

Decisions of the Constitution and General Purposes Committee

24 July 2018

Members Present:-

Councillor Melvin Cohen (Chairman)
Councillor John Marshall (Vice-Chairman)

Councillor Geof Cooke
Councillor Richard Cornelius
Councillor Alison Moore

Councillor Barry Rawlings
Councillor Sarah Wardle

1. MINUTES

RESOLVED that the minutes of the General Functions Committee held on 19 March 2018 be approved as a correct record.

2. ABSENCE OF MEMBERS

None.

3. DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS

None.

4. REPORT OF THE MONITORING OFFICER (IF ANY)

None.

5. PUBLIC QUESTION AND COMMENTS (IF ANY)

None.

6. MEMBERS ITEM (IF ANY)

None

7. CONSTITUTION REVIEW

The Monitoring Officer presented the Constitution Review report. Following discussion and consideration of the report **the Committee RESOLVED to:**

Recommend to Council that the Constitution be amended to incorporate the changes detailed in the report and in the amended versions the sections set out in Appendix A to Appendix C subject to the following amendments;

1. **Article 3, Section 3.2 Questions to Committee – first sentence of the first paragraph,**
 - **“Questions must specify the substantive item of business on the agenda which they relate to.”**

delete with word ‘substantive’, amended wording to read;

- **“Questions must specify the item of business on the agenda which they relate to.”**
2. **Article 3, Section 3.5 Issues for Residents Forums – bullet point 1**
 1. **Residents will have the opportunity to discuss the issue raised for up to 3 minutes.**

Amended the wording to read:

1. **Residents will have the opportunity to address the Forum for up to 3 minutes on the issue they have previously raised.**

8. ELECTORAL REVIEW OF THE LONDON BOROUGH OF BARNET STAGE 1 - COUNCIL SIZE SUBMISSION TO THE LOCAL GOVERNMENT BOUNDARY COMMISSION

The Chief Executive presented the report which detailed the recommendation to the Commission for Stage 1 of the review (Council Size).

Following discussion and consideration of the report **the Committee RESOLVED:**

1. **That the draft submission to the Local Government Boundary Commission that proposes the future council size (the number of councillors) in Appendix A is presented to Full Council for acceptance on 31 July 2018.**
2. **That the Committee acknowledged that there may be initial feedback from the Local Government Boundary Commission for England to be considered and which may subsequently affect the final submission on Council Size.**

9. DIRECTORS OF RE (REGIONAL ENTERPRISE) LTD

The Chairman introduced the report which notified the Committee of the resignation of Councillor Richard Cornelius (the Leader of the Council) and Mr John Hooton (Chief Executive) as Directors of RE (Regional Enterprise) Ltd.

Following consideration of the report **the Committee RESOLVED to:**

1. **Note that Councillor Richard Cornelius and Mr John Hooton have resigned their positions as Directors of RE (Regional Enterprise) Ltd.**

10. BARNET COUNCIL'S ANNUAL HEALTH AND SAFETY REPORT

The Head of Safety, Health and Wellbeing presented the report which provided the Committee with information on the Council’s health and safety performance for the

period 2017/18. The further set out the priorities for the period 2018/19, to ensure continued improvement in H&S performance.

Following discussion and consideration of the report **the Committee RESOLVED:**

- 1. To note the report and approve the priorities for the period 2018/19 as outlined in section 3 of Appendix 1; Councils Annual Health and Safety Report.**

11. MEMBERS' INFORMATION MANAGEMENT POLICY AND GUIDANCE ON GDPR

The Information Strategy Manager & Interim Data Protection Officer presented the report and summarised the key aspects of the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 which became law on 25 May 2018. She explained to the committee its impact on Elected members their roles in relation to data protection legislation and personally responsible for their compliance with the law. The report provided a new Members' Information Management Policy and Toolkit and makes recommendations for guidance to be provided to Members on their responsibilities.

Following discussion and consideration of the **report the Committee RESOLVED;**

- 1. To approve the new Members' Information Management Policy and the Members' Information Management Toolkit.**
- 2. That the Data Protection Officer be instructed to publish the policy and toolkit to the council's intranet and website under the information management policy framework.**
- 3. That the Data Protection Officer be authorised to make minor changes as necessary to the policy and toolkit following any formal guidance or case law**
- 4. That the Data Protection Officer be instructed to produce guidance for Members on their obligations for key areas of compliance such as privacy notices.**

12. COMMITTEE FORWARD WORK PROGRAMME

The Committee noted the Forward Work Programme.

13. ANY ITEM(S) THAT HE CHAIRMAN DECIDES IS URGENT

None.

The meeting finished at 8.05 pm