

SUBJECT: East Barnet War Memorial; Proposal for the addition of WW2 names
Control sheet

All reports		
1. Democratic Services receive draft report	Name of DSO Date	Nick Musgrove 03//02/10
2. Democratic Services cleared draft report as being constitutionally appropriate	Name of DSO Date	Nick Musgrove 04//02/10
3. Finance clearance obtained (<i>report author to complete</i>)	Name of Fin. officer Date	Paul Stock 10/02/10
4. Staff and other resources issues clearance obtained (<i>report author to complete</i>)	Name of Res. officer Date	Peter Cridland 03/02/10
5. Trade Union response received (Staffing issues only)	Name of TU rep. Date	N/A N/A
6. Legal clearance obtained from (<i>report author to complete</i>)	Name of Legal officer Date	Pat Davila 09/02/10
7. Policy & Partnerships clearance obtained (<i>report author to complete</i>)	Name of P&P officer Date	Andrew Nathan 04/02/10
8. Equalities & Diversity clearance obtained (<i>report author to complete</i>)	Name of officer Date	Andrew Nathan 04/02/10
9. The above process has been checked and verified by Director, Head of Service or Deputy (<i>report author to complete</i>)	Name Date	Craig Cooper 03/02/10
10. Signed & dated report, <u>scanned or hard copy</u> received by Democratic Services for publishing	Name of DSO Date	Nick Musgrove 12/2/10
11. Report published by Dem Services to website	Name of DSO Date	Nick Musgrove 13/2/10
Officer reports:		
12. Head of Service informed report is published and can be implemented.	Name of DSO Date	Nick Musgrove 13/2/10
Cabinet Member reports:		
13. Expiry of call-in period	Date	
14. Report circulated for call-in purposes to COSC members & copied to Cabinet & Head of Service	Name of DSO Date	
	Date	

**ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER
(EXECUTIVE FUNCTION)**

Subject **East Barnet War Memorial - proposal for
the addition of World War 2 names**

Officer taking decision Commercial Director

Date of decision 11 February 2010

Summary	To seek approval for the addition of World War 2 names to the existing memorial. Works to be funded by donation.
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Officer Contributors Sue Taylor, Asset Manager, Commercial Directorate

Status (public or exempt) Public

Wards affected East Barnet

Enclosures Photographs of existing memorial
List of names to be added to memorial
Design details and Method Statement for construction

Contact for further information: Sue Taylor 0208 359 4511. sue.taylor@barnet.gov.uk

Serial No. 995

1. RELEVANT PREVIOUS DECISIONS

1.1 None.

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

2.1 Giving permission to add names to the memorial supports the Corporate Priority 'More Choice Better Value' by acknowledging and supporting the community's request to add the names to the memorial at no cost to the council.

3. RISK MANAGEMENT ISSUES

3.1 Officers have considered whether the issues involved are likely to raise levels of public concern or give rise to policy considerations and have concluded that the following issues need to be considered.

3.2 With the current conflict in Iran and Afghanistan the profile of war memorials has risen as shown by the requests to add World War 2 (WW2) names to three memorials. We have also recently received the first request to commemorate people who have died in conflicts since WW2.

3.3 The war memorials were raised post WW1 and designed to accommodate a limited number of names. In many cases the memorials will not be able to accommodate additional names.

3.4 Allowing the names to be added would set a precedent that should be restricted to instances where;

- The memorial can accommodate the additions without detriment to the memorial or its surroundings.
- Methods and materials used should be in sympathy with the existing structure.
- Conflicts post WW2 are not commemorated on the existing memorials.
- Names to be added are well researched and public consultation takes place to ensure the list is complete.
- The total cost of the scheme is funded by those proposing the addition of names.
- The proposals do not lead to an increased maintenance liability or that additional funds are raised for future maintenance.

4. EQUALITIES AND DIVERSITY ISSUES

4.1 The proposed list includes all those who lost their lives in service to this country while serving in the armed forces during WW2 and who lived in East Barnet regardless of faith, gender or ethnicity. The proposal is well supported in the community.

5. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 5.1 The full cost of the works is being raised by donation. The council is making no financial contribution, but there is a cost to the council in terms of officer time.
- 5.2 The method of applying the names should not increase the annual maintenance cost of the monument.
- 5.3 Occasional responsive maintenance may be required in future years in relation to the lettering and the attachment of the new plaque to the existing structure, it is not anticipated this will be within the next 10 years.
- 5.4 If permitted this sets a precedent that whoever proposes additional names must raise the necessary funds for the works including researching eligible names agreeing design proposals with the council and carrying out the works on site.

6. LEGAL ISSUES

- 6.1 The memorial and the land it is on is owned by the council.
- 6.2 The contractor is to indemnify the council against any claims or issues arising from the works to this monument and for one year following the completion of the works. Thereafter responsibility for the whole structure will fall to the council

7. CONSTITUTIONAL POWERS

- 7.1 Constitution-Part 3- Responsibility for functions-6- Powers Delegated to Officers-General Power-Chief Officers can take decisions in consultation with the Cabinet Member concerned in all matters where they have managerial or professional authority.

8. BACKGROUND INFORMATION

- 8.1 It is estimated there may be more than 100 war memorials within the borough of which the council maintains 11. There is a dedicated budget for the structural maintenance of these 11 memorials that has been agreed within the annual budget. Most of the war memorials in Barnet are on private land and maintained by the owner.
- 8.2 Occasionally requests are made to add single names to the memorials we maintain, and these historically have been added during routine maintenance. The last name to be added to the East Barnet Memorial was that of Mrs Loveday's father S F Chapman in 1995.
- 8.3 Most of the war memorials maintained by the council were raised by public subscription following the First World War. After the Second World War names were added to many of these but not all, it is not clear who added the names or how this was funded.
- 8.4 Recent requests have been made to add multiple names to a number of war memorials maintained by the council, these are currently under consideration.
- 8.5 Mrs Catherine Loveday has initiated a proposal in respect of East Barnet memorial. She has researched the names and produced a proposal for adding the names, of World War 2 servicemen, in consultation with the memorial masons at the New Southgate Cemetery the Westerleigh Group.

- 8.6 Space on the memorial is restricted; therefore it was decided that only people resident in East Barnet would be recorded and only those not already commemorated on nearby memorials.
- 8.7 The only WW2 name currently recorded on the memorial is Mrs Loveday's father see 8.2 above.
- 8.8 Consultations have taken place with ward councillors and other interested councillors and no objections have been raised.
- 8.9 The proposal is for a 5cm thick slab of granite with Lead lettering to match existing materials and styles. The Slab to be attached to the back panel of the monument covering the existing WW2 inscription. The slab would be set in from the edges by 2.5cm to help disguise the join.

9. LIST OF BACKGROUND PAPERS

- 9.1 Photographs of existing memorial.
List of names to be added to memorial.
Design details and Method Statement for construction.
- 9.2 Any person wishing to inspect the background papers listed above should telephone Sue Taylor on 0208 359 4511.

10. OFFICER'S DECISION

I authorise the following action

- 10.1 To allow Mrs C Loveday to commission work to add a plaque to the existing War Memorial to commemorate WW2 servicemen / women, in accordance with the agreed plans and indemnities as described in this report.**
- 10.2 That future requests be considered in the light of the criteria set out above.**

Signed

Craig Cooper

Commercial Director

Date

11/2/10



East Barnet War Memorial



First World War Names on front of memorial.

WW2 name on rear of monument

**THEY SACRIFICED THEIR LIVES FOR
OUR FREEDOM IN WWII 1939-1945**

**ARMITAGE.P.S FORD.A.T. OVERTON.M.R.C.
BARRETT.F.R. GOSLING.S.H.F. PARROTT.J.
BOOTHBY.G.W. GUY.A.R.B. PEDERSEN.N.P.W. \\
BRAZINGTON.H.F. HALL.R.E. RENDELL.F.N. \\
BULL.P.E.T. HANSON.G.B. ROBERTSON.G.A. \\
CHAPMAN.S.F. HARVEY.A.R.G. ROBINSON.R.C. \\
CLACKSON.R.G. HIGGS.J.W. ROGERS.S.W.
CLAPTON.E.F. HUFFORD.P.J. SMALLBONES.D.E.
CLARK.D.C JACKSON.G.A. SMITH.P.J.
COPPS.W.H. JENKINS.R.G.W. TOURBELL.A.E.
DENNY.D.A. LOADER.R.A. WATSON.K.W.
FILBY.J.A. MILEMAN.C.F. WOODRIDGE.A.S.**

**AT THE GOING DOWN OF THE SUN
AND IN THE MORNING WE WILL REMEMBER THEM**

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Method statement.

A.K Lander memorial masons will attend site and will exclude the public from the working area by means of cones and safety zone marking tape.

3 members of staff to be in attendance, a minimum of one staff member to be dedicated to ensuring the public do not encroach on the work area.

Staff will trial position the replacement Plaque and mark suitable locations for 4 fixing dowels on both the existing slab and the new plaque.

The war memorial front slab will be drilled for mounting of 4 locating dowels by means of a generator and 110 masonry drill with a diameter of 14 mm to a depth of 38mm.

The rear face of the replacement plaque will be drilled to a depth of 38 mm.

The surface area of the existing memorial (which will be underneath the new plaque) will be surface cleaned to remove dust so that the adhesive can correctly bond. This will remove surface dirt and any dust remaining from the drilling of the mounting holes.

The dowels will be 75 mm long 12mm diameter and manufactured in (galvanised stainless steel. Dowels will be secured in the existing structure by injecting Polymer resin grout into the fixing holes and tamping them down to the full depth of the fixing hole.

The replacement plaque will be secured on the dowels by means of injecting resin into the dowel holes Polymer resin spread evenly on the back of the plaque to adhere to both the new plaque and the existing surface.

The plaque will be tamped into place so as to eliminate voids in the adhesive bed and the full penetration of the dowels into the securing holes.

The joint edge between the plaque and the existing memorial will be sealed with high quality silicone sealant.

The work area will be swept clear and the public readmitted.

Total work time expected 2 hours.