

APPENDIX A

POSSIBLE SCHEDULE OF HEALTH AND WELL BEING BOARD BUSINESS 2012/13 (agreed at 22/3/12 HWBB and revised)

item	26 July 2012	4 th October 2012	6 December 2012	7 February 2013	4 April 2013	Notes
STANDING OR GOVERNANCE ITEMS						
Financial Planning Group minutes	B	B	B	B	B	
HWB Implementation Group- minutes	B	B	B	B	B	
Governance arrangements, ie review Terms Ref Membership etc					B	4/4/13 will approve conversion from shadow to full statutory status
Development of HWBB					W	

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JSNA, HWBS AND RELATED STRATEGIES						
Joint Strategic Needs Assessment- update/review/refresh		W				Not sure what requirement is to refresh. Might benefit from a more discursive workshop format.
Health and Well Being Strategy- Sign off	B					26/7/12- final sign off post consultation
HWBS sub plan- Keeping Well (Prevention Plan)	B					
HWBS sub plan- Keeping Independent (Integrated Commissioning Plan)	B					
Substance Misuse Strategy	B					
Integrated Transitions Strategy	W?					Suitable for workshop to examine whole system and how we contribute? This might also be linked with the Integrated Commissioning Plan
PERFORMANCE MANAGEMENT						
Report against HWBS targets			B?		B?	
In depth report on one issue in DPH's Annual Report		B	B	B	B	
NEW PRIMARY CARE COMMISSIONING ARRANGEMENTS						
Clinical Commissioning Group- update on organisational progress		B			B	
Clinical Commissioning Group- sign off of commissioning plans etc for 13/14				B		
Commissioning Support Organisation- update on proposals		B				

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PUBLIC HEALTH/ DETERMINANTS/ PREVENTION MATTERS						
Public Health Transition Plan	B					Deferred from 31 May
Leisure Services- Strategic Review	W					
Annual Report of Director of Public Health					B	
Cancer prevention work plan		B				Already considered in draft- needs sign off
Other Children's issues						
H and SC- contribution to economic well being		W?	W ?			A possible idea, as high priority for council and partners in next year- how can the health and care system make its own maximum contribution to ensure people well enough and supported enough to retain or gain employment? The prevention plan will set out much of this but could benefit from a discussion of its own.
REPORTS OF PARTNERSHIP BOARDS						
Learning Disabilities Partnership Board- Annual Report	B					
Carers Partnership Board- Annual Report		B				
Mental Health Partnership Board- Annual Report			B			
Physical Sensory Impairment- Partnership Board Annual Report				B		
Older Adults Partnership Board- Annual Report					B	
Chair's meeting with Partnership Board chairs- minutes		B			B	

Discussion on how to work with and develop the voluntary sector (following the recent financial reductions)		W?	W?			
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SAFEGUARDING/QUALITY AND SAFETY ISSUES						
Safeguarding Adults Board- Annual Report	B					
Safeguarding Children Board- Annual Report	B					
Quality and Safety Matters in NCL	B			B		To be provided 6 monthly
Whole system working to reduce pressure ulcers		W				(identified in quality and safety discussion at Jan HWBB)- might be workshop format depending on complexity of issue/which providers need to be involved? Deferred from July to October
USER AND CARER ENGAGEMENT						
Local HealthWatch- spec and tender process	B			B		May slip to July. Feb 13- will be report of new contractor how service planned to be delivered
LINK- Annual Report	B				B	11/12 and 12/13 reports respectively- the latter as part of LINK/LHW handover
Carers Support Commissioning		B				Identified in corporate Plan
HEALTH AND CARE INTEGRATION						
HSC Integration Scoping project	B	B	B	B	B	Workshop was held Mar 2012. 26 July report needs to include response to referral from Business Management OSC
HSC Integration- specific projects that result						
Ageing Well			B			

New or amended Section 75 agreements						As identified through the Financial Planning Group
System Risk Assessment- MTFS and QIPP			B			
Allocation of Section 256 funds			B ?	B ?		Will we still be getting these on an annual basis?
BARNET ENFIELD HARINGEY CLINICAL STRATEGY						
Barnet, Enfield and Haringey Clinical Strategy Investment Plans	B					

HWBB will exercise statutory functions from 4 April 2013 meeting.