and carried out if required.	0	(100)	0	0	(100)
ENV28	Environment	Environment	Green Waste Cost Recovery - Increase of the original Medium Term Financial Strategy commitment associated with this chargeable service following launch in 2019/20 and the popularity of the service with residents.	Service specific consultation undertaken during the original decision making process to introduce a chargeable service - https://engage.barnet.gov.uk/garden-waste-charging-2019	None	None	No equalities impact assessment required as no changes proposed to current service offer.	(500)	0	0	0	(500)
G&CS16	Growth and Corporate Services	Environment	RE Management fee arrangements and Guaranteed Income arrangements to be reviewed	At this stage, the nature and impact of the proposal on service delivery is not known, so the need for consultation will be assessed as the proposal is developed further	Not yet known	Not yet known	Impact on equalities will be assessed as the proposal is developed.	(100)	(100)	(100)	(100)	(400)
Sub-Total Savings: Environment								(1,475)	(995)	(2,057)	(2,031)	(6,558)
G&CS1	Growth and Corporate Services	Housing & Growth	Regeneration and development schemes across the borough are projecting an increase in Council Tax over the MTF5. This increase is above current baseline projections and can therefore be used to reduce savings targets for other theme committees.	No service specific consultation required	This proposal will generate additional income for the Council and is not expected to impact on service delivery.	This proposal is not expected to have an adverse impact on customer satisfaction.	This proposal is not expected to have an adverse equalities impact.	(500)	(500)	(500)	0	(1,500)
G&CS10	Growth and Corporate Services	Housing & Growth	The delivery of 52 homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants. The council has approved the investment of £1m, of which £0.25m is already committed. Provision of this affordable supply would result in increased temporary accommodation cost avoidance.	Service specific consultation has been undertaken on the scheme as it has been developed. Further service specific consultation will be undertaken if required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will be kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	0	0	(31)	(32)	(63)
G&CS11	Growth and Corporate Services	Housing & Growth	The delivery of 250 homes across 3 schemes. Units will be funded through Housing Revenue Account borrowing and delivered in 2023/24 and 2024/25. Provision of this affordable supply would result in increased temporary accommodation cost avoidance and a general fund benefit.	Service specific consultation will be undertaken if required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will be kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	0	0	(173)	(350)	(524)
G&CS12	Growth and Corporate Services	Housing & Growth	The delivery of 40 affordable homes on one or more car park sites. All car parks will remain in operation. Units will be built on podium developments above existing car park facilities. The development is proposed to be privately funded by an investment fund. Units will be leased back to the council and ownership of units reverting to the council at the expiration of a long-term lease. Provision of this affordable supply would result in less cost due to not having to incur costs in providing expensive temporary accommodation.	Service specific consultation will be undertaken on the schemes at appropriate times in the design and planning process.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will be kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	0	0	(27)	(56)	(82)
G&CS2	Growth and Corporate Services	Housing & Growth	Increased rent from potential development (Hendon Campus)	Planning consultation will be undertaken by prospective developers	This proposal will generate additional income for the Council and is not expected to impact on service delivery.	This proposal is not expected to have an adverse impact on customer satisfaction.	This proposal is not expected to have an adverse equalities impact.	0	0	0	(1,832)	(1,832)
G&CS24	Growth and Corporate Services	Housing & Growth	Energy cost reductions through contract review	Service specific consultation will be undertaken if required once the proposals have been developed in full.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.	0	(150)	0	0	(150)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
G&CS28	Growth and Corporate Services	Housing & Growth	Solar panels on roofs of commercial buildings roofs - either to sell energy back to grid, or opportunity cost on existing council energy bills. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken if required once the proposals have been developed in full.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.	0	(100)	(100)	0	(200)
G&CS3	Growth and Corporate Services	Housing & Growth	Commercial property acquisitions which will benefit local communities and help meet other strategic in-borough objectives, resulting in incidental income.	Service specific consultation will be undertaken if required and on a case by case basis as properties are purchased and if they have a change of use	This proposal will generate additional income for the Council and is not expected to impact on service delivery.	This proposal is not expected to have an adverse impact on customer satisfaction.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.	0	(500)	0	0	(500)
G&CS4	Growth and Corporate Services	Housing & Growth	500 additional acquisitions of properties for use as affordable temporary accommodation by Open Door Homes supported by Loan from Council, as a cheaper alternative to existing temporary arrangements which utilise the private rented sector. Savings also enhanced by premium of 1.24% interest on loans made by the council to Open Door Homes.	No service specific consultation required There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations that took place in 2019: https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	(121)	(116)	(147)	(102)	(485)
G&CS5	Growth and Corporate Services	Housing & Growth	Transfer of 156 properties acquired by Council for use as affordable temporary accommodation to Open Door Homes. Savings achieved by charging premium of 1.24% interest on loans made by the council to Open Door Homes.	No service specific consultation required There was an opportunity to comment on our plans through the Housing and Homelessness Strategy consultations that took place in 2019: https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping .	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	(220)	35	40	42	(104)
G&CS6	Growth and Corporate Services	Housing & Growth	Additional 72 homes for affordable rent built by Open Door Homes. Savings Achieved as these homes will provide a cheaper alternative to temporary accommodation and Open Door Homes will pay an premium to the council for each property.	Service specific consultation will be undertaken on the scheme at appropriate times in the design, planning and development process. There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping .	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An equality impact assessment HAS be completed. This will kept under review as the specific proposals develop.	0	(22)	(79)	0	(101)
G&CS7	Growth and Corporate Services	Housing & Growth	Build 87 new council homes for rent on top of existing council housing blocks .Savings achieved as these homes will provide a cheaper alternative to temporary accommodation. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken with residents living on affected estates. There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations that took place in 2019 https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping .	This saving is not anticipated to impact on service delivery.	Satisfaction of existing residents living in blocks could be affected, who will be consulted as specific proposals develop.	An equality impact assessment HAS be completed. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	0	(103)	(120)	(7)	(231)
G&CS9	Growth and Corporate Services	Housing & Growth	An additional 300 affordable homes acquired in Greater London through a lease and sale back model funded privately and ownership shall revert back to the council at lease expiry. Properties would be let with rents set at Local Housing Allowance rates. Provision of this affordable supply would result in increased temporary accommodation cost avoidance.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An equality impact assessment HAS be completed. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	(331)	(312)	(203)	(57)	(903)
G&CS33	Growth and Corporate Services	Housing & Growth	Barnet House (a council office) - saving of all running costs once the lease is extinguished on 31 October 2020	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(1,500)	0	0	0	(1,500)
G&CS34	Growth and Corporate Services	Housing & Growth	Saving of the remaining residual budget for North London Business Park building 2 (a former council office) following the exit from the lease	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(300)	0	0	0	(300)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
G&CS35	Growth and Corporate Services	Housing & Growth	Additional revenue from housing development at Bunns Lane Car Park. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken as part of the design and development of the scheme.	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	Satisfaction of existing users of the car park could be affected, who will be consulted as specific proposals develop.	An equalities impact assessment will be prepared as part of the full business case	0	0	(500)	(50)	(550)
G&CS36	Growth and Corporate Services	Housing & Growth	Additional revenue from housing development at Watling Car Park. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken as part of the design and development of the scheme.	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	Satisfaction of existing users of the car park could be affected, who will be consulted as specific proposals develop.	An equalities impact assessment will be prepared as part of the full business case	0	0	(600)	(60)	(660)
G&CS37	Growth and Corporate Services	Housing & Growth	Additional revenue from housing development at Northway / Fairway. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken as part of the design and development of the scheme.	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	Satisfaction of neighbours of the site could be affected, who will be consulted as specific proposals develop.	An equalities impact assessment will be prepared as part of the full business case	0	0	(93)	(20)	(113)
G&CS38	Growth and Corporate Services	Housing & Growth	Additional income from the existing commercial portfolio, including new lettings and rent reviews	Service specific consultation will be undertaken as required	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(90)	(50)	0	(10)	(150)
G&CS39	Growth and Corporate Services	Housing & Growth	Income received from renting floor space in Colindale Office	Service specific consultation will be undertaken as required.	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(75)	(75)	0	0	(150)
G&CS40	Growth and Corporate Services	Housing & Growth	Income received as dividends on completed affordable homes delivered by Opendoor Homes	Service specific consultation has been undertaken on the schemes as part of the planning process.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(398)	(116)	(71)	0	(585)
G&CS41	Growth and Corporate Services	Housing & Growth	Review of The Barnet Group Contract Change Notices	Service specific consultation will be undertaken as required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(120)	0	0	0	(120)
Sub-Total Savings: Housing & Growth								(3,655)	(2,009)	(2,604)	(2,535)	(10,803)
ASU1	Assurance	Policy & Resources	Make CAFT team cost neutral through increase income generation incl expansion of sold service to OLAs	No-service specific consultation required	improvement of quality & resilience	increase through successful quality service	No equalities impact is anticipated as a result of this change	(100)	(100)	(116)	0	(316)
Fin1	Finance	Policy & Resources	Increased recovery of housing benefit overpayments	No service specific consultation required	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this change	(69)	(53)	(34)	0	(156)
Fin2	Finance	Policy & Resources	Strategic HR services were previously provided through the CSG contract which contained a reduction in the cost of back office services including Strategic HR. Strategic HR has been returned to the council on the same basis, with savings targets for future years.	Will require consultation with affected staff and with managers of other council departments	Any reduction in strategic HR capacity at the present time will impact on the council's ability to develop its workforce. There may also be a knock-on affect to service departments which will have to operate with less support and advice	See previous	An assessment will be carried out before any change	(9)	(6)	(4)	0	(19)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
G&CS13	Growth and Corporate Services	Policy & Resources	The Council entered into the Customer & Support Group contract for customer and back office services in the autumn of 2013. This contract will deliver a total £125m saving over a 10 year period. This includes a reduction in the cost of back office services of £70m, or £7m per annum (average across the contract). The contract price has already been reduced and forms part of the Council's existing budget and Medium Term Financial Strategy.	This saving is in respect of the Customer & Support Group contract that has already been subject to consultation and impact assessment. The full contract is available online.	This saving is in respect of the Customer & Support Group contract that has already been subject to consultation and impact assessment. This is a back office saving with no expected impact on service users.	This saving is in respect of the Customer & Support Group contract that has already been subject to consultation and impact assessment.	This saving is in respect of the Customer & Support Group contract that has already been subject to consultation and impact assessment. http://barnet.moderngov.co.uk/documents/s6653/Appendix%20B%20-%20Equalities%20Impact%20Assessment%20of%20Capitas%20Final%20Tender.pdf	(272)	(141)	0	0	(413)
G&CS14	Growth and Corporate Services	Policy & Resources	Reconfigure Commercial, Performance and Executive Support (yr 1 counted in snr mgt line)	No service specific consultation required, except with staff where required.	Low risk of impact on service delivery for 2020/21. Any potential to lead to less well-managed contracts will be kept under review in future years.	Low risk of impact on customer satisfaction for 2020/21. Any potential to lead to less well-managed contracts will be kept under review.	No Equalities Impact Assessment required but will be kept under review.	(20)	(134)	(138)	0	(292)
G&CS15	Growth and Corporate Services	Policy & Resources	Year 6/7 of the Customer Service Contract (CSG) review to focus on reduced costs or increased income (generation/recovery) - 10% net budget (CSG management fee is £27m Gross Expenditure budget, so 2.7m saving reduction over 4 years, split over all 4 years). This is a general reduction in the cost of CSG services not necessarily the management fee paid to Capita	Service Specific Consultation and Range is taking place in January 2020	TBC	It is not anticipated that this will have an impact on customer satisfaction	TBC	(169)	(675)	(675)	(675)	(2,194)
G&CS19	Growth and Corporate Services	Policy & Resources	Web advertising & filming income: Film income took a very substantial hit in 20/21 as a result of COVID but is starting to recover. The implementation of web advertising has been substantially delayed but due to come on-line in 21/22	No service specific consultation required	TBC	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	(20)	(20)	0	0	(40)
G&CS21	Growth and Corporate Services	Policy & Resources	Cross-council review of procurement and contract management activity to maximise efficiency of approach.	No service specific consultation required	TBC	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	0	(100)	(260)	0	(360)
G&CS22	Growth and Corporate Services	Policy & Resources	Digital, IT and licences review (general digital workplace programme management)- More aggressive stance on Laptops and centralise costs to look at reductions but work required to assess real value. £100k saving out of the deployment of O365 product suite which cuts across laptops, RSA tokens, variable storage, BES server decommission etc. but many budgets held locally so would require budget virement work to centralise before savings can be realised	No service specific consultation required	TBC	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	(50)	(100)	0	0	(150)
G&CS25	Growth and Corporate Services	Policy & Resources	IT contract review (procuring IT services taking smaller and more agile approach)	No service specific consultation required	TBC	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	0	(100)	0	0	(100)
G&CS26	Growth and Corporate Services	Policy & Resources	Review/reduction in provided mobiles for either senior staff or non-frontline staff. Focus on Bring Your Own Device (Est £400k contract, 50% reduction)	No service specific consultation required	TBC	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	(100)	(100)	0	0	(200)
G&CS32	Growth and Corporate Services	Policy & Resources	Creation of a self-funding external grants and funding manager to generate additional financial benefits across the council.	No service specific consultation required	TBC	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	(50)	0	0	0	(50)
Sub-Total Savings: Policy & Resources								(859)	(1,529)	(1,227)	(675)	(4,290)
PH1	Public Health	Health & Wellbeing Board	Health Improvement - smaller scales initiatives will be replaced by awareness raising campaigns	None	No significant impact	No specific impact identified as target population in line with wider PH objectives.	No Equalities Impact Assessment required	0	(100)	0	0	(100)
PH2	Public Health	Health & Wellbeing Board	Staffing - Proposed restructure to centralise public health functions across the Council and increase resilience and capacity of the team	Any proposed restructure affecting staff will be subject to a minimum of 30 days consultation	There maybe a reduced capacity to deliver preventative services	Equality impact assessment on proposed new structure will be undertaken	Equality impact assessment on proposed new structure will be undertaken	0	0	(143)	0	(143)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
PH3	Public Health	Health & Wellbeing Board	Health Checks - Reconfiguration of health checks via GP federation to focus on hub approach will result in management cost reduction	None	Potential impact on delivering statutory targets		People over 50 years of age and those in least deprived areas may see reduction in services.	0	0	(50)	0	(50)
PH4	Public Health	Health & Wellbeing Board	Sexual Health Services - London-wide sexual health transformation including on line testing offer, channel shift and decreased attendances to clinics outside the contract as well as better focus on prevention . The Delegated Powers Report can be found here: https://barnet.moderngov.co.uk/documents/s51443/Delegated%20Powers%20Report%20-Sexual%20Health%20service.pdf	London-wide service transformation included service users focus groups that were used to inform service redesign One to one engagement will be conducted on a case by case basis to ensure patients are happy to have online testing.	Sexual health services are demand led services and therefore any savings may be jeopardised by increase in demand		Sexual health services are used by all protected characteristics population. One to one engagement will be conducted on a case by case basis to ensure patients are happy to have online testing.	(310)	(250)	(100)	0	(660)
PH5	Public Health	Health & Wellbeing Board	Healthy Child Programme - redesigning support for teenage parents.	Redesigning support for teenage parents up to the age of 20, before their child is 2-year-old, resulting in stopping Family Nurse Partnership Programme and replacing it with The Maternal Early Childhood Sustained Home visiting.	Transformational change was project managed to minimise impact on service continuity by both the provider and commissioner. The service has introduced Maternal Early Childhood Sustained Home Visits (MECSH) and also additional health visiting contacts. Service users have been kept fully informed of the changes and have been accepting of the changes. Stakeholders have been informed and alternative referral routes explained.		An equality impact assessment was carried out in redesign phase and reviewed following consultation. The proposal impacts on women, those under 20 years and those who are pregnant and in receipt of maternity services to a greater extent than other protected groups. The proposal is deemed to be more cost effective and of a lesser intensity, with a more targeted alternative services called MECSH and additional health visitor contact where specific needs are identified. The EqIA is published here: http://admin.barnet.gov.uk/sites/default/files/np_equalities_impact_assessment.pdf	0	0	(59)	0	(59)
PH10	Public Health	Health & Wellbeing Board	Sexual Health Services / Insight & Equalities funded by	TBC	TBC	TBC	TBC	(100)	0	0	0	(100)
Sub-Total Savings: Public Health - Health & Wellbeing Board								(410)	(350)	(352)	0	(1,112)
PH6	TBC	TBC	Financial vulnerability project - Holistic support to assist people reducing personal debt while also improving other outcomes such as reduced homelessness, increased employment and reduced Temporary Accommodation. Project will help reduce council tax and rent arrears)	TBC	TBC	TBC	The decision to implement the project will be subject to a further committee decision and that an EqIA will be conducted. These projects are expected to have a positive equalities impact	(50)	(50)	0	0	(100)
PH7	TBC	TBC	Barnet Community Fund - Intervention to increase funding and engagement from VCS to support demand reduction in children's services and adults social care, link one borough social prescribing with prevention and wellbeing co-ordinators. Integrated Care Partnership already agreed investment	TBC	TBC	TBC	The decision to implement the project will be subject to a further committee decision and that an EqIA will be conducted. These projects are expected to have a positive equalities impact	0	(250)	(250)	(200)	(700)
PH8	TBC	TBC	Trigger Trio - Prevention of substance misuse/mental ill health and domestic violence). This project would aim to reduce homelessness and need for social care while promoting more effective routes to employment and promoting independence	TBC	TBC	TBC	The decision to implement the project will be subject to a further committee decision and that an EqIA will be conducted. These projects are expected to have a positive equalities impact	(50)	(50)	(50)	(50)	(200)
Total Saving: To Be Confirmed (Non-Public Health Prevention Related)								(100)	(350)	(300)	(250)	(1,000)
Total Savings Identified								(11,190)	(8,748)	(9,646)	(7,718)	(37,302)

Fees and Charges 2021/22

Department: **Adults & Health**
 Area: **Adult Social Care**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2022/23	Change from prior year (actual)	Change from prior year (%)	Comments	Additional detail for new charges / above inflation
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 60+		£142.35	£142.35	£0.00	0.00%	Are set at the same time as contribution/allowance updates, Jan/Feb each year	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 25-59		£82.75	£82.75	£0.00	0.00%	Are set at the same time as contribution/allowance updates, Jan/Feb each year	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 18-25		£67.55	£67.55	£0.00	0.00%	Are set at the same time as contribution/allowance updates, Jan/Feb each year	
Adult Social Care	Respite Care (All client groups) (2)	Social Care	Residential Respite (per week)		£104.30	£104.30	£0.00	0.00%	Are set at the same time as contribution/allowance updates, Jan/Feb each year	
Adult Social Care	Fairer Contributions charge rate	Community Services	The rate charged for Community Services	Hourly	£17.00	£18.39	£1.39	8.18%	Increase in the maximum charge rate for community services to reflect the higher hourly rate the Council pays for delivery of homecare.	The current average homecare hourly rate is £18.39
Adult Social Care	Charges for arranging care for people above the capital/savings threshold	All Placement Areas	One-off arrangement fee for new care packages / placements	One-off charge	£300.00	£300.00	£0.00	0.00%	Charges for arranging care for people above the capital/savings threshold	
Adult Social Care	Other Community Support Services (4) ** Assessed in accordance with charging policy for community based services	Social Care	Community Support Services		Up to full cost	Up to full cost	n/a	n/a		
Adult Social Care	Clients' access to files	Social Care	Statutory charge		£15.00	£15.00	£0.00	0.00%		
Adult Social Care	Charges for arranging care for people above capital/savings threshold	Social Care	Standard hourly brokerage charge		£23.62	£23.62	£0.00	0.00%		
Adult Social Care		Social Care	Standard hourly administrative charge		£14.74	£14.74	£0.00	0.00%		
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard hourly administrative and processing charge		£18.82	£18.82	£0.00	0.00%	The interest rate for deferred payments was set at 1% from 1 April 2016. It is proposed that the interest rate charges will be reviewed every three months by Adults and Communities. The power to vary and change interest rates for deferred payments will be delegated to the Council's section 151 officer.	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard legal hourly charge		£52.29	£52.29	£0.00	0.00%		
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Non- standard legal hourly charge e.g. debt recovery		£71.59	£71.59	£0.00	0.00%		
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Land Registry Fees		£26.00	£26.00	£0.00	0.00%		
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Property Valuation Fees		£250.00	£250.00	£0.00	0.00%		

Activities	2020/21 (Current)						2021/22 Proposed																	
	Adult Non Member	FAB Card Adult	FAB Card Adult Concession	Jnr Non Mem	FAB Card Jnr	FAB Card Jnr Concession	Adult Non Member	£ Increase	% Increase	FAB Card Adult	£ Increase	% Increase	FAB Card Adult Con	£ Increase	% Increase	Jnr Non Mem	£ Increase	% Increase	FAB Card Jnr	£ Increase	% Increase	FAB Card Jnr Con	£ Increase	% Increase
Swimming																								
Casual Swim - all sessions	£6.85	£4.80	£2.95	£4.20	£2.84	£2.13	£6.90	£0.05	0.7%	£4.85	£0.05	1.0%	£2.98	£0.03	1.0%	£4.25	£0.05	1.2%	£2.87	£0.03	1.1%	£2.15	£0.02	0.9%
Tots Water World	£8.10	£5.55	£4.00				£8.20	£0.10	1.2%	£5.60	£0.05	0.9%	£4.05	£0.05	1.3%									
Health & Fitness																								
Fitness Induction - (All Centres)		£33.80	£17.60		£17.65	£12.55				£34.15	£0.35	1.0%	£17.80	£0.20	1.1%				£17.85	£0.20	1.1%	£12.70	£0.15	1.2%
Fitness induction and Programme - (All Centres)		£41.40	£21.60		£20.75	£14.80				£41.90	£0.50	1.2%	£21.85	£0.25	1.2%				£21.00	£0.25	1.2%	£14.95	£0.15	1.0%
Casual Gym (All Centres)		£9.05	£4.60		£4.60	£3.20				£9.15	£0.10	1.1%	£4.65	£0.05	1.1%				£4.65	£0.05	1.1%	£3.24	£0.04	1.3%
Group Exercise Class (All Centres)	£12.55	£8.95	£4.60				£12.70	£0.15	1.2%	£9.05	£0.10	1.1%	£4.65	£0.05	1.1%									
Water Aerobics Class (1 hr) all centres	£10.45	£7.30	£4.45				£10.55	£0.10	1.0%	£7.35	£0.05	0.7%	£4.50	£0.05	1.1%									
Racket Sports																								
Table Tennis - per table	£12.35	£8.60	£6.35	£7.90	£6.35	£3.90	£12.50	£0.15	1.2%	£8.70	£0.10	1.2%	£6.40	£0.05	0.8%	£8.00	£0.10	1.3%	£6.40	£0.05	0.8%	£3.95	£0.05	1.3%
Badminton - per court	£18.50	£12.75	£9.80	£9.75	£6.60	£4.80	£18.70	£0.20	1.1%	£12.90	£0.15	1.2%	£9.90	£0.10	1.0%	£9.85	£0.10	1.0%	£6.65	£0.05	0.8%	£4.85	£0.05	1.0%
Tennis - 1 hour per court (Burnt Oak & New Barnet)	£9.50	£6.40	£4.65	£4.80	£3.25	£2.28	£9.60	£0.10	1.1%	£6.45	£0.05	0.8%	£4.70	£0.05	1.1%	£4.85	£0.05	1.0%	£3.29	£0.04	1.2%	£2.30	£0.02	0.9%
Multi Use Games Area																								
MUGA - 1 hour (Burnt Oak)	£9.50	£6.40	£4.65	£4.80	£3.25	£2.28	£9.60	£0.15	1.1%	£6.45	£0.10	0.8%	£4.65	£0.05	1.1%	£4.80	£0.05	1.1%	£3.29	£0.05	1.2%	£2.28	£0.03	1.3%
Ball Sports (Sports Hall Hire)																								
Football / Full Hall (Hendon & Cophall)	£78.60						£79.50	£0.90	1.1%															
Football / Full Hall (Burnt Oak)	£58.20						£58.90	£0.70	1.2%															
Basketball / Half Hall (Hendon & Cophall)	£31.55						£31.90	£0.35	1.1%															
Basketball / Half Hall (Burnt Oak)	£28.35						£28.70	£0.35	1.2%															
Courses																								
Gymnastics 1 hour - Hendon only					£8.10	£5.65													£8.20	£0.10	1.2%	£5.70	£0.05	0.9%
Gymnastics 1 hour					£6.60	£4.95													£6.65	£0.05	0.8%	£5.00	£0.05	1.0%
Football 1 hour					£7.00	£5.05													£7.05	£0.05	0.7%	£5.10	£0.05	1.0%
Badminton 1 hour					£7.00	£5.05													£7.05	£0.05	0.7%	£5.10	£0.05	1.0%
Trampoline 1 hour - Hendon only					£8.10	£5.65													£8.20	£0.10	1.2%	£5.70	£0.05	0.9%
Tennis 1 hour					£8.85	£6.20													£8.95	£0.10	1.1%	£6.25	£0.05	0.8%
Pilates 1 hour		£8.95	£6.85							£9.05	£0.10	1.1%	£6.90	£0.05	0.7%									
Swimming 30 mins		£7.35	£5.15		£7.30	£5.10				£7.40	£0.05	0.7%	£5.20	£0.05	1.0%				£7.35	£0.05	0.7%	£5.15	£0.05	1.0%
Swimming 45 mins		£7.65	£5.35		£7.55	£5.15				£7.70	£0.05	0.7%	£5.40	£0.05	0.9%				£7.65	£0.10	1.3%	£5.20	£0.05	1.0%
Drop In Sessions																								
Gymnastics Session - Adults	£14.25	£9.75	£7.10				£14.40	£0.15	1.1%	£9.85	£0.10	1.0%	£7.15	£0.05	0.7%									
Burnt Oak - Floodlit artificial (5-a-side) 1hr		£46.55	£23.30							£47.15	£0.60	1.3%	£23.60	£0.30	1.3%									
Burnt Oak - Floodlit artificial (7-a-side) 1hr		£67.20	£38.80							£68.05	£0.85	1.3%	£39.30	£0.50	1.3%									
Burnt Oak - Grass Pitch (junior) 7-a-side		£29.95								£30.35	£0.40	1.3%												
Burnt Oak - Grass Pitch (junior) 11-a-side		£38.95								£39.45	£0.50	1.3%												
Toddlers' World sibling price at Burnt Oak				£2.34	£2.34	£2.34										£2.37	£0.03	1.3%	£2.37	£0.03	1.3%	£2.37	£0.03	1.3%
Toddlers' World standard price at Burnt Oak (first child)				£6.00	£4.25	£2.95										£6.05	£0.05	0.8%	£4.30	£0.05	1.2%	£2.98	£0.03	1.0%
Toddlers World (Hendon)				£6.15	£4.40	£3.10										£6.20	£0.05	0.8%	£4.45	£0.05	1.1%	£3.14	£0.04	1.3%
Birthday Parties																								
Burnt Oak (Soft Play)	£180.00						£182.00	£2.00	1.1%															
Cophall (Soft Play)	£180.00						£182.00	£2.00	1.1%															
Cophall (Pool)	£176.00						£178.00	£2.00	1.1%															
New Barnet (Soft Play)	£180.00						£182.00	£2.00	1.1%															
New Barnet (Pool)	£176.00						£178.00	£2.00	1.1%															
Finchley Lido (Pool)	£176.00						£178.00	£2.00	1.1%															
Badminton Club - Adult																								
Burnt Oak	£5.45	£3.55	£1.65				£5.50	£0.05	0.9%	£3.59	£0.04	1.1%	£1.67	£0.02	1.2%									
Creche																								
Burnt Oak		£4.30	£3.50							£4.35	£0.05	1.2%	£3.54	£0.04	1.1%									
Sauna																								
Finchley Lido	£11.95	£8.25	£4.35				£12.10	£0.15	1.3%	£8.35	£0.10	1.2%	£4.40	£0.05	1.1%									
Barnet Training Scheme																								
Seniors	£84.40						£100.00	£15.60	18.5%															
Age Group				£76.10												£90.00	£13.90	18.3%						
Junior Age				£62.70												£75.00	£12.30	19.6%						
Preliminary				£50.75												£62.00	£11.25	22.2%						
Sharks				£46.85												£56.00	£9.15	19.5%						
Senior Club	£46.85						£56.00	£9.15	19.5%															
Masters	£60.10						£68.00	£7.90	13.1%															
Dolphins				£39.80												£47.00	£7.20	18.1%						
Dolphins				£39.40												£47.00	£7.60	19.3%						
Junior Club				£39.80												£47.00	£7.20	18.1%						
Finchley / New Barnet				£32.00												£36.00	£4.00	12.5%						

Fees and Charges 2021/22

Department: **Re**
 Area: **Land Charges**

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Required approval	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)
Re	LC 1 Land Charges	Land Charges	Full Search	Christopher James	Each	£230.00	£232.99	£2.99	1.30%	DPR	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed
Re	LC 2 Land Charges	Land Charges	Expedited 24 hr Full Search	Christopher James	Each	£276.00	£279.59	£3.59	1.30%	DPR	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed
Re	LC 3 Land Charges	Land Charges	Certificate of Search (LLC1)	Christopher James	Each	£74.50	£75.47	£0.97	1.30%	DPR	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary
Re	LC 4 Land Charges	Land Charges	Additional Enquiries (each)	Christopher James	Each	£50.75	£51.41	£0.66	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary
Re	LC 5 Land Charges	Land Charges	Extra Parcels of Land (each)	Christopher James	Each	£50.75	£51.41	£0.66	1.30%	DPR	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary
Re	LC 6 Land Charges	Land Charges	CON29 ONLY	Christopher James	Each	£155.00	£157.02	£2.02	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary
Re	LC 7 Land Charges	Land Charges	Search refresh - within 93 days of original search	Christopher James	Each	£97.50	£98.77	£1.27	1.30%	DPR	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed
Online Search - via NLIS												
Re	LC 8 Land Charges	Land Charges	NLIS full search	Christopher James		£225.00	£227.93	£2.93	1.30%	DPR	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2 Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1976	Statutory Discretionary and Prescribed
Re	LC 9 Land Charges	Land Charges	NLIS LLC1	Christopher James		£73.00	£73.95	£0.95	1.30%	DPR	Rule 14 and Schedule 3 item 6(b)(i) Local Land Charges Rules 1977/986	Statutory Discretionary
Re	LC 10 Land Charges	Land Charges	NLIS CON 29	Christopher James		£152.50	£154.48	£1.98	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary
Re	LC 11 Land Charges	Land Charges	Any one requesting 9 Searches or more at the same time will be entitled to a 10% discount.	Christopher James		-10%	-10%	£0.00	0.00%		1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed
Personal Searches												
One Parcel of Land (view only)												
Re	LC 12 Land Charges	Land Charges	One Parcel of Land (copy of documentation provided)	Christopher James		£28.50	£28.87	£0.37	1.30%	DPR	s.8 Environmental Information Regulations 2004	Statutory Discretionary
Re	LC 13 Land Charges	Land Charges	Extra Parcels of Land (each)	Christopher James	Each	£1.55	£1.57	£0.02	1.30%	DPR	s.8 Environmental Information Regulations 2004	Statutory Discretionary

Copy of Official Documentation														
Re	LC 14 Land Charges	Land Charges	Copies of Planning Decisions	Christopher James	Each	£31.75	£32.16	£0.41	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary		
Re	LC 15 Land Charges	Land Charges	Copies of Enforcement Notices	Christopher James	Each	£31.75	£32.16	£0.41	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary		
Re	LC 16 Land Charges	Land Charges	Tree Preservation Order Full Document	Christopher James	Each	£31.75	£32.16	£0.41	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary		
Re	LC 17 Land Charges	Land Charges	Listed Buildings	Christopher James	Each	£46.00	£46.60	£0.60	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary		
Re	LC 18 Land Charges	Land Charges	Light Obstruction Notices	Christopher James	Each	£42.50	£43.05	£0.55	1.30%	DPR	Local Land Charges Rules 1977/985, Rule 10 and Schedule 3 items 1-4	Statutory Discretionary		
Re	LC 19 Land Charges	Land Charges	Repair Notices	Christopher James	Each	£40.75	£41.28	£0.53	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	Statutory Discretionary		
Re	LC 20 Land Charges	Land Charges	Improvement Grants	Christopher James	Each	£40.50	£41.03	£0.53	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/986	Statutory Discretionary		
Re	LC 21 Land Charges	Land Charges	Covenants	Christopher James	Each	£40.50	£41.03	£0.53	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/987	Statutory Discretionary		
Re	LC 22 Land Charges	Land Charges	Agreements	Christopher James	Each	£55.00	£55.72	£0.71	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/988	Statutory Discretionary		
Re	LC 23 Land Charges	Land Charges	Article 4 Directions	Christopher James	Each	£35.00	£35.46	£0.45	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/989	Statutory Discretionary		
Re	LC 24 Land Charges	Land Charges	Duplicate Searches	Christopher James	Each	£52.50	£53.18	£0.68	1.30%	DPR	s93 of the Local Government Act 2003	Discretionary		
CON29R Enquires of local authority (2007)														
Planning and Building Regulations														
1.1. Planning and building decisions and pending applications														
Which of the following relating to the property have been granted, issued or refused or (were applicable) are the subject of pending applications?														
Re	LC 25 Land Charges	Land Charges	(a) a planning permission *	Christopher James		£18.50	£18.74	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary		
Re	LC 26 Land Charges	Land Charges	(b) a listed building consent *	Christopher James										
Re	LC 27 Land Charges	Land Charges	(c) a conservation area consent *	Christopher James										
Re	LC 28 Land Charges	Land Charges	(d) a certificate of lawfulness of existing use or development *	Christopher James										
Re	LC 29 Land Charges	Land Charges	(e) a certificate of lawfulness of proposed use or development *	Christopher James										
Re	LC 30 Land Charges	Land Charges	(f) building regulations approval	Christopher James		£18.50	£18.74	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary		
Re	LC 31 Land Charges	Land Charges	(g) a building regulation completion certification	Christopher James										
Re	LC 32 Land Charges	Land Charges	(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme	Christopher James										
1.2. Planning designations and proposals														
Re	LC 33 Land Charges	Land Charges	What designations of land use for the property or the area, and what specific proposals of the property, are contained in any existing or proposed development plan?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary		

Roads												
2.1 Roadways, footways and footpaths												
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:												
Re	LC 34 Land Charges	Land Charges	(a) highways maintainable at public expense *	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 35 Land Charges	Land Charges	(b) subject to adoption and, supported by a bond and bond waver	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
Re	LC 36 Land Charges	Land Charges	c) to be made up by a local authority who will reclaim the cost from the frontages	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1977	Discretionary
Re	LC 37 Land Charges	Land Charges	(d) to be adopted by a local authority without reclaiming the cost from the frontages	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 38 Land Charges	Land Charges	2.2 Is any public right of way which abuts on, or crosses the property, shown in a definitive map or revised definitive map?	Christopher James		£18.75	£18.99	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
Re	LC 39 Land Charges	Land Charges	2.3 Are there any pending applications to record a public right of way which abuts or crosses the property, on the register?	Christopher James		£18.75	£18.99	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1977	Discretionary
Re	LC 40 Land Charges	Land Charges	2.4 Are there any legal orders to stop up, or divert, alter or create a public right of way which abuts on, or crosses the property, not yet implemented or shown on a revised definitive map?	Christopher James		£18.75	£18.99	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1978	Discretionary
Re	LC 41 Land Charges	Land Charges	2.5 If so, please attach a plan showing the approximate route.	Christopher James		£18.75	£18.99	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Discretionary
Other Matters												
3.1 Land required for public purposes												
Re	LC 42 Land Charges	Land Charges	Is the property included in the land required for public purposes?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Discretionary
3.2 Land to be acquired for road works												
Re	LC 43 Land Charges	Land Charges	Is the property included in land to be acquired for road works?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Discretionary
3.3 Drainage agreements and consents												
Do either of the following exist in relation to the property?												
(a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer **												
(b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main												
3.4 Nearby road schemes												
Is the property (or will it be) within 200 metres of any of the following?												
Re	LC 44 Land Charges	Land Charges	(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme	Christopher James		£19.00	£19.25	£0.25	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 45 Land Charges	Land Charges	(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass flyover, footbridge, elevated road or dual carriageway	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary

Re	LC 46 Land Charges	Land Charges	c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one additional traffic lanes	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1977	Discretionary
Re	LC 47 Land Charges	Land Charges	(d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes.	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1978	Discretionary
Re	LC 48 Land Charges	Land Charges	(e) the centre line of the line proposed route of the new road under proposals published for public consultation	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Statutory - discretionary fee
Re	LC 49 Land Charges	Land Charges	(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
3.5. Nearby railway schemes												
Re	LC 50 Land Charges	Land Charges	Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tram, light railway or monorail?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
3.6. Traffic schemes												
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in box B) which abut the boundaries												
Re	LC 51 Land Charges	Land Charges	(a) permanent stopping up or diversion	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Statutory - discretionary fee
Re	LC 52 Land Charges	Land Charges	(b) waiting or loading restrictions	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1977	Discretionary
Re	LC 53 Land Charges	Land Charges	c) one way driving	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1978	Discretionary
Re	LC 54 Land Charges	Land Charges	(d) prohibition of driving	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Discretionary
Re	LC 55 Land Charges	Land Charges	(e) pedestrianisation	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1980	Discretionary
Re	LC 56 Land Charges	Land Charges	(f) vehicle width or weight restriction	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1981	Discretionary
Re	LC 57 Land Charges	Land Charges	(g) traffic calming works including road humps	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1982	Discretionary

Re	LC 58 Land Charges	Land Charges	(h) residents parking controls	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1983	Discretionary
Re	LC 59 Land Charges	Land Charges	(i) minor road widening of improvement	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1984	Discretionary
Re	LC 60 Land Charges	Land Charges	(j) pedestrian crossings	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1985	Discretionary
Re	LC 61 Land Charges	Land Charges	(k) cycle tracks	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1986	Discretionary
Re	LC 62 Land Charges	Land Charges	(l) bridge building	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1987	Discretionary
3.7. Outstanding notices												
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?												
Re	LC 63 Land Charges	Land Charges	(a) building works	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 64 Land Charges	Land Charges	(b) environment	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 65 Land Charges	Land Charges	(c) health and safety	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 66 Land Charges	Land Charges	(d) housing	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 67 Land Charges	Land Charges	(e) highways	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 68 Land Charges	Land Charges	(f) public health	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
3.8. Contravention of building regulations												
Re	LC 69 Land Charges	Land Charges	Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
3.9 Notices, orders, directions and proceedings under Planning Acts												
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?												
Re	LC 70 Land Charges	Land Charges	(a) an enforcement notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 71 Land Charges	Land Charges	(b) a stop notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 72 Land Charges	Land Charges	(c) a listed building enforcement notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 73 Land Charges	Land Charges	(d) a breach of condition notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 74 Land Charges	Land Charges	(e) a planning contravention notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 75 Land Charges	Land Charges	(f) another notice relation to a breach of planning control	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 76 Land Charges	Land Charges	(g) a listed building repairs notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 77 Land Charges	Land Charges	(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 78 Land Charges	Land Charges	(i) a building preservation notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 79 Land Charges	Land Charges	(j) a direction restricting permitted development	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 80 Land Charges	Land Charges	(k) an order revoking or modifying planning permission	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 81 Land Charges	Land Charges	(l) an order requiring discontinuance of use or alteration or removal of building works	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 82 Land Charges	Land Charges	(m) a tree preservation order	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 83 Land Charges	Land Charges	(n) proceedings to enforce a planning agreement or planning contribution	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
3.10 Community Infrastructure Levy												
Re	LC 84 Land Charges	Land Charges	(a) Is there a CIL charging schedule?	Christopher James		£18.00	£18.23	£0.23	1.30%	DPR		

Re	LC 85 Land Charges	Land Charges	Yes - There are two charging schedules (i) Mayor of London CIL Charging Schedule (ii) London Borough of Barnet CIL Charging Schedule	Christopher James							s93 of the Local Government Act 2003	Discretionary
Re	LC 86 Land Charges	Land Charges	(b) If, yes, do any of the following subsist in relation to the property, or has a Local Authority decided to issue, serve, make or commence any of the following?:	Christopher James	£18.00	£18.23	£0.23	1.30%	DPR			
Re	LC 87 Land Charges	Land Charges	(i) a liability notice?	Christopher James								
Re	LC 88 Land Charges	Land Charges	(ii) a notice of chargeable development?	Christopher James								
Re	LC 89 Land Charges	Land Charges	(iii) a demand notice?	Christopher James							s93 of the Local Government Act 2003	Discretionary
Re	LC 90 Land Charges	Land Charges	(iv) a default liability notice?	Christopher James								
Re	LC 91 Land Charges	Land Charges	(v) an assumption of liability notice?	Christopher James								
Re	LC 92 Land Charges	Land Charges	(vi) a commencement notice?	Christopher James								
Re	LC 93 Land Charges	Land Charges	(c) Has any demand notice been suspended?	Christopher James								
Re	LC 94 Land Charges	Land Charges	(d) Has the Local Authority received full or partial payment of any CIL liability?	Christopher James								
Re	LC 95 Land Charges	Land Charges	(e) Has the Local Authority received any appeal against any of the above?	Christopher James								
Re	LC 96 Land Charges	Land Charges	(f) Has a decision been taken to apply for a liability order?	Christopher James								
Re	LC 97 Land Charges	Land Charges	(g) Has a liability order been granted?	Christopher James								
Re	LC 98 Land Charges	Land Charges	(h) Have any other enforcement measures been taken?	Christopher James								
3.11 Conservation area												
Do the following apply in relation to the property?												
Re	LC 99 Land Charges	Land Charges	(a) the making of the area a conservation area before 31 August 1974	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975		Discretionary
Re	LC 100 Land Charges	Land Charges	(b) an unimplemented resolution to designate the area a conservation area	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975		Discretionary
3.12 Compulsory purchase												
Re	LC 101 Land Charges	Land Charges	Has any enforceable order or decision been made to compulsorily purchase or acquire the property?	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976		Discretionary
3.13 Contaminated land												
Do any of the following apply (including any relating land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition)												
Re	LC 102 Land Charges	Land Charges	(a) a contaminated land notice	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976		Discretionary
Re	LC 103 Land Charges	Land Charges	(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976		Discretionary
Re	LC 104 Land Charges	Land Charges	(i) a decision to make an entry	Christopher James								Discretionary
Re	LC 105 Land Charges	Land Charges	(ii) an entry	Christopher James								Discretionary

Re	LC 106 Land Charges	Land Charges	c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
3.14 Radon gas												
Do records indicate that the property is in a 'Radon Affected Area' as identified by the Health Protection Agency?												
* Information available free of charge online												
3.15 Assets of Community Value												
Re	LC 107 Land Charges	Land Charges	(a) Has the property been nominated as an asset of community value?	Christopher James		£11.75	£11.90	£0.15	1.30%	DPR		
Re	LC 108 Land Charges	Land Charges	(i) Is it listed as an asset of community value?	Christopher James							s93 of the Local Government Act 2003	Discretionary
Re	LC 109 Land Charges	Land Charges	(ii) Was it excluded and placed on the "nominated but not listed" list?	Christopher James								
Re	LC 110 Land Charges	Land Charges	(iii) Has the listing expired?	Christopher James								
Re	LC 111 Land Charges	Land Charges	(iv) Is the Local Authority reviewing or proposing to review the listing?	Christopher James								
Re	LC 112 Land Charges	Land Charges	(v) Are there any subsisting appeals against the listing?	Christopher James								
Re	LC 113 Land Charges	Land Charges	(b) If the property is listed	Christopher James		£11.75	£11.90	£0.15	1.30%	DPR		
Re	LC 114 Land Charges	Land Charges	(i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?	Christopher James							s93 of the Local Government Act 2003	Discretionary
Re	LC 115 Land Charges	Land Charges	(ii) Has the Local Authority received a notice of disposal?	Christopher James								
Re	LC 116 Land Charges	Land Charges	(iii) Has an community interest group requested to be treated as a bidder?	Christopher James								
CON 290 Optional enquiries of the Local Authority (2007)												
Re	LC 117 Land Charges	Land Charges	4. Road proposals by private bodies	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 118 Land Charges	Land Charges	5. Advertisements	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 119 Land Charges	Land Charges	6. Completion notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 120 Land Charges	Land Charges	7. Parks and Countryside	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 121 Land Charges	Land Charges	8. Pipelines	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 122 Land Charges	Land Charges	9. Houses in multiple occupation	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 123 Land Charges	Land Charges	10. Noise abatement	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 124 Land Charges	Land Charges	11. Urban development areas	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 125 Land Charges	Land Charges	12. Enterprise zones, Local Development Orders & BIDS	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 126 Land Charges	Land Charges	13. Inner urban improvement areas	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 127 Land Charges	Land Charges	14. Simplified planning zones	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 128 Land Charges	Land Charges	15. Land maintenance notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 129 Land Charges	Land Charges	16. Mineral Consultation and Safeguarding Areas	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary

Re	LC 130 Land Charges	Land Charges	17. Hazardous substance consents	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 131 Land Charges	Land Charges	18. Environmental and pollution notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 132 Land Charges	Land Charges	19. Food safety notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 133 Land Charges	Land Charges	20. Hedgerow notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 134 Land Charges	Land Charges	21. Flood Defence and Land Drainage Consents	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 135 Land Charges	Land Charges	22. Common land and town or village greens	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2021/22

Department: **Growth and Corporate Services**
 Area: **Births Deaths and Marriages**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
	Certificates from archived registers		Standard Birth, Death, Marriage and civil partnership certificate	per certificate	£ 15.00	£ 11.00	£ -4.00	-26.67%	Marriage Act 1949	Prescribed	General Register Office - statutory figures introduced
			Short Birth Certificate	per certificate	£ 15.00	£ 11.00	£ -4.00	-26.67%	Marriage Act 1949	Prescribed	
			Priority service certificate - same day	per certificate	£ 20.00	£ 24.00	£ 4.00	20.00%	Marriage Act 1949	Prescribed	
			Standard Birth Death Marriage or Civil Partnership certificates (at registration)	per certificate	£ 4.00	£ 11.00	£ 7.00	175.00%	Marriage Act 1949	Prescribed	
			Standard Birth Death Marriage or Civil Partnership certificates (after registration)	per certificate	£ 7.00	£ 11.00	£ 4.00	57.14%	Marriage Act 1949	Prescribed	
	Notice of marriage and civil partnership		British and EU national	Per notice	£ 35.00	£ 35.00	£ -	0.00%	Marriage Act 1950	Discretionary	
			If referred for immigration purposes	Per notice	£ 47.00	£ 47.00	£ -	0.00%	Marriage Act 1951	Discretionary	
	Marriage, Renewal of Vows and Civil Partnership Ceremonies at Hendon Town Hall	Heritage Room	Administration fee for change of date or time	Per Ceremony	£ 20.85	£ 20.85	£ -	0.00%	Marriage Act 1952	Discretionary	
			Mondays to Thursdays (before 4pm)	Per Ceremony	£ 165.00	£ 170.00	£ 5.00	3.03%	Marriage Act 1953	Discretionary	
			Friday (before 4pm)	Per Ceremony	£ 195.00	£ 200.00	£ 5.00	2.56%	Marriage Act 1954	Discretionary	
			Saturday (before 4pm)	Per Ceremony	£ 280.00	£ 285.00	£ 5.00	1.79%	Marriage Act 1955	Discretionary	
			Sundays and Public Holidays (before 4pm)	Per Ceremony	£ 359.00	£ 365.00	£ 6.00	1.67%	Marriage Act 1956	Discretionary	
			Special Offer (last Sunday of the month)	Per Ceremony	£ -	£ -	£ -	-	Marriage Act 1957	Discretionary	
			Monday to Thursday (after 4 pm)	Per Ceremony	£ 360.00	£ 365.00	£ 5.00	1.39%	Marriage Act 1958	Discretionary	
			Friday (after 4 pm)	Per Ceremony	£ 360.00	£ 365.00	£ 5.00	1.39%	Marriage Act 1959	Discretionary	
			Saturday – (after 4pm)	Per Ceremony	£ 397.00	£ 400.00	£ 3.00	0.76%	Marriage Act 1960	Discretionary	
			Sundays and Public Holidays – (after 4pm)	Per Ceremony	£ 497.00	£ 500.00	£ 3.00	0.60%	Marriage Act 1961	Discretionary	
	Marriage, Renewal of Vows and Civil Partnership Ceremonies at Hendon Town Hall	Committee Room 1&2	Mondays to Thursdays (before 4pm)	Per Ceremony	£ 220.00	£ 225.00	£ 5.00	2.27%	Marriage Act 1962	Discretionary	
			Friday (before 4pm)	Per Ceremony	£ 249.00	£ 255.00	£ 6.00	2.41%	Marriage Act 1963	Discretionary	
			Saturday (before 4pm)	Per Ceremony	£ 330.00	£ 335.00	£ 5.00	1.52%	Marriage Act 1964	Discretionary	
			Sundays and Public Holidays (before 4pm)	Per Ceremony	£ 420.00	£ 425.00	£ 5.00	1.19%	Marriage Act 1965	Discretionary	
			Monday to Friday (after 4 pm)	Per Ceremony	£ 425.00	£ 430.00	£ 5.00	1.18%	Marriage Act 1966	Discretionary	
			Saturday (after 4pm)	Per Ceremony	£ 522.00	£ 525.00	£ 3.00	0.57%	Marriage Act 1967	Discretionary	
			Sundays and Public Holidays (after 4pm)	Per Ceremony	£ 626.00	£ 630.00	£ 4.00	0.64%	Marriage Act 1968	Discretionary	
	Marriage, Renewal of Vows, Civil Partnership and Baby Naming Ceremonies at an approved premise in the London Borough of Barnet		Non-refundable booking fee	Per Ceremony	£ 51.75	£ 70.00	£ 18.25	35.27%	Marriage and Civil Partnership (Approved Premises) Regulations 2005	Discretionary	More closely aligned to other LA's and increase deterrent for no shows and late cancellations
			Wedding in a registered building (e.g. church)	Per Ceremony	£ 88.00	£ 88.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2006	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Monday to Friday (before 4pm)	Per Ceremony	£ 366.00	£ 366.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2007	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Saturday (before 4pm)	Per Ceremony	£ 400.00	£ 400.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2008	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Sunday and Public Holiday (before 4pm)	Per Ceremony	£ 497.00	£ 497.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2009	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Monday to Friday (after 4pm)	Per Ceremony	£ 447.00	£ 447.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2010	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Saturday (after 4pm)	Per Ceremony	£ 547.00	£ 547.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2011	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Sunday and Public Holiday (after 4pm)	Per Ceremony	£ 657.00	£ 657.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2012	Discretionary	
	Naming Ceremonies – all venues		Administration fee for change of date or time	Per Ceremony	£ 20.75	£ 20.75	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2013	Discretionary	
			Monday to Sunday and including Bank Holidays – normal hours	Per Ceremony	£160.00 (£50 deposit)				Marriage and Civil Partnership (Approved Premises) Regulations 2014	Discretionary	NEED TO BE REMOVED
	Late Arrival Fees		Late arrival fee at the Register Office	Per Ceremony	£ 26.00	£ 30.00	£ 4.00	15.38%	Local Government Act 2003	Discretionary	
			Late arrival fee at an approved premise in Barnet	Per Ceremony	£ 52.00	£ 55.00	£ 3.00	5.77%	Local Government Act 2004	Discretionary	
	Nationality and Settlement Checking Service NCS/SCS		NCS Adult application (Mon -Fri)	Per Adult	£ 60.00	£ -	£ -60.00	-100.00%	Local Government Act 2005	Discretionary	NEED TO BE REMOVED
			NCS Child application (Mon-Fri)	Per Child	£ 40.00	£ -	£ -40.00	-100.00%	Local Government Act 2006	Discretionary	NEED TO BE REMOVED
			NCS Adult application (Sat & Sun)	Per Adult	£ 75.00	£ -	£ -75.00	-100.00%	Local Government Act 2007	Discretionary	NEED TO BE REMOVED
			NCS Child application (Sat & Sun)	Per Child	£ 50.00	£ -	£ -50.00	-100.00%	Local Government Act 2008	Discretionary	NEED TO BE REMOVED
			SCS Adult application (Mon -Fri)	Per Adult	£ 100.00	£ -	£ -100.00	-100.00%	Local Government Act 2009	Discretionary	NEED TO BE REMOVED
			SCS Child application (Mon-Fri)	Per Child	£ 30.00	£ -	£ -30.00	-100.00%	Local Government Act 2010	Discretionary	NEED TO BE REMOVED
			Private citizenship ceremony at Hendon Town Hall Mon - Fri	Per Ceremony	£ 110.00	£ 130.00	£ 20.00	18.18%	Local Government Act 2011	Discretionary	Align to fee charged in neighbouring boroughs
Private citizenship ceremony at Hendon Town Hall Sat	Per Ceremony	£ 110.00	£ 150.00	£ 40.00	36.36%	Local Government Act 2012	Discretionary	Align to fee charged in neighbouring boroughs			
	European Passport Return Service		European Passport Return Service (Permanent Residence & Qualifying Person) including secure postage up to 5kg (Mon-Fri)	Per Package	£ 26.00	£ -	£ -26.00	-100.00%	Local Government Act 2013	Discretionary	NEED TO BE REMOVED
			Saturday	Per Package	£ 36.50	£ -	£ -36.50	-100.00%	Local Government Act 2014	Discretionary	NEED TO BE REMOVED
			Sunday	Per Package	£ 41.75	£ -	£ -41.75	-100.00%	Local Government Act 2015	Discretionary	NEED TO BE REMOVED

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
			Additional Postage fee for supporting documents - 5-10kg	Per Package	£ 28.00	£ -	-£ 28.00	-100.00%	Local Government Act 2016	Discretionary	
			Additional Postage fee for supporting documents - 10-20kg	Per Package	£ 43.50	£ -	-£ 43.50	-100.00%	Local Government Act 2017	Discretionary	
	European Settlement Scheme Mon - Fri		ESS - Passport checking and verification service		£ 14.00	£ 14.00	£ -	0.00%	LGA s93	Discretionary but fees fixed by guidance	Fee introduced part way through year due, fee in line with guidance set by Home Office.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT43	Other Bookings	Greenspaces	Pavilion with event/sports booking per hour (min charge 2 hrs per day)	Per Event	£17.73	£17.96	£0.23	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT44	Other Bookings	Greenspaces	Pavilion - without sport booking per hour (min charge 2 hrs per day)	Per Event	£36.01	£36.48	£0.47	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT45	Other Bookings	Greenspaces	Sports markings - mini soccer pitch, rounders, soft ball or similar (25% discount on additional marking on the same site)	Per Event	£110.05	£111.48	£1.43	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT46	Other Bookings	Greenspaces	Sports markings - 8x100m track similar	Per Event	£110.05	£111.48	£1.43	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT47	Other Bookings	Greenspaces	Postage - per set of keys return and or collection	Per Event	£12.19	£12.34	£0.16	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT48	Other Bookings	Greenspaces	Sports course bookings (no pavilion) 2hrs max per day	Per Event	£25.63	£25.97	£0.33	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT49	Other Bookings	Greenspaces	Sports course bookings (no pavilion) over 2hrs per day	Per Event	£64.60	£65.44	£0.84	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT50	Other Bookings	Greenspaces	Fitness programmes i.e. exercise classes. - Min. 20 session booking	Per Event	£12.73	£12.90	£0.17	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT51	Other Bookings	Greenspaces	Not for profit fitness programmes - i.e. volunteer led programmes	One off fee, every 6 months	£58.18	£58.94	£0.76	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT52	Other Bookings	Greenspaces	Fitness Instructors annual licence	Annual		£300.00	NEW		New Charge	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	New Charge for annual licence for 121 fitness instructors in Parks and Open Spaces
GT53	Other Bookings	Greenspaces	Sport markings - 200 m track	Per Event	£206.98	£209.68	£2.69	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT54	Other Bookings	Greenspaces	Sport markings - 400 m track	Per Event	£349.15	£353.69	£4.54	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT55	Other Bookings	Greenspaces	Additional markings (e.g. relay boxes, markers)	Per Event	£25.63	£25.97	£0.33	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT56	Other Bookings	Greenspaces	Over mark for sports markings	Per Event	£38.37	£38.87	£0.50	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT57	Tree Inspection / Survey, Basic	Greenspaces	Inspection of trees already on the system for verification and/or management recommendations.	Per day	£318.36	£322.50	£4.14	1.30%	Increased in line with inflation	Local Government Act 2003/Localism Act 2067	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT58	Tree Inspection / Survey, Basic	Greenspaces	Inspection of trees already on the system for verification and/or management recommendations.	Per hour	£47.58	£48.20	£0.62	1.30%	Increased in line with inflation	Local Government Act 2003/Localism Act 2068	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT59	Tree Inspection / Survey, Intermediate	Greenspaces	Tree Inspection / survey. To include: • Identification • Plotting onto GIS system • Safety and condition assessment • Recommendations and management plans	Per hour	£74.21	£75.17	£0.96	1.30%	Increased in line with inflation	Local Government Act 2003/Localism Act 2069	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT60	Trees - Professional advice	Greenspaces	Assessment of development impact on public trees	Per hour	£97.04	£98.30	£1.26	1.30%	Increased in line with inflation	Local Government Act 2003/Localism Act 2070	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT61	Memorial Tree	Greenspaces	Memorial Tree (Standard 45/65 litre, 12-14cm girth)	Per Tree, Species Varies	Price on application	Price on application	£0.00	0.00%	No change	Local Government Act 2003/Localism Act 2071	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT62	Events	Greenspaces	Events - size 1-100	Per Event (Per Day)	£314.51	£318.60	£4.09	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT63	Events	Greenspaces	Event size 101-1,000	Per Event (Per Day)	£704.71	£713.88	£9.16	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT64	Events	Greenspaces	Event size 1,001-2,500	Per Event (Per Day)	£943.86	£956.13	£12.27	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT65	Events	Greenspaces	Event size 2,501-5,000	Per Event (Per Day)	£1,258.38	£1,274.73	£16.36	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT66	Events	Greenspaces	- Event size 5,000 +	Per Event (Per Day)	Price on application	Price on application	£0.00	0.00%	No change	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT67	Events	Greenspaces	Application Fee (Commercial)	Per Event	£75.00	£75.00	£0.00	0.00%	New fee for 20-21 unused in year due to COVID	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT68	Events	Greenspaces	Application Fee (Charity/Not for Profit)	Per Event	£30.00	£30.00	£0.00	0.00%	New fee for 20-21 unused in year due to COVID	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT69	Events	Greenspaces	Application Fee (Community Organisation)	Per Event	£0.00	£0.00	£0.00	0.00%	Now change	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT70	Events	Greenspaces	Small Fun Fair (Up to 5 rides)	Per Day	£391.51	£396.60	£5.09	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT71	Events	Greenspaces	Medium Fun Fair (6-12 rides)	Per Day	£704.71	£713.87	£9.16	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT72	Events	Greenspaces	Large Fun Fair (13-19 rides)	Per Event	£1,252.82	£1,269.10	£16.29	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
	Events	Greenspaces	Charity and Community Events	Per Day	80% discount	80% discount	£0.00	0.00%	Discount is applied to the appropriate full day rate based on size of event. Applies to GT62 to GT66	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	updated: "Consider updating the comments in lines 79 and 80 to refer to the earlier charges."
GT73	Events	Greenspaces	Non Trading Day costs for events	Per Day	25% discount	25% discount	£0.00	0.00%	Discount is applied to the appropriate full day rate based on size of event. Applies to GT62 to GT66 and GT76 to GT78	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	updated: "Consider updating the comments in lines 79 and 80 to refer to the earlier charges."
GT74	Events	Greenspaces	Late application fee (Within 4 weeks of a small - medium event)	Per Event	£55.00	£55.00	£0.00	0.00%	New fee for 20-21 unused in year due to COVID	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT75	Events	Greenspaces	Late application fee (Within 12 weeks of a medium - large event)	Per Event	£125.00	£125.00	£0.00	0.00%	New fee for 20-21 unused in year due to COVID	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT76	Events	Greenspaces	Banner costs	Per Week	£33.59	£34.03	£0.44	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT77	Hendon Park Car Park	Greenspaces	Hendon Park Short Stay Bays - Up to 30 mins	Per Visit	£0.00	£0.00	£0.00	0.00%	No change	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT78	Hendon Park Car Park	Greenspaces	Hendon Park Short Stay Bays - Up to 1 hour	Per Visit	£1.07	£1.10	£0.03	2.80%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT79	Hendon Park Car Park	Greenspaces	Hendon Park Short Stay Bays - Up to 2 hours	Per Visit	£1.60	£1.65	£0.05	3.12%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT80	Hendon Park Car Park	Greenspaces	Hendon Park Short Stay Bays - Up to 3 hours	Per Visit	£2.13	£2.15	£0.02	0.94%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT81	Hendon Park Car Park	Greenspaces	Hendon Park Long Stay Bays - Up to 4 hours	Per Visit	£5.33	£5.40	£0.07	1.30%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT82	Hendon Park Car Park	Greenspaces	Hendon Park Long Stay Bays - All Day	Per Visit	£6.39	£6.50	£0.11	1.72%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT100	Other Bookings	Greenspaces	Site Hire (non sporting/non event use)	Hour	£75.00	£75.98	£0.97	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT101	Other Bookings	Greenspaces	Administration Fee	Hour	£25.00	£25.33	£0.32	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT102	Other Bookings	Greenspaces	Officer Fee	Hour	£30.00	£30.39	£0.39	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2020/21

Department: Environment
 Area: Street Lighting, DLO & EV Charging

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SL1	Install a Banner on a Street Light Column	Street Lighting	Charge applicable to attaching a banner with dual bracket arm to a lighting column	Each	£100.00 to £200.00 (Depending on volumes)	£100.00 to £200.00 (Depending on volumes)	£0.00	0.00%	This is outside of the contract that deals with Commercial banner advertising and hence only applies to local Events promotion and Wayfinding	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL2	Install a Banner on a Street Light Column, including design and printing	Street Lighting	Charge applicable to designing, printing and attaching a banner with dual bracket arm to a lighting column	Each	£350.00 to £500.00 (Depending on volumes)	£350.00 to £500.00 (Depending on volumes)	£0.00	0.00%	This is outside of the contract that deals with Commercial banner advertising and hence only applies to local Events promotion and Wayfinding	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL3	Rent of an approved Advertising Banner placed on Street Furniture	Advertising	Weekly Charge applicable to a banner being displayed on street furniture	Weekly Charge per banner	£250.00	£250.00	£0.00	0.00%	This is outside of the contract that deals with Commercial banner advertising and hence only applies to local Events promotion and Wayfinding	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL4	Electric Vehicle Charging	EV Charging	Per Kilowatt Hour charge for using the Electric Vehicle Charging points	Per Kilowatt Hour	34p per kilowatt hour	Between 24p and 34p excl vat (depending on Charger Type)	£0.00	0.00%	Charges are dependent on whether the Charge Point is Slow, Medium or Rapid and related to differential costs of operation	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2021/22

Department: Environment
Area: Street Scene

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation	Consultation	Equality Impact Assessment
SS1	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 1100 litre bin including delivery. The bin remains property of the Council	Per Bin	£495.89	£502.34	£6.45	1.30%	Charge adjusted to level appropriate to current service costs.	s45, s46 Environmental Protection Act 1990	Statutory Discretionary			
SS2	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 660 Litre bin including delivery. The bin remains property of the Council	Per Bin	£340.32	£344.75	£4.43	1.30%	Charge adjusted to level appropriate to current service costs.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS3	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr black (refuse) bin including delivery. The bin remains property of the Council	Per Bin	£54.17	£54.87	£0.70	1.29%	Bin requirements and entitlements are based on the Environment Committee report from the 05/06/2018. Refurbished bins can be used at anytime.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS4	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£37.92	£38.41	£0.49	1.28%	Bin requirements and entitlements are based on the Environment Committee report from the 05/06/2018. Refurbished bins can be used at anytime.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS5	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for additional 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£54.17	£54.87	£0.70	1.29%	Bin requirements and entitlements are based on the Environment Committee report from the 05/06/2018. Refurbished bins can be used at anytime.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS6	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr green (garden) bin including delivery. The bin remains property of the Council	Per Bin	£54.17	£54.87	£0.70	1.29%	Bin requirements and entitlements are based on the Environment Committee report from the 05/06/2018. Refurbished bins can be used at anytime.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS7	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Second or more annual garden bin subscription	Per Bin per year	£70.00	£70.91	£0.91	1.30%	To cover additional cost of collection of multiple bins (beyond the first free one).	s45, s46 Environmental Protection Act 1990; Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS8	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Lid for 4 Wheeled bin	Per Lid	£79.44	£80.48	£1.04	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS9	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Lid for 2 Wheeled bin	Per Lid	£15.00	£15.19	£0.19	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS10	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Wheel for 4 Wheeled bin	Per Wheel	£15.00	£15.19	£0.19	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS11	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Wheel for 2 Wheeled bin	Per Wheel	£15.00	£15.19	£0.19	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS12	Bin Maintenance & Repair Works	Street Scene Service Delivery	Priced work as required by the client (cost defined by time, resources and parts used)	Per hour / Per unit	£77.75 per hour plus parts	£77.75 per hour plus parts	£0.00	0.00%	Charge for services provided at the customers request. The work required will be defined by the customers needs and priced in line with the costs of the (range of) services involved.	s45-47 Environmental Protection Act 1990; S93 Local Government Act 2003	Discretionary	Not clear what work this refers to but presumably it is for some waste collection		
SS13	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 4 wheeled bins (5 year contract with bin - year 1)	Per annum	£295.65	£299.49	£3.84	1.30%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS14	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year new bin contract - years 2 -5)	Per annum	£98.55	£99.83	£1.28	1.30%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS15	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year contract - bins previously supplied)	Per annum	£73.00	£73.95	£0.95	1.30%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS16	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 2 wheeled bins (5 year contract with bin - year 1)	Per annum	£54.75	£55.46	£0.71	1.30%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS17	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract with bin - years 2 -5)	Per annum	£21.90	£22.18	£0.28	1.28%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS18	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract - bins previously supplied)	Per annum	£18.25	£18.48	£0.23	1.26%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS19	Commercial Waste - Refuse Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£858.00	£869.15	£11.15	1.30%	Lower charge for customers with lighter bins up to a 70Kg maximum.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS20	Commercial Waste - Refuse Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£423.80	£429.31	£5.51	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS21	Commercial Waste - Refuse Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£533.00	£539.93	£6.93	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS22	Commercial Waste - Refuse Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£780.00	£790.14	£10.14	1.30%	Higher charge for customers with heavy bins who need 660L for access reasons.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS23	Commercial Waste - Refuse Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,032.20	£1,045.62	£13.42	1.30%	Higher charge for customers with heavier bins to 150Kg maximum.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS24	Commercial Waste - Refuse Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£1,021.80	£1,035.08	£13.28	1.30%	Higher charge for customers with heavy bins who need 660L for access reasons.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS25	Commercial Waste - Refuse Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,339.00	£1,356.41	£17.41	1.30%	Higher charge for customers with heavier bins to 150Kg maximum.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS26	Commercial Waste - Recycling Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£642.20	£650.55	£8.35	1.30%	Lower charge for customers with lighter bins up to a 70Kg maximum.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS27	Commercial Waste - Recycling Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£374.40	£379.27	£4.87	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS28	Commercial Waste - Recycling Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£481.00	£487.25	£6.25	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS29	Commercial Waste - Recycling Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£618.80	£626.84	£8.04	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS30	Commercial Waste - Recycling Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£751.40	£761.17	£9.77	1.30%	Higher charge for customers with heavier bins to 150Kg maximum (glass etc).	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS31	Commercial Waste - Recycling Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£751.40	£761.17	£9.77	1.30%	Higher charge for customers with heavy bins who need 660L for access reasons.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS32	Commercial Waste - Recycling Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£912.60	£924.46	£11.86	1.30%	Higher charge for customers with heavier bins to 150Kg maximum (glass etc).	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS33	Commercial Waste - Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£806.00	£816.48	£10.48	1.30%	Service for businesses with gardens.	s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary			
SS34	Commercial Waste - Garden Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£429.00	£434.58	£5.58	1.30%	Service for businesses with gardens.	s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary			
SS35	Collection Only - Recycling & Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£369.20	£374.00	£4.80	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS36	Collection Only - Recycling & Waste	Street Scene Service Delivery	360 Litre Bins	Per container	£436.80	£442.48	£5.68	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS37	Collection Only - Recycling & Waste	Street Scene Service Delivery	660 Litre Bins	Per container	£556.40	£563.63	£7.23	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation	Consultation	Equality Impact Assessment
SS38	Collection Only - Recycling & Waste	Street Scene Service Delivery	1100 Litre Bins	Per container	£631.80	£640.01	£8.21	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS39	Collection Only Food Waste	Street Scene Service Delivery	140 Litre Bins	Per container	£369.20	£374.00	£4.80	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS40	Collection Only Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£369.20	£374.00	£4.80	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS41	Collection Only Garden waste	Street Scene Service Delivery	240 Litre Bins	Per container	£369.20	£374.00	£4.80	1.30%	Service for non-commercial clients - This is a schedule 2 collection cost i.e for schools (not standard household).	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary		Consultation	Equality Impact Assessment
SS42	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£110.83	£112.28	£1.45	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS43	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£33.06	£33.49	£0.43	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS44	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£97.61	£98.88	£1.27	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS45	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£19.84	£20.09	£0.25	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS46	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£91.00	£92.18	£1.18	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS47	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£13.22	£13.39	£0.17	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS48	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£87.69	£88.83	£1.14	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS49	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£9.92	£10.05	£0.13	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS50	Commercial Waste - attend & empty first container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£102.57	£103.90	£1.33	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS51	Commercial Waste - each additional container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£24.79	£25.11	£0.32	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS52	Commercial Waste - attend & empty first container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£92.65	£93.85	£1.20	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS53	Commercial Waste - each additional container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£14.87	£15.06	£0.19	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS54	Commercial Waste - attend & empty first container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£87.69	£88.83	£1.14	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS55	Commercial Waste - each additional container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£9.92	£10.05	£0.13	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS56	Commercial Waste - attend & empty first container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£85.21	£86.32	£1.11	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS57	Commercial Waste - each additional container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£8.58	£8.68	£0.10	1.21%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS58	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£88.80	£89.95	£1.15	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS59	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£24.25	£24.56	£0.31	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS60	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£84.39	£85.49	£1.10	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS61	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£14.55	£14.73	£0.18	1.24%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS62	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£82.18	£83.25	£1.07	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS63	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£10.58	£10.71	£0.13	1.25%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS64	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£81.08	£82.14	£1.06	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS65	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£8.16	£8.26	£0.10	1.21%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS66	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 52	£85.80	£86.91	£1.11	1.29%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS67	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 104	£164.32	£166.46	£2.14	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS68	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 208	£312.00	£316.06	£4.06	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS69	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 52	£137.80	£139.59	£1.79	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS70	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 104	£268.32	£271.81	£3.49	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS71	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 208	£520.00	£526.76	£6.76	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS72	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 52	£70.72	£71.64	£0.92	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS73	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 104	£135.20	£136.96	£1.76	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS74	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 208	£257.92	£261.27	£3.35	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS75	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 50	£57.50	£58.25	£0.75	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS76	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 100	£110.00	£111.43	£1.43	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS77	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 200	£210.00	£212.73	£2.73	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS78	Commercial Bin Replacement	Street Scene Service Delivery	1100 Litre Bin - Lost/stolen/broken	Per unit	£335.00	£339.36	£4.36	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation	Consultation	Equality Impact Assessment
SS79	Commercial Bin Replacement	Street Scene Service Delivery	660 Litre Bin - Lost/stolen/broken	Per unit	£190.00	£192.47	£2.47	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS80	Commercial Bin Replacement	Street Scene Service Delivery	360 Litre Bin - Lost/stolen/broken	Per unit	£67.00	£67.87	£0.87	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS81	Commercial Bin Replacement	Street Scene Service Delivery	240 Litre Bin - Lost/stolen/broken	Per unit	£41.50	£42.04	£0.54	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS82	Commercial Bin Delivery or Collection	Street Scene Service Delivery	4 wheeled bin	Per bin	£51.75	£52.42	£0.67	1.29%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS83	Commercial Bin Delivery or Collection	Street Scene Service Delivery	2 wheeled bin	Per bin	£25.75	£26.08	£0.33	1.28%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS84	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	6 to 10 bins delivered & collected	Per event	£310.00	£314.03	£4.03	1.30%	Combined delivery & collection charge. After event - bins may be full (additional man is required).	s45-47 Environmental Protection Act 1990; s3 Localism Act 2011	Discretionary			
SS85	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	Up to 5 bins delivered & collected	Per event	£207.50	£210.20	£2.70	1.30%	Combined delivery & collection charge. After event - bins may be full (additional man is required).	s45-47 Environmental Protection Act 1990; s3 Localism Act 2011	Discretionary			
SS86	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Weekly collection of up to a tonne of waste	Per annum	£15,050.00	£15,245.65	£195.65	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS87	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Overweight - only applied to weight after 1 tonne	Per tonne	£124.50	£126.12	£1.62	1.30%	Required to ensure full cost recovery.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS88	Collection Only - Compactor Skip	Street Scene Service Delivery	Collection only charge for additional collections	Per annum	£13,430.00	£13,604.59	£174.59	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS89	Barnet Allotments 12 Yard Skip	Street Scene Service Delivery	Collection of up to a tonne of green waste	Per skip	£279.50	£283.13	£3.63	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS90	Barnet Allotments 12 Yard Skip	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£72.50	£73.44	£0.94	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS91	Barnet Allotments 12 Yard Skip	Street Scene Service Delivery	Contaminated - applied to complete load	Per tonne	£51.75	£52.42	£0.67	1.29%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS92	Skip Charges - Internal Clients 12 Yard Skip	Street Scene Service Delivery	Single collection - materials up to 1 tonnes	Per skip	£279.50	£283.13	£3.63	1.30%	Required to ensure full cost recovery and offer a competitive service charge.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS93	Skip Charges - Internal Clients	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£83.00	£84.08	£1.08	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS94	16 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - light/medium weights up to 1.5 tonnes	Per skip	£350.00	£354.55	£4.55	1.30%	Required to ensure full cost recovery.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS95	12 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - light/medium weights up to 1.25 tonnes	Per skip	£300.00	£303.90	£3.90	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS96	8 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - medium/heavy materials up to 1 tonnes	Per skip	£240.00	£243.12	£3.12	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS97	6 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - medium/heavy materials up to 0.75 tonnes	Per skip	£200.00	£202.60	£2.60	1.30%	Required to ensure full cost recovery.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS98	Skip Charges - External clients	Street Scene Service Delivery	Overweight - applied to skip weights exceeding the prescribed limits	Per tonne	£124.50	£126.12	£1.62	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS99	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Service Charge (minimum booking 3.5 hours)	Per hour	£100.00	£101.30	£1.30	1.30%	No change	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS100	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Disposal costs	Per tonne	£124.50	£126.12	£1.62	1.30%	Required to ensure full cost recovery and offer a competitive service charge.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS101	Additional Commercial Waste Clearance Services	Street Scene Service Delivery	Priced work as required by the client (cost defined by tonnages, time taken and resources used)	Per tonne/ Per hour / Per unit	£124.50 per tonne plus resources	£124.50 per tonne plus resources	£0.00	0.00%	Charge for services provided at the customers request. The work required will be defined by the customers needs and priced in line with the costs of the (range of) services involved.	s45-47 Environmental Protection Act 1990; s93 Local Government Act 2003	Discretionary			
SS102	Commercial Agreement Non-Payment	Street Scene Service Delivery	Stopped collections administration charge	Per process	£50.00	£50.65	£0.65	1.30%	There is a significant administrative burden due to customer non-payment and costs need to be recovered.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS103	Commercial Agreement Non-Payment	Street Scene Service Delivery	Bin removal or bin return charge	Per action	£51.85	£52.52	£0.67	1.29%	There is a significant burden due to customer non-payment and costs need to be recovered.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS104	Bin Maintenance - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per annum	£91.25	£92.44	£1.19	1.30%	Cost recovery for the maintenance and replacement of supplied bins.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS105	Bin Maintenance - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per annum	£62.05	£62.85	£0.80	1.29%	Cost recovery for the maintenance and replacement of supplied bins.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS106	Bin Washing Service - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per wash	£20.00	£20.26	£0.26	1.30%	Cost recovery for the maintenance and replacement of supplied bins.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS107	Bin Washing Service - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per wash	£10.00	£10.13	£0.13	1.30%	Cost recovery for the maintenance and replacement of supplied bins.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS108	Clinical waste collection	Street Scene Service Delivery	Individual user in own home (per bag, sharp or box)	Per unit collected	Free	Free	£0.00	0.00%	No Change	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS109	Clinical waste collection	Street Scene Service Delivery	Residential care homes or similar (per bag, sharps or box)	Per unit collected	£35.22	£35.67	£0.45	1.29%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS110	Removal of dead domestic animals (private dwellings)	Street Scene Service Delivery	Charge for removal	Per animal	£65.67	£66.53	£0.86	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS111	Graffiti removal	Street Scene Service Delivery	Charge for 1st square metre	Per area	£65.67	£66.53	£0.86	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; s3 Localism Act 2011	Discretionary			
SS112	Graffiti removal	Street Scene Service Delivery	Charge for each additional square metre	Per area	£77.24	£78.24	£1.00	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; s3 Localism Act 2011	Discretionary			
SS113	Commercial Agreement Administration	Street Scene Service Delivery	Customer initiated activity (account changes)	Per process	£25.00	£25.32	£0.32	1.28%	No Change	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS114	Commercial Agreement Administration	Street Scene Service Delivery	Contract termination charge (un-notified)	Per process	10% of annual service costs	10% of annual service costs	£0.00	0.00%	No Change	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS115	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	Prepaid charge for removal of up to 3 non electrical items of rubbish or furniture (an additional £10 for each subsequent item up to a maximum of 10 items)	Up to 3 items	£35 up to £105	£35 up to £105	£0.00	0.00%	No Change	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS116	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	An additional item - up to 10	Per additional item	£10.00	£10.00	£0.00	0.00%	No Change	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS117	Commercial Services Administration	Street Scene Service Delivery	Copy of WTN provided	Per Record		£10.00	NEW		Required to ensure full cost recovery	s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	Regularly supply additional paperwork to customers when they lose it. Private companies charge £80.		
SS118	Commercial Services Administration	Street Scene Service Delivery	Delivery of commercial refuse sacks	Per Delivery		£5.00	NEW		Required to ensure full cost recovery	s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	Cost recovery to fund the sack delivery service. Delivery levels now too high to provide service without funding.		
SS119	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Collection Only Band S2	1100 Litre Bins		£780.00	NEW		Bespoke collection from within premises and sites, additional £2.50 added for additional time taken to gain entry / service the property where limited hours of attendance are available	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	New - required to ensure full cost recovery. Cost recovery to fund the sack delivery service. Delivery levels now too high to provide service without funding		
SS120	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band A* (Up to 40Kg)	1100 Litre Bins		£744.64	NEW		Disposal savings based on collecting 30kg less pw = 1560kg less p.a @ £90 per tonne = 90 x 1.56 =£140.4 less p.a.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation	Consultation	Equality Impact Assessment
SS121	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band D (Up to 200Kg)	1100 Litre Bins		£1,614.08	NEW		Disposal costs based on collecting 50kg more pw = 2600kg more p.a @ £90 per tonne = 90 x 2.6 = £234 more p.a.	s45-47 Environmental Protection Act 1990	Statutory Discretionary	Disposal costs based on collecting 50kg more pw = 2600kg more p.a @ £90 per tonne = 90 x 2.6 = £234 more p.a.		
SS122	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band A* (Up to 40Kg)	1100 Litre Bins		£553.28	NEW		Disposal savings based on collecting 30kg less pw = 1560kg less p.a @ £70 per tonne = 70 x 1.56 =£109.20 less p.a.	s45-47 Environmental Protection Act 1990	Statutory Discretionary	Disposal savings based on collecting 30kg less pw = 1560kg less p.a @ £70 per tonne = 70 x 1.56 =£109.20 less p.a.		
SS123	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band D (Up to 200Kg)	1100 Litre Bins		£1,123.20	NEW		Disposal costs based on collecting 50kg more pw = 2600kg more p.a @ £70 per tonne = 70 x 2.6 =£182 more p.a.	s45-47 Environmental Protection Act 1990	Statutory Discretionary	Disposal costs based on collecting 50kg more pw = 2600kg more p.a @ £70 per tonne = 70 x 2.6 =£182 more p.a.		
SS124	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licensed to be on the street for up to 2 weeks	Skips		£60.00	NEW		To place skips on the street is charged at £57.46 for up to 2 weeks so this cost needs to be passed onto customers	s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	To place skips on the street is charged at £57.46 for up to 2 weeks so this cost needs to be passed onto customers		
SS125	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licencing Fee	Skips		£120.00	NEW		A licence to place skips on the street is charged at £114.72 for up to 4 weeks so this cost needs to be passed onto customers	s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	A licence to place skips on the street is charged at £114.72 for up to 4 weeks so this cost needs to be passed onto customers		
SS126	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day		£40.00	NEW		A resident parking bay suspension to place skips on the street is charged at £40 per day so this cost needs to be passed onto customers	s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	A resident parking bay suspension to place skips on the street is charged at £40 per day so this cost needs to be passed onto customers		
SS127	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day		£55.00	NEW		A parking bay suspension to place skips on the street is charged at £55 per day so this cost needs to be passed onto customers	s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	A parking bay suspension to place skips on the street is charged at £55 per day so this cost needs to be passed onto customers		
SS128	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin annual charge	Per Container	£70.00	£70.00	£0.00	0.00%	Chargeable collection of garden waste	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS129	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin annual charge	Per Container	£50.00	£50.00	£0.00	0.00%	Chargeable collection of garden waste	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS130	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin Part Year Charge	Per Container	£40.00	£40.00	£0.00	0.00%	Chargeable collection of garden waste	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS131	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin Part Year Charge	Per Container	£30.00	£30.00	£0.00	0.00%	Chargeable collection of garden waste	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS132	Garden Waste	Street Scene Service Delivery	Removal of garden waste bin	Per Collection	£10.00	£10.00	£0.00	0.00%	Removal of unwanted garden waste bins for residents who have not signed up for the chargeable garden waste service	s45 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	Charge to remove garden waste bin that is no longer required by resident		

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2020/21

Department: Environment
Area: Parking

Reference / Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
P1	Surrendered Vehicle Disposal	Parking	End of Life Surrender and disposal	Annual	£60.00	£60.00	£0.00	0.00%		Local Government Act 2003, s93;	Statutory discretionary	
P2	Schools Permit	Parking	Annual	Annual	£190.00	£190.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P3	Key Worker Permits	Parking	Annual	Annual	£190.00	£190.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P4	Essential Service Vouchers	Parking	Full-day essential service vouchers	1 Day	£2.50	£2.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P5	Car Club Permits	Parking	To allow car club permit vehicles to park within the borough	Annual	£1,260.00	£1,260.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P6	Restricted Car Park Permit	Parking	Restricted Off Street Location Annual Car Park Permit	Annual	£350.00	£350.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s35	Statutory discretionary	
P7	Resident Car Park Permit	Parking	Resident only bays in off street car parks	Annual	£200.00	£200.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s35	Statutory discretionary	
P8	Business Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£200.00	£200.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P9	Business Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£262.50	£262.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P10	Business Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£472.50	£472.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P11	Business Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£525.00	£525.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P12	Business Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£525.00	£525.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P13	Business Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£525.00	£525.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P14	Business Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£577.50	£577.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P15	Business Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£577.50	£577.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P16	Business Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£656.25	£656.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P17	Business Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£656.25	£656.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P18	Business Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£656.25	£656.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P19	Business Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£787.50	£787.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P20	Business Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£787.50	£787.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P21	Business Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£787.50	£787.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P22	Business Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£10.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P23	Business Permit	Parking	Any vehicle	Annual	£1,272.00	£1,272.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P24	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£500.00	£500.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P25	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£656.25	£656.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P26	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£1,181.25	£1,181.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P27	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£1,312.50	£1,312.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P28	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£1,312.50	£1,312.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P29	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£1,312.50	£1,312.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P30	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£1,443.75	£1,443.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P31	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£1,443.75	£1,443.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P32	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£1,640.63	£1,640.63	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P33	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£1,640.63	£1,640.63	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P34	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£1,640.63	£1,640.63	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P35	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£1,968.75	£1,968.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P36	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£1,968.75	£1,968.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P37	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£1,968.75	£1,968.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P38	Contractor Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£10.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P39	Contractor Permit	Parking	Any vehicle	Annual	£3,152.00	£3,152.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P40	Doctors	Parking	Doctors	Annual	£200.00	£200.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P41	Builders	Parking	Specific vehicle	Monthly	£38.00	£38.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P42	Builders	Parking	Specific vehicle	Annual	£310.00	£310.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P43	Builders	Parking	Any vehicle	Monthly	£76.00	£76.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P44	Builders	Parking	Any vehicle	Annual	£620.00	£620.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P45	Carers	Parking	Annual	Annual	Free	Free	£0.00			Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P46	Religious Permit	Parking	First Vehicle	Annual	£40.00	£40.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P47	Religious Permit Surcharge	Parking	2nd or 3rd vehicle	Annual	£30.00	£30.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P48	Members	Parking	Member Permit	Annual	Free	Free	£0.00			Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P49	Admin Fee	Parking	Amendments to existing permit	Each	£0.00	£0.00	£0.00			Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P50	Admin Fee	Parking	Permit refunds	Each	£0.00	£0.00	£0.00			Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P51	Bay Suspensions	Parking	One Bay Suspension for One Day	One Day	See comments	See comments	£0.00	0.00%	£130 Application Fee plus £40 per day per bay for Resident Bays and £55 per day per bay for Pay and Display Bays.	Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P52	Resident Permit	Parking	g/CO2/km: 0	Annual	£15.00	£15.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P53	Resident Permit	Parking	g/CO2/km: 1-50	Annual	£25.00	£25.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P54	Resident Permit	Parking	g/CO2/km: 51-75	Annual	£25.00	£25.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P55	Resident Permit	Parking	g/CO2/km: 76-90	Annual	£50.00	£50.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P56	Resident Permit	Parking	g/CO2/km: 91-100	Annual	£50.00	£50.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P57	Resident Permit	Parking	g/CO2/km: 101-110	Annual	£50.00	£50.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P58	Resident Permit	Parking	g/CO2/km: 111-130	Annual	£65.55	£65.55	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P59	Resident Permit	Parking	g/CO2/km: 131-150	Annual	£71.25	£71.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P60	Resident Permit	Parking	g/CO2/km: 151-170	Annual	£85.50	£85.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P61	Resident Permit	Parking	g/CO2/km: 171-190	Annual	£99.75	£99.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P62	Resident Permit	Parking	g/CO2/km: 191-200	Annual	£114.00	£114.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P63	Resident Permit	Parking	g/CO2/km: 201-225	Annual	£142.50	£142.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P64	Resident Permit	Parking	g/CO2/km: 226-255	Annual	£171.00	£171.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P65	Resident Permit	Parking	g/CO2/km: 256+	Annual	£182.25	£182.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P66	Resident Permit	Parking	g/CO2/km: 0	3 Month	£3.75	£3.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P67	Resident Permit	Parking	g/CO2/km: 1-50	3 Month	£6.25	£6.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P68	Resident Permit	Parking	g/CO2/km: 51-75	3 Month	£6.25	£6.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P69	Resident Permit	Parking	g/CO2/km: 76-90	3 Month	£12.50	£12.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P70	Resident Permit	Parking	g/CO2/km: 91-100	3 Month	£12.50	£12.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P71	Resident Permit	Parking	g/CO2/km: 101-110	3 Month	£12.50	£12.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P72	Resident Permit	Parking	g/CO2/km: 111-130	3 Month	£16.39	£16.39	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P73	Resident Permit	Parking	g/CO2/km: 131-150	3 Month	£17.81	£17.81	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P74	Resident Permit	Parking	g/CO2/km: 151-170	3 Month	£21.38	£21.38	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P75	Resident Permit	Parking	g/CO2/km: 171-190	3 Month	£24.94	£24.94	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P76	Resident Permit	Parking	g/CO2/km: 191-200	3 Month	£28.50	£28.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P77	Resident Permit	Parking	g/CO2/km: 201-225	3 Month	£35.63	£35.63	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P78	Resident Permit	Parking	g/CO2/km: 226-255	3 Month	£42.75	£42.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P79	Resident Permit	Parking	g/CO2/km: 256+	3 Month	£45.56	£45.56	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P80	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	Annual	£25.00	£25.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	

Reference / Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
P81	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	3 Month	£6.25	£6.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P82	Resident Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£10.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P83	Resident Permit Diesel Surcharge	Parking	Annual	3 Month	£2.50	£2.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P84	Resident Permit 7 seater discount	Parking		Each	See comments	As 2020/21	£0.00	0.00%	50% discount for vehicles with 7 seats or more, or a fixed price of £65	Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P85	Resident Visitor Vouchers - Virtual	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.10	£1.10	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P86	Resident Visitor Vouchers - Printed	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.25	£1.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P87	Event Day Visitor Vouchers	Parking	Event Day controlled parking zone visitor vouchers with a maximum per household or workplace of 88 in any 12 month period.	12 Month Period	£1.10	£1.10	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P88	On Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	See comments	As 2020/21	£0.00	0.00%	As per location, local signage and Traffic Management Order 2019-20	Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P89	Off Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	See comments	As 2020/21	£0.00	0.00%	As per location, local signage and Traffic Management Order 2019-20	Road Traffic Regulation Act 1984, s35	Statutory discretionary	
P90	Parking Voucher	Parking	Sold in batches of 4	one hour	£2.56	£2.56	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P91	Parking Voucher	Parking	Sold in batches of 4	half hour	£1.28	£1.28	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P92	Business Permit Charity Discount	Parking	Discount for applicants who receive charitable business rates relief	Each	See comments	50%	£0.00	0.00%	New in March 2020 under notice of variation.	Road Traffic Regulation Act 1984, s46	Statutory discretionary	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2020/21

Department: Re
Area: Highways

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 1 Highways	Highways	Unlicensed Skip found on the highway	Each	£321.31	£325.49	£4.18	1.30%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 2 Highways	Highways	Traffic sensitive site inspection charge Skips	Each	£63.84	£64.67	£0.83	1.30%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 3 Highways	Highways	Licence to erect or retain on or over a highway any scaffolding or other structure	Each	£192.57	£195.08	£2.50	1.30%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 4 Highways	Highways	Licence to erect a hoarding or fence and site inspections to monitor compliance	Each	£192.57	£195.08	£2.50	1.30%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 5 Highways	Highways	Licence to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£192.57	£195.08	£2.50	1.30%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 6 Highways	Highways	Licence to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£192.57	£195.08	£2.50	1.30%		s.171 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 7 Highways	Highways	Vehicle Crossover - Processing and monitoring of Crossover applications and works under possible alternative arrangements where works are arranged by residents rather than the Authority.	Each	£443.67		Delete		Removed. We do not allow residents to construct their own vehicle crossover, works only to be completed by Highways approved term contractor.	The Highways Act 1980 - S184 - Vehicle crossings over footways and verges.	Statutory costs recovery	
Re	HW 8 Highways	Highways	Vehicle Crossover - On occasions where it is necessary for obstructions to be considered for removal in order for a crossover to be constructed such as a tree or lighting column, thereby necessitating a site visit by a tree officer/lighting engineer.	Each	£153.21	£155.20	£1.99	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 9 Highways	Highways	Rechargeable construction Works - Vehicle Crossovers, Street Lighting, Highway Construction, Sign supply and installation etc.	Each	£257.48	£260.82	£3.35	1.30%	Review if VXO should be in description	s. 184 and s.278 Highways Act 1980	Statutory Discretionary	
Re	HW 10 Highways	Highways	Vehicle Crossover White Line Re-marking existing faded lines	Each	£126.61		Delete		Remove	Not Statutory	Not Statutory	
Re	HW 11 Highways	Highways	Section 50 Street works licence	Per licence	£554.32	£561.52	£7.21	1.30%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 12 Highways	Highways	Section 50 Street works licence - additional phases of works on previously excavated sites	per application	£246.84	£250.05	£3.21	1.30%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 13 Highways	Highways	Memorial Seat/bench, up to 6ft in length, Including on-going care for 10 years.	Each Bench	£152 + £1125 for cost of bench + £144 for cost of plaque if required	£153.98 + £1139.63 for cost of bench + £145.87 for cost of plaque if required	£18.48	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 14 Highways	Highways	Type 1 Bronze Plaque	Each	£198.96	£201.55	£2.59	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 15 Highways	Highways	Type 2 Bronze Plaque	Each	£198.96	£201.55	£2.59	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 16 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application initial meeting to discuss proposed developments.	Each	£643.69	£652.06	£8.37	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 17 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate up to Snr Eng.	£138.31	£140.11	£1.80	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 18 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate above Snr Eng.	£214.92	£217.71	£2.79	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 19 Highways	Highways	The alteration of parking layout through Traffic Management Order (TMO) processes. Charge covers the public consultation, advertising and one TMO alteration	Each	£2,151.31	£1,468.85	-£682.46	-31.72%	Split the current charge for into 3 phases: Phase 1 - Alteration of the TMO Phase 2 - Finalisation of the TMO Phase 3 - Review and respond to objections received	reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	NEW HW19b	Highways	Finalisation of the TMO - 1 TMO alteration	Each		£710.43	New		New	reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	NEW HW19c	Highways	Review and respond to any objections received	Each		£212.73	New		New	reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 20 Highways	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar	Each	£231.94	£234.96	£3.02	1.30%	Remain	s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	NEW - TBC - HW 20b	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar items or queries over and above those set out in HW20.	Per item		£75.98	New		New	s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 21 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice following initial meeting to discuss proposed developments.	Hourly Rate up to Snr Eng.	£138.31		Delete		Delete	The Highways Act 1980 - and the Town & Country Planning Act 1990	Statutory Discretionary	
Re	HW 22 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice following initial meeting to discuss proposed developments.	Hourly Rate above Snr Eng.	£214.92		Delete		Delete	The Highways Act 1980 - and the Town & Country Planning Act 1990	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 23 Highways	Highways	Section 38, 278 and 106 Highway Work : Technical approval of highway layout & construction details and the supervision of adoptable highway works in connection with new estate roads offered for adoption. These works are carried out under Section 38 / 278 of the Highways Act 1980 and / or Section 106 of the Town and Country Planning Act by Agreement. Highest percentage figure used when works cost in under £400,000. Lowest percentage used when works cost £1m to £2m. When works cost over £2m they are subject to individual negotiation. The Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will also be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	12%, 15.5% and 20.5%	12%, 15.5% and 20.5%	£0.00	0.00%	Text taken from 2018/19 F&C's, added back into F&C description, highlighted in red.	S. 278 Highways Act 1980	Statutory Discretionary	
Re	HW 24 Highways	Highways	Minor Offsite Highways Work : Technical approval of highway layout & construction details and the supervision of highway works on the public highway for minor offsite highways work necessitated by the new development. Under section 184 of the Highways Act 1980, the charges relate to each access created or closed.	Each	£3,220.58	£3,262.44	£41.87	1.30%	Edit text as highlighted in red	The Highways Act 1980 - S184	Statutory discretionary	
Re	HW 25 Highways	Highways	Highway Licences : Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179; etc.) Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,034.50	£4,086.95	£52.45	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	Highways Act 1980 - Sections 142; 177; 179; s.179 application fee charged under Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory discretionary	
Re	HW 26 Highways	Highways	Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990	Each	£5,266.55	£5,335.02	£68.47	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	s.247 Town and Country Planning Act 1990	Statutory discretionary	
Re	HW 27 Highways	Highways	Processing of Stopping Up Order Under the Highways Act 1980	Each	£8,277.53	£8,385.14	£107.61	1.30%	Remain	Statutory Discretionary - s.177 Highways Act 1980	Statutory discretionary	
Re	HW 28 Highways	Highways	Processing of Notification for Transport for London approval under TMA 2004. Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,034.50	£4,086.95	£52.45	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	s.278 Highways Act 1980	Statutory discretionary	
Re	HW 29 Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor	Each	£189.38	£191.85	£2.46	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 30 Highways	Highways	Minimum deposit related to an application for a licence to erect or retain on or over a highway any scaffolding or other structure	Each	£586.24	£593.86	£7.62	1.30%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 31 Highways	Highways	Minimum deposit related to an application to erect a hoarding or fence and site inspections to monitor compliance	Each	£586.24	£593.86	£7.62	1.30%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 32 Highways	Highways	Minimum deposit in relation to a request to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£586.24	£593.86	£7.62	1.30%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 33 Highways	Highways	Minimum deposit in relation to an application to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£257.42	£260.77	£3.35	1.30%		s.171 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion	
Re	HW 34 Highways	Highways	Vehicle Crossover Legal Agreement	Each	£205.34	£208.01	£2.67	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 35 Highways	Highways	Vehicle Crossover White Line - Process Application	Each	£163.85	£165.98	£2.13	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 36 Highways	Highways	Vehicle Crossover White Line Installation	Each	£180.87	£183.22	£2.35	1.30%	Metres over and above 5ms have been previously charged at £20 per every extra metre, this to be captured in a new fee for 2020/21 (HW 36a)	s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	NEW HW 36a	Highways	Vehicle crossover White Line Installation - markings over 5m for every additional metre	Each		£20.26	New		New	s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 37 Highways	Highways	Private Street Name Plate - Supply and Installation	Each	£307.48	£311.48	£4.00	1.30%	to increase charge by 40% to cover Re costs	Not Statutory	Discretionary	
Re	HW 38 Highways	Highways	Licence to place skip on the highway	Each	£28.73	£29.10	£0.37	1.30%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 39 Highways	Highways	Renewal for expired skip licence	Each	£28.73	£29.10	£0.37	1.30%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 40 Highways	Highways	Watercourse Consent	Each	£51.90		Delete		to remove as is a regulatory charge	Land Drainage Act	Fixed fee	
Re	HW 41 Highways	Highways	Private Street Name Plate - Quote and Specification Fee	Each	£307.48	£124.60	-£182.88	-59.48%	2019/20 charge was £307.48 however that is for the supply and installation. The quote and specification fee should be a 40% admin fee taken from HW 37. Fee for the 2020/21 period for HW 41 has been amended accordingly.	Not Statutory	Discretionary	
Re	HW 42 Highways	Highways	Temporary Traffic Regulation Order - 14.1 Road Traffic Regulation Act- Extension per month - The additional fee is applied each month between months 4 and 18 of an order period to enable further co-ordination, permitting and network management functions	Each	£200.00	£200.00	£0.00	0.00%		The Road Traffic Regulation Act - S14	Statutory Discretionary	
Re	HW 43 Highways	Highways	Damage to Highways - Recharges Recharge cost of repairs to damage caused to the public highway by building works. S133 Highways Act 1980	Per incident	Cost + 40%	Cost + 40%	£0.00	0.00%		The Highways Act 1980 - S133	Statutory Discretionary	
Re	HW 44 Highways	Highways	Failure to secure lighting or safety markings on a skip. Penalty for no lighting of safety markings on a builders skip deposited on the highway. S139 (4) (a) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	
Re	HW 45 Highways	Highways	Failure to clearly mark owners details on a skip. Penalty for not clearly marking the owner of a skip on the public highway. S139 (4) (b) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	
Re	HW 46 Highways	Highways	Depositing or storing building materials on the public highway without a licence. Penalty for depositing or storing building materials on the public highway without a licence. S148 (a) & (c) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		Highways Act (1980) S.148(b) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 47 Highways	Highways	Erection of a scaffold or any other structure on the public highway without a licence. Penalty for the erection of a scaffold or any other structure on the public highway without a licence. S169 (5) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		Highways Act (1980) S169(5) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 48 Highways	Highways	Affixing a sign or banner upon the public highway without authorisation. Penalty for erecting or fixing a sign on the public highway, tree or highway structure without authorisation. S132 (1) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		Highways Act (1980) S169(5) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003The Highways Act 1980 - S132 (1)	Statutory prescribed	
Re	HW 49 Highways	Highways	Crane over-sailing licence. The minimum licence period is 3 months and each individual licence costs £1,352.57. Any extension is calculated in weeks after the 3 month period and is charged at an additional cost of £55 per week.	Per incident	£1,352.57	£1,370.15	£17.58	1.30%		s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Re	HW 50 Rechargeable Works	Rechargeable Works	Provide and place new salt bin, inc. salt	Item	£391.53	£396.62	£5.09	1.30%		Not Statutory	Discretionary	
Re	HW 51 Rechargeable Works	Rechargeable Works	Replace damaged salt bin, inc. salt refill	Item	£391.53	£396.62	£5.09	1.30%		Not Statutory	Discretionary	
Re	HW 52 Rechargeable Works	Rechargeable Works	Salt refill of bin	Item	£156.40	£158.43	£2.03	1.30%		Not Statutory	Discretionary	
Re	HW 53 Rechargeable Works	Rechargeable Works	Recover keys from road gully	Item	£309.61		DELETE		Remove - we do not do this anymore - refer them to CA	Not Statutory	Discretionary	
Re	HW 54 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to facilitate a Special Event or similar whether on or off-street. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings. This is a fee to cover initial consideration including site inspection, consultations, estimate preparation and processing costs only. The cost of physical construction work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs to cover detailed design, drafting and advertising traffic order/notice(s), Supervision and admin costs. Note: Discretionary charges or a waiver of fees may be applied in instances where the Council considers it appropriate – for example Charity events.	Per order	£220.24	£223.10	£2.86	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 55 Rechargeable Works	Rechargeable Works	Approval to carry out a traffic count on borough roads	Each	£345.78	£350.28	£4.50	1.30%		Not Statutory	Discretionary	
Re	HW 56 Rechargeable Works	Rechargeable Works	Anything done to restrict or prohibit traffic on a road in order to carry out works on or near the road. Includes making temporary traffic orders, advertising, providing notification of the restrictions and making, erecting, maintaining diversion signs, barriers etc. to implement the road closure and removal there of.	Per order	£4,258.99	£4,314.36	£55.37	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 57 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings	Per order	£2,173.65	£2,201.91	£28.26	1.30%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 58 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road when restriction is required without delay. Includes site meetings, making temporary traffic notices and erecting street notices. Excludes signs/road markings	Per order	£1,783.18	£1,806.36	£23.18	1.30%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 59 Rechargeable Works	Rechargeable Works	Consideration of a request to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign	£369.19	£373.99	£4.80	1.30%	2019/20 charge stated was for quote and spec however was in fact for the production and installation of the name plate, wording amended to reflect this. 40% admin charge to be applied with new fee HW 59a	Not Statutory	Discretionary	
Re	NEW HW 59a	Rechargeable Works	Consideration, quotation and specification to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign		£149.59	New		New	Not Statutory	Discretionary	40% admin charge in line with HW59. HW59 now covers production and installation of name plate.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 60 Rechargeable Works	Rechargeable Works	Provide traffic flow data from automatic traffic counters or previously conducted manual counts	Each	£452.18	£458.06	£5.88	1.30%		Not Statutory	Discretionary	
Re	HW 61 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Major PAA	per permit	£105.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 62 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Major	per permit	£240.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 63 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Standard	per permit	£130.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 64 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Minor	per permit	£65.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 65 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Immediate	per permit	£60.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 66 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Permit Variation	per permit	£45.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 67 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Major PAA	per permit	£75.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 68 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Major	per permit	£150.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 69 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Standard	per permit	£75.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 70 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Minor	per permit	£45.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 71 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Immediate	per permit	£40.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 72 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Permit Variation	per permit	£35.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 73 Rechargeable Works	Rechargeable Works	Permit Scheme Fixed Penalty Notice for failure to apply for a permit before commencing works	Per failure	£300.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 74 Rechargeable Works	Rechargeable Works	Permit Scheme Fixed Penalty Notice for failure to comply with a permit condition	Per failure	£80.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 75 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - material and depth failure	Per failure	£140.32	£140.32	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 76 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 1 layer	Per failure	£181.37	£181.37	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 77 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 2 layers	Per failure	£224.81	£224.81	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 78 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 3 layers	Per failure	£268.24	£268.24	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 79 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 4 layers	Per failure	£311.68	£311.68	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 80 Rechargeable Works	Rechargeable Works	Commutated Sums for Highways	Unit depends on the Assets Adopted	Commutated Sum rates calculated based on ADEPT Guidelines	Commutated Sum rates calculated based on ADEPT Guidelines	£0.00	0.00%	Fee taken from 2018/19 F&C's to be added to main fee description text.	s.278 Highways Act 1980	statutory discretionary	
Re	HW 81 - Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor where the contractor is already onsite undertaking a footway relay.	Each	£139.45	£141.26	£1.81	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 82 - Highways	Highways	Construction cost of residential crossover (per sq. metre)	Per sq. Metre	£139.45	£175.00	£35.55	25.49%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2020/21

Department: Re
Area: Environmental health

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Environmental Health												
Re	EH 1 Completion of Works	Environmental Health	To carry out work(s) in default of a notice recipient	Per case	All costs to be recorded on an hourly rate up to £88.88 from non compliance visit and charged accordingly	All costs to be recorded on an hourly rate up to £91.33 from non compliance visit and charged accordingly plus reasonable cost of works	£2.45	2.76%	increase in DRS rates	Local Government (Miscellaneous Provisions) Act 1962	Statutory cost recovery	
Re	EH 2 Completion of Works	Environmental Health	Empty Property Agency Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £175	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £177.28	£2.28	1.3% on minimum fee	inflation	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 3 Completion of Works	Environmental Health	Voluntary Works In Default Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £175	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £177.28	£2.28	1.3% on minimum fee	inflation	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 4 Home Improvement Agency Environmental Health	Environmental Health	Enquiry including historical data multiple addresses	Each	On enquiry	On enquiry	£0.00	0.00%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 5 Housing Reports	Environmental Health	Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£317 plus hourly rate of up to £88 for revisits and/or additional advice	£321.12 plus hourly rate of up to £91.33 for revisits and/or additional advice	£4.12 std hrs £3.33	1.3% and 3.78%	inflation on fee plus increase in hourly rate due to DRS rate increase	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 6 Housing Reports	Environmental Health	Housing Consultation fee	Each	£103 (additional fees charged over two hours at up to £62.61/hour)	£104.34(additional fees charged over two hours at up to £91.33/hour)	£1.34 std hrs £28.72 over two hours	1.3% and 45.87%	inflation on fee plus increase in hourly rate due to DRS rate increase and acknowledgment that a manager may be involved which carries a higher hourly rate.	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 7 Housing Reports	Environmental Health	Rent Repayment Order Support Service	Each	£103 (additional fees charged over two hours at up to £62.61/hour)	£104.34(additional fees charged over two hours at up to £91.33/hour)	£1.34 std hrs £28.72 over two hours	1.3% and 45.87%	inflation on fee plus increase in hourly rate due to DRS rate increase and acknowledgment that a manager may be involved which carries a higher hourly rate.	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 8 Housing Reports	Environmental Health	Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£253 plus hourly rate of up to £88.88 for revisits and/or additional advice	£256.29 plus hourly rate of up to £91.33 for revisits and/or additional advice	£3.29 std hrs £2.45 over two hours	1.3% and 2.76%	inflation on fee plus increase in hourly rate due to DRS rate increase	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 9 Housing Reports	Environmental Health	HMO Set Up Advice Service	Each	463 plus hourly rate of up to £88.88 for revisits and/or additional advice	£469.02 plus hourly rate of up to £91.33 for revisits and/or additional advice	£6.02 std hrs £2.45 over two hours	1.3% and 2.76%	inflation on fee plus increase in hourly rate due to DRS rate increase	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 10 Housing Reports	Environmental Health	Fire risk assessment for standard HMO	Each	£617 for a standard HMO plus hourly rate of up to £88.88 for revisits and/or additional advice	£625.02 for a standard HMO plus hourly rate of up to £91.33 for revisits and/or additional advice	£8.02 std hrs £2.45 over two hours	1.3% and 2.76%	inflation on fee plus increase in hourly rate due to DRS rate increase	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 11 Housing Act	Environmental Health	Waiver of fee for notices i.e. Improvement Notice , Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained.	Each	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	£0.00	0.00%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 12 Housing Act	Environmental Health	Service of an Improvement Notice	Each	£511.00	£517.64	£6.64	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 13 Housing Act	Environmental Health	Service of a Suspended Improvement Notice	Each	£511.00	£517.64	£6.64	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 14 Housing Act	Environmental Health	Service of a Prohibition Order	Each	£444.00	£449.77	£5.77	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 15 Housing Act	Environmental Health	Service of a Suspended Prohibition Order	Each	£444.00	£449.77	£5.77	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 16 Housing Act	Environmental Health	Service of an Emergency Prohibition Order	Each	£444.00	£449.77	£5.77	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 17 Housing Act	Environmental Health	Service of a Demolition Order	Each	Cost of administration and works up to hourly rate of £88.88	Cost of administration up to hourly rate of £91.33 plus reasonable cost of works	£2.45	2.76%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 18 Housing Act	Environmental Health	Taking Emergency Remedial Action	Each	£446 plus the cost of work	£451.8 plus the reasonable cost of work	£5.80	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 19 Housing Act	Environmental Health	Add on fee to notice/order cost if electrical certificate is obtained	Each	Actual cost plus administration costs up to £51.00/hour.	Actual cost plus administration costs up to £52.77/hour.	£1.77	3.47%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 20 Housing Act	Environmental Health	Add on fee to notice/order cost if a gas certificate is obtained	Each	Actual cost plus administration costs up to £51.00/hour.	Actual cost plus administration costs up to £52.77/hour.	£1.77	3.47%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 21 Housing Act	Environmental Health	Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities	Each	Actual cost plus administration costs up to £51.00/hour.	Actual cost plus administration costs up to £52.77/hour.	£1.77	3.47%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 22 Housing Act	Environmental Health	Add on fee to notice/order cost if a structural engineers report is obtained	Each	Actual cost plus administration costs up to £51.00/hour.	Actual cost plus administration costs up to £52.77/hour.	£1.77	3.47%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 23 Housing Act	Environmental Health	Copying grant files and postage	Each	10 pence per sheet plus postage costs.	10.13 pence per sheet plus postage costs.	£0.13	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 24 Housing Act	Environmental Health	Review of Suspended Prohibition Order	Each	£330.00	£334.29	£4.29	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 25 Housing Act	Environmental Health	Review of Suspended Improvement Notice	Each	£325.00	£329.23	£4.23	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 26 Housing Act	Environmental Health	Hazard Awareness Notice	Each	£300.00	£303.90	£3.90	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 27 Housing Act	Environmental Health	Copying enforcement files and postage	Each	10 pence per sheet plus postage costs.	10.13 pence per sheet plus postage costs.	£0.13	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 28 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,386.00 £640.00 £746.00	£1,404.02 £648.32 £755.70	£18.02 £8.32 £9.70	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 29 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,477.00 £747.00 £730.00	£1,496.20 £756.71 £739.49	£19.20 £9.71 £9.49	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 30 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,247.00 £576.00 £671.00	£1,263.21 £583.49 £679.72	£16.21 £7.49 £8.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 31 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (online application- when available) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,330.00 £675.00 £855.00	£1,347.29 £683.78 £863.52	£17.29 £8.78 £8.52	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 32 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (paper application)	Per HMO (F1+F2) Fee 1 Fee 2	£834.00 £625.00 £209.00	£844.84 £633.13 £211.72	£10.84 £8.13 £2.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 33 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (paper application)	Per HMO (F1+F2) Fee 1 Fee 2	£969.00 £760.00 £209.00	£981.60 £769.88 £211.72	£12.60 £9.88 £2.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 34 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (on line application)	Per HMO (F1+F2) Fee 1 Fee 2	£772.00 £563.00 £209.00	£782.04 £570.32 £211.72	£10.04 £7.32 £2.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 35 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (on line application)	Per HMO (F1+F2) Fee 1 Fee 2	£890.00 £681.00 £209.00	£901.57 £689.85 £211.72	£11.57 £8.85 £2.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 36 Mandatory HMO Licensing	Environmental Health	Discount for accredited landlords	Per HMO	10.00%	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 37 Mandatory HMO Licensing	Environmental Health	Discount for registered charities	Per HMO	10.00%	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 38 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,220.00 £474.00 £746.00	£1,235.86 £480.16 £755.70	£15.86 £6.16 £9.70	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 39 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,266.00 £520.00 £746.00	£1,282.46 £526.76 £755.70	£16.46 £6.76 £9.70	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 40 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,098.00 £427.00 £671.00	£1,112.27 £432.55 £679.72	£14.27 £5.55 £8.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 41 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,140.00 £467.00 £673.00	£1,154.82 £473.07 £681.75	£14.82 £6.07 £8.75	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 42 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2) Fee 1 Fee 2	£802.00 £475.00 £327.00	£812.43 £481.18 £331.25	£10.43 £6.18 £4.25	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 43 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2) Fee 1 Fee 2	£850.00 £520.00 £330.00	£861.05 £526.76 £334.29	£11.05 £6.76 £4.29	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 44 Mandatory HMO Licensing	Environmental Health	HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£637.00	£645.28	£8.28	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£428.00	£433.56	£5.56	1.30%	inflation			
				Fee 2	£209.00	£211.72	£2.72	1.30%	inflation			
Re	EH 45 Mandatory HMO Licensing	Environmental Health	HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£676.00	£684.79	£8.79	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£467.00	£473.07	£6.07	1.30%	inflation			
				Fee 2	£209.00	£211.72	£2.72	1.30%	inflation			
Re	EH 46 Mandatory HMO Licensing	Environmental Health	Fee associated with an abortive visit	Per HMO	£77.50	£78.51	£1.01	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 47 Mandatory HMO Licensing	Environmental Health	Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	£26.50	£26.84	£0.34	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 48 Mandatory HMO Licensing	Environmental Health	Licence holder changing nominated manager	Per request	£0.00	£0.00	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 49 Mandatory HMO Licensing	Environmental Health	Change in Licence holder	Per request	£0.00	£0.00	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 50 Mandatory HMO Licensing	Environmental Health	Recovery fee for dishonoured cheque	Each	£53.90	£54.60	£0.70	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 51 Mandatory HMO Licensing	Environmental Health	HMO Licensing pre inspection refund (to cover preliminary administration costs)	Each licence			£0.77	1.31%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 52 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs)	Each licence			£3.67	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 53 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection)	Each licence			£2.21	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 54 Mandatory HMO Licensing	Environmental Health	Refund clarification for revocations	Each licence			£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 55 Mandatory HMO Licensing	Environmental Health	HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request	Each licence	£15.50 on top of Fee 2	£15.70 on top of Fee 2	£0.20	1.29%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Food, Health & Safety												
Re	EH 56 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Per person	Per person	£72.00	£72.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 57 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering.	Per person	£355.00	£355.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 58 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering, - Block bookings by organisations	Per session	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 59 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Council Services	Per person	£62.00	£62.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 60 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - examination resit	Per person	£35.00	£35.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 61 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Refresher	Per person	£55.00	£55.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 62 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Group Courses - Block Bookings)	Per session	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 63 Food Safety Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)	Per person/session as applicable	30% of course fee	30% of course fee	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 64 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety	Per person	£50.00	£50.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 65 Food Safety Courses	Food, Health and Safety	Food Allergen training	Per person	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 66 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety - block bookings	per course	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 67 Food Safety Courses	Food, Health and Safety	Food Allergen training courses - block bookings	per course	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 68 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Per person	£72.00	£72.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 69 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Registered Charities	£72.00	£72.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 70 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Council Services	£62.00	£62.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 71 Health and Safety at Work Courses	Food, Health and Safety	Level 2 Certificate in Health and Safety Group Courses - Block Bookings	Per session	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 72 Health and Safety at Work Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)		30% of course fee	30% of course fee	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 73 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Sent by post)	Each	£18.50	£18.50	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 74 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Collected)	Each	£15.00	£15.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 75 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business diary	Each	£10.00	£10.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 76 Miscellaneous Food Business Charges	Food, Health and Safety	Requested Food Hygiene Rating Scheme Re-rating Inspection	Per inspection	£240.00	£243.00	£3.00	1.25%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 77 Miscellaneous Food Business Charges	Food, Health and Safety	Unsound Food (Business and Commercial premises) - collection and disposal	Per seizure/voluntary surrender	Actual cost of disposal + 30% transport and admin fee	Actual cost of disposal + 30% transport and admin fee	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 78 Miscellaneous Food Business Charges	Food, Health and Safety	Food Export Certificates	Per certificate	Actual cost of officer time at officer hourly rate (minimum 1 hour)	Actual cost of officer time at officer hourly rate (minimum 1 hour)	£0.00	0.00%			Discretionary	
Re	EH 79 Miscellaneous Food Business Charges	Food, Health and Safety	Expenses arising from additional official controls	Hourly rate	Actual cost of officer time at officer hourly rate (minimum 1 hour)	Actual cost of officer time at officer hourly rate (minimum 1 hour)	£0.00	0.00%			Discretionary	
Re	EH 80 Miscellaneous Food Business Charges	Food, Health and Safety	Sampling of Private Water Supplies (The Private Water Supplies (England) Regulations 2016)		Actual laboratory analytical fees and sampling visit charges (based on officer hourly rates) up to statutory maximums	Actual laboratory analytical fees and sampling visit charges (based on officer hourly rates) up to statutory maximums	£0.00	0.00%		The Private Water Supplies (England) Regulations 2016 sch.5 para. 1	Statutory Discretionary	
Environmental Health Licensing Fees												
Re	EH 81 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	New	Each	£105 application fee £410 licence fee	£105 application fee £410 licence fee	£0.00	0.00%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 82 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Renewal	Each	£105 application fee £400 licence fee	£105 application fee £400 licence fee	£0.00	0.00%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 83 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Zoo (Zoo Licensing Act 1981)	Each	Costs Occurred including administration costs	Costs Occurred including administration costs	£0.00	0.00%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Band A - Low risk and non-invasive treatments, including manicure, pedicure, ear and nose piercing using a single use piercing gun designed for the purpose, and sun beds												
Re	EH 84 Licence for Massage and Special Treatments (including cosmetic piercing)	Environmental Health Licensing Fees	New licence	Each	£157.5 Application £100 licence	£160 Application £100 licence	£2.50	1.59%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 85 Licence for Massage and Special Treatments (including cosmetic piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£105 Application fee £100 licence	£107 Application fee £100 licence	£2.00	1.90%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band B - medium risk non-invasive treatments including some beauty treatments and therapeutic treatments, head, neck and below the knee massage.												
Re	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£245 Application fee £100 licence	£249 Application fee £100 licence	£4.00	1.63%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£195 application £100 licence fee	£198 application £100 licence fee	£3.00	1.54%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band C - Higher risk or invasive treatments, including body massage (other than described in Band B), electrolysis, acupuncture, tattooing, saunas and laser/intense pulsed light treatments.												
Re	EH 88 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£355 application £100 licence fee	£360 application £100 licence fee	£5.00	1.41%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 89 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£315 application £100 licence fee	£320 application £100 licence fee	£5.00	1.59%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 90 Transfer and Variation Fee	Environmental Health Licensing Fees	Band A	Each	£65.00	£65.50	£0.50	0.77%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 91 Transfer and Variation Fee	Environmental Health Licensing Fees	Band B	Each	£83.00	£84.00	£1.00	1.20%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 92 Transfer and Variation Fee	Environmental Health Licensing Fees	Band C	Each	£101.00	£102.00	£1.00	0.99%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 93 Transfer and Variation Fee	Environmental Health Licensing Fees	Additional licensing fee for Laser Removal of hair and intense pulsed light treatments	Each	£77.50	£78.00	£0.50	0.65%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 94 Transfer and Variation Fee	Environmental Health Licensing Fees	Administration fee on all aborted licence applications	Each	£0.00	£0.00	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 95 Primary Authority Services	Environmental Health Licensing Fees	Annual fee per subject area	Per annum	Up to £750 each area of regulation	Up to £750 each area of regulation	£0.00	0.00%	Primary Authority is a scheme provided for by the Regulatory Enforcement and Sanctions Act 2008. Under this scheme, businesses can partner with a single LA for the purposes of having a single source of regulatory advice. This advice, once issued, is binding on all other LAs and the Primary Authority can 'block' enforcement action if it is inconsistent with the advice they have issued. Primary Authorities are permitted to recover their costs of providing the service, hence the charges set out below. For further information please refer to the statutory guidance, here: https://www.gov.uk/government/publications/primary-authority-statutory-guidance	Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 96 Primary Authority Services	Environmental Health Licensing Fees	Primary authority work	Per hour	Up to £60 per hour	Up to £60 per hour	£0.00	0.00%	Primary Authority is a scheme provided for by the Regulatory Enforcement and Sanctions Act 2008. Under this scheme, businesses can partner with a single LA for the purposes of having a single source of regulatory advice. This advice, once issued, is binding on all other LAs and the Primary Authority can 'block' enforcement action if it is inconsistent with the advice they have issued. Primary Authorities are permitted to recover their costs of providing the service, hence the charges set out below. For further information please refer to the statutory guidance, here: https://www.gov.uk/government/publications/primary-authority-statutory-guidance	Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 97 Special Treatment Licences	Environmental Health Licensing Fees	EH Special Treatment Licences - Sole trader based at home	each application	£10 discount on licence fee for all new and renewal applications	£10 discount on licence fee for all new and renewal applications	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 98 Animal Welfare	Environmental Health Licensing Fees	Licence application fee under	per application	£129.00	£130.00	£1.00	0.78%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 99 Animal Welfare	Environmental Health Licensing Fees	inspections fee animal boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 100 Animal Welfare	Environmental Health Licensing Fees	inspection fee home boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 101 Animal Welfare	Environmental Health Licensing Fees	inspection fee breeding establishments	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 102 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 103 Animal Welfare	Environmental Health Licensing Fees	inspection fee performing animals	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 104 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 105 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 106 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >15 & <30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 107 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments ,15 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 108 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - New Application	Each	Fee 1 £129 plus inspection fee 2 Annual fee £155	Fee 1 £131 plus inspection fee 2 Annual fee £155	£2.00	1.55%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 109 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Variation of Licence	Each Application	£129 plus inspection fee (if required)	£130 plus inspection fee (if required)	£1.00	0.78%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 110 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Transfer	Each Application	£129.00	£130.00	£1.00	0.78%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 111 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Change of details	Each Application	£20.50	£21.00	£0.50	2.44%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 112 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Duplicate Licence	Each Application	£20.50	£21.00	£0.50	2.44%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 113 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Request revisit	Each Application	£41 plus inspection fee	£41.50 plus inspection fee	£0.50	1.22%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 114 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Annual Fee	On Grant of application and annually on grant date	£155.00	£156.00	£1.00	0.65%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 115 Pest Control	Environmental Health Licensing Fees	Rats	Per treatment	£149.00	£150.94	£1.94	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 116 Pest Control	Environmental Health Licensing Fees	Mice	Per treatment	£149.00	£150.94	£1.94	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 117 Pest Control	Environmental Health Licensing Fees	Cockroaches	Per treatment	£149.00	£150.94	£1.94	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 118 Pest Control	Environmental Health Licensing Fees	Bed Bugs for a 2 bedroom property	Per treatment	£230.00	£232.99	£2.99	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 119 Pest Control	Environmental Health Licensing Fees	Bed Bugs (per additional bedroom)	Per treatment	£50.00	£50.65	£0.65	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 120 Pest Control	Environmental Health Licensing Fees	Fleas	Per treatment	£144.00	£145.87	£1.87	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 121 Pest Control	Environmental Health Licensing Fees	Exotic Ants	Per treatment	£192.00	£194.50	£2.50	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 122 Pest Control	Environmental Health Licensing Fees	Wasps	Per treatment	£70.00	£70.91	£0.91	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 123 Pest Control	Environmental Health Licensing Fees	Domestic crawling insects (Carpet beetles, larder beetles, etc.)	Per treatment	£144.00	£145.87	£1.87	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 124 Pest Control	Environmental Health Licensing Fees	Garden Ants	Per treatment	£144.00	£145.87	£1.87	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 125 Pest Control	Environmental Health Licensing Fees	Squirrels	Per Treatment	£279.00	£282.63	£3.63	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 126 Pest Control	Environmental Health Licensing Fees	Site pest assessment (where treatment not requested)	Per visit	£25.00	£25.33	£0.32	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 127 Pest Control	Environmental Health Licensing Fees	Call out fee for advice (refundable against the full cost of treatment)	Per visit	£30.00	£30.39	£0.39	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 128 Pest Control	Environmental Health Licensing Fees	Discount for Barnet residents (homeowners) receiving Means Tested Benefits	Per treatment	35% off list price	35% off list price	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 129 Pest Control	Environmental Health Licensing Fees	Commercial Premises and monitoring contracts	Per annual contract	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 130 Pest Control	Environmental Health Licensing Fees	Discounted charges on any pest control treatment when booked concurrently for more than one premises	Per block treatment	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Pollution Prevention and Control Act 1999												
Re	EH 131 Environmental Permit	Pollution Prevention and Control Act 1999	Application Standard	each	£1,650.00	£1,650.00	£0.00	0.00%	Set by DEFRA no change			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 132 Environmental Permit	Pollution Prevention and Control Act 1999	Application Reduced fee	each	£155.00	£155.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 133 Environmental Permit	Pollution Prevention and Control Act 1999	Application Petrol vapour I&II	each	£257.00	£257.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 134 Environmental Permit	Pollution Prevention and Control Act 1999	Application Vehicle refinshers	each	£362.00	£362.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 135 Environmental Permit	Pollution Prevention and Control Act 1999	Application Mobile screening and crushing plant for 1st and 2nd permits	1st & 2nd applications	£1,650 (985 3rd to 7th, 485 subsequent applications)	£1,650 (985 3rd to 7th, 485 subsequent applications)	£0.00	0.00%	Set by DEFRA no change			
Re	EH 136 Environmental Permit	Pollution Prevention and Control Act 1999	Fee operating without a permit	each	£1,188.00	£1,188.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 137 Environmental Permit	Pollution Prevention and Control Act 1999	Late payment fee	each	£52.00	£52.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 138 Environmental Permit	Pollution Prevention and Control Act 1999	Annual subsistence charge		Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	Set by DEFRA no change			
Re	EH 139 Environmental Permit	Pollution Prevention and Control Act 1999	Standard	each	Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	Set by DEFRA no change			
Re	EH 140 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee	each	Low = £79 / Medium = £158 / High = £237	Low = £79 / Medium = £158 / High = £237	£0.00	0.00%	Set by DEFRA no change			
Re	EH 141 Environmental Permit	Pollution Prevention and Control Act 1999	Petrol vapour I&II	each	Low = £113 / Medium = £226 / High = £341	Low = £113 / Medium = £226 / High = £341	£0.00	0.00%	Set by DEFRA no change			
Re	EH 142 Environmental Permit	Pollution Prevention and Control Act 1999	Vehicle refinshers	each	Low = £228 / Medium = £365 / High = £548	Low = £228 / Medium = £365 / High = £548	£0.00	0.00%	Set by DEFRA no change			
Re	EH 143 Environmental Permit	Pollution Prevention and Control Act 1999	Mobile screening and crushing plant for 1st and 2nd permits	each	Low = £626 / Medium = £1034 / High = £1,551	Low = £626 / Medium = £1034 / High = £1,551	£0.00	0.00%	Set by DEFRA no change			
Re	EH 144 Environmental Permit	Pollution Prevention and Control Act 1999	Standard Transfer and substantial change	each	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	£0.00	0.00%	Set by DEFRA no change			
Re	EH 145 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee Transfer and substantial change	each	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	£0.00	0.00%	Set by DEFRA no change			
Re	EH 146 Environmental Permit	Pollution Prevention and Control Act 1999	Adopt a tube scheme p/a		£139.00	£139.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 147 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per hour	Up to £120	Up to £120	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 148 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per Day	Up to £600 plus expenses	Up to £600 plus expenses	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Charges made for the seizure, removal and detention of equipment.												
Re	EH 149 Noise Act 1996	Pollution Prevention and Control Act 1999	Seizure, removal and storage of seized equipment	Each	£173.00	£175.25	£2.25	1.30%		Sch. 1 Noise Act 1996	Statutory Discretionary	
Re	EH 150 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Basic Enquiry	Each	£52.00	£52.67	£0.67	1.29%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 151 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Enquiry including historical data multiple addresses	Each	£117.00	£118.53	£1.53	1.31%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Home Improvement Agency												

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 152 Home Improvement Agency	Care and Repair	Full Home Improvement Agency service	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £250 (ex VAT)	£0.00	0.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
Re	EH 153 Home Improvement Agency	Care and Repair	Assisted grant process	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10% Minimum fee £250 (ex VAT)	£0.00	0.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
Online Training												
Re	EH 154 Online Training	Environmental Health	Food Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 155 Online Training	Environmental Health	Food Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 156 Online Training	Environmental Health	Food Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 157 Online Training	Environmental Health	Food Safety Level 2 Manufacturing	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 158 Online Training	Environmental Health	Introduction to Allergens	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 159 Online Training	Environmental Health	Health and Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 160 Online Training	Environmental Health	Health and Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 161 Online Training	Environmental Health	Health and Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 162 Online Training	Environmental Health	Manual Handling	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 163 Online Training	Environmental Health	Level 2 Award for Personal Licence Holders	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 164 Online Training	Environmental Health	Level 2 Fire Safety	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 165 Online Training	Environmental Health	Level 2 Customer Service	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 166 Online Training	Environmental Health	Level 2 Understanding Stewarding at Spectator Events	Per Course	£95.00	£95.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 167 Online Training	Environmental Health	Level 2 Spectator Safety	Per Course	£115.00	£115.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 168 Online Training	Environmental Health	Level 2 Warehousing and Storage	Per Course	£80.00	£80.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 169 Online Training	Environmental Health	Care Certificate	Per Course	£35.00	£35.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 170 Online Training	Environmental Health	Emergency First Aid at Work	Per Course	£10.00	£10.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 171 Online Training	Environmental Health	First Aid at Work	Per Course	£15.00	£15.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 172 Online Training	Environmental Health	An Introduction to Fire Safety in the Workplace	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 173 Online Training	Environmental Health	Communication	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 174 Online Training	Environmental Health	Equality and Diversity	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 175 Online Training	Environmental Health	Managing Conflict	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 176 Online Training	Environmental Health	Self-Awareness and Personal Development	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 177 Online Training	Environmental Health	Teamworking	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 178 Online Training	Environmental Health	Environmental awareness	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 179 Online Training	Environmental Health	GDPR	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 180 Online Training	Environmental Health	Fraud and Fraud Awareness	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 181 Online Training	Environmental Health	An Introduction to the Bribery Act	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 182 Online Training	Environmental Health	Stress management	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 183 Online Training	Environmental Health	Money Laundering	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 184 Online Training	Environmental Health	Safe use and control of Anaphylaxis and Autoinjectors	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 185 Online Training	Environmental Health	Display screen equipment (DSE)	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Fees and Charges 2020/21

Department: Re
Area: Cem and Crem

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
A. Grave purchase for LBB Residents:												
Re	C&C 1 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") - grave pre-purchase only - LBB Residents	Each	£7,540.00	£7,630.00	£90.00	1.19%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 2 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - LBB Residents	Each	£5,390.00	£5,460.00	£70.00	1.30%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 3 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - LBB Residents	Each	£3,770.00	£3,815.00	£45.00	1.19%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 4 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (6'6" x 2' 6") for immediate use - LBB Residents	Each	£2,690.00	£2,725.00	£35.00	1.30%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 5 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - LBB Residents	Each	£3,770.00	£3,815.00	£45.00	1.19%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 6 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (3'6" x 3'6") half grave for immediate use - LBB Residents	Each	£2,690.00	£2,725.00	£35.00	1.30%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 7 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - LBB Residents	Each	£1,865.00	£1,888.00	£23.00	1.23%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 8 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (3'0" x 2' 6") half grave for immediate use - LBB Residents	Each	£1,320.00	£1,336.00	£16.00	1.21%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
B. Grave purchase for Non-LBB Residents:												
Re	C&C 9 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") grave pre-purchase only - Non LBB Residents	Each	£16,250.00	£16,450.00	£200.00	1.23%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 10 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - Non LBB Residents	Each	£10,150.00	£10,275.00	£125.00	1.23%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 11 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - Non LBB Residents	Each	£8,600.00	£8,710.00	£110.00	1.28%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 12 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") for immediate use - Non LBB Residents	Each	£5,440.00	£5,510.00	£70.00	1.29%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 13 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - Non LBB Residents	Each	£7,430.00	£7,520.00	£90.00	1.21%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 14 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3' 6") half grave for immediate use - Non LBB Residents	Each	£4,600.00	£4,660.00	£60.00	1.30%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 15 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - Non LBB Residents	Each	£3,610.00	£3,655.00	£45.00	1.25%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 16 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") half grave for immediate use - Non LBB Residents	Each	£2,250.00	£2,275.00	£25.00	1.11%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
C. Mausoleums (Single price for LBB residents and non-residents)												
Re	C&C 17 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum pre-purchase	Each	£22,750.00	£22,750.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
Re	C&C 18 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum space for immediate use	Each	£16,500.00	£16,500.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
Re	C&C 19 Cemetery and Crematorium	Cemetery and Crematorium	Construction of Mausoleum	Each	£13,300.00	£13,300.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 20 Cemetery and Crematorium	Cemetery and Crematorium	Community Mausoleum	Each	£10,000.00	£10,000.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
D. Burial Vaults												
Re	C&C 21 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Resident)	Each	£12,000.00	£12,000.00	£0.00	0.00%	No Change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
Re	C&C 22 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Non resident)	Each	£18,000.00	£18,000.00	£0.00	0.00%	No Change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
E. Interments (Single price for LBB Residents and non-Residents)												
Re	C&C 23 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Persons over 16 years of age (single depth)	Each	£900.00	£910.00	£10.00	1.11%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 24 Cemetery and Crematorium	Cemetery and Crematorium	Interment - pre-dug grave	Each	£670.00	£678.00	£8.00	1.19%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 25 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Children under 16 years of age including those still born (single depth)	Each	£500.00	£506.00	£6.00	1.20%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 26 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Additional charge for each additional coffin depth (up to maximum of 4)	Each	£255.00	£258.00	£3.00	1.18%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 27 Cemetery and Crematorium	Cemetery and Crematorium	Burial of Ashes into a private grave at minimum depth without movement of memorial/landing (see separate change for removal of memorial)	Each	£475.00	£480.00	£5.00	1.05%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 28 Cemetery and Crematorium	Cemetery and Crematorium	Public interment - Persons over 16 years of age	Each	£555.00	£562.00	£7.00	1.26%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 29 Cemetery and Crematorium	Cemetery and Crematorium	Public interment - Children under 16 years of age	Each	£180.00	£182.00	£2.00	1.11%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 30 Cemetery and Crematorium	Cemetery and Crematorium	Public interment - Stillborn children	Each	£115.00	£115.00	£0.00	0.00%	No Change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
F. General Burial Fees												
Re	C&C 31 Cemetery and Crematorium	Cemetery and Crematorium	Exhumation of Deceased	Each	£1,460.00	£1,478.00	£18.00	1.23%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 32 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) kerbs and landing unto 4ft 6	Each	£300.00	£303.00	£3.00	1.00%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 33 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) over 4ft 6	Each	Price on application	Price on application	£0.00	0.00%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 34 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or Bank Holiday Burial.	Each	£255.00	£258.00	£3.00	1.18%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 35 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or bank Holiday Burial for cremated remains	Each	£134.00	£135.00	£1.00	0.75%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 36 Cemetery and Crematorium	Cemetery and Crematorium	Shroud Burials	Each	£220.00	£222.00	£2.00	0.91%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 37 Cemetery and Crematorium	Cemetery and Crematorium	Casket Burial	Each	£310.00	£314.00	£4.00	1.29%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 38 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Resident 'B' class per year (minimum of 5 years)	Each	£25.00	£25.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 39 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'A' Class per year (minimum of 5 years)	Each	£98.00	£99.00	£1.00	1.02%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 40 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'B' Class per year (minimum of 5 years)	Each	£49.00	£49.00	£0.00	0.00%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 41 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround standard 'A' Class grave (7'6" x 3' 6")	Each	£175.00	£177.00	£2.00	1.14%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 42 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class grave (6'6" x 2' 6")	Each	£145.00	£146.00	£1.00	0.69%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 43 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'A' Class - Ash Grave (3'6" x 3'6")	Each	£96.00	£97.00	£1.00	1.04%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 44 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class - Ash Grave (3'0" x 2' 6")	Each	£85.00	£86.00	£1.00	1.18%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 45 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Half size Kerb and Landing and Headstone only	Each	£67.00	£67.00	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 46 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Full Size Kerb and Landing Memorial including Headstone	Each	£112.00	£113.00	£1.00	0.89%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 47 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Half Size kerb and Landing	Each	£82.00	£83.00	£1.00	1.22%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 48 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Full size Kerb and Landing	Each	£112.00	£113.00	£1.00	0.89%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 49 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Seat, 6ft, inclusive of plaque up to 60 letters maximum inscription, (no on-going care) for placement on a pre-owned grave subject to payment of additional permit fee.	Each	£1,420.00	£1,437.00	£17.00	1.20%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
G. Permits												We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Permit for erecting new monuments, memorials, grave stones and tablets for the right to erect or place on private graves (including first inscription)												
Re	C&C 50 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone with kerbs	Each	£330.00	£334.00	£4.00	1.21%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 51 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone only	Each	£255.00	£258.00	£3.00	1.18%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 52 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Conversion of existing Headstone to include kerbs	Each	£108.00	£109.00	£1.00	0.93%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 53 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Memorial in the form of a vase, tablet, seat or bench or wooden cross etc.	Each	£88.00	£89.00	£1.00	1.14%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 54 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Renovation or additional inscription	Each	£108.00	£109.00	£1.00	0.93%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 55 Cemetery and Crematorium	Cemetery and Crematorium	Retrospective permit application	Each	2 x permit normal fee	2 x permit normal fee	£0.00	0.00%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
H. Annual Planting etc. and General Attention of Private Graves (per single grave space)												

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Re	C&C 56 Cemetery and Crematorium	Cemetery and Crematorium	Planting Evergreen shrubs only	Each	£215.00	£217.00	£2.00	0.93%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 57 Cemetery and Crematorium	Cemetery and Crematorium	Turfing only	Each	£155.00	£157.00	£2.00	1.29%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 58 Cemetery and Crematorium	Cemetery and Crematorium	Planting - Seasonal Bedding	Each	£320.00	£324.00	£4.00	1.25%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 59 Cemetery and Crematorium	Cemetery and Crematorium	Turfing or Moulding (No maintenance)	Each	£88.00	£89.00	£1.00	1.14%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 60 Cemetery and Crematorium	Cemetery and Crematorium	Provision of a wooden cross including brass plaque	Each	£170.00	£172.00	£2.00	1.18%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 61 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of headstone.	Each	£365.00	£369.00	£4.00	1.10%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 62 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of full size kerb and landing.	Each	£410.00	£415.00	£5.00	1.22%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
I. Transfer of Grave Ownership												
Re	C&C 63 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Probate, Letters of Administration, or Private Statutory Declaration	Each	£78.00	£79.00	£1.00	1.28%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 64 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£129.00	£130.00	£1.00	0.78%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 65 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by combination of Probate, Letters of Administration, or Private Statutory Declaration and Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£190.00	£192.00	£2.00	1.05%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 66 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Deed of Ownership	Each	£26.00	£26.00	£0.00	0.00%	No Change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 67 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Cremation Certificate	Each	£15.00	£15.00	£0.00	0.00%	No Change	s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
J. Cremation Fees												
Re	C&C 68 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors Not holding an account)	Each	£725.00	£734.00	£9.00	1.24%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 69 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekend and bank Holidays (Funeral Directors Not holding an account)	Each	£840.00	£850.00	£10.00	1.19%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 70 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors holding an account)	Each	£650.00	£655.00	£5.00	0.77%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 71 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays (Funeral Directors holding an account)	Each	£765.00	£774.00	£9.00	1.18%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 72 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays + 2 hours in North chapel	Each	£1,370.00	£1,385.00	£15.00	1.09%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 73 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday between 09:00-09:45	Each	£385.00	£390.00	£5.00	1.30%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 74 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Children over 1 month to under 16 years of age	Each	£58.00	£58.00	£0.00	0.00%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding

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Re	C&C 75 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Children still born - 1 month	Each	no charge	No Charge	£0.00	0.00%	No Change	s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 76 Cemetery and Crematorium	Cemetery and Crematorium	Public Health Cremations	Each	£220.00	£222.00	£2.00	0.91%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
K. Memorials - memorial gardens												
Re	C&C 77 Cemetery and Crematorium	Cemetery and Crematorium	Standard Rose Bush 3 yr. lease	Each	£240.00	£243.00	£3.00	1.25%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 78 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush and Plaque 3 yr. lease	each	£185.00	£187.00	£2.00	1.08%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 79 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush renewable 3 yr. lease	each	£310.00	£314.00	£4.00	1.29%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 80 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Standard and Plaque 3 yr. lease	each	£375.00	£379.00	£4.00	1.07%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 81 Cemetery and Crematorium	Cemetery and Crematorium	Rose Plaque	each	£140.00	£141.00	£1.00	0.71%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 82 Cemetery and Crematorium	Cemetery and Crematorium	Columbarium Niche (10 year lease)	Each	£1,700.00	£1,722.00	£22.00	1.29%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 83 Cemetery and Crematorium	Cemetery and Crematorium	Placing additional urn in same niche	Each	£168.00	£170.00	£2.00	1.19%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 84 Cemetery and Crematorium	Cemetery and Crematorium	Lily Pond tablet (10 year lease)	Each	£650.00	£657.00	£7.00	1.08%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 85 Cemetery and Crematorium	Cemetery and Crematorium	Cleaning of Lily Pond tablet	Each	£65.00	£65.00	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 86 Cemetery and Crematorium	Cemetery and Crematorium	Leather Panel Scheme (10 year lease, Max 60 letters)	Each	£180.00	£182.00	£2.00	1.11%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 87 Cemetery and Crematorium	Cemetery and Crematorium	Wall tablet in Book of Remembrance Hall (10 Yr lease)	Each	£1,060.00	£1,073.00	£13.00	1.23%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 88 Cemetery and Crematorium	Cemetery and Crematorium	Old Memorial - Inscriptions	Each	£3.80	£3.84	£0.04	1.05%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 89 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 2 lines	Each	£165.00	£167.00	£2.00	1.21%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 90 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 5 lines	Each	£235.00	£238.00	£3.00	1.28%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 91 Cemetery and Crematorium	Cemetery and Crematorium	Copy of Book of Remembrance - 2 lines	Each	£78.00	£79.00	£1.00	1.28%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 92 Cemetery and Crematorium	Cemetery and Crematorium	Book of Remembrance copy 5 lines	Each	£128.00	£129.00	£1.00	0.78%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 93 Cemetery and Crematorium	Cemetery and Crematorium	Armorial bearing or badges (these may be engrossed in the Book of Remembrance only if accompanied by an inscription of at least 5 lines	Each	£320.00	£324.00	£4.00	1.25%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 94 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Jewellery	Each	£43.00	£43.00	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
L. Urns and Caskets												
M. Ashes strewing and storage												
Re	C&C 95 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when returned to Hendon after 12 month of cremation	Each	£119.00	£120.00	£1.00	0.84%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 96 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when cremated elsewhere	Each	£155.00	£157.00	£2.00	1.29%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 97 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per month	Each	£26.50	£26.50	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 98 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per year	Each	£260.00	£263.00	£3.00	1.15%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
N. Chapel Hire and Organist Fees												
Re	C&C 99 Cemetery and Crematorium	Cemetery and Crematorium	Fee for Organ Music and Services of Organist	Each	£64.00	£64.00	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 100 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel for additional ½ hour Service	Each	£120.00	£121.00	£1.00	0.83%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 101 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel plus Organist for additional ½ hour Service	Each	£185.00	£187.00	£2.00	1.08%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
O. Web access to services												
Re	C&C 102 Cemetery and Crematorium	Cemetery and Crematorium	Live video streaming of funeral services and provision of DVD	Each	£250.00	£253.00	£3.00	1.20%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
P. Anniversary Services												
Re	C&C 103 Cemetery and Crematorium	Cemetery and Crematorium	Placing of flowers etc. at key anniversary dates for the client. Take photograph and e mail client picture of placed memorial (excludes cost of flowers)	Each	£100.00	£100.00	£0.00	0.00%	No change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Q. Memorial Bird Boxes												
Re	C&C 104 Cemetery and Crematorium	Cemetery and Crematorium	Bird	Each	£15.00	£15.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 105 Cemetery and Crematorium	Cemetery and Crematorium	Bat	Each	£35.00	£35.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 106 Cemetery and Crematorium	Cemetery and Crematorium	Owl	Each	£60.00	£60.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 107 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl	Each	£120.00	£120.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 108 Cemetery and Crematorium	Cemetery and Crematorium	Bird (with memorial plaque)	Each	£25.00	£25.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 109 Cemetery and Crematorium	Cemetery and Crematorium	Bat (with memorial plaque)	Each	£45.00	£45.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 110 Cemetery and Crematorium	Cemetery and Crematorium	Owl (with memorial plaque)	Each	£70.00	£70.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 111 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl (with memorial plaque)	Each	£130.00	£130.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
R. New Memorials												
Re	C&C 114 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (5 year lease) (includes 1st standard inscription)	Each	£833.00	£833.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 115 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (10 year lease) (includes 1st standard inscription)	Each	£1,080.00	£1,080.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 144 Cemetery and Crematorium	Cemetery and Crematorium	Additional inscription	per letter	£2.80	£2.80	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 145 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (10 Year lease) (includes 1 standard inscription)	Each	£375.00	£375.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 146 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (15 Year lease) (includes 1 standard inscription)	Each	£465.00	£465.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 147 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (20 Year lease) (includes 1 standard inscription)	Each	£555.00	£555.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 148 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (30 Year lease) (includes 1 standard inscription)	Each	£740.00	£740.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 149 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (50 Year lease) (includes 1 standard inscription)	Each	£1,075.00	£1,075.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 150 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (75 Year lease) (includes 1 standard inscription)	Each	£1,540.00	£1,540.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 151 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£75.00	£75.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 152 Cemetery and Crematorium	Cemetery and Crematorium	Additional inscription	per letter	£2.35	£2.35	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 153 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (5 year lease) (includes 1st standard inscription)	Each	£1,750.00	£1,750.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 154 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (10 year lease) (includes 1st standard inscription)	Each	£2,275.00	£2,275.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 155 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (15 year lease) (includes 1st standard inscription)	Each	£2,625.00	£2,625.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 156 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (20 year lease) (includes 1st standard inscription)	Each	£3,150.00	£3,150.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 157 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (30 year lease) (includes 1st standard inscription)	Each	£4,200.00	£4,200.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 158 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (50 year lease) (includes 1st standard inscription)	Each	£6,125.00	£6,125.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 159 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (75 year lease) (includes 1st standard inscription)	Each	£8,750.00	£8,750.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 160 Cemetery and Crematorium	Cemetery and Crematorium	Additional memorials from catalogue	Each	Price on application	Price on application	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 161 Cemetery and Crematorium	Cemetery and Crematorium	Lease renewal	Each	75% of the current new lease price	75% of the current new lease price	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
S. Spring bulbs to be planted by cemetery staff												
Re	C&C 162 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (15 bulbs)	Each	£8.33	£8.33	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 163 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (50 bulbs)	Each	£25.00	£25.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 164 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (100 bulbs)	Each	£41.66	£41.66	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 165 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (200 bulbs)	Each	£66.66	£66.66	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 166 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (15 bulbs)	Each	£12.50	£12.50	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 167 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (50 bulbs)	Each	£33.33	£33.33	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 168 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (100 bulbs)	Each	£58.33	£58.33	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 169 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (200 bulbs)	Each	£100.00	£100.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 170 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (15 bulbs)	Each	£8.33	£8.33	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 171 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (50 bulbs)	Each	£25.00	£25.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 172 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (100 bulbs)	Each	£41.66	£41.66	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 173 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (200 bulbs)	Each	£66.66	£66.66	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 174 Cemetery and Crematorium	Cemetery and Crematorium	Other varieties can be purchased	Each	Price on application	Price on application	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Traffic Control												
Re	C&C 175 Cemetery and Crematorium	Cemetery and Crematorium	Traffic Management	Per funeral	£250.00	£250.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Milespit New Cemetery												
All fees and charges currently charged at Hendon Cemetery & Crematorium will be replicated at Milespit New Cemetery as applicable.												

Fees and Charges 2020/21

Department: Re
 Area: Trading Standards and Licensing

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 166 Trading Standards and Licensing	Trading Standards and Licensing	Verification or calibration of weights and measures equipment	Per officer hour		£97.00	£97.00		Replacing fees and charges TSL 1-35 with a simple hourly fee	Weights and Measures Act - s.11 Weights and Measures Act 1985	Statutory Discretionary	New hourly rate charge to replace itemised W&M charges above.
Re	TSL 1 Trading Standards and Licensing	Trading Standards and Licensing	Linear Measure not exceeding 3m for each scale	Each	£14.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 2 Trading Standards and Licensing	Trading Standards and Licensing	Capacity measures (without divisions or sub divisions) (not exceeding 1 L)	Each	£14.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 3 Trading Standards and Licensing	Trading Standards and Licensing	Cubic Ballast measures (other than brim measures)	Each	£205.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Petrol Pumps												
Re	TSL 4 Trading Standards and Licensing	Trading Standards and Licensing	1 meter test	Each	£158.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 5 Trading Standards and Licensing	Trading Standards and Licensing	2 meter tests	Each	£261.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 6 Trading Standards and Licensing	Trading Standards and Licensing	3 meter tests	Each	£325.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 7 Trading Standards and Licensing	Trading Standards and Licensing	4 meter tests	Each	£405.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 8 Trading Standards and Licensing	Trading Standards and Licensing	5 meter tests	Each	£500.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 9 Trading Standards and Licensing	Trading Standards and Licensing	6 meter tests	Each	£580.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 10 Trading Standards and Licensing	Trading Standards and Licensing	7 meter tests	Each	£670.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 11 Trading Standards and Licensing	Trading Standards and Licensing	8 meter tests	Each	£130.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 12 Trading Standards and Licensing	Trading Standards and Licensing	Multigrade type (price computing) single outlet	Each	£130.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 13 Trading Standards and Licensing	Trading Standards and Licensing	Other types (price computing) single outlet	Each	£130.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 14 Trading Standards and Licensing	Trading Standards and Licensing	Container type unsubdivided	Each	£89.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Other types												
Re	TSL 15 Trading Standards and Licensing	Trading Standards and Licensing	Additional costs involved in testing ancillary equipment which require additional testing on site such as credit card acceptors	Per extra officer hour	£128.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Measuring equipment												
Re	TSL 16 Trading Standards and Licensing	Trading Standards and Licensing	Not exceeding 150ml	Each	£21.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 17 Trading Standards and Licensing	Trading Standards and Licensing	Other	Each	£39.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 18 Trading Standards and Licensing	Trading Standards and Licensing	Weights	per Officer Hour	£127.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Weighing instruments												
Re	TSL 19 Trading Standards and Licensing	Trading Standards and Licensing	<15kg	Each	£48.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 20 Trading Standards and Licensing	Trading Standards and Licensing	15 - <100kg	Each	£66.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 21 Trading Standards and Licensing	Trading Standards and Licensing	100kg - ,250kg	Each	£93.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 22 Trading Standards and Licensing	Trading Standards and Licensing	250 -< 1 tonne	Each	£150.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 23 Trading Standards and Licensing	Trading Standards and Licensing	1 tonne - < 10 tonne	Each	£200.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 24 Trading Standards and Licensing	Trading Standards and Licensing	10 tonne - < 30 tonne	Each	£420.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 25 Trading Standards and Licensing	Trading Standards and Licensing	30 tonne - < 60 tonne	Each	£640.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 26 Trading Standards and Licensing	Trading Standards and Licensing	Additional costs involved in testing instruments calibrated to weigh	Per additional hour	£127.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Measuring equipment												
Re	TSL 27 Trading Standards and Licensing	Trading Standards and Licensing	Wet hose type, based on 2 liquids being used for testing	Each	£215.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 28 Trading Standards and Licensing	Trading Standards and Licensing	Dry hose type, based on 2 liquids being used for testing	Each	£230.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Dipstick measuring												
Re	TSL 29 Trading Standards and Licensing	Trading Standards and Licensing	2.1 up to and including 7600 L	Each	£200.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 30 Trading Standards and Licensing	Trading Standards and Licensing	Replacement dipsticks (including examination of compartment)	Each	£51.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 31 Trading Standards and Licensing	Trading Standards and Licensing	> 7600L	Each	190 plus up to £125		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 32 Trading Standards and Licensing	Trading Standards and Licensing	Initial dipstick	Each	£24.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 33 Trading Standards and Licensing	Trading Standards and Licensing	Spare dipstick	Each	£24.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Other weighing or r												
Re	TSL 34 Trading Standards and Licensing	Trading Standards and Licensing	For examining, adjusting, testing, stamping, authorising, waiting/downtime (at the cause of the customer) during normal office hours	Per Officer Hour	£97.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 35 Trading Standards and Licensing	Trading Standards and Licensing	For examining, adjusting, testing, stamping, authorising, waiting/downtime (at the cause of the customer) outside of office hours	Per officer hour	£192.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Fireworks												
Re	TSL 36 Trading Standards and Licensing	Trading Standards and Licensing	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	Per application (15 years)	statutory maximum for each type (1-5 years)as set by HSE	statutory maximum for each type (1-5 years)as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 37 Trading Standards and Licensing	Trading Standards and Licensing	Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed	Per application (15 years)	statutory maximum for each type (1-5 years)as set by HSE	statutory maximum for each type (1-5 years)as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 38 Trading Standards and Licensing	Trading Standards and Licensing	Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	Per application (15 years)	statutory maximum for each type (1-5 years)as set by HSE	statutory maximum for each type (1-5 years)as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 39 Trading Standards and Licensing	Trading Standards and Licensing	Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	Per application (15 years)	statutory maximum for each type (1-5 years)as set by HSE	statutory maximum for each type (1-5 years)as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 40 Trading Standards and Licensing	Trading Standards and Licensing	Varying the name of licensee or address of site	Per application	statutory maximum as set by HSE	statutory maximum as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 41 Trading Standards and Licensing	Trading Standards and Licensing	Transfer of licence	Per application	statutory maximum as set by HSE	statutory maximum as set by HSE	£0.00			Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 42 Trading Standards and Licensing	Trading Standards and Licensing	Replacement of licence if lost	Per application	statutory maximum as set by HSE	statutory maximum as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 43 Trading Standards and Licensing	Trading Standards and Licensing	Any other kind of variation	Per application	£37.00	£37.00	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory Discretionary	
Sex Establishments												
Re	TSL 44 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - new	Per application	2250 Fee 1. £1050 Fee 2 £1200	2279 Fee 1. £1050 Fee 2 £1229	£0.00	0.00%		Local Governemnt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
Re	TSL 45 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - renewal	Per application	2250 Fee 1. £1050 Fee 2 £1200	2279 Fee 1. £1050 Fee 2 £1229	£0.00	0.00%		Local Governemnt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
Hypnotism												
Re	TSL 46 Trading Standards and Licensing	Trading Standards and Licensing	Hypnotism	Per Event	£21.50	£21.50	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Statutory Discretionary	
Street Trading												
Re	TSL 47 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Permanent licences	Per application	£550 per annum Fee 1. £100 Fee 2 £450	£550 per annum Fee 1. £100 Fee 2 £450	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 48 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Temporary Licences	Per application	£400 per 6 months Fee1. £100 Fee2. £300 £180 up to 2 months Fee 1. £100 Fee2. £80	£400 per 6 months Fee1. £100 Fee2. £300 £180 up to 2 months Fee 1. £100 Fee2. £80	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Street Markets												
Re	TSL 51 Trading Standards and Licensing	Trading Standards and Licensing	Permanent Street Market Traders Licence	Per month	£15.00	£15.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 52 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. Per event up to 7 days	Per trader, per event	£18.00	£18.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 53 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. One day event	Per trader	£15.00	£15.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 54 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. Per event up to 7 days	Per trader, Per event	£12.00	£12.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 55 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. One Day event	Per trader	£10.00	£10.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Advertising board li												
Re	TSL 56 Trading Standards and Licensing	Trading Standards and Licensing	Licence to place an Advertising or 'A' Board on the public highway	Per application	140 Fee 1 £100 Fee 2 £40	140 Fee 1 £100 Fee 2 £40	£0.00	0.00%		s.115F(1) Highways Act 1980	Statutory Discretionary	
Demarcation of Str												
Re	TSL 57 Trading Standards and Licensing	Trading Standards and Licensing	Demarcation of a street trading pitch by insertion of studs into the footway or road	Per stud	£21.50	£22.00	£0.50	2.33%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
Scrap Metal												
Re	TSL 58 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence New	Per application	£595 Fee 1 £105 Fee 2 £490	£600 Fee 1 £105 Fee 2 £495	£5 Fee 1 £0 Fee 2 £5	0.84%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 59 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence variation	Per application	£235 Fee 1 £105 Fee 2 £130	£238 Fee 1 £105 Fee 2 £133	£3 Fee 1 £0 Fee 2 £3	1.28%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 60 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Renewal	Per application	£465 Fee 1 £105 Fee 2 £360	£470 Fee 1 £105 Fee 2 £365	£5 Fee 1 £0 Fee 2 £5	1.08%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 61 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Duplicate licence	Per application	£20.50	£20.75	£0.25	1.22%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 62 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence - Change of details	Per application	£31.00	£31.40	£0.40	1.29%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 63 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence New	Per application	£275 Fee 1 £105 Fee 2 £170	£278 Fee 1 £105 Fee 2 £173	£3 Fee 1 £0 Fee 2 £3	1.09%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 64 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence Variation	Per application	£134 Fee 1 £105 Fee 2 £29	£135 Fee 1 £105 Fee 2 £30	£1 Fee 1 £0 Fee 2 £1	0.75%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 65 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence renewal	Per application	£207.50 Fee 1 £105 Fee 2 £102.50	£210 Fee 1 £105 Fee 2 £105	£2.50 Fee 1 £0 Fee 2 £2.50	1.20%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 66 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence duplicate	Per application	£20.50	£20.75	£0.25	1.22%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 67 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence - Change of details	Per application	£31.00	£31.40	£0.40	1.29%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Sports Grounds												
Re	TSL 68 Trading Standards and Licensing	Trading Standards and Licensing	Fee for issue/amendment of a safety certificate for a designated stand under Safety at Sports Ground Act 1975.	Per application	£3,280.00	£3,322.00	£42.00	1.28%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 69 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: Total capacity of sport ground 500-999	Per application	£885.00	£896.00	£11.00	1.24%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 70 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 1000-4999	Per application	£1,600.00	£1,620.00	£20.00	1.25%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 71 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 5000-9999	Per application	£3,275.00	£3,317.00	£42.00	1.28%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 72 Trading Standards and Licensing	Trading Standards and Licensing	Fees for transfer of either a regulated stand or safety certificate	Per application	£1,110.00	£1,114.00	£4.00	0.36%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 73 Trading Standards and Licensing	Trading Standards and Licensing	Fee for replacement or cancellation of either a regulated stand or safety certificate	Per application	£53.50	£54.00	£0.50	0.93%		Safety at Sports Ground Act 1975.	Cost Recovery	
Film classification												
Re	TSL 74 Trading Standards and Licensing	Trading Standards and Licensing	Fee for classification of a film	per film	£100.00	£101.00	£1.00	1.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 116 Trading Standards and Licensing	Trading Standards and Licensing	Notification of two of less gaming machines	per notification	£50.00	£50.00	£0.00	0.00%		Reg 3 Gaming Machines in Alcohol Licensed Premises (Notification Fee) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 117 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - New	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Cost Recovery	
Re	TSL 118 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Cost Recovery	
Re	TSL 120 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - New	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Cost Recovery	
Re	TSL 121 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Cost Recovery	
Re	TSL 122 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Variation	Per application	£200.00	£100.00	£-100.00	-50.00%		Regulation 15 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 123 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - New	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 124 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - renewal	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 125 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - Change of name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 126 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - New	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 127 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Renewal	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 128 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Change of Name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 129 Trading Standards and Licensing	Trading Standards and Licensing	Copy of All Permits	Per application	£15.00	£15.00	£0.00	0.00%		Gambling Act 2005 - Regulation 6 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 130 Trading Standards and Licensing	Trading Standards and Licensing	Small Society Lottery - New registration	Per registration	£40.00	£40.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	
Re	TSL 131 Trading Standards and Licensing	Trading Standards and Licensing	Small society Lottery - Renewal	each	£20.00	£20.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	
Licensing Act 2003 Fees												
Re	TSL 132 Trading Standards and Licensing	Trading Standards and Licensing	New Premises Licence / Club Premises Certificate	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 133 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence / Club Premises Certificate - Provisional Statement	Per application	315	315	£0.00	0.00%		Schedule 6 The Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 134 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate variation	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 135 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - additional fees (new & variation)	Per application	5,000 - 9999 people: £1,000 10,000-14999 people: £2,000 15000 - 19000 people: £4,000 20000 - 29999 people: £8,000 30000 - 39999 people: £16,000 40000 - 49999 people: £24,000 50000 - 59999 people: £32,000 60999 - 69999 people: £40,000 70000 - 79999 people: £48,000 80000 - 89999 people: £56,000 90000 and over people: £64,000	5,000 - 9999 people: £1,000 10,000-14999 people: £2,000 15000 - 19000 people: £4,000 20000 - 29999 people: £8,000 30000 - 39999 people: £16,000 40000 - 49999 people: £24,000 50000 - 59999 people: £32,000 60999 - 69999 people: £40,000 70000 - 79999 people: £48,000 80000 - 89999 people: £56,000 90000 and over people: £64,000	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 136 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club Premises Certificate - Annual Fee	each	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £351	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £351	£0.00	0.00%		Licensing Act 2003 - Reg 5. and Sch. 5 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 137 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - Annual fee additional fees	Per application	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19000 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £48000 80000 - 89999 people: £56,000 90000 and over people -£64,000	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19000 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £48000 80000 - 89999 people: £56,000 90000 and over people -£64,000	£0.00	0.00%		Licensing Act 2003 - Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 138 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - Transfer	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 139 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - DPS variation	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 140 Trading Standards and Licensing	Trading Standards and Licensing	Temporary Event Notice/Late Temporary Event Notice	Per Notice	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 141 Trading Standards and Licensing	Trading Standards and Licensing	Personal Licence Application - New & Renewal	Per application	£37.00	£37.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 142 Trading Standards and Licensing	Trading Standards and Licensing	Duplicate copy of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 143 Trading Standards and Licensing	Trading Standards and Licensing	Change of details of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 144 Trading Standards and Licensing	Trading Standards and Licensing	Notification of Interest	per notification	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 145 Trading Standards and Licensing	Trading Standards and Licensing	Interim Authority Notice	per notification	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 146 Trading Standards and Licensing	Trading Standards and Licensing	Minor Variation Application	Per application	£89.00	£89.00	£0.00	0.00%		Reg 4A The Licensing Act 2003 (Fees) Regulations 2004	Statutory Prescribed	
Assisted Licensing												
Re	TSL 148 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with scrap metal application	Per application	Checking Service £40 Assisted service £110	Checking Service £40 Assisted service £110	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 149 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with street trading application	Per application	Checking Service £40 Assisted service £110	Checking Service £40 Assisted service £110	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 150 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with temporary event notice application	Per application	Checking Service £15 Assisted service £50	Checking Service £15 Assisted service £50	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 151 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with transfer application	Per application	Checking Service £30 Assisted service £80	Checking Service £30 Assisted service £80	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 152 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with full variation application	Per application	Checking Service £80 Assisted service £300	Checking Service £80 Assisted service £300	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 153 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with DPS variation application	Per application	Checking Service £30 Assisted service £80	Checking Service £30 Assisted service £80	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 154 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with minor variation application	Per application	Checking Service £15 Assisted service £50	Checking Service £15 Assisted service £50	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 155 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with new premises licence application	Per application	Checking Service £80 Assisted service £300	Checking Service £80 Assisted service £300	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
General Consultancy												
Re	TSL 156 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per hour	Up to £120	Up to £120	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 157 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per Day	Up to £120	Up to £120	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Primary authority work												
Re	TSL 158 Trading Standards and Licensing	Trading Standards and Licensing	Primary authority work	Per hour	Up to £60 per hour	Up to £60 per hour	£0.00	0.00%		Regulatory Enforcement and Sanctions ACT 2008	Statutory Discretionary	
Fixed penalty notices												
Re	TSL 159 Trading Standards and Licensing	Trading Standards and Licensing	Penalty Charges Under the Energy Performance of Buildings (England and Wales) Regulations 2012	Per offence	As set by legislation - Currently The penalty charge specified in the notice shall be— (a)in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i)where the building is a dwelling, £200; (ii)where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b)in relation to a breach of a duty under regulation 14(3)(a), £1000; (c)in relation to a breach of a duty under regulation 14(3)(b), £500; (d)in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e)in relation to a breach of a duty under regulation 35(5), £200.	As set by legislation - Currently The penalty charge specified in the notice shall be— (a)in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i)where the building is a dwelling, £200; (ii)where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b)in relation to a breach of a duty under regulation 14(3)(a), £1000; (c)in relation to a breach of a duty under regulation 14(3)(b), £500; (d)in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e)in relation to a breach of a duty under regulation 35(5), £200.	£0.00	0.00%		s.38 Energy Performance of Buildings (England and Wales) Regulations 2012/3118	Statutory Prescribed	
Re	TSL 160 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notice under Section 52 Anti-social Behaviour, Crime and Policing Act 2014	Per offence	100	100	£0.00	0.00%		s.52 Anti-Social Behaviour, Crime and Policing Act 2014	Statutory Prescribed	
Re	TSL 161 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notices under the London Local Authorities Act 2003 in relation to abatement notices served under Section 80 of the Environmental Protection Act 1990	per offence	Residential £100 Business/Trade/Industrial £400 If paid with 14 days: Residential £60 Business/Trade/Industrial £240	Residential £150 Business/Trade/Industrial £400	£0.00	0.00%		s.80ZA Environmental Protection Act 1990		
Re	TSL 162 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Redress Schemes for Lettings Agency Work and Property Management Work Requirement to Belong to a Scheme etc) (England) Order 2014	per offence	Up to £5000	Up to £5000	£0.00	0.00%		Article 8 Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014	Statutory Discretionary	
Re	TSL 163 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Part 3 Chapter 3 of the Consumer Rights Act 2015 (Letting Agent	per offence	Up to £5000	Up to £5000	£0.00	0.00%		s.87 Consumer Rights Act 2015	Statutory Discretionary	
Re	TSL 164 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Charging unlawful fees)	per offence	First Offence - up to £5000 fine Further breach within 5 years Financial Penalties of up to £30000	First Offence - up to £5000 fine Further breach within 5 years Financial Penalties of up to £30000	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	
Re	TSL 165 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Unlawfully retaining the holding deposit)	per offence	up to £5000 fine	up to £5000 fine	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

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Fees and Charges 2020/21

Department: **Re**
 Area: **Planning**

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 1 Planning Policy Publications	Planning	Planning Briefs & Supplementary Planning Guidance	Fabien Gaudin	Each	£45.00	£45.00	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 2 Planning Policy Publications	Planning	(for residents only)	Fabien Gaudin	Each	£18.50	£18.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 3 Planning Conservation Publications	Planning	Conservation Area Character Appraisals	Fabien Gaudin	Each (sub areas within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document)	£37.50	£37.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 4 Planning Conservation Publications	Planning	(for residents only)	Fabien Gaudin	Each. Each sub area within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document.	£18.50	£18.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 5 Planning Conservation Publications	Planning	Statutory List of Buildings of special architectural or historic interest	Fabien Gaudin	Each	£46.00	£46.00	£0.00	0.00%		Statutory	s93 of the Local Government Act 2003	
Re	PL 6 Planning Conservation Publications	Planning	(for residents only)	Fabien Gaudin	Each	£24.50	£24.50	£0.00	0.00%		Statutory	s93 of the Local Government Act 2003	
Re	PL 7 Planning Conservation Publications	Planning	Schedule of Building of local or historic interest	Fabien Gaudin	Each	£38.50	£38.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 8 Planning Conservation Publications	Planning	(for residents only)	Fabien Gaudin	Each	£18.50	£18.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 9 Planning Conservation Publications	Planning	Statutory List extracts	Fabien Gaudin	Each	£24.00	£24.00	£0.00	0.00%		Statutory	s93 of the Local Government Act 2003	
Re	PL 10 Planning Conservation Publications	Planning	One building per extra copy	Fabien Gaudin	Each	£18.50	£18.50	£0.00	0.00%		Statutory	s93 of the Local Government Act 2003	
Re	PL 11 Planning Conservation Publications	Planning	Article 4 Directions per area	Fabien Gaudin	Each	£35.50	£36.00	£0.50	1.41%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 12 Planning Conservation Publications	Planning	Conservation Area Maps	Fabien Gaudin	Each	£45.00	£45.00	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 13 Planning Conservation Publications	Planning	(for residents only)	Fabien Gaudin	Each	£25.00	£25.00	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 14 Planning Development Control Documents	Planning	Copies of Planning Decisions	Fabien Gaudin	Each	£32.50	£33.00	£0.50	1.54%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 15 Planning Development Control Documents	Planning	Copies of Enforcement Notices	Fabien Gaudin	Each	£32.00	£33.00	£1.00	3.13%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 16 Planning Development Control Documents	Planning	Weekly list of Planning applications per area by email	Fabien Gaudin	Each	Free	Free	N/A	N/A		Discretionary	s93 of the Local Government Act 2003	
Re	PL 17 Planning Development Control Documents	Planning	Tree Preservation Order Full Document	Fabien Gaudin	Each	£31.00	£31.50	£0.50	1.61%		Statutory	Town and Country Planning (Tree Preservation)(England) Regulations 2012/605 Article 8	
Re	PL 18 Planning Development Control Documents	Planning	Tree Preservation Order Extract	Fabien Gaudin	Each	£16.00	£16.25	£0.25	1.56%		Statutory	Town and Country Planning (Tree Preservation)(England) Regulations 2012/605 Article 8	
Re	PL 19 All Planning and Building Control Services	Planning	Photocopying per A3 copy	Fabien Gaudin	Each	£1.50	£1.50	£0.00	0.00%		discretionary	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	
Re	PL 20 All Planning and Building Control Services	Planning	Photocopying per A4 copy	Fabien Gaudin	Each	£1.00	£1.00	£0.00	0.00%		discretionary	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	
Re	PL 21 Reproduction of maps/drawings	Planning	Photocopy A1-A0	Fabien Gaudin	Each	£23.50	£24.25	£0.75	3.19%		discretionary	s93 of the Local Government Act 2003	
Re	PL 22 Reproduction of maps/drawings	Planning	Photocopy A2	Fabien Gaudin	Each	£18.00	£18.57	£0.57	3.17%		discretionary	s93 of the Local Government Act 2003	
Re	PL 25 Cancellation of application / Withdrawal	Planning	Charge made for withdrawal of application post registration prior to consideration by a planning officer	Fabien Gaudin	Each	25% of application fee	25% of application fee	N/A	N/A		discretionary	s93 of the Local Government Act 2003	
Re	PL 26 Electronic copies of applications	Planning	Per CD / USB Stick	Fabien Gaudin	Each	£37.50	£37.50	£0.00	0.00%		discretionary	s93 of the Local Government Act 2003	
Re	PL 27 Electronic copies of applications	Planning	Either of the above (for residents only)	Fabien Gaudin	Each	£18.50	£18.50	£0.00	0.00%		discretionary	s93 of the Local Government Act 2003	
Re	PL 28 Historic Planning Information	Planning	File retrieval from archive	Fabien Gaudin	Each	£18.50	£18.75	£0.25	1.35%		discretionary	s93 of the Local Government Act 2003	
Re	PL 29 Historic Planning Information	Planning	(for residents only for applications decided before 1 Jan 200) Requests for files may take a month to process as the files are archived off site.	Fabien Gaudin	Each	£12.50	£12.75	£0.25	2.00%		discretionary	s93 of the Local Government Act 2003	
Re	PL 30 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice	Fabien Gaudin	Each	£470.50	£476.50	£6.00	1.28%		discretionary	s93 of the Local Government Act 2003	
Re	PL 31 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice – one hour meeting included	Fabien Gaudin	Each	£545.00	£552.00	£7.00	1.28%		discretionary	s93 of the Local Government Act 2003	
Re	PL 32 Enforcement Specific Charges	Planning	Consideration of clauses in a S106 obligation	Fabien Gaudin	per hour	£370.00	£0.00	£-370.00	-100.00%		Delete discretionary	s93 of the Local Government Act 2003	
Re	PL 33 Enforcement Specific Charges	Planning	Enforcement meeting (at the Head of Development Management's discretion)	Fabien Gaudin	per hour	£87.00	£88.00	£1.00	1.15%		discretionary	s93 of the Local Government Act 2003	
Re	PL 34 Correspondence requiring research to answer	Planning	Correspondence requiring research to answer	Fabien Gaudin	per hour	£25.00	£25.50	£0.50	2.00%		discretionary (although could be argued as statutory depending on circumstances)	s93 of the Local Government Act 2003	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 35 Correspondence requiring research to answer	Planning	Enforcement Enquiry per question per address	Fabien Gaudin	per hour	£25.00	£25.50	£0.50	2.00%		discretionary (although could be argued as statutory depending on circumstances)	s93 of the Local Government Act 2003	
Re	PL 36 High Hedge Complaints	Planning	High Hedge Complaint Investigation (50% discount for income support)	Fabien Gaudin	Per address	£675.50	£685.00	£9.50	1.41%		Discretionary (charging is optional and dependent on LA)	Anti-social Behaviour Act 2003 s68(1)(b)	
Re	PL 37 Postage	Planning	Postage A5 letter	Fabien Gaudin	Each	£2.20	£2.23	£0.03	1.36%		This will depend on the fee/charges applied by the Postal Service Provider	N/A	
Re	PL 38 Postage	Planning	Postage A4 package	Fabien Gaudin	Each	£6.70	£6.78	£0.08	1.19%		This will depend on the fee/charges applied by the Postal Service Provider	N/A	
Re	PL 39 Postage	Planning	Postage A4 letter	Fabien Gaudin	Each	£4.50	£4.55	£0.05	1.11%		This will depend on the fee/charges applied by the Postal Service Provider	N/A	
Re	PL 40 Planning Advice Charges (Pre-Application Advice)	Planning	Category A (Complex - 150+ residential units or 4000m2+ of commercial floor space)	Fabien Gaudin	Initial meeting	£10,516.00	£10,653.00	£137.00	1.30%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 41 Planning Advice Charges (Pre-Application Advice)	Planning	Category B (Complex - 100+ residential units or 4000m2+ of commercial floor space)	Fabien Gaudin	Initial meeting	£8,178.00	£8,284.00	£106.00	1.30%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 42 Planning Advice Charges (Pre-Application Advice)	Planning	Category C (Major 10 - 99 residential units or 1000m2 - 3999m2 of commercial floor space)	Fabien Gaudin	Initial meeting	£5,850.00	£5,926.00	£76.00	1.30%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 44 Planning Advice Charges (Pre-Application Advice)	Planning	Category D (Minor - 2-9 residential units, 100m2-900m2 commercial floor space) HMO's (100m2 - 999m2)	Fabien Gaudin	Initial meeting	£1,793.00	£1,816.00	£23.00	1.28%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 45 Planning Advice Charges (Pre-Application Advice)	Planning	Category E (Minor - 2-4 residential units, 100m2-999m2 commercial floor space) HMO above 100m2	Fabien Gaudin	Written Advice only, no meeting	£959.00	£971.00	£12.00	1.25%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 46 Planning Advice Charges (Pre-Application Advice)	Planning	Category F (Creation of one residential unit; creation of one additional residential house or flat; The replacement of an existing residential unit; The conversion of 1 property into 2 residential units, including demolition and rebuild not within a conservation area)	Fabien Gaudin	Written Advice only, no meeting	£318.00	£322.00	£4.00	1.26%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 47 Planning Advice Charges (Pre-Application Advice)	Planning	Category G Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues with meeting including Heritage Officer	Fabien Gaudin	Initial meeting	£965.00	£977.50	£12.50	1.30%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 48 Planning Advice Charges (Pre-Application Advice)	Planning	Category H Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues	Fabien Gaudin	Written Advice only, no meeting	£682.00	£690.00	£8.00	1.17%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 49 Planning Advice Charges (Pre-Application Advice)	Planning	Category I Small scale development: Small extensions/ alterations (including advertisements) to commercial or similar premises below the threshold of category G; Small changes of use to such premises below the threshold of category G Other small scale developments below the threshold of category G HMO below 100m2	Fabien Gaudin	Written Advice only, no meeting	£228.00	£230.50	£2.50	1.10%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 50 Planning Advice Charges (Pre-Application Advice)	Planning	Category J Householder development: Extensions or alterations to a single residential unit	Fabien Gaudin	Written Advice only, no meeting	£126.00	£127.50	£1.50	1.19%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 51 Planning Advice Charges (Pre-Application Advice)	Planning	Category K Householder development: Extensions or alterations to a single residential unit with heritage issues	Fabien Gaudin	Written Advice only, no meeting	£189.00	£191.25	£2.25	1.19%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 52 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Case Officer up to Principal Planner	Fabien Gaudin	Per hour	£250.00	£253.25	£3.25	1.30%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 53 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Team Leader/Manager	Fabien Gaudin	Per hour	£312.00	£316.00	£4.00	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 54 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Service Heads and Directors	Fabien Gaudin	Per hour	£375.00	£379.50	£4.50	1.20%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 55 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Specialist Advice (egg: Trees, Conservation & Design, Highways) Additional specialist advice available	Fabien Gaudin	Per hour	£312.00	£316.00	£4.00	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 56 Additional Services	Planning	Choice of case officer (up to senior only) 10% on category charge - minimum charge listed	Fabien Gaudin	Per application	£56.00	£56.70	£0.70	1.25%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 57 Additional Services	Planning	Choice of case officer (Principal or above) 20% on category charge - minimum charge listed	Fabien Gaudin	Per application	£57.00	£57.70	£0.70	1.23%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 58 Additional Services	Planning	Consultation/meeting in relation to proposed tree work, with written notes	Fabien Gaudin	Base fee	£467.00	£473.00	£6.00	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 59 Additional Services	Planning	cost per additional tree with the above service	Fabien Gaudin	Per tree	£52.00	£52.70	£0.70	1.35%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 60 Fast Track - householder applications	Planning	Service 1 a - Registration of application within 24 hours b - Consultation of neighbouring properties within 24 hours. c - Provision of an officer's recommendation within 5 weeks of validation	Fabien Gaudin	Per application	£391.00	£396.00	£5.00	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 61 Fast Track - householder applications	Planning	Service 2 Visit to site within 5 working days of registration - only where Service 1 is taken	Fabien Gaudin	Per application	£112.00	£113.25	£1.25	1.12%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 62 Fast Track - householder applications	Planning	Service 3 a - Registration of application within 1 day b - Review of the information submitted with the application within 2 working days of the site visit, if Service 2 accepted, or 7 working days from validation (if Service 2 not accepted) c - Provision of an email setting out any required changes to the application or confirming support/refusal of the application	Fabien Gaudin	Per application	£320.00	£324.00	£4.00	1.25%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 63 Fast Track - householder applications	Planning	Service 4 a - Registration of application within 1 day b - Consultation of neighbours within 1 working day c - Provision of an officers recommendation within 1 working day following on from the end of the consultation period (28 days)	Fabien Gaudin	Per application	£682.00	£690.75	£8.75	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 64 Fast Track - householder applications	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 65 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 5 1- Registration of valid application within 1 working day of receipt 2- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 15 working days of registration. 3- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£112.00	£113.25	£1.25	1.12%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 66 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 6 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 10 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£283.00	£286.50	£3.50	1.24%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 67 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 7 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 5 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£336.00	£340.25	£4.25	1.26%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 68 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 8 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 2 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£446.00	£451.75	£5.75	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 69 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 9 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 1 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£671.00	£679.50	£8.50	1.27%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 70 Fast Track - conditions and certificate of lawfulness applications	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 71 Fast Track - Office to Residential Prior Notifications	Planning	Service 10 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours c - Provision of an officer's recommendation within 4 weeks of validation	Fabien Gaudin	Per application	£386.00	£391.00	£5.00	1.30%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 72 Fast Track - Office to Residential Prior Notifications	Planning	Service 11 Subject to a prior notification application is approved, provision of letter confirming compliance with relevant legislation.	Fabien Gaudin	Per application	£83.00	£84.00	£1.00	1.20%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 73 Fast Track - Office to Residential Prior Notifications	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 74 Fast Track - Larger Home Extensions Prior Notifications	Planning	Service 12 - Larger homes a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours c - Provision of an officer's recommendation within 5 weeks of validation	Fabien Gaudin	Per application	£210.00	£212.50	£2.50	1.19%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 75 Fast Track - Larger Home Extensions Prior Notifications	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 76 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 13 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Fabien Gaudin	Per application	£215.00	£217.75	£2.75	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 77 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 14 - only available if service 13 is taken a - Review of the information submitted within 5 working days from the validation of the application b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Fabien Gaudin	Per application	£322.00	£326.00	£4.00	1.24%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 78 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 15 Provision of an officer's recommendation within 5 weeks of validation. 1 - 4 residential units / 100m2 - 999m2	Fabien Gaudin	Per application	£215.00	£217.75	£2.75	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 79 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 16 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Fabien Gaudin	Per application	£320.00	£324.00	£4.00	1.25%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 80 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 17 - only available if service 16 is taken a - Review of the information submitted within 5 working days from the validation of the application b - Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Fabien Gaudin	Per application	£446.00	£451.75	£5.75	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 81 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 18 Provision of an officer's recommendation within 5 weeks of validation.	Fabien Gaudin	Per application	£320.00	£324.00	£4.00	1.25%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 82 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 83 Fast Track - Pre-Application advice Category A and B	Planning	Tailored service - Quote provided on request	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 85 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 19 1- Accelerated offer of meeting at our offices (or on site) within 10 working days 2- Provision of meeting notes within 3 working days of meeting	Fabien Gaudin	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 86 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 20 1- Accelerated offer of meeting at our offices (or on site) within 5 working days 2- Provision of meeting notes within 3 working days of meeting	Fabien Gaudin	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 87 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 21 1- Accelerated offer of meeting at our offices (or on site) within 2 working days 2- Provision of meeting notes within 3 working days of meeting	Fabien Gaudin	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 88 Fast Track - Pre-Application advice Category D, E and F	Planning	Additional and faster services on request	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 89 Fast Track - Pre-Application advice Categories G and J	Planning	Service 22 Accelerated offer of meeting at our offices (or on site) within 10 working days	Fabien Gaudin	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 90 Fast Track - Pre-Application advice Categories G and J	Planning	Service 23 Accelerated offer of meeting at our offices (or on site) within 5 working days	Fabien Gaudin	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 91 Fast Track - Pre-Application advice Categories G and J	Planning	Service 24 Accelerated offer of meeting at our offices (or on site) within 2 working days	Fabien Gaudin	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 92 Fast Track - Pre-Application advice Categories G and J	Planning	Service 25 Provision of written notes within 6 working days of meeting	Fabien Gaudin	Per application	£58.00	£58.75	£0.75	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 93 Fast Track - Pre-Application advice Categories G and J	Planning	Service 26 Provision of written notes within 3 working days of meeting	Fabien Gaudin	Per application	£112.00	£113.25	£1.25	1.12%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 94 Fast Track - Pre-Application advice Categories G and J	Planning	Service 27 Provision of written notes within 6 working days of request (when no meeting is required)	Fabien Gaudin	Per application	£112.00	£113.25	£1.25	1.12%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 95 Fast Track - Pre-Application advice Categories G and J	Planning	Service 28 Provision of written notes within 3 working days of request (when no meeting is required)	Fabien Gaudin	Per application	£218.00	£220.75	£2.75	1.26%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 96 Fast Track - Pre-Application advice Categories G and J	Planning	Additional and faster services on request	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 97 Fast Track - Category K	Planning	Service 29 Accelerated offer of meeting at our offices (or on site) within 6 working days	Fabien Gaudin	Per application	£168.00	£170.00	£2.00	1.19%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 98 Fast Track - Category K	Planning	Service 30 Accelerated offer of meeting at our offices (or on site) within 3 working days	Fabien Gaudin	Per application	£336.00	£340.25	£4.25	1.26%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 99 Fast Track - Category K	Planning	Service 31 Accelerated offer of meeting at our offices (or on site) within 1 working days	Fabien Gaudin	Per application	£561.00	£568.25	£7.25	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 100 Fast Track - Category K	Planning	Service 32 Provision of written notes within 6 working days of meeting	Fabien Gaudin	Per application	£22.00	£22.25	£0.25	1.14%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 101 0 Fast Track - Category K	Planning	Service 33 Provision of written notes within 3 working days of meeting	Fabien Gaudin	Per application	£84.00	£85.00	£1.00	1.19%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 102 1 Fast Track - Category K	Planning	Service 34 Provision of written notes within 1 working days of meeting	Fabien Gaudin	Per application	£168.00	£170.00	£2.00	1.19%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 103 2 Fast Track - Category K	Planning	Service 35 Provision of written notes within 6 working days (when no meeting is required)	Fabien Gaudin	Per application	£83.00	£84.00	£1.00	1.20%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 104 3 Fast Track - Category K	Planning	Service 36 Provision of written notes within 3 working days (when no meeting is required)	Fabien Gaudin	Per application	£164.00	£166.00	£2.00	1.22%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 105 4 Fast Track - Category K	Planning	Service 37 Provision of written notes within 1 working day (when no meeting is required)	Fabien Gaudin	Per application	£329.00	£333.25	£4.25	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 106 5 Fast Track - Category K	Planning	Additional and faster services on request	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 107 6 Fast Track - Additional Services	Planning	Service 38 10 to 24 residential units or 1000-1999 m2 commercial floorspace	Fabien Gaudin	Per application	£6,816.00	£6,904.50	£88.50	1.30%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 108 7 Fast Track - Additional Services	Planning	Service 39 25 to 49 residential units or 2000-3999m2 commercial floorspace	Fabien Gaudin	Per application	£10,171.00	£10,303.00	£132.00	1.30%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	

Fees and Charges 2020/21

Department: Re
 Area: Building Control

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Hourly Rate													
Re	BC 4 Building Control	Building Control	Any chargeable function	Michael Keown	Per chargeable hour	£72.50	£72.50	£0.00	0.00%	VAT applicable	Discretionary	Schedule 1 of the Building Control Act 1984 and regulations 3, 5 (2) and 6 (3) of the Building (Local Authority Charges) Regulations 2010/404: "A local authority are authorised by means of a charging scheme, to make a charge in relation to a request for advice as regards any particular case (in these Regulations called "chargeable advice") where such a charge is made in anticipation of the future exercise of their chargeable functions in relation to that case; but no charge may be made for the first hour of time spent by an officer of the authority in providing chargeable advice."	
Table A(1)													
Building Notice and Full Plans													
Re	BC 5 Building Control	Building Control	Single storey dwelling	Michael Keown	Fixed Fee	£1,051.25	£1,051.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 6 Building Control	Building Control	Each additional dwelling (single storey)	Michael Keown	Fixed Fee	£253.75	£253.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 7 Building Control	Building Control	Two storey dwelling	Michael Keown	Fixed Fee	£1,087.50	£1,087.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 8 Building Control	Building Control	Each additional dwelling (two storey)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 9 Building Control	Building Control	Two storey dwelling* (incorporating a basement storey)	Michael Keown	Fixed Fee	£1,377.50	£1,377.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 10 Building Control	Building Control	Three storey dwelling	Michael Keown	Fixed Fee	£1,305.00	£1,305.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 11 Building Control	Building Control	Each additional dwelling (three storey)	Michael Keown	Fixed Fee	£398.75	£398.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 12 Building Control	Building Control	Three storey dwelling* (incorporating a basement storey)	Michael Keown	Fixed Fee	£1,486.25	£1,486.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 13 Building Control	Building Control	Block of flats (up to 6 units/3 storeys)	Michael Keown	Fixed Fee	£2,501.25	£2,501.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table A(2)													
Building Notice and Full Plans													
Re	BC 14 Building Control	Building Control	Conversion into 1 dwelling/flat	Michael Keown	Fixed Fee	£761.25	£761.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 15 Building Control	Building Control	Each additional dwelling/flat	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table B(1)													
Building Notice and Full Plans													
Re	BC 16 Building Control	Building Control	Single storey extension (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£471.25	£471.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 17 Building Control	Building Control	Single storey extension (total floor area 60m ² to 60m ²)	Michael Keown	Fixed Fee	£652.50	£652.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 18 Building Control	Building Control	Two storey extension (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£797.50	£797.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 19 Building Control	Building Control	Loft conversion (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£652.50	£652.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 20 Building Control	Building Control	Each additional 20m ² over 60m ² total floor area (above)	Michael Keown	Fixed Fee	£181.25	£181.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 21 Building Control	Building Control	Single storey basement (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£1,051.25	£1,051.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 22 Building Control	Building Control	Garage conversion	Michael Keown	Fixed Fee	£398.75	£398.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 23 Building Control	Building Control	Basement conversion	Michael Keown	Fixed Fee	£435.00	£435.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 24 Building Control	Building Control	Single storey (attached or detached) garage/outbuilding (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£616.25	£616.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 25 Building Control	Building Control	Construction of enclosed carport	Michael Keown	Fixed Fee	£181.25	£181.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table B(2)													
Building Notice and Full Plans													
Re	BC 26 Building Control	Building Control	Underpinning (up to 20 linear meters)	Michael Keown	Fixed Fee	£580.00	£580.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 27 Building Control	Building Control	Window and door replacement(s)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 28 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 29 Building Control	Building Control	Load bearing wall removal(s)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 30 Building Control	Building Control	Chimney breast removal(s)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 31 Building Control	Building Control	Installation of WC/bathroom/en suite	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	BC 32 Building Control	Building Control	Drainage connection to foul system (porch / conservatory / outbuilding)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 33 Building Control	Building Control	Electrical work (non-competent person)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 34 Building Control	Building Control	Alterations (total cost of works £1-£5,000)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Discretionary	Building Regulations 2010/2214 ("Principal Regulations"), Schedule 1 of Building Control Act 1984 and The	
Re	BC 35 Building Control	Building Control	Alterations (total cost of works £5,001-£10,000)	Michael Keown	Fixed Fee	£362.50	£362.50	£0.00	0.00%	VAT applicable	Discretionary		
Re	BC 36 Building Control	Building Control	Alterations (total cost of works £10,001-£15,000)	Michael Keown	Fixed Fee	£471.25	£471.25	£0.00	0.00%	VAT applicable	Discretionary		
Re	BC 37 Building Control	Building Control	Alterations (total cost of works £15,001-£20,000)	Michael Keown	Fixed Fee	£543.75	£543.75	£0.00	0.00%	VAT applicable	Discretionary		
Table C(1)													
Building Notice and Full Plans													
Re	BC 38 Building Control	Building Control	Single storey office (total floor area less than 100m²)	Michael Keown	Fixed Fee	£2,211.25	£2,211.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 39 Building Control	Building Control	Single storey shop/commercial unit (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,957.50	£1,957.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 40 Building Control	Building Control	Single storey assembly/recreation building (total floor area less than 100m²)	Michael Keown	Fixed Fee	£2,465.00	£2,465.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 41 Building Control	Building Control	Single storey industrial unit (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,776.25	£1,776.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table C(2)													
Building Notice and Full Plans													
Re	BC 42 Building Control	Building Control	Conversion into a hotel or boarding house (up to 5 rooms)	Michael Keown	Fixed Fee	£2,030.00	£2,030.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 43 Building Control	Building Control	Conversion into a shop	Michael Keown	Fixed Fee	£1,051.25	£1,051.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table D(1)													
Building Notice and Full Plans													
Re	BC 44 Building Control	Building Control	Office extension (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,631.25	£1,631.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 45 Building Control	Building Control	Shop/commercial unit extension (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,522.50	£1,522.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 46 Building Control	Building Control	Assembly/recreational building extension (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,740.00	£1,740.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 47 Building Control	Building Control	Industrial unit extension* (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,486.25	£1,486.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table D(2)													
Building Notice and Full Plans													
Re	BC 48 Building Control	Building Control	Shop/commercial unit fit-out (shell only)	Michael Keown	Fixed Fee	£688.75	£688.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 49 Building Control	Building Control	Shop/commercial unit fit-out (shell and core)	Michael Keown	Fixed Fee	£906.25	£906.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 50 Building Control	Building Control	Replacement shop front	Michael Keown	Fixed Fee	£580.00	£580.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 51 Building Control	Building Control	Installation of a shopping centre kiosk (total floor area under 9m²)	Michael Keown	Fixed Fee	£761.25	£761.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 52 Building Control	Building Control	Installation of a mezzanine floor (total floor area less than 500m²)	Michael Keown	Fixed Fee	£1,160.00	£1,160.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 53 Building Control	Building Control	Window and door replacement(s)	Michael Keown	Fixed Fee	£471.25	£471.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 54 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Michael Keown	Fixed Fee	£543.75	£543.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Regularisation Charge													
Re	BC 55 Building Control	Building Control	Retrospective application charge	Michael Keown	Per chargeable hour plus 50% risk factor	50%	50%	£0.00	0.00%	VAT not applicable	Statutory	Prescribed fees regulations 2010	
Table E(1)													
Demolition and Dangerous Structures													
Re	BC 56 Building Control	Building Control	Demolition of a single building (total floor area less than 100m²)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT not applicable	Discretionary	Section 10 of the London Local Authorities Act 2004 and Building Act 1984 sections 107, 108 and 110 (S109 has been repealed);	
Re	BC 57 Building Control	Building Control	Demolition of building(s) (total floor area(s) less than 1000m²)	Michael Keown	Fixed Fee	£580.00	£580.00	£0.00	0.00%	VAT not applicable	Discretionary		
Re	BC 58 Building Control	Building Control	Surveying a dangerous structure during normal working hours	Michael Keown	Fixed Fee	£253.75	£253.75	£0.00	0.00%	VAT not applicable	Discretionary	S66 The London Building Acts (Amendment) Act 1939: All expenses incurred by [the local authority] in respect of any dangerous structure shall be paid by the owner of the structure but without prejudice to his right to recover the amount of the said expenses from any person liable to pay the expenses of the repair of the structure.	
Re	BC 59 Building Control	Building Control	Surveying a dangerous structure out of working hours	Michael Keown	Fixed Fee	£362.50	£362.50	£0.00	0.00%	VAT not applicable	Discretionary	S66 The London Building Acts (Amendment) Act 1940 - As above	
Re	BC 60 Building Control	Building Control	Making safe or removing an immediate danger	Michael Keown	Cost recovery	Cost recovery	Cost recovery	N/A	0.00%	VAT not applicable	Discretionary		
Table E(2)													
Business Support													
Re	BC 61 Building Control	Building Control	Reproduction of archived documentation	Michael Keown	Per chargeable hour	£72.50	£72.50	£0.00	0.00%	VAT applicable	discretionary	s93 of the Local Government Act 2003	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	BC 62 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	Michael Keown	A4	£1.00	£1.00	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 63 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	Michael Keown	A3	£1.50	£1.50	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 64 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	Michael Keown	A2	£18.00	£18.00	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 65 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	Michael Keown	A0 - A1	£23.50	£23.50	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 66 Building Control	Building Control	Postage A5 letter	Michael Keown	Each	£2.20	£2.20	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 67 Building Control	Building Control	Postage A4 package	Michael Keown	Each	£6.70	£6.70	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 68 Building Control	Building Control	Postage A4 letter	Michael Keown	Each	£4.50	£4.50	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 69 Building Control	Building Control	Cancellation of application (after validation)	Michael Keown	Fixed Fee	£72.50	£72.50	£0.00	0.00%		Discretionary	Building Regulations 2010/2214 ("Principal Regulations"), Schedule 1 of Building Control Act 1984; and The Building (Local Authority Charges) Regulations 2010/404. The latter regulations allow a local authority to come up with a charging scheme (regulation 3) which must meet the overriding objective (regulation 6(3))	
Re	BC 70 Building Control	Building Control	Cancellation of application (after plan assessment)	Michael Keown	Fixed Fee	£435.00	£435.00	£0.00	0.00%		Discretionary		
Re	BC 71 Building Control	Building Control	Reactivation of application (per application)	Michael Keown	Fixed Fee	£108.75	£108.75	£0.00	0.00%		Discretionary		
Re	BC 72 Building Control	Building Control	Administration (per hour)	Michael Keown	Per chargeable hour	£72.50	£72.50	£0.00	0.00%		discretionary		
Table F(1)													
Premium Services													
Re	BC 73 Building Control	Building Control	Gold rate	Michael Keown	A quote will be provided in line with published charges	A quote will be provided in line with published charges	A quote will be provided in line with published charges	N/A	N/A		Discretionary	Section 93 of the Local Government Act 2003	
Re	BC 74 Building Control	Building Control	Silver rate	Michael Keown	A quote will be provided in line with published charges	A quote will be provided in line with published charges	A quote will be provided in line with published charges	N/A	N/A		Discretionary	Section 93 of the Local Government Act 2003	
Re	BC 75 Building Control	Building Control	Bronze rate	Michael Keown	A quote will be provided in line with published charges	A quote will be provided in line with published charges	A quote will be provided in line with published charges	N/A	N/A		Discretionary	Section 93 of the Local Government Act 2003	
Re	BC 76 Building Control	Building Control	Pre-application advice over 1 hour	Michael Keown	Per chargeable hour	£145.00	£145.00	£0.00	0.00%		Discretionary	Schedule 1 of the Building Control Act 1984 and regulations 3, 5 (2) and 6 (3) of the Building (Local Authority Charges) Regulations 2010/404:	

Fees and Charges 2020/21

Department: **Re**
 Area: **Re (Other)**

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Street Naming and Numbering													
Re	SNN 1 Street Naming and Numbering	Street Naming and Numbering	Application for numbering a property - new development or conversion	Jessica Ferrie	Per property	£104.60	£105.95	£1.35	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 2 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Authority choice of name)	Jessica Ferrie	Per Street	£273.80	£277.35	£3.55	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 3 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Applicants choice of name adhering to SNN Policy)	Jessica Ferrie	Per Street	£327.80	£332.06	£4.26	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 4 Street Naming and Numbering	Street Naming and Numbering	Renaming existing street	Jessica Ferrie	Base fee per street	£400.00	£405.20	£5.20	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 5 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	Per property for street name change	£30.00	£30.39	£0.39	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 6 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Authority choice of name)	Jessica Ferrie	Per block/house	£181.20	£183.55	£2.35	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 7 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Applicants choice of name, adhering to SNN Policy)	Jessica Ferrie	Per block/house	£217.44	£220.26	£2.82	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 8 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of Parks and Open Spaces	Jessica Ferrie	Per name	£181.20	£183.55	£2.35	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 11 Street Naming and Numbering	Street Naming and Numbering	Retrospective application for street naming / building naming / building numbering	Jessica Ferrie	per unit/street	As per schedule plus 30%	As per schedule plus 30%	N/A	N/A		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 12 Street Naming and Numbering	Street Naming and Numbering	Officer hourly rate	Jessica Ferrie	per hour	£50.35	£51.00	£0.65	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 13 Street Naming and Numbering	Street Naming and Numbering	Confirmation of Address	Jessica Ferrie	per unit	£100.70	£102.00	£1.30	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 14 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	5 to 19 units - base fee	£508.49	£515.10	£6.61	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 15 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	per unit	£40.11	£40.63	£0.52	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 16 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	20 to 49 units - base fee	£1,116.70	£1,131.20	£14.50	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 17 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	per unit	£28.71	£29.08	£0.37	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 18 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	50 to 100 units - base fee	£1,922.49	£1,947.40	£24.91	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 19 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	per unit	£20.96	£21.23	£0.27	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 20 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	100 plus units - base fee	£2,156.12	£2,184.10	£27.98	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 21 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	per additional unit	£13.98	£14.15	£0.17	1.24%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 22 Street Naming and Numbering	Street Naming and Numbering	Application for Renumbering existing property	Jessica Ferrie	Per Unit	£125.52	£127.10	£1.58	1.26%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 23 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	Above 50	£508.49	£515.10	£6.61	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 24 Street Naming and Numbering	Street Naming and Numbering	Written (letter or email) confirmation of official address or additional copies of official notification letter	Jessica Ferrie	Per application reference	£31.56	£31.90	£0.34	1.08%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 25 Street Naming and Numbering	Street Naming and Numbering	Amendment to officially agreed addresses due to change in plot numbers, plot positions, building number - only available within 6 months of decision	Jessica Ferrie		£60 plus £6 per unit	£60.50 plus £6 per unit	£0.50	0.83%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 26 Street Naming and Numbering	Street Naming and Numbering	Site visit	Jessica Ferrie	per visit	£151.05	£153.00	£1.95	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 27 Street Naming and Numbering	Street Naming and Numbering	Direct action	Jessica Ferrie	Cost of any direct action to be recovered including	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	N/A	N/A		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	

Fees and Charges 2020/21

Department: **Re**
 Area: **Land Charges**

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	LC 1 Land Charges	Land Charges	Full Search	Christopher James	Each	£230.00	£232.99	£2.99	1.30%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Re	LC 2 Land Charges	Land Charges	Expedited 24 hr Full Search	Christopher James	Each	£276.00	£279.59	£3.59	1.30%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Re	LC 3 Land Charges	Land Charges	Certificate of Search (LLC1)	Christopher James	Each	£74.50	£75.47	£0.97	1.30%		Statutory Prescribed	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	
Re	LC 4 Land Charges	Land Charges	Additional Enquiries (each)	Christopher James	Each	£50.75	£51.41	£0.66	1.30%		Statutory Prescribed	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	
Re	LC 5 Land Charges	Land Charges	Extra Parcels of Land (each)	Christopher James	Each	£50.75	£51.41	£0.66	1.30%		Statutory Prescribed	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	
Re	LC 6 Land Charges	Land Charges	CON29 ONLY	Christopher James	Each	£155.00	£157.02	£2.02	1.30%		Statutory Discretionary	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	
Re	LC 7 Land Charges	Land Charges	Search refresh - within 93 days of original search	Christopher James	Each	£97.50	£98.77	£1.27	1.30%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Online Search - via NLIS													
Re	LC 8 Land Charges	Land Charges	NLIS full search	Christopher James		£225.00	£227.93	£2.93	1.30%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2 Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Re	LC 9 Land Charges	Land Charges	NLIS LLC1	Christopher James		£73.00	£73.95	£0.95	1.30%		Statutory Prescribed	Rule 14 and Schedule 3 item 6(b)(i) Local Land Charges Rules 1977/985	
Re	LC 10 Land Charges	Land Charges	NLIS CON 29	Christopher James		£152.50	£154.48	£1.98	1.30%		Statutory Discretionary	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	
Re	LC 11 Land Charges	Land Charges	Any one requesting 9 Searches or more at the same time will be entitled to a 10% discount.	Christopher James		-10%	-10%	£0.00	0.00%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Personal Searches													
One Parcel of Land (view only)													
Re	LC 12 Land Charges	Land Charges	One Parcel of Land (copy of documentation provided)	Christopher James		£28.50	£28.87	£0.37	1.30%		Statutory Discretionary	s.8 Environmental Information Regulations 2004	
Re	LC 13 Land Charges	Land Charges	Extra Parcels of Land (each)	Christopher James	Each	£1.55	£1.57	£0.02	1.30%		Statutory Discretionary	s.8 Environmental Information Regulations 2004	
Copy of Official Documentation													
Re	LC 14 Land Charges	Land Charges	Copies of Planning Decisions	Christopher James	Each	£31.75	£32.16	£0.41	1.30%		Discretionary	s93 of the Local Government Act 2003	
Re	LC 15 Land Charges	Land Charges	Copies of Enforcement Notices	Christopher James	Each	£31.75	£32.16	£0.41	1.30%		Statutory	Town and Country Planning Act 1990 s.188	
Re	LC 16 Land Charges	Land Charges	Tree Preservation Order Full Document	Christopher James	Each	£31.75	£32.16	£0.41	1.30%		Statutory	Town and Country Planning (Tree Preservation)(England) Regulations 2012/605 Article 8	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	LC 17 Land Charges	Land Charges	Listed Buildings	Christopher James	Each	£46.00	£46.60	£0.60	1.30%		Statutory	Planning (Listed Buildings and Conservation Areas) Act 1990 s.2	
Re	LC 18 Land Charges	Land Charges	Light Obstruction Notices	Christopher James	Each	£42.50	£43.05	£0.55	1.30%		Statutory Prescribed	Local Land Charges Rules 1977/985, Rule 10 and Schedule 3 items 1-4	
Re	LC 19 Land Charges	Land Charges	Repair Notices	Christopher James	Each	£40.75	£41.28	£0.53	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 20 Land Charges	Land Charges	Improvement Grants	Christopher James	Each	£40.50	£41.03	£0.53	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 21 Land Charges	Land Charges	Covenants	Christopher James	Each	£40.50	£41.03	£0.53	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 22 Land Charges	Land Charges	Agreements	Christopher James	Each	£55.00	£55.72	£0.71	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 23 Land Charges	Land Charges	Article 4 Directions	Christopher James	Each	£35.00	£35.46	£0.45	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 24 Land Charges	Land Charges	Duplicate Searches	Christopher James	Each	£52.50	£53.18	£0.68	1.30%				
CON29R Enquires of local authority (2007)													
Planning and Building Regulations													
1.1. Planning and building decisions and pending applications													
Which of the following relating to the property have been granted, issued or refused or (were applicable) are the subject of pending applications?													
Re	LC 25 Land Charges	Land Charges	(a) a planning permission *	Christopher James		£18.50	£18.74	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 26 Land Charges	Land Charges	(b) a listed building consent *	Christopher James									
Re	LC 27 Land Charges	Land Charges	(c) a conservation area consent *	Christopher James									
Re	LC 28 Land Charges	Land Charges	(d) a certificate of lawfulness of existing use or development *	Christopher James									
Re	LC 29 Land Charges	Land Charges	(e) a certificate of lawfulness of proposed use or development *	Christopher James									
Re	LC 30 Land Charges	Land Charges	(f) building regulations approval	Christopher James		£18.50	£18.74	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 31 Land Charges	Land Charges	(g) a building regulation completion certification	Christopher James									
Re	LC 32 Land Charges	Land Charges	(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme	Christopher James									
1.2. Planning designations and proposals													
Re	LC 33 Land Charges	Land Charges	What designations of land use for the property or the area, and what specific proposals of the property, are contained in any existing or proposed development plan?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Roads													
2.1 Roadways, footways and footpaths													
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:													
Re	LC 34 Land Charges	Land Charges	(a) highways maintainable at public expense *	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 35 Land Charges	Land Charges	(b) subject to adoption and, supported by a bond and bond waver	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 36 Land Charges	Land Charges	(c) to be made up by a local authority who will reclaim the cost from the frontages	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 37 Land Charges	Land Charges	(d) to be adopted by a local authority without reclaiming the cost from the frontages	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 38 Land Charges	Land Charges	2.2 Is any public right of way which abuts on, or crosses the property, shown in a definitive map or revised definitive map?	Christopher James		£18.75	£18.99	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1976	
Re	LC 39 Land Charges	Land Charges	2.3 Are there any pending applications to record a public right of way which abuts or crosses the property, on the register?	Christopher James		£18.75	£18.99	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1977	
Re	LC 40 Land Charges	Land Charges	2.4 Are there any legal orders to stop up, or divert, alter or create a public right of way which abuts on, or crosses the property, not yet implemented or shown on a revised definitive map?	Christopher James		£18.75	£18.99	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1978	
Re	LC 41 Land Charges	Land Charges	2.5 If so, please attach a plan showing the approximate route.	Christopher James		£18.75	£18.99	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1979	
Other Matters													
3.1 Land required for public purposes													
Re	LC 42 Land Charges	Land Charges	Is the property included in the land required for public purposes?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.2 Land to be acquired for road works													

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	LC 43 Land Charges	Land Charges	Is the property included in land to be acquired for road works?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.3 Drainage agreements and consents													
Do either of the following exist in relation to the property?													
(a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer **													
(b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main? **													
3.4 Nearby road schemes													
Is the property (or will it be) within 200 metres of any of the following?													
Re	LC 44 Land Charges	Land Charges	(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme	Christopher James		£19.00	£19.25	£0.25	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 45 Land Charges	Land Charges	(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass flyover, footbridge, elevated road or dual carriageway	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 46 Land Charges	Land Charges	c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one additional traffic lanes	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 47 Land Charges	Land Charges	(d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (iii) construction of a roundabout (other than a mini roundabout) or widening by construction or one or more additional traffic lanes.	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 48 Land Charges	Land Charges	(e) the centre line of the line proposed route of the new road under proposals published for public consultation	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee		
Re	LC 49 Land Charges	Land Charges	(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.5. Nearby railway schemes													
Re	LC 50 Land Charges	Land Charges	Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tram, light railway or monorail?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.6. Traffic schemes													
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in box B) which abut the boundaries of the property?													
Re	LC 51 Land Charges	Land Charges	(a) permanent stopping up or diversion	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 52 Land Charges	Land Charges	(b) waiting or loading restrictions	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 53 Land Charges	Land Charges	c) one way driving	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 54 Land Charges	Land Charges	(d) prohibition of driving	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 55 Land Charges	Land Charges	(e) pedestrianisation	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 56 Land Charges	Land Charges	(f) vehicle width or weight restriction	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 57 Land Charges	Land Charges	(g) traffic calming works including road humps	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 58 Land Charges	Land Charges	(h) residents parking controls	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 59 Land Charges	Land Charges	(i) minor road widening of improvement	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 60 Land Charges	Land Charges	(j) pedestrian crossings	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 61 Land Charges	Land Charges	(k) cycle tracks	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 62 Land Charges	Land Charges	(l) bridge building	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.7. Outstanding notices													
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?													
Re	LC 63 Land Charges	Land Charges	(a) building works	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 64 Land Charges	Land Charges	(b) environment	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	LC 65 Land Charges	Land Charges	c) health and safety	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 66 Land Charges	Land Charges	(d) housing	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 67 Land Charges	Land Charges	(e) highways	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 68 Land Charges	Land Charges	(f) public health	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.8. Contravention of building regulations													
Re	LC 69 Land Charges	Land Charges	Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.9 Notices, orders, directions and proceedings under Planning Acts													
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?													
Re	LC 70 Land Charges	Land Charges	(a) an enforcement notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 71 Land Charges	Land Charges	(b) a stop notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 72 Land Charges	Land Charges	(c) a listed building enforcement notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 73 Land Charges	Land Charges	(d) a breach of condition notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 74 Land Charges	Land Charges	(e) a planning contravention notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 75 Land Charges	Land Charges	(f) another notice relation to a breach of planning control	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 76 Land Charges	Land Charges	(g) a listed building repairs notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 77 Land Charges	Land Charges	(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 78 Land Charges	Land Charges	(i) a building preservation notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 79 Land Charges	Land Charges	(j) a direction restricting permitted development	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 80 Land Charges	Land Charges	(k) an order revoking or modifying planning permission	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 81 Land Charges	Land Charges	(l) an order requiring discontinuance of use or alteration or removal of building works	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 82 Land Charges	Land Charges	(m) a tree preservation order	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 83 Land Charges	Land Charges	(n) proceedings to enforce a planning agreement or planning contribution	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.10 Community Infrastructure Levy													
Re	LC 84 Land Charges	Land Charges	(a) Is there a CIL charging schedule?	Christopher James		£18.00	£18.23	£0.23	1.30%				
Re	LC 85 Land Charges	Land Charges	Yes - There are two charging schedules (i) Mayor of London CIL Charging Schedule (ii) London Borough of Barnet CIL Charging Schedule	Christopher James									
Re	LC 86 Land Charges	Land Charges	(b) If, yes, do any of the following subsist in relation to the property, or has a Local Authority decided to issue, serve, make or commence any of the following?:	Christopher James		£18.00	£18.23	£0.23	1.30%				
Re	LC 87 Land Charges	Land Charges	(i) a liability notice?	Christopher James									
Re	LC 88 Land Charges	Land Charges	(ii) a notice of chargeable development?	Christopher James									
Re	LC 89 Land Charges	Land Charges	(iii) a demand notice?	Christopher James									
Re	LC 90 Land Charges	Land Charges	(iv) a default liability notice?	Christopher James									
Re	LC 91 Land Charges	Land Charges	(v) an assumption of liability notice?	Christopher James									
Re	LC 92 Land Charges	Land Charges	(vi) a commencement notice?	Christopher James									
Re	LC 93 Land Charges	Land Charges	(c) Has any demand notice been suspended?	Christopher James									
Re	LC 94 Land Charges	Land Charges	(d) Has the Local Authority received full or partial payment of any CIL liability?	Christopher James									
Re	LC 95 Land Charges	Land Charges	(e) Has the Local Authority received any appeal against any of the above?	Christopher James									
Re	LC 96 Land Charges	Land Charges	(f) Has a decision been taken to apply for a liability order?	Christopher James									
Re	LC 97 Land Charges	Land Charges	(g) Has a liability order been granted?	Christopher James									
Re	LC 98 Land Charges	Land Charges	(h) Have any other enforcement measures been taken?	Christopher James									
3.11 Conservation area													
Do the following apply in relation to the property?													
Re	LC 99 Land Charges	Land Charges	(a) the making of the area a conservation area before 31 August 1974	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 100 Land Charges	Land Charges	(b) an unimplemented resolution to designate the area a conservation area	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.12 Compulsory purchase													
Re	LC 101 Land Charges	Land Charges	Has any enforceable order or decision been made to compulsorily purchase or acquire the property?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
3.13 Contaminated land													
Do any of the following apply (including any relating land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)?													
Re	LC 102 Land Charges	Land Charges	(a) a contaminated land notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 103 Land Charges	Land Charges	(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 104 Land Charges	Land Charges	(i) a decision to make an entry	Christopher James									
Re	LC 105 Land Charges	Land Charges	(ii) an entry	Christopher James									
Re	LC 106 Land Charges	Land Charges	c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.14 Radon gas													
Do records indicate that the property is in a 'Radon Affected Area' as identified by the Health Protection Agency?													
* Information available free of charge online													
3.15 Assets of Community Value													
Re	LC 107 Land Charges	Land Charges	(a) Has the property been nominated as an asset of community value?	Christopher James		£11.75	£11.90	£0.15	1.30%				
Re	LC 108 Land Charges	Land Charges	(i) Is it listed as an asset of community value?	Christopher James									
Re	LC 109 Land Charges	Land Charges	(ii) Was it excluded and placed on the "nominated but not listed" list?	Christopher James									
Re	LC 110 Land Charges	Land Charges	(iii) Has the listing expired?	Christopher James									
Re	LC 111 Land Charges	Land Charges	(iv) Is the Local Authority reviewing or proposing to review the listing?	Christopher James									
Re	LC 112 Land Charges	Land Charges	(v) Are there any subsisting appeals against the listing?	Christopher James									
Re	LC 113 Land Charges	Land Charges	(b) If the property is listed	Christopher James		£11.75	£11.90	£0.15	1.30%				
Re	LC 114 Land Charges	Land Charges	(i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?	Christopher James									
Re	LC 115 Land Charges	Land Charges	(ii) Has the Local Authority received a notice of disposal?	Christopher James									
Re	LC 116 Land Charges	Land Charges	(iii) Has an community interest group requested to be treated as a bidder?	Christopher James									
CON 290 Optional enquiries of the Local Authority (2007)													
Re	LC 117 Land Charges	Land Charges	4. Road proposals by private bodies	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 118 Land Charges	Land Charges	5. Advertisements	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 119 Land Charges	Land Charges	6. Completion notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 120 Land Charges	Land Charges	7 Parks and Countryside	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 121 Land Charges	Land Charges	8. Pipelines	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 122 Land Charges	Land Charges	9. Houses in multiple occupation	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 123 Land Charges	Land Charges	10. Noise abatement	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 124 Land Charges	Land Charges	11. Urban development areas	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 125 Land Charges	Land Charges	12. Enterprise zones, Local Development Orders & BIDS	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 126 Land Charges	Land Charges	13. Inner urban improvement areas	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 127 Land Charges	Land Charges	14. Simplified planning zones	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 128 Land Charges	Land Charges	15. Land maintenance notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 129 Land Charges	Land Charges	16. Mineral Consultation and Safeguarding Areas	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 130 Land Charges	Land Charges	17. Hazardous substance consents	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 131 Land Charges	Land Charges	18. Environmental and pollution notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 132 Land Charges	Land Charges	19. Food safety notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 133 Land Charges	Land Charges	20. Hedgerow notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 134 Land Charges	Land Charges	21. Flood Defence and Land Drainage Consents	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 135 Land Charges	Land Charges	22. Common land and town or village greens	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	

Fees and Charges 2021/22

Department:

Resources

Area:

Court Costs

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Additional detail for new charges / above inflation
Finance	Council Tax Summons	Revs and Bens	Cost of issuing a summons on behalf of magistrates court	Each	£100.00	£100.00	£0.00	0.00%	No increase applied	
Finance	Council Tax Liability Order	Revs and Bens	Cost of obtaining a liability order from magistrates court	Each	£25.00	£25.00	£0.00	0.00%	No increase applied	
Finance	Business Rates Summons	Revs and Bens	Cost of issuing a summons on behalf of magistrates court	Each	£130.00	£130.00	£0.00	0.00%	No increase applied	
Finance	Business Rates Liability Order	Revs and Bens	Cost of obtaining a liability order from magistrates court	Each	£40.00	£40.00	£0.00	0.00%	No increase applied	

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Appendix D

P&R Additions, Deletions, Slippage and Accelerated spend

Year	Theme	Programme	Deletions/ Transfers	Additions	Net Slippage & Accelerated spend	Explanation for request	Funding
2020-21	Adults and Safeguarding	Sport and Physical Activities			(495)	Budget reprofile	Other Grants/ Capital Receipts
2020-21	Children, Education & Safeguarding	Modernisation - Primary & Secondary			(880)	Budget reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	Saracens Primary			(1,645)	Budget reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	Kosher Kitchen			(644)	Budget reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	London Academy			(12)	Budget reprofile	Grants and Contributions
2021-22	Children, Education & Safeguarding	Grammar school projects			(1,782)	Budget reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	Oakleigh SEN			(1,500)	Budget reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	Queenswell Inf Sch, Northway Sch, Fairway Sch, Edgware Sch, Northgate Sch			25	Budget reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	Alternative Provision			(1,700)	Budget reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	Early Education and Childcare place sufficiency			(172)	Budget reprofile	CIL
2020-21	Children, Education & Safeguarding	Meadow Close Children's Homes			(1)	Budget reprofile	Borrowing
2020-21	Children, Education & Safeguarding	Family Services Estate - building compliance, extensive R&M, H&S, DDA			(110)	Budget reprofile	Capital Receipts/ Borrowing
2020-21	Policy & Resources	ICT strategy			(665)	Budget reprofile	Capital Receipts
2020-21	Policy & Resources	Customer Services Transformation Programme			(137)	Budget reprofile	Capital Receipts
2020-21	Housing and Growth Committee	St Georges Lodge temporary accommodation conversion			(55)	Budget reprofile	Borrowing
2020-21	Housing and Growth Committee	New Build Housing (Open Door)			2,000	Budget reprofile	Borrowing
2020-21	Housing and Growth Committee	Housing acquisitions Open Door			(5,192)	Budget reprofile	Borrowing
2020-21	Housing and Growth Committee	The Burroughs, Hendon			(390)	Budget reprofile	Borrowing
2020-21	Housing and Growth Committee	Mixed tenure housing programme (Tranche 1)			(0)	Budget reprofile	Borrowing
2020-21	Housing and Growth Committee	Development Portfolio			(2,400)	Budget reprofile	Capital Receipts
2020-21	Housing and Growth Committee	Town Centre			(2,389)	Budget reprofile	CIL
2020-21	Housing and Growth Committee	Strategic opportunities fund			(816)	Budget reprofile	Borrowing
2020-21	Housing and Growth Committee	Colindale – Highways and Transport			(400)	Budget reprofile	S106
2020-21	Housing and Growth Committee	Colindale – Parks, Open Spaces and Sports			(400)	Budget reprofile	CIL
2020-21	Environment	Moving traffic cameras			(142)	Budget reprofile	Borrowing
2020-21	Environment	Controlled parking zones review			(200)	Budget reprofile	S106/ Borrowing

Year	Theme	Programme	Deletions/ Transfers	Additions	Net Slippage & Accelerated spend	Explanation for request	Funding
2020-21	Environment	Park Infrastructure			(322)	Budget reprofile	Grants/ S106
2020-21	Environment	Greenspaces Infrastructure Programme			(289)	Budget reprofile	S106
2020-21	Environment	Green spaces development project			(481)	Budget reprofile	Borrowing
2020-21	Adults and Safeguarding	Gaelic playing pitch relocation			(350)	Budget reprofile	S106
2020-21	Brent Cross	Critical Infrastructure			(3,491)	Budget reprofile	Grants and Contributions
2020-21	Housing Revenue Account	Major Works (excl Granv Rd)			(489)	Budget reprofile	HRA Major Repairs Reserve
2020-21	Housing Revenue Account	Accessible accommodation adaptations			(325)	Budget reprofile	HRA Major Repairs Reserve
2020-21	Housing Revenue Account	Regeneration			256	Budget reprofile	HRA Major Repairs Reserve
2020-21	Housing Revenue Account	Miscellaneous Repairs			(117)	Budget reprofile	HRA Major Repairs Reserve
2020-21	Housing Revenue Account	New Build - 250 units			(750)	Budget reprofile	Borrowing
2020-21	Housing Revenue Account	Dollis Valley - property acquisitions			(3,700)	Budget reprofile	Capital Receipts/ Borrowing
2020-21	Housing Revenue Account	Burnt Oak Broadway Flats - additional storey			(500)	Budget reprofile	Capital Receipts/ Borrowing
2020-21	Housing Revenue Account	Regen Stock Additional Investment			(4,883)	Budget reprofile	Borrowing
2020-21	Housing Revenue Account	HRA acquisitions			4,580	Budget reprofile	Borrowing
2020-21	Housing Revenue Account	HRA Fire Safety Programme			(476)	Budget reprofile	HRA Major Repairs Reserve
2020-21	Children, Education & Safeguarding	St Agnes		9		Budget Additions	Grants and Contributions
2021-22	Children, Education & Safeguarding	St Agnes		23		Budget Additions	Grants and Contributions
2021-22	Children, Education & Safeguarding	School place planning (Primary)	(1,983)	1,652		Budget Additions/ Deletions	Other Grants/ S106
2021-22	Children, Education & Safeguarding	School place planning (Secondary)	(609)	1,684		Budget Additions/ Deletions	Other Grants/ S106
2021-22	Children, Education & Safeguarding	Alternative Provision		200		Budget Additions	Grants and Contributions
2021-22	Children, Education & Safeguarding	Family Services Estate - building compliance, extensive R&M, H&S, DDA	(60)			Budget not required	Borrowing
2020-21	Children, Education & Safeguarding	Claremont SEN	(9)			Transfer	Grants and Contributions
2020-21	Children, Education & Safeguarding	Whitefield School ASD	(70)			Transfer	Grants and Contributions
2020-21	Children, Education & Safeguarding	Queenswell Inf Sch, Northway Sch, Fairway Sch, Edgware Sch, Northgate Sch	44			Transfer	Grants and Contributions
2021-22	Children, Education & Safeguarding	SEN	35			Transfer	Grants and Contributions
2020-21	Environment	Highways Improvement	55			Transfer	Borrowing
2020-21	Environment	Investment in Roads & Pavement (NRP)	7,013			Transfer	Borrowing/ CIL
2020-21	Environment	Highway Asset Management/Network Recovery Plan (NRP) Phase 2	(7,068)			Transfer	Borrowing/ CIL
2020-21	Environment	Controlled parking zones review	(270)			Budget not required	S106

Year	Theme	Programme	Deletions/ Transfers	Additions	Net Slippage & Accelerated spend	Explanation for request	Funding
2020-21	Housing and Growth Committee	Barnet House Capital		1,216		Budget Additions	Borrowing
2021-22	Housing and Growth Committee	Barnet House Capital		400		Budget Additions	Borrowing
2021-22	Environment	Rubber Crumb		585		Budget Additions	Borrowing
2020-21	Housing and Growth Committee	Hermitage Lane - mixed tenure residential conversion		5,300		Budget Additions	Borrowing
2023-24	Housing Revenue Account	Extra Care- housing (Stag & Cheshire)		1,257		Budget Additions	Borrowing
2024-25	Housing Revenue Account	Extra Care- housing (Stag & Cheshire)		343		Budget Additions	Borrowing
2020-21	Housing and Growth Committee	Upper & Lower Fosters Community Led Design		2,330		Budget Additions	Grants and Contributions
2021-22	Housing and Growth Committee	Upper & Lower Fosters Community Led Design		8,894		Budget Additions	Grants and Contributions
2022-23	Housing and Growth Committee	Upper & Lower Fosters Community Led Design		26,495		Budget Additions	Grants and Contributions
2023-24	Housing and Growth Committee	Upper & Lower Fosters Community Led Design		8,881		Budget Additions	Grants and Contributions
2021-22	Housing and Growth Committee	The Burroughs, Hendon		5,501		Budget Additions	Borrowing
Total:			(2,922)	64,771	(31,439)		

Appendix D (ii)

P&R Proposed Capital Programme by Theme

Theme Committee	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	6,506	4,599	3,860	3,970	2,974	21,909	15,770	530	90		4,440	1,079	21,909
Brent Cross	166,226	137,642	20,710	761		325,339	307,522		900			16,917	325,339
Children, Education & Safeguarding	14,791	32,439	2,934			50,165	42,952	2,004	715		497	3,997	50,165
Community Leadership and Libraries	219					219			55			164	219
Environment	33,184	14,939	1,523	1,243		50,889	555	4,432	2,405	440	11,955	31,103	50,889
Housing and Growth Committee	129,994	127,400	71,795	61,137	6,000	396,326	50,257	11,535	16,125	491	16,149	301,769	396,326
Policy & Resources	11,480	12,904	600	600	600	26,184	50		4,214			21,920	26,184
Total - General Fund	362,400	329,924	101,422	67,711	9,574	871,031	417,106	18,501	24,504	931	33,041	376,948	871,031
Housing Revenue Account	62,573	101,125	64,902	52,571	49,152	330,324	12,740		7,552	119,381		190,652	330,324
Total - all services	424,973	431,049	166,324	120,283	58,726	1,201,355	429,845	18,501	32,056	120,312	33,041	567,599	1,201,355

Adults and Safeguarding	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Sport and Physical activities	1,595	495				2,090	2,000		90				2,090
Community Equipment and Assistive Technology	1,110	1,110	1,110	1,110		4,440					4,440		4,440
Gaelic playing pitch relocation	180	350				530		530					530
Disabled Facilities Grants Programme	2,542	2,644	2,750	2,860	2,974	13,770	13,770						13,770
Investing in IT	1,079					1,079		0				1,079	1,079
Total	6,506	4,599	3,860	3,970	2,974	21,909	15,770	530	90		4,440	1,079	21,909

Brent Cross	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
BXC - Funding for land acquisitions	13,558	485				14,043						14,043	14,043
Thames Link Station	119,135	114,070	7,165			240,370	237,496					2,874	240,370
Critical Infrastructure	20,781	8,134	12,523			41,438	40,538		900				41,438
Strategic Infrastructure Fund													
BXS Land Acquisitions	12,752	14,953	1,022	761		29,488	29,488						29,488
Total	166,226	137,642	20,710	761		325,339	307,522		900			16,917	325,339

Community Leadership and Libraries	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Libraries asset management	219					219			55			164	219
Total	219					219	-	-	55			164	219

Children, Education & Safeguarding	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Modernisation - Primary & Secondary	3,910	1,907				5,817	5,800					18	5,817
Healthy Pupils Fund													
Orion Primary School	40					40	40						40
Monkfrith	182					182	182						182
St Agnes	522	23				545	545						545
Saracens Primary	10	1,645	550			2,205	2,201	4					2,205
Kosher Kitchen		644				644	644						644
Permanent All Through Expansion Programme													
London Academy	1	12				13	13						13
St Mary's & St John's							0						0
Permanent Primary/Secondary(reallocation) Expansion Programme													
St James / Blessed Dominic	526					526	526						526
Permanent Secondary Expansion Programme													
Oak Lodge Special School													
Grammar school projects	700	3,761	700			5,161	4,161					1,000	5,161
SEN Programme													
Oakleigh SEN	195	1,500				1,695	1,695						1,695
Claremont SEN	51					51	51						51
Whitefield School ASD	138					138	138						138
Other Projects													
Queenswell Inf Sch, Northway Sch, Fairway Sch, Edgware Sch, Northgate Sch	454	109				563	563					0	563
School place planning (Primary)		810	842			1,652	1,652						1,652
School place planning (Secondary)		842	842			1,684	1,684						1,684
SEN		5,857				5,857	4,857	1,000					5,857
Alternative Provision	4,800	14,400				19,200	18,200	1,000					19,200
Early Education and Childcare place sufficiency	125	372				497					497		497
Information Management	116					116			116				116
Loft conversion and extension policy for Foster Carers	140					140			60			80	140
New Park House Children's home													
Meadow Close Children's Homes	2,640	46				2,686						2,686	2,686
Family Services Estate - building compliance, extensive R&M, H&S, DDA	241	511				752			539			213	752
Total	14,791	32,439	2,934			50,165	42,952	2,004	715		497	3,997	50,165

Policy & Resources	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/ MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Depot relocation	614					614			614			0	614
Community Centre - Tarling Road													
Finance IT	35					35			35				35
Asset Management	1,469	600	600	600	600	3,869	50		649			3,170	3,869
Estate 5 years Asset Management Fund													
ICT strategy	1,192	665				1,857			1,857			0	1,857
Customer Services Transformation Programme	633	137				770			770				770
Implementation of Locality Strategy	289					289			289				289
Saracen Loan	7,248	11,502				18,750						18,750	18,750
Total	11,480	12,904	600	600	600	26,184	50	-	4,214			21,920	26,184

Housing Revenue Account	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/ MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Major Works (excl Granv Rd)	5,130	8,274	8,505	7,062	8,444	37,415	(0)			37,415			37,415
Accessible accommodation adaptations	250	785	460			1,495				1,495			1,495
Regeneration	745	531	644	274	217	2,411				2,411			2,411
Miscellaneous Repairs	1,564	2,859	2,315	2,315	2,315	11,367				10,925		442	11,367
M&E/ GAS	6,581	3,600	2,940	2,440	3,140	18,701				18,701			18,701
Voids and Lettings	4,045	3,905	3,655	3,505	3,555	18,665				18,665			18,665
New Build - 250 units	750	8,613	10,962	29,569	31,138	81,033						81,033	81,033
Ansell Court - extra care housing	250					250				250			250
Dollis Valley - property acquisitions		3,700				3,700			1,110			2,590	3,700
Extra Care- housing (Stag & Cheshire)	5,050	16,253	8,870	4,958	343	35,474	4,040		3,000			28,434	35,474
Burnt Oak Broadway Flats - additional storey	100	3,300	1,385			4,785			1,445			3,340	4,785
Upper & Lower Fosters Community Led Design	1,175					1,175				95		1,080	1,175
Regen Stock Additional Investment	7,117	20,371	8,167			35,655						35,655	35,655
Stag house - property purchase	119					119			32			87	119
Barnet Homes GLA development programme	750	12,741	13,000	1,134		27,625	8,700					18,925	27,625
HRA acquisitions	14,280	3,678				17,958						17,958	17,958
Silk House and Shoelands	1,965					1,965			1,965				1,965
HRA Fire Safety Programme	11,595	12,514	4,000	1,315		29,424				29,424			29,424
HRA Fire and Structural repairs	1,108					1,108						1,108	1,108
Total	62,573	101,125	64,902	52,571	49,152	330,324	12,740	-	7,552	119,381		190,652	330,324

Housing and Growth Committee	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Colindale – Parks, Open Spaces and Sports	1,350	1,996				3,346	333				3,013		3,346
Office Build	2,533	292				2,825		44		69	2,712		2,825
Colindale – Highways and Transport	100	4,353	1,000	1,000	1,000	7,453	948	2,679		3,826			7,453
Health projects	1,384					1,384		1,384					1,384
Colindale Station Works	2,858					2,858		108			2,750		2,858
New Build Housing (Open Door)	20,000	13,250	1,200			34,450			7,209			27,241	34,450
Housing acquisitions Open Door	26,508	54,892	40,700	47,900		170,000						170,000	170,000
Loan Trf 156 properties to Open door	45,000					45,000						45,000	45,000
Upper Lower Fosters GF	2,330	8,894	26,495	8,881		46,600	46,600						46,600
The Burroughs, Hendon	10,758	7,256				18,014						18,014	18,014
Grahame Park – Community Facilities	180	1,941				2,121		2,121					2,121
Town Centre	730	2,360	1,000	884		4,974	628	105			4,241		4,974
Development pipeline													
Strategic opportunities fund	3,534	21,163				24,697						24,697	24,697
Milespit Cemetery Works	1,650					1,650						1,650	1,650
Empty Properties	2,000	1,916				3,916			3,916				3,916
Direct Acquisitions													
Modular Homes				2,472		2,472						2,472	2,472
St Georges Lodge temporary accommodation conversion	58	259				317						317	317
Hermitage Lane - mixed tenure residential conversion	5,791					5,791				491		5,300	5,791
Pinkham Way land release	100					100	100						100
Micro site development for affordable housing	1,150	4,311				5,461	1,644	3,817					5,461
Decent Homes Programme													
Infrastructure Projects					5,000	5,000					5,000		5,000
DECC - Fuel Poverty	4					4	4						4
Mixed tenure housing programme (Tranche 1)	160	1,117				1,277		1,277					1,277
Barnet House Capital	1,216	400				1,616						1,616	1,616
Development Portfolio	600	3,000	1,400			5,000			5,000				5,000
Total	129,994	127,400	71,795	61,137	6,000	396,326	50,257	11,535	16,125	491	16,149	301,769	396,326

Environment	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Local Implementation Plan 2016/17 and onwards													
Footway Reconstruction													
Traffic Management	4					4		4					4
Highways Improvement	2,514					2,514		2,401				113	2,514
Travel Plan Implementation	91					91		91					91
Exor Asset Management System	602	333	125			1,060						1,060	1,060
Carriageways	594					594						594	594
Highways Planned Maintenance Works Programme													
Saracens - highways works	40					40		40					40
Drainage Schemes	132					132	131					1	132
Mill Corner Drainage Scheme	1,000					1,000						1,000	1,000
Road Traffic Act - Controlled Parking Zones	108					108		107				1	108
Investment in Roads & Pavement (NRP)	7,013					7,013					2,594	4,419	7,013
Highway Asset Management/Network Recovery Plan (NRP) Phase 2	1,600	7,100	706			9,406					9,406		9,406
Refurbish and regenerate Hendon Cemetery and Crematorium	1,314					1,314			438	440		436	1,314
Hendon Cemetery & Crematorium Enhancement	10					10			10				10
Old Court House - public toilets	40					40		40					40
Parks & Open Spaces and Tree Planting													
Park Infrastructure	1	322				323	8	315					323
Victoria Park Infrastructure	380					380			380				380
Data Works Management system	220	71				291			291				291
Parks Equipment	8					8			8				8
Vehicles	10,100	4,666	342	943		16,051			799			15,252	16,051
Street cleansing and greenspaces - vehicles and equipment													
Green spaces development project	100	481				581						581	581
Lines and Signs	9					9						9	9
LED Lighting	5,790					5,790						5,790	5,790
Pay and Display parking machine estate upgrade													
Greenspaces Infrastructure Programme	200	589	300	300		1,389		1,434			(45)		1,389
Moving traffic cameras	150	242				392						392	392
Controlled parking zones review	100	350	50			500						500	500
Highways (permanent re-instatement)	648	200				848			479			369	848
Rubber Crumb		585				585						585	585
COVID19 Social Distancing Projects	416					416	416						416
Total	33,184	14,939	1,523	1,243		50,889	555	4,432	2,405	440	11,955	31,103	50,889

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APPENDIX E: Q2 2020/21 Corporate Risk Register

Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Corporate Plan Theme	Controls and Mitigations in Place	Residual Risk			Response Option	Previous quarter risk score	Direction of Travel (from previous quarter)	Q2 2020/21 Review Summary
							Impact	Likelihood	Risk Score				
Strategic													
STR23	Economic downturn	The economic downturn could lead to business failure (particularly in retail, hospitality and leisure industries) and high local unemployment resulting in financial pressure on residents; increased demand for council services such as temporary accommodation and the long-term economic and societal health of the borough.	Director for Growth	Finance	Thriving	1. Discretionary business support grants application process in place 2. Business rate relief 3. Suspension of commercial rents on council owned properties	5	4	20	Treat	20	Same	The discretionary grants programme is drawing to a close and has been successful. Currently ongoing is a shop local campaign and parklets are being installed to facilitate cafes and restaurants operating outside. A cross-service plan is being developed to address and respond to the anticipated spike in unemployment.
STR03	Funding uncertainty due to economic downturn	A downturn in the economy could lead to financial pressures due to a large proportion of funding coming from sources that could be susceptible to fluctuation such as council tax income and business rates income; resulting in a reduction in service quality; non-delivery of the MTFs; and use of reserves.	Director of Resources	Finance	Clean, Safe & Well Run	1. Strategically move the funding base of the council from being supported by Government grants to the more stable base of council tax income 2. Analysis of monthly collection performance; analysis of Housing Benefit and Council Tax Support awards and claims to provide early warning signs of pressures 3. Maintaining a specified level of balance within the council's resilience reserve in addition to appropriate contingency balances to mitigate any in year pressures; 4. Undertake forward planning, regularly updating budget assumptions and monitoring the Government's fiscal announcements. However, also maintain flexibility within existing plans to stem expenditure in non-frontline services whilst long term plans are being put into place; maintain good contacts with Central Government to remain as informed as possible.	4	4	16	Treat	16	Same	The mitigating actions are still in progress with no change to the risk status. Policy and Resources Committee considered an updated MTFs position in September 2020 and officers will continue to work on resolving the budget deficit ahead of presentation to individual Theme Committees in November 2020.
STR19	Failure of third party pension administrator meeting standards	Poor performance levels could lead to delays in meeting statutory deadlines (e.g. annual benefit statements / valuations) and / or member benefits being inaccurate or paid late, resulting in enforcement action by the Pensions Regulator, which can include financial penalties; reputational damage through negative media exposure; and members not receiving the correct benefits or receiving benefits late.	Director of Resources	Finance	Clean, Safe & Well Run	-Recruitment of a pension manager and two supporting staff to enhance client side management and internal scheme governance. -Testing of administration data against employers annual return. -Weekly telephone calls to measure progress against service improvement plans.	4	4	16	Treat	12	Increased	Performance of the administration function is below the minimum acceptable level. The administrator has successfully implemented home working. Service standards continue to be of concern. The remediation plan will be half completed by the time of the transition of administration services to West Yorkshire Pension Fund. Due to this, the risk score has increased from 12 to 16.
STR16	Environmental sustainability	An inability to adequately manage the environmental impact of resident and business activities (such as air quality, insulation, renewable energy, packaging resource management and climate change) could lead to negative long-term consequences to the local environment resulting in statutory environmental duties and targets not being met; financial consequences; and not protecting the environment for future generations.	Executive Director Environment	Statutory Duty	Clean Safe & Well Run	-Delivering air quality action plan -Rolling out electric vehicle charging points -Developing a reduction and recycling waste plan -Planting trees on highways (in 1st year - more to do and funding to do this) -Delivery of the long term transport strategy	4	4	16	Treat	16	Same	Barnet's Long Term Transport Strategy was adopted by Environment Committee in September 2020. This will provide a delivery plan for walking, cycling and a car club provision in the borough. A new Sustainability Strategy is being launched across the organisation in direct response to this risk.
STR22	Sustainability of VCS	Funding and sustainability challenges facing the VCS could lead to a reduction in capacity and growth of preventative services resulting in difficulties accessing services and demand for more complex support.	Assistant Director for Adults Joint Commissioning/ Assistant Director - Strategy, Communications & Engagements	Business Continuity	The Way We Work	- Adult Social Care Prevention Policy complies with the Care Act 2014 duty to provide or arrange for the provision of services, facilities or resources, or take other steps which it considers will contribute towards preventing or delaying care and support for adults and for carers. - New strengths-based model for Adult Social Care orientates professionals towards prevention and early intervention for both carers and individuals as well as integrating community and peer groups into the model. - Prevention and Wellbeing (P&W) Co-ordination Service - To mitigate the impact of Covid-19 on commissioned services, all commissioned Providers transitioned service offers to virtual or via phone with some exceptions e.g. neighbourhood services continues to offer shopping support. Where commissioned services have ceased aspects of service offer such as Dementia Community Support Services Marillac day care provision they have shifted resources to enhanced phone support/ befriending support. - To mitigate negative impact to VCS, Adults and Health set up a workstream under the Covid-19 Community Response Infrastructure Programme and are working collaboratively with the VCS to manage increased demand and any challenges faced. - We maintain good relationships with strategic partners, and have aligned our strategic plans where possible. We also hold regular update meetings with these partners, and members and senior officers are represented on key strategic boards. - Ongoing Barnet Partnership Board meetings. - Continue to work with all our Prevention providers - Utilise the Community Response Infrastructure Programme - Joint work with Barnet Together to develop a long term plan to support local food bank infrastructure and provide a resilient Community based support offer to address food insecurity - Commissioned work through Collaborate to inform future relationship with the VCS - Take forward workstream within local Integrated Care Partnership focussed on Prevention incorporating Barnet Community Fund, building on the grant funding Infrastructure created during Covid-19 to support new initiatives in the sector	5	3	15	Treat	20	Reduced	In Q2, the risk was considered to be a Strategy team risk about the relationship with the VCS, with overview split between Adults and Health and Strategy. Following the outcomes of the Collaborate project, there will be a review of the council's relationship with the VCS to strengthen working and partnership relationships. The community participation strategy is exploring several ways of securing funding for the VCS.
STR25	Covid-19 impact on financial sustainability	If the net cost to the council of responding to Covid-19 exceeds the value of reserves available it could lead to the council making emergency decisions or instigating a s114 notice resulting in a stop on all non-essential expenditure.	Director of Resources	Finance	Clean, Safe & Well Run	- Safely switching 'back on' income generating services - Safely exiting services stepped up in order to deal with Covid - Actively managing costs within areas impacted by increased demand - Working with Central Government to ensure costs are recovered through additional funding	5	3	15	Treat	15	Same	The council publishes the impacts of Covid-19 on its budgets through the Financial Performance and Contracts Committee and Policy and Resources Committee. Officers will continue to manage budget pressures resulting from Covid-19 and the organisation will address the implications within its financial strategy. Policy and Resources Committee considered an updated MTFs position in September 2020 and officers will continue to work on resolving the budget deficit ahead of presentation to Theme Committees in November 2020.
STR21	Covid-19 infection rates and recovery planning	If Covid-19 infection rates rise this could lead to a second wave and further restrictions on society resulting in disruption to recovery efforts, including economic and social.	Deputy Chief Executive	Finance	Prevention	- Business continuity plans in place - BECC prepared - Recovery plans being developed - Steering Group meeting weekly - CMT receiving weekly updates (each workstream and overview of programme every 6-weeks) - Member involvement via Chairs Briefings/Committee updates - P&R and Theme Committees receiving updates on recovery, as per timetable	4	3	12	Treat	12	Same	NHS Test and trace in place nationally and arrangements for local contact tracing by local authorities are being established. Infection rates are regularly being monitored by council and regional bodies. Emergency and business continuity plans remain in place and are ready to be re-activated in response to the second wave and re-establishing Command and Control and reporting structures. Consideration is being given to possible second wave in recovery planning. Recovery planning is ongoing and regular updates are being provided to CMT and Members (via Theme Committees).

Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Corporate Plan Theme	Controls and Mitigations in Place	Residual Risk			Response Option	Previous quarter risk score	Direction of Travel (from previous quarter)	Q2 2020/21 Review Summary
							Impact	Likelihood	Risk Score				
STR17	Strengthening Children's safeguarding	A lack of strong safeguarding arrangements across the council could lead to children/young people suffering significant harm resulting in serious consequences to the child/young person, (e.g. potential death) and the council failing to meet its statutory duties.	Executive Director Children's Services	Statutory Duty	Family Friendly	-Delivery of robust delivery plan to take recommendations forward. -Monitoring of impact of delivery plan on outputs and outcomes for children, young people and families, and taking action if outcomes don't improve as expected. -Refresh of the Barnet Multiagency Safeguarding Arrangements (MASA) membership and work programme. -Leadership from the Chief Executive, Borough Commander and Lead Officer in the CCG to drive forward action plan, and galvanise resources from across the council and partners to support further improvement (including support services). -Strong communication/engagement plan at all levels of the partnership and organisation, to keep the focus, energy and momentum at all levels	4	3	12	Tolerate	12	Same	Controls and mitigations remain in place with a focus on communication channels with all levels of staff and partners being used in the current circumstances. Regular data collection and audits continuing. OFSTED visit for SEND, annual conversation and scrutiny visit for safeguarding arrangements all due in October/November 2020 giving external assurance.
STR20	Dependency on staff to manage urgent issues	A lack of capacity/capability, shared skills/ knowledge or succession planning in the workforce could lead to dependency on a small number of staff to deal with urgent issues resulting in pressure points across the organisation and potential service failure.	Chief Executive	Business Continuity	The Way We Work	- Learning and development opportunities, including opportunities via Apprenticeship Levy - Workforce/succession planning -Create issues log identifying key issues and pressure points, including lead staff -Work with Directorates on contingency plans and workforce/succession planning	3	4	12	Treat	12	Same	There is currently development ongoing for Assistant Directors to ensure they have the necessary skills for their roles. The Learning and Development requirements for staff is being re-thought by the recently appointed Organisational Development Lead. Work has been ongoing on skilling up officers to be part of the Barent Emergency Control Centre. The Covid-19 pandemic has seen staff broadening their skills as different issues have arisen.
STR05	Resilience management	Insufficient resilience management (e.g. Business Continuity, Emergency Planning, H&S) could lead to the council being unable to respond effectively to an emergency or incident resulting in disruption to services; harm to staff or the public; and legal challenge.	Director of Assurance	Business Continuity	Prevention	- Current BC arrangements including strategy, exercises, training and resources - Corporate BC Strategy and Plan in place. - Maintenance of BC lead network - Identification of P1 staff and relocation venues across the councils sites - Corporate Health and Safety Management system in place: Health and Safety Policy, risk assessment and review, training, monitoring and reporting performance.	4	3	12	Treat	12	Same	Emergency Responders and resilience advisors have been recruited. There is a campaign to recruit for the Organisation Resilience Team. The Borough Resilience Forum has continued regular communications such as Covid-19 Partnership meetings.
STR14	Perception of safety	An increase in knife crime in London, hate crime and fake news could lead to a reduction in residents' perceptions of safety in the wider community resulting in an increase in community tension and demand for services.	Assurance Director	Statutory Duty	Clean, Safe & Well Run	- Working with Barnet Safer Community Partnership to deliver the knife crime action plan -Invested in Environmental Enforcement (e.g. litter and flyposting) -Action Days with Police in Partnership with Re (regulatory Services) -effective use of CCTV across the Borough -Work with Barnet Homes on Environmental & regulatory Enforcement (e.g. noise and pests) and joint Action across Estates	4	3	12	Treat	12	Same	The Serious Adults Violence Panel has continued to establish itself as a forum for information sharing and develop actions and plans for cohorts at risk of serious violence. The establishment of the integrated gangs sharing tri borough meetings with local authorities and police is helping to increase the sharing of relevant information of gang and adult violence.
STR13	Community cohesion	Insufficient community engagement and/or participation following national and / or local tensions could lead to anti-social behaviour; breakdown of community cohesion resulting in civil unrest and an increase in hate crime.	Deputy Chief Executive	Business Continuity	Clean, Safe & Well Run	- Working in partnership with the Police to monitor tensions and local issues, and response. - Working with the Barnet Multi Faith Forum (BMFF) and Community Together Network to increase engagement with the community. Delivering initiatives to encourage and celebrate cohesion such as Together we are Barnet.	4	3	12	Treat	12	Same	TWAB campaign will still continue but on a smaller scale following the larger wide campaign in 2019/20. The has been ongoing engagement with the Community Together Network and the volunteer community sector. The Barnet Multi Faith Forum has been more proactive during the current Covid-19 pandemic.
STR11	Prevention and managing demand	If capacity in the market (private or voluntary) falls this could lead to an unmanageable demand for Adult Social Care services within the current envelope (staffing/financial resources) resulting in a failure to meet statutory duties and additional pressure on staffing and finances.	Executive Director Adults and Health	Statutory Duty	Healthy	- For all contracted services due diligence is undertaken at the start of each contract to ensure quality and sustainability of providers. - Regular contract monitoring is undertaken with providers, with more visits to higher risk providers. There is also a clear provider failure / closure approach to manage closure of homes and safe transition of service users if required. more streamline and better focus on quality. - Working across North Central London to share ideas / learning on quality improvement programmes, including collaborative work with Enfield, Haringey, Camden and Islington councils on residential and nursing care supply, commissioning and quality assurance. - Ongoing work to monitor the sustainability of the sector and explore best use of council resources to support this (including the awarding of inflationary uplifts) - Specific support offer in place to support providers with Covid-19, including additional Covid-19 funding to support care providers to remain sustainable through the Covid-19 pandemic	4	3	12	Treat	12	Same	Covid-19 continues to have a significant impact on the care market, both due to increased deaths due to Covid-19 and also due to a decrease in demand for care home beds. Vacancy levels average 15% in care homes, which means there is a risk to the financial sustainability of care providers in the borough. The council continues to work with providers on support their financial sustainability through this difficult period.
STR12	Relationship with healthcare providers and partner organisations	Ineffective relationships with healthcare providers and partner organisations such as the NHS could lead to an inability to manage demand resulting in a failure to meet statutory duties and safeguarding of vulnerable residents.	Executive Director Adults and Health	Statutory Duty	Healthy	- Joint planning and co-ordination work takes place through the Joint Health and Wellbeing Strategy and other Health and Wellbeing Board work, and at North Central London level through the Integrated Care System. - At the borough level, there is close working through the integrated care partnership, the joint commissioning unit, the health and wellbeing executive group and the A&E delivery board which actively manage plans to control demand pressures in the system. - ASC operational managers work with the NHS on the daily basis, to manage demand and pressures. - Active monitoring of referral and activity data and discussing any concerns with health partners. - Working as an integral part of the integrated discharge team and closely monitoring discharge data.	4	3	12	Treat	12	Same	The Covid-19 pandemic has significantly changed how the council works with the local health partners in Barnet and across North Central London (NCL). Relationships have strengthened and the Integrated Discharge Team has continued along with a new support offer for care homes. The local Integrated Care Partnership has agreed some initial priorities to be working on collectively. Work is on-going with health partners to implement the new arrangements for discharge and continuing healthcare.
STR06	Adults safeguarding	If council services and partners do not effectively manage their relevant safeguarding risks, this could lead to a safeguarding incident resulting in potential harm to individuals and/or families, potential legal challenge, resident dissatisfaction and public scrutiny.	Executive Director Adults and Health	Statutory Duty	Healthy	- Barnet council and partners have signed up to the multi-London agency procedures safeguarding policies and procedures and adopted across London in Q1 19/20. These have been updated in Q1 20/21, and represent best practice. - The council has a comprehensive Learning and Development programme for social care practitioners to support high quality safeguarding practice. - A quality assurance framework is in place which includes independent case audit programme, supervision audits and direct observations of staff and self-audits to provide reassurance that practice quality is high and identify areas for improvement. - A quality board meets monthly to review the findings from mechanism in the quality assurance framework and track any improvement actions agreed. - Performance monitoring of safeguarding, happens monthly and quarterly by management team and performance team of Barnet safeguarding adults board. - Monthly reporting to executive director along with ad hoc reporting when necessary with clear roles and responsibilities are in place. - Implementation of the MASH from June 2019 - Professional lead for safeguarding and clear responsibilities for those carrying out safeguarding inquiries through line management and Safeguarding Adults Manager (SAM).	4	3	12	Tolerate	12	Same	The council takes safeguarding very seriously and has a programme of work underway to consolidate and strengthen the quality of practice. This has been adapted to support staff working differently during the Covid-19 pandemic. Work has continued to embed the new MASH, though phase two is disrupted as although Family Services have moved to Colindale staff are working remotely due to the Covid-19 pandemic. However, staff are working to ensure that effective links between departments / organisations are maintained during this period. The risk is being tolerated at a 12, with the existing controls/mitigations in place.
STR08	Major regeneration schemes	Failure to effectively manage the major regeneration schemes could lead to delays resulting in significant financial implications for the council (e.g. loss of revenue) and local economy.	Director for Growth	Finance	Thriving	- Steering Groups are in place to discuss the works and ensure there is project documentation. - Project boards are in place to discuss and monitor the works. - Regular review at GROB (growth, regeneration, operations boards) and Brent Cross Governance Board.K13 - Scheme by Scheme basis, teams will investigate market conditions.	4	3	12	Tolerate	12	Same	Regeneration programmes have continued to be monitored. There has been regular tracking, review and updates on the impact of Covid-19 on the Regeneration Programme. Development partners continue to assess the financial implications of the pandemic on their business decisions.
STR15	Declining health of town centres	Changes in the retail sector (e.g. online shopping, inflexible leases, high rents) could lead to a declining health of local town centres (with low business survival rates and high vacancy rates) resulting in a poor quality place; loss of business rates and lack of local physical services; and fewer jobs.	Director for Growth	Finance	Thriving	1.Dedicated officer in place to engage and support business support; dependency on the council is generally limited to maintaining a focus on council priorities 2.Putting in place SPDs and planning instruments to allow for flexibility in town centre developments 3.Working with developers in north Finchley, bidding for GLA and government grants; seeking funding where possible; and working with major landowners to increase footfall (Cricklewood, Edgware) 4.Work with Town Teams to take responsibility 5. Continue with ongoing work on redeveloping town centres and high streets.	3	4	12	Treat	12	Same	Willingness for people to shop local due to Covid-19 has meant the impact in Barnet has not been as adverse as first anticipated. The situation continues to be monitored closely and staff are working to bring initiatives to attract shoppers to the high street.

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STR07	Workforce engagement	Insufficient staff engagement (lack of investment and empowerment) and inadequate succession planning could lead to problems with recruitment and staff dissatisfaction, skilled staff leaving and high vacancy rates resulting in failure to meet statutory duties or council priorities; and workforce and financial pressures.	Chief Executive	Staffing & Culture	The Way We Work	<ul style="list-style-type: none"> 1. A new recruitment system is in place to improve and streamline the recruitment process making it easier for both hiring managers and prospective candidates. -done 2. The council has invested in new office accommodation to provide a new, modern working environment to support flexible working 3. The council is investing in its training and development offer so that staff can continuously develop within their profession, including accessing opportunities presented by the Apprenticeship Levy. 4. Continued roll out of the healthy workplace charter action plan with a rolling monthly programme of healthy initiatives for staff. 5. Develop and monitor HR improvement plan 	4	2	8	Treat	12	Reduced	An Organisation Development lead and Recruitment Manager have been appointed and started post. Works are ongoing to implement LMS within the next few months. A staff diagnostics will build on the work from Collaborate and look at staff engagement to inform next steps. The new HR structure has been implemented.
STR04	Financial management	If financial management and controls are not sufficient this could lead to budget overspend, non-achievement of MTF5 targets and the council not ensuring appropriate administration of public funds resulting in possible financial and reputational losses.	Director of Resources	Finance	Clean, Safe & Well Run	<ul style="list-style-type: none"> - Challenge to financial forecasts occurs on a regular basis by Finance Business Partners - Regular, in depth reporting is considered by CMT, Financial Performance & Contracts Committee and Policy & Resources Committee. - Mitigating actions to contain overspend identified and implemented - Achievement of savings tracked and alternative actions identified where not achievable - Officers were reminded of their responsibilities under the Financial Regulations when budgets were set in March 2020. In addition budget holder training is available and a refresh will be rolled out during the year. - A contingency budget is held centrally for any unmanageable, unforeseen pressures 	3	2	6	Tolerate	6	Same	Work continues to deliver the mitigations described. A monthly internal controls board considers emerging issues and these are also considered by the Audit Committee where appropriate.
STR18	Neglecting corporate parenting duty	If the council and its partners neglect to fulfil their duty as Corporate Parents this could lead to poorer outcomes for children in care and care leavers across key areas including education, health and placements resulting in an increased gap between children in care/care leavers and their peers in the shorter term and poorer outcomes in the longer term.	Executive Director Children's Services	Statutory Duty	Family Friendly	<ul style="list-style-type: none"> - A Joint motion by councillors to the Full Council in November 2015 resulted in the Barnet's Pledge for Children in Care and Care Leavers. The Children in Care Council has been refreshed and the advocacy service is active across Family Services. A Children's Services Improvement Action Plan is being implemented. The Virtual School has invested in a strong structure and resources are targeted to improve outcomes, through the Personal Education Plan (PEP) process. - The 'Onwards and Upwards' care-leaving service is located in a town centre, where care leavers can access support and a broad range of multi-agency services. Strategic links have been developed with key partners. - A multi-agency forum, Corporate Parenting Officers Group, has been established to track and monitor planning for children in care and care leavers. - Members at Full Council agreed new arrangements for the Corporate Parenting Advisory Group at its meeting on 6 March 2018. 	3	3	9	Treat	9	Same	There has been close monitoring of Children in Care during the Covid-19 pandemic, with equipment purchased such as IT and Telephones for children who didn't have them so they can complete learning. The DfE has also provided equipment for vulnerable children. There is regular data collection, review and audit to ascertain quality of practice. Supporting education and mental health remain critical
STR01	Non-delivery of services	Ineffective governance, leadership, management or a weak internal control environment could lead to poor quality or non-delivery of services resulting in dissatisfaction; failure to meet statutory duties or council priorities; potential harm to the public; and legal challenge.	Chief Executive	Statutory Duty	Clean, Safe & Well Run	<ul style="list-style-type: none"> - Weekly CMT meetings with regular oversight of budgets, performance, risk and audit activity - Regular reporting of budgets, performance and risk to Policy & Resources Committee, Financial Performance & Contracts Committee and Theme Committees - Annual audit of performance and risk management frameworks to ensure compliance - Annual audit plan - Monthly Internal Controls Board (ICB) - Regular reporting of audit activity to Audits committee - Controls to mitigate the associated risk, AGO20 – If audit actions are not implemented this could lead to a deterioration in the council's control environment and result in the Head of Internal Audit providing a Limited Assurance Annual Opinion. 	3	3	9	Treat	9	Same	<p>The percentage of audit actions completed will be updated in Q2 after Covid-19 impacted on the reporting in Q1. This was reported to Audit Committee on 19 October 2020. Most Assurance staff were redeployed during the early stages of the pandemic; and most have returned to BAU activities. Assurance staff remain mostly working from home.</p> <p>Performance monitoring of the Corporate Plan (Barnet 2024) remains paused whilst the focus is on critical activity in response to Covid-19. Performance monitoring of strategic contracts such as CSG and RE has continued with Q1 performance being reported to FPC Committee in October 2020. Risk activity has resumed, with Q1/Q2 risks reviewed in light of Covid-19 and recovery planning. High-level risks were reported to Policy & Resources Committee in September 2020.</p>
STR02	Customer experience	Lack of joined up systems across the council and strategic partners, skilled staff or training could lead to customer expectations not being met resulting in a poor customer experience or quality of service.	Deputy Chief Executive	Finance	The Way We Work	<ul style="list-style-type: none"> - Demand reduction initiatives with high volume services and CSG agreed with timelines for delivery - Customer transformation programme delivering a range of online improvements which should limit the need for customers to call us - Safeguards in place to protect service areas that are used by the most vulnerable residents and those that cannot get online - Monthly web performance meeting group are held - Accessibility reports are run to address shortcomings in accessing content for customers with accessibility needs. 	4	2	8	Treat	8	Same	The contact centre is still working from home whilst remaining fully operational. Transactions have returned to pre-Covid-19 levels. Currently the service is functioning as expected. There was an issue with telephones in September 2020, which was resolved quickly with some residual problems. The Government Digital Services (GDS) did an audit on the accessibility on the council website and a positive review was received.
STR24	Transfer of pension administration services to West Yorkshire Pension Fund	Pension administration will transfer from Capita to West Yorkshire Pension Fund (WYPF) on 31 October 2020. Missing data or lack of resources could lead to an incomplete or inaccurate transfer of data from Capita to WYPF resulting in a poor service to members.	Director of Resources	Finance	Clean, Safe & Well Run	<ul style="list-style-type: none"> - A project board has been established and project managers appointed for each party involved with multiple weekly meetings to oversee progress. A detailed project plan is in place and risks identified and being managed. 	4	2	8	Treat	8	Same	The transition is proceeding to timetable and will be effected as planned on 1 November 2020. Checks will be undertaken that the data has accurately moved to the new administrator.
STR10	Growth agenda	Failure to manage the growth agenda could lead to a poor quality of place (physical and social infrastructure) resulting in resident dissatisfaction; lack of community; reduced CIL, New Homes Bonus and Council Tax growth; and lack of economic potential.	Director for Growth	Finance	Thriving	<ul style="list-style-type: none"> - Regular review at GROB (growth, regeneration, operations boards) - Scheme by scheme basis, teams will investigate market conditions - Active engagement with Building Industry to encourage appropriate development in the borough - Working closely with community to ensure benefits of growth are widely spread and distributed 	5	2	10	Tolerate	10	Same	The action plan continues to be worked through. New resources have been recruited to support the growth agenda.
STR09	Increase in the NLWA levy	The expected replacement of the NLWA Energy from Waste (EFW) facility (expected 2026) could lead to an increase in the waste disposal levy of potentially up to £9million per annum and any additional financial cost relating to delays in the construction of the EFW resulting in an increased financial pressure on the council.	Executive Director Environment	Finance	Clean Safe & Well Run	<ul style="list-style-type: none"> - Active engagement through officers and NLWA Members - Development of long-term financial strategy - Ongoing analysis of waste data flows 	2	3	6	Tolerate	6	Same	At the NLWA meeting on 25 June 2020, NLWA members made the decision to start the Energy Recovery Facility (ERF) procurement. The decision to award the ERF contract is scheduled to be made at the December 2021 authority meeting. Regular updates and discussion are taking place with Directors of Finance, Directors of Environment and NLWA Members.
Service risks													
Adults & Health													
PH06	Pandemic type disease outbreak	A Declaration of Pandemic (inc influenza) by the World Health Organisation (WHO) could lead to severe resource and capacity issues for the council and partner agencies resulting in an impact on service delivery and the health protection of residents.	Director of Public Health and Prevention	Statutory Duty	Prevention	<ul style="list-style-type: none"> 1. Evoking of Barnet multi-agency plan flu to respond the Covid-19 pandemic. 2. Performing pandemic preparedness exercise. 3. Monitor outbreaks on a local level 4. Local Outbreak Control plan is in place 5. Providing PH leadership and professional advice for the council's pandemic response. 	5	4	20	Treat	20	Same	Pandemic Influenza is a national risk and is recorded on the Borough Resilience Forum Risk Register. Local Authority management of a Pandemic Influenza outbreak is in accordance with the council's category 1 statutory responsibilities and obligations, in line with the Civil Contingencies Act (2004). The Local Outbreak Control Plan is under constant review by the Health Protection Board and is updated on a 6-week basis. Public Health still provide on-call support for specific settings. There is ongoing distribution and implementation of Public Health England guidance in relation to Covid-19. An action plan to respond to local/ward increase of cases and community cluster is in development. Two new staff (Public Health Analyst and Public Health Strategist) have been recruited to support the Public Health response. Process mapping of the council's pandemic response has been finalised.

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AC002	Failure of care provider	A care provider suddenly being unable to deliver services could lead to HSE breach or harm to individuals resulting in a violation of statutory duty and financial consequences. This risk covers both quality and financial risk to care providers.	Assistant Director for Community and Performance	Business Continuity	Healthy	- Through the Covid-19 pandemic we have continued to keep in place controls and mitigations to reduce the risk of provider failure within the borough. Actions we're taking to mitigate risk of provider failure through Covid-19 are: • Regular collection of information (PPE, Covid-19 cases, staffing levels, hospital admissions) to target support where it is needed most • Delivery of PPE to care providers where required • Developed a new One Care Home approach, working with health colleagues to provide clinical support to care homes. - We also continue to ensure all new contracted services have due diligence undertaken at the start of each contract to ensure quality and sustainability of providers. If issues are identified then there is a clear provider concerns process, to assess risk to individuals and support improvement. There is also a clear provider failure / closure approach to manage closure of homes and safe transition of individuals if required. - Work continues to monitor the sustainability of the sector and explore best use of council resources to support this (including the awarding of inflationary uplifts).	4	4	16	Treat	16	Same	The council is working closely with care providers in the borough, including support with preparing for a Covid-19 second wave. The team continues to work closely with health colleagues to provide social care and clinical support to care providers and there is a robust quality assurance and provider concerns process in place if there are any quality issues identified. There is additional Covid-19 funding and ongoing work to support the short, medium- and long-term sustainability of the care market considering increased vacancies and reductions in demand.
PH09	Public Health Grant Expenditure	Failure to ensure resources are spent on prevention could lead to enhanced scrutiny and audit from Public Health England on the use of PH ring-fenced grant, resulting in failed initiatives.	Director of Public Health and Prevention	Statutory Duty	Prevention	Q4 internal audit is concentrating on PH Grant spend in line with PH Grant conditions and it will result in a set of recommendations to strengthen the monitoring process. PH Grant spend is monitored and linked to the direct impact of the PH framework and statutory use of the grant. A return is made quarterly to PHE and signed off by the Director of Public Health and S151 officer and reported to CMT.	4	4	16	Treat	9	Increased	MTFS savings for 2020/21 cannot be delivered due to delayed procurement and inability to get a successful bidder. Furthermore, there are no services within the council already delivering Public Health outcomes where these savings could be repotted to. It is therefore proposed to Policy and Resources Committee to reverse recurrent Public Health savings for 2020/21 and reconsider any future MTFS savings from the Public Health Grant.
AC044	Leisure operator performance against contract	The performance of the leisure operator to deliver against contractual obligations and commitments could lead to the health and wellbeing priorities not being fulfilled resulting in possible consequences to service delivery and finances.	Assistant Director Greenspaces & Leisure	Business Continuity	Healthy	- The leisure contract continues to be monitored in alignment with the Performance Management Framework to ensure delivery against obligations / commitments and targets are met. An unexpected closure of the pools at Finchley Lido Leisure Centre since March (now anticipated to open clearly 2020) will impact the achievement of performance and financial targets/projects. The SPA team are working with the leisure operator to understand and minimise impact. Disrupted service delivery is being absorbed at other leisure facilities where possible and public Comms is being managed.	5	3	15	Treat	15	Same	All facilities bar the exception of Finchley Lido re-opened on 25 July 2020. The key operating principles are that all facilities are Covid-19 Secure (adopting Government Guidance), prioritising the safety of staff, ensuring customers have confidence in plans and feel safe in facilities; and focus on reactivating core activities with maximum efficiency.
Assurance													
AG020	Audit actions not implemented	If audit advice and / or agreed actions are not implemented, or temporary interim controls during Covid-19 are not adapted once 'BAU' resumes, this could lead to a deterioration in the council's control environment resulting in the Head of Internal Audit providing a Limited Assurance Annual Opinion.	Head of Internal Audit	Statutory Duty	Clean, Safe & Well Run	- Audit actions are recorded within Barnet Performs and discussed at monthly Contract Management Meetings (CSG and Re) to encourage implementation - Auditees are emailed asking for updates / evidence in advance of quarterly reporting to Audit Committee - Monthly Internal Controls Board (ICB) when officers are asked for updates against their actions and challenged if progress not made - Attendance required at Audit Committee if not implemented - Audit actions are agreed with auditees (as opposed to audit recommendations with management responses) to improve clarity over what is expected in order for audit to assess as implemented - Internal Audit Manager role created, key aspect of role is to manage the follow-up process including new approach to following up a sample of Mediums, launched November 2019 (approved by Audit Committee in October 2019)	4	4	16	Treat	16	Same	Due to Covid-19, in Q1 officers across the council and its partners may have had less capacity to implement previously agreed audit actions. Therefore at the end of Q1 only completed actions were reported to Audit Committee. For Q2 reporting, the previous approach will be resumed i.e. reporting progress against the 90% implementation target and requiring attendance at Audit Committee where high priority actions have not been completed within agreed timeframes. Until implementation rates of 90% are met and maintained the risk rating of this risk will remain at 16. Controls that were previously in place have been adapted to respond to urgent need. As BAU resumes, there is a risk that stricter controls may not be re-introduced. This will be reviewed by Internal Audit as part of the 2020/21 Internal Audit plan.
AG021	Election/ referendum organisation	Due to the Covid-19 pandemic, significant extra resources will be needed to conduct the London Mayor and GLA elections (and local by-election) in May 2021. It is likely that many former elections staff will be unwilling to work and that some polling and postal vote venues cannot be used (either refusal to be used or unable to be made 'Covid-safe'). If necessary extra/replacement resources are not found and/or provided, it could result in the election failing at point of delivery and/or legal challenge to the results. This would result in very high financial costs and reputational damage.	Chief Executive/ Returning Officer	Statutory Duty	Clean, Safe & Well Run	- Electoral legislation states that the Cabinet Office must fund all 'actual and necessary costs' for the delivery of such an election - LBB has appropriate election reserve to cover those costs that Cabinet Office do not meet for statutory elections (e.g. call centre, security costs, standby resources etc.) - Learnings from previous elections have continually improved corporate preparedness and will inform plans for a snap election - Good engagement venue managers widely in place - Alternative site contingencies are in place (Inc. for the Count Venue) - additional staff resources have been identified (or have applied) for all election roles - Continued dialogue with Allianz Park and RAF Museum to ensure availability for all possible for election count and preparations. - Alternative polling places identified where a current venue's availability is at risk (can be date specific)	5	3	15	Treat	15	Same	A London Association of Electoral Administrators (AEA) Working Group has been set up (Inc. Barnet) and work has been undertaken to identify risks and issues faced by the delivery of elections in May 2021. The report of this group is being presented to the Greater London Returning Officer (Chief Executive of GLA) and London's Returning Officers (predominantly all boroughs' Chief Executives) on 28 September 2020. Further activity will be undertaken at this point, based upon the approvals and directions given by this group. Dialogue with the Government (via Cabinet Office) and Electoral Commission is being co-ordinated through the working group and the London AEA.
AG055	Election Service - Staffing	Inability to recruit adequately trained staff could lead to disruptions resulting in the council unable to provide the necessary resources for the Returning Officer.	Chief Executive/ Returning Officer	Statutory Duty	Clean, Safe & Well Run	- Good engagement with election staff widely in place - Further 'election staff' recruitment activity to ensure good numbers of staff (and reserves) available at short notice. - GLA will provide a public awareness campaign for possible recruitment	5	3	15	Treat	New	New	This is a new risk identified about the possibility of a lack of staff of the elections. The Cabinet Office has confirmed that the elections will go ahead. Actions moving forward is to continuing engagement with the GLA about organisation and the recruitment of electoral personnel. Meetings have been held with Camden counterparts (including the Camden CEO) about the organisation of the elections. Locally a by-election will be held along with the Mayor and GLA elections.
AG034	Subject Access Requests statutory deadlines	Failure to meet statutory SAR deadlines and insufficient resource for the management of the SAR process could lead to complaints from customers, enforcement action and monitoring from the ICO, resulting in reputational damage and customer dissatisfaction.	Head of Assurance & Business Development	Statutory Duty	Clean, Safe & Well Run	- Regular performance reporting - IMGC in place to monitor - SAR criteria created to allow time extensions under the Act which should alleviate some case concerns in Family Services - Fortnightly meetings with the RIMT have been put in place	3	5	15	Treat	15	Same	Training has been undertaken and additional meetings put in place to "hand hold" where required. This, however, remains a concern, specifically in Family Services. The backlog has increased further since identifying the risk and whilst cases are being cleared this is not having a considerable impact on the backlog. The service has employed an additional officer and they will be monitoring whether this additional resource is sufficient to maintain workflow. The position will be reviewed again in three months.
AG052	Insurance and risk management	If the council fails to arrange adequate insurance of assets or implement risk recommendations this could lead to significant financial loss (e.g. Loss of buildings) and claims resulting in substantial financial penalties and outlays.	Assurance Director	Finance	Clean, Safe & Well Run	1. External broker supporting insurance arrangements. 2. Annual review of insurance cover	5	3	15	Treat	15	Same	Renewal meetings and further discussions with insurers are ongoing with a questionnaire required to be completed to support the insurers assessment (with the Head of Safety Health & Wellbeing). Possible changes in the cover are being monitored, as well as new risks to consider such as the addition of Barnet Education Learning Service (BELS) to the council's cover.
Environment													
PI006	Variations in year on budget for parking	If there are uncertain or fluctuating levels of non-compliance linked to parking, parking transactions or an overspend within the service; this could lead to unanticipated variations in year which could affect the achievement of the budgeted net surplus, resulting in a reduced surplus to fund planned activities and increased pressure on the general fund.	Infrastructure and Parking Manager	Finance	Thriving	1. Budget setting/monitoring process - monthly reporting 2. Tracking income levels regularly - and reported to parking transformation board 3. Medium term financial models to be widely shared and understood 4. Strong activity linking to all budget monitoring and close contract management 5. New contract provides line pricing for each activity so strong link to income and expenditure at a fixed rate. 6. Ensuring temporary resource or rapid recruitment in place where any vacancies arise 7. Alternative plans can be accelerated	4	5	20	Treat	20	Same	Covid-19 has continued to have a particularly detrimental effect on immediate and longer-term Parking Income. The scale of the effect over the full year remains subject to huge uncertainty. The Parking and Infrastructure revenue forecast for 2020/21 is an overall overspend of £9.640m which includes a net £8.938m estimated loss of income due to Covid-19. The underlying budget position is an overspend of £0.702m.

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TS013	Passenger Transport Services move	If a new location or lease is not extended for the PTS vehicles beyond December 2020 this could lead to a disruption to the Home to School transport service for Special Education Need children in and out of borough resulting in increased costs and potential service disruptions.	Street Scene Director	Business Continuity	Clean, Safe & Well Run	1. Depot move project are currently working on space planning exercise for Oakleigh Depot and adjacent sites. There are 2 other sites being considered as a back up, if there is insufficient space.	5	3	15	Treat	20	Reduced	LBB Estates are in negotiations for extending the current lease at NLBP. There has been a positive response to this request, resulting in a reduction to the risk score.
Growth & Corporate Services													
G&C068	Review of Year 6/7 contracts	Due to market uncertainty, the timescales of the Year 6/7 contracts could lead to the council being in a financial and contractual disadvantage position resulting a financial losses and cost.	Commercial and Customer Services Director	Finance	Clean, Safe & Well Run	- Commercial and Customer Services Director is having ongoing discussions with Members and CMT	4	4	16	Treat	20	Reduced	A joint partnership review board meeting was held on the 24 August 2020 and proposed extending the Year 6/7 review timeframe to March 2021 and the Commercial & Customer Services Director discussed this with CMT. A report is going to FPC Committee in October 2020 proposing that work restarts on the Year 6/7 review.
G&C032	Economic uncertainty impact on training and apprenticeship	If there are delays to construction caused by economic uncertainty, this could lead to a reduction in the delivery of training and apprenticeship opportunities resulting in people being unable to get into work and finding better employment and an impact on the local economy.	Director of Growth	Business Continuity	Thriving	1. Distribute employment and skills delivery across different sectors including construction and retail 2. Continued engagement with developers on regeneration estates (e.g. NHG, Countryside Properties, MHT) 3. Maintain focus on priority communities through employment and skills initiatives on regeneration estates. 4. Ongoing discussion with Argent regarding resources for employment and skills co-ordination on BXC development 5. Use of Section 106 funding to support key employment programmes such as BOOST. 6. Support safe re-opening of sites as Lockdown is eased 7. Develop apprentice and training programmes	4	4	16	Tolerate	16	Same	Covid-19 continues to impact construction, apprenticeships and training. The team is proactively working with developers and other partners and is supporting the reopening of sites and return to work for apprentices. Further activities are also being developed. The risk is being set as tolerate as there are no additional mitigating actions to reduce the score. Once the impact of Covid-19 has been assessed, the target score will be reviewed.
G&C077	Affordability of the Thameslink project	If the Brent Cross budget is not managed effectively this could lead to major pressure within the HMG grant funding budget resulting in increased costs to council	Deputy Chief Executive (LBB)	Finance	Thriving	1. Governance board has oversight of the project budget, monthly meetings are in place to review this. 2. Dedicated finance Resource has been recruited and reports to Gary Hussein, providing a direct liaison between LBB finance and the project 3. Mace are currently in the process of a deep dive of the AFC including a review of the efficiency targets including a review of the efficiency targets being progressed.	5	3	15	Treat	15	Same	If the Brent Cross budget is not managed effectively this could lead to major pressure within the HMG grant funding budget resulting in increased costs to council. Work continue to secure and progress the efficiencies identified in the mitigation strategy, responding to budget pressures. This risk has transferred across from the joint risk register with Re to the G&CS risk register.
Resources													
FIN001	Impact of uncertainty on finances	The uncertainty of the national and regional political landscape, legislative changes and local government funding could lead to changes that affect council services and result in a further reduction of the multi-year budget.	Director of Resources	Finance	Clean, Safe & Well Run	- Contingency and reserves in place to mitigate the short term impact. - Undertake forward planning, regularly updating budget assumptions and monitoring the Government's fiscal announcements. However, also maintain flexibility within existing plans to instigate recruitment freezes in non-frontline services whilst long term plans are being put into place. - Maintain good contacts with Central Government to remain as informed as possible.	5	4	20	Treat	20	Same	The amended budget setting process has included a Business Planning paper to Policy and Resources Committee on 24 September 2020, which will be followed by papers to Theme Committees in November 2020.
FIN002	Implementation of 20/21 savings	If the savings identified for 20/21 are not fully implemented this could lead to non-achievement of MTF5 savings targets and an overspend on the revenue budget resulting in an impact on services and financial consequences for the council.	Director of Resources	Finance	Clean, Safe & Well Run	- Monthly budget monitoring. C19 has led to a wider review than usual of the financial position as we seek to ensure that LBB finances are stable, and any threats to that are identified early - Budget setting process validating savings	5	4	20	Treat	20	Same	Budget monitoring is showing a small underspend in 2020/21 on business as usual activities. It is extremely difficult to manage uncertainty at this time so the risk actions will remain in place until the end of the year such as ongoing savings meetings and budget monitoring from Finance business partners.
The Barnet Group (TBG)													
TBG003	Increase in demand for homelessness services impacting on housing general fund budget	Failure to prevent households becoming homeless could lead to an increased requirement for expensive temporary accommodation and raise associated budget pressures in the General Fund.	Head of Housing & Regeneration	Finance	Thriving	1. Deliver Homelessness and Rough Sleeping Strategy Objectives of Increase Prevention Activity and Reducing Temporary Accommodation Use by: - Ongoing project to look at further ways of reducing homelessness (investment in upstream prevention work / using council assets to build more homes) - Regular performance indicators and financial monitoring - Horizon scanning of legislation changes and lobbying for more funding from Government - - In house lettings agency for procurement of PRS properties - Improve insight and intelligence through housing Supply and demand modelling - Links to Housing, Homelessness and Growth Strategies outcomes - Increase affordable housing supply through new acquisitions programme - Tracking ongoing impact of Homelessness Reduction Act	4	4	16	Treat	12	Increased	The first homes acquired into Opendoor Homes are on track to be transferred in September/October 2020 and consist of 156 properties. This has been previously been delayed due to the Covid-19 pandemic. The trickle transfer initiative has been formally closed down due to the GLA not approving the council's application to transfer homes from LBB to Opendoor Homes. Two bids were submitted to the Ministry for Housing, Community and Local Government for transitional and capital funding to support ongoing accommodation of rough sleepers housed during Covid-19.
TBG006	H&S / Compliance incident	As a result of failure to adhere to regulatory requirements (asbestos-current and historic, Care Quality Commission, Temporary Accommodation condition, legionella, gas, fire safety, incorrect data records could lead to a health & safety / compliance incident that results in harm / death to staff and public, legal challenge, financial costs, increased risk to individuals, reputational damage.	Group Director of Operations & Property - TBG	Statutory Duty	Thriving	1. Policies and procedures - H&S management system; training; induction for new staff; management structures for contract management 2. Supplier contracts/agreements for TA providers - risk assessment; Violent and Abusive register; Vulnerable Tenant password scheme; risk and compliance team that deals with technical risk; risk and compliance risk register and action plan; internal schedule of internal audit; internal lead for safeguarding; fire risk assessment; British Safety Council Audit - periodic (every 3 years); CQC audit (ad hoc as decided by CQC); near miss analysis; root cause analysis; use of specialist partners 3. Involvement on London Councils and MHCLG Directors Fire Safety forums 4. A programme of fire safety works to high-rise blocks has been developed and approved by the Housing Committee on 21/06/18.	5	3	15	Treat	15	Same	The fire safety improvement programme to council stock continues with minor delays due to Covid-19, with the sprinkler installation programme on track. Large Panel Systems building works are ongoing. TBG landlord compliance functions have been maintained throughout Q2 following a period of Covid-19 related impacts.
Customer & Support Group (CSG)													
CSG55	Poor delivery of pension service by administration team	Poor management of pension administration could lead to scheme members experiencing delays in receiving benefits and have a poor customer experience resulting in enforcement actions by the regulator such as fines.	Director of Resources	Finance	Clean, Safe & Well Run	- Review and monitor pension service - CSG and scrutiny by the pension board on a quarterly basis. - Contractual remedy where appropriate. - Monthly update meetings to measure progress against service improvement plans.	4	4	16	Treat	16	Same	The position is unchanged; although the number of member complaints has reduced. The remediation plan and the change of administrator remains key to maintaining member satisfaction. The remediation plan and the change of administrator remains key to maintaining member satisfaction. Performance of the administration function is below the minimum acceptable level. The administrator has successfully implemented home working. Service standards continue to be of concern. The date remediation plan will be half completed by the time of the transition of administration services to West Yorkshire Pension Fund.
Regional Enterprise (RE)													

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							Impact	Likelihood	Risk Score				
PI021	Capital Infrastructure	If there is inadequate funding to allow the council to maintain the Highway Assets this could lead to failures to meet statutory duties, resulting in increased third party claims and worsening condition of the highway network.	Interim Executive Director - Environment & Assistant Director	Finance	Clean, Safe & Well Run	<ol style="list-style-type: none"> 1. Maintain a strong focus on Asset Management and preventative treatments. Ensure that THE Council pursues all opportunities to secure external funding. 2. Ensure that Asset Management Plans are in place, are robust and provides a range of solutions that are best aligned with likely resources 3. Ensure that appropriate monitoring and inspection is taking place to fully understand the constantly changing condition of all Assets 4. Review the range of materials/methods/options to be adopted with a view of ensuring that limit resources are put to the most appropriate use to maximise the % of network/asset improvements that also maximises the life of the Assets and hence provides best value 5. Seek out all available sources of external funding, including grants etc, and make robust and compelling bids 6. Support the introduction of a Highways Infrastructure Asset Management Plan to drive a risk based approach to asset management 	3	5	15	Treat	3	Increased	To maintain the integrity of the highway, the NRP works continue to mitigate the anticipated carriageway and footway acceptable standards. Further update will be provided on funding in Q3. The Environment Committee has approved the development and implementation of a Highways Infrastructure Asset Management Plan to support a risk-based approach to asset management. The residual risk score has increased in Q2 and is now higher than the inherent risk score, which suggests that the controls/mitigations in place are insufficient whilst the LIP funding is on hold due to Covid-19.
EC016	Non-delivery of LIP spend	Non-delivery of LIP spend could lead to a reduced future allocation from TfL resulting in less schemes being delivered for Barnet.	Interim Executive Environment Director	Statutory Duty	Clean, Safe & Well Run	<ol style="list-style-type: none"> 1. Focus work activity on Social Distancing bids 2. Submit funding through TfL Sunk Costs process (live to October 2020) 3. Assess services out of scope (not funded) and risk assess impact of stop / backlog / continue including budget pressures 4. Reallocate staff / furlough where appropriate 5. Support TfL on justification of funding bids for future LIP 	3	5	15	Treat	4	Increased	LIP Funding has been put on hold due to Covid-19; and replaced by Social Distancing Bids and LIP Sunk Cost allocations. As LIP funding has frozen for 2020/21, no works are anticipated on the programme. TfL has confirmed LIP expenditure will not start until October 2020. There are unfinished projects that still require funding, including safe, sustainable parking such as disabled parking bays and schools crossing patrols.